



**Valley County
Planning and Zoning Commission**

PO Box 1350
219 North Main Street
Cascade, Idaho 83611-1350

Phone: 208-382-7115 Fax: 208-382-7119 Email: cherrick@co.valley.id.us www.co.valley.id.us

SIGN PERMIT APPLICATION

To Be Completed by Staff:		Permit No. _____
Owner / Proprietor: _____	Business / Entity: _____	
Fee Amount Paid: _____	Date Paid: _____	Sign Plan Submitted: _____
Application Accepted By: _____		Date Received: _____
Application Approved By: _____		Date Approved: _____

❖ **This application is not a complete copy of Sign Ordinance No. 3-94, adopted June 24, 1994 . Staff recommends that the applicant review the ordinance in its entirety. Signs cannot be placed at the land use site until the sign permit application has been approved and the sign permit has been issued.**

➔ *To Be Completed by the Applicant:*

Name of Applicant: _____ Phone #: _____ Size of Property: _____
Mailing Address: _____ Land Use [See Sec. 5.08]: _____
Physical Address of Sign Placement: _____ Name of Development: _____
Subdivision: _____ Lot: _____ Block: _____
Tax Parcel No. _____ Section _____ Township _____ Range _____

➔ **A sign plan shall be included with the application and contain the following information:**

- Materials to be used in manufacturing and constructing the sign.
- Sign size, message size or field of lettering, *and* proportions.
- Lettering size or graphic style.
- Design features other than lettering such as symbols, logos, etc.
- Colors scheme.
- Lighting, if proposed.
- Location of each sign on the building (s) and/or property.

Sign plans shall be drawn neatly to scale to present a clear and accurate picture of the proposal. The sign plan will be reviewed for compliance with standards and artistic merit.

Artistic Merit Categories:

1. Display skill of handiwork, line work, and mechanics.
2. Exhibit quality and design in signage layout and lettering.
3. Display technique compatible to other rural signage in color and material.

Submit the completed application form, the sign plan, and any other information needed to complete the application review with the \$15.00 application fee to: Valley County Planning & Zoning, P.O. Box 1350, Cascade, ID 83611 or drop off at 219 N. Main Street, Cascade, ID. If you have questions call 208-382-7115.

(Continued on reverse side)

Section 5.07 Standards:

- There are special standards for signs in Lake Fork.
- No rotating beam, beacon, or flashing illumination that may resemble an emergency light shall be used with any sign display.
 - No blinking, rotating, or moving parts or components on temporary or permanent signs.
 - Signs shall not have pennants, balloons, or portable signs or wheeled trailers.
- The size shall be not greater than thirty-two square feet per face (example: 4' x 8').
 - Cut-out or molded letters, or advertising when applied to buildings, shall be not greater than 32 sq. ft. field on the building.
- Permanent signs shall be rural in character and appearance and the materials shall be of wood or stone character or accent.
 - Signs may be painted, sandblasted, carved or constructed by other technically feasible methods.
 - Shiny metal or plastic signs shall not be allowed.
 - Unnatural colors such as neon, fluorescent, etc. shall not be allowed.
- The design shall incorporate a well thought-out layout design with clean lines and an uncluttered appearance. The sign construction shall be completed in a workmanlike manner.
- The message may include: service, business, owner name, address, telephone number, a log, or graphic illustration of the product(s) or service(s) offered.
- Ground mounted signs shall not be more than ten (10) feet off the ground.
 - If the street/road elevation is exceeds the elevation of the site, the street/road elevation may be used to determine the heights.
 - The total height of the mounting structure shall be no greater than twelve (12) feet.
- No more than three (3) permanent signs may be placed at a given land use.
 - One sign is allowed on the building.
 - 1 two-way sign *or* 2 one-way signs facing each direction.
- For Commercial Malls or Planned Unit Developments (industrial or commercial or a combination of land uses) not more than one ground mounted sign structure shall be allowed on each road or street frontage. The sign may be used as land use and occupant identification signs.
 - Projecting or swinging signs are not allowed.
 - 1 sign may be mounted flat to the building front of each shop, store, or land use.
- No signs shall be placed upon any County street or highway right-of-way, unless specifically approved by this Ordinance.
- No signs can be affixed to any utility pole or structure other than may be required by the utility owner or law.
- Flashing signs in windows must be at least 300 feet from any residentially zoned lot.
- At no time shall a sign or portion of it be allowed to project above the roofline of the building on which the sign is mounted.
- Off-premise or Outdoor Advertising signs are prohibited in unincorporated areas of Valley County.
- Signs may be illuminated by shielded or directed light sources and shall comply with Chapter 3, Section 3.03.06 Performance Standards - General, b. Lighting, of the Valley County Land Use and Development Ordinance.
- Signs along State Highway 55 must meet the standards of the Idaho Department of Transportation and Valley County.

Section 5.08 Land Use Standard for Signage

- Agricultural Use: (1) two-way or (2) one-way identification signs each not to exceed 32 sq. feet per face.
- Residential Subdivision Entry(s): (1) identification sign at (2) entries not to exceed 32 sq. feet per face.
- Commercial Business: (1) two-way or (2) one-way identification signs each not to exceed 32 sq. feet per face.
- Recreation or Forestry Use: (1) identification sign, not to exceed 32 sq. feet per face.
- Residential Use: (1) identification sign, not to exceed (6) sq. feet per face -- exempt from permit requirements.

Section 5.09 Existing Non-Conforming Signs

- A non-conforming sign permit is required for non-conforming signs.
- Non-conforming signs will remain in place and be maintained for a period ending October 1, 1999.
 - Maintenance shall not include a change in the information on the face of an existing non-conforming sign *or* a repair that is an expense of more than 25 percent of the original value of the sign.

Section 5.10 Enforcement (b) Abandoned Use Signs

- A sign shall be removed by the owner or lessee of the premises upon which the sign is located when the business it identifies is no longer conducted on the premise.