

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
January 28, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
ARCHIE BANBURY, CLERK**

Meeting called to order by Chairman Cruickshank at 9:04 a.m.

The Pledge of Allegiance to the flag of the United States was led by Vim Braak.

Commissioner Hasbrouck moved for approval of the agenda with the addition of Motor Pool bids for vehicle to be opened this afternoon at 2:15 p.m. Commissioner Willey moved and Commissioner Hasbrouck seconded approval of the agenda as corrected. Commissioner Hasbrouck moved approval of claims in the amount of \$343,867.33, including a board ordered claim of \$6,737.00 from Drake Mechanical, second by Commissioner Willey and carried, unanimously.

Commissioner Willey moved for approval of Junior College Tuition Certificates of Residency for Peter Stewart, Jennifer Rushby, William Fleck, Joshua Rosen, Nolan McCaskill Russell Rader and Travis Pyle. Second by Commissioner Hasbrouck and carried, unanimously.

Jay Kiiha, Prosecutor reported early on progress in his office so that he would be able to attend court timely. Regarding a Road Development Case, Bob Fodrea's charging RDA Credits for his miscellaneous fees with the county. An issue has arisen as to who owns the credit, Mr. Fodrea, or his partner Mr. Rennison, in Chapter 7 Bankruptcy. This may be up to the Bankruptcy Judge. He suggests further discussion in Executive Session.

There is another matter concerning a lawsuit not processed regarding an alleged battery charge. He has four serious cases of lewd conduct with a minor pending.

He met with Judges Boomer and Berecz and discussed the role of probation officers in this matter.

An analysis of the amounts will be necessary to determine the outstanding fines and restitution.

He will be submitting his final bill for services, prior to becoming the Prosecutor, to the County soon.

Concerning the Geothermal study, he has the documents available.

Anne Guarino, building department head, had no report.

Vim Braak, Extension Office, reported on his activities. Alysson Statz is preparing the "Know Your Government visit of 4H youth to the State Capital on Presidents Day. She needs the registration dues by February 1st.

He is working on a project to provide engineering students researching a project at the Y-camp at Horsethief for the development electric power for their facility.

Also, he is using students from the University of Idaho legal clinic (Boise Campus) to work with Meadows Valley EMTs to explore possibilities for an EMS District. Students from the same clinic will work with the Valley County economic development council to explore organizational options, i.e. how are successful councils structured.

Master Gardener Workshops will be done with the McCall College, a total of 9 workshops. The first class will be on February 9th and will concern "Healthy Soils."

Doug Miller, Court Services reported and elaborated on the collection of court ordered restitution. He believes the \$1.9 million is largely from the unsupervised probationers. He suggests more complete collaboration on the effort to collect. He also commented that he welcomed the meeting with the judges and the prosecutor and looks forward to working together.

He has an employee at POST training. The Juvenile Justice Administrator meeting is at the IAC meeting on Monday, and on Tuesday, Misdemeanor Probation meeting, is from 9:00 to 1:00 p.m. He invited the Commissioners to attend

Pat Duncan, HR Director reported, and provided seasonal pay for Road Department, Weeds and Pest control office of \$13, \$14, \$15, which is a \$1.00 per hour increase for each year to a maximum of \$15.00. Waterways dock inspectors will be paid at \$12.00 per hour, Commissioner Willey moved approval of these wage rates, second by Commissioner Hasbrouck and carried unanimously.

She discussed the Service Awards Program. She proposes awards or recognition for 10, 15, 20 years and so on in 5 year increments. She recommends employees achieving these years of service be recognized by inviting such employees attend the Commissioner's meeting receive appropriate recognition thank them for their years of Service and present a commemorative certificate. Others should receive a card on their anniversary. Commissioner Hasbrouck moved to approve this proposal, Commissioner Willey seconded and the motion carried unanimously.

She will be forwarding the job descriptions for Commissioner supervised department heads to the Board for approval. Commissioner Hasbrouck asks that the announcement for Road Department be published immediately.

David Crawford, I. T. Supervisor reported, tablets for patrol vehicles are being tested. So far they work well. The cost is \$2,700 per unit. He notes he is recycling cell phones, and will have them re-programmed to call 911 only. He will accept phones from other sources as well and have them modified. These phones are useful for ill, aged, and people who may be otherwise in jeopardy or in need of emergency communications.

Cynda Herrick P & Z Administrator reported she is continuing to work on ordinances, cloud seeding and other work in process. The Gold Fork access issue is still being reviewed. She noted that fences should not be in the public rights of way.

Access to a waterway is also a concern. Flat Creek Road may be a public road, but a final determination has yet to be determined. There is a gate, which has not been closed. The gate creates the impression that the road is private. It is not private. There is quite a bit of work to be done on this issue.

Larry Laxson, snow grooming coordinator reported the McCall Fun Run is scheduled. All groomers are up and running except the Donnelly cat which should be up by Tuesday. A problem has again come up with logging in the East Mountain area interfering with snow grooming.

It appears that ITD may be taking over the snowmobile licensing with IDPR. While the transition has not started yet, it appears to be a foregone conclusion that it will take place. There was discussion about the ramifications of this shift, but no decisions have been reported.

Paula Fodrea, WICAP, reported and asked for e-mail addresses from the new commissioners. She provided comparative program statistics for 2011 and 2012. Services for 2012 were roughly \$25,000 greater than 2011, \$250,955.70 for 2011 vs. \$275,925.26 for 2012.

June Fullmer, Assessor reported and provided two Market Value cancellations, one from a BTA decision, identified as market value cancellation #18. The other, number #19 was the correction of a clerical error and which involved removing a Homeowner's exemption.

Commissioner Hasbrouck moved for approval of cancellation #18, regarding Mr. Robert Becker. Second by Commissioner Willey and carried, unanimously.

Commissioner Willey moved for approval of cancellation #19, second by Commissioner Hasbrouck and carried, unanimously.

Sheriff Bolen appeared, and discussed difficulties in collecting jail charges. There is some level of activity currently in the legislature to assist in taking the charges from the Commissary fund. The Sheriff's Association is also working on this area. She is also working on collection from indigent prisoners who have illness covered by insurance. She will speak to Prosecutor Kiiha on this subject.

Valley County and the City of Cascade have drafted a Memorandum of Understanding concerning records management that has been forwarded to the board, and is the same as the agreement with McCall. After discussion, the board asked that she have Prosecutor Kiiha review it.

She also mentioned that the Jail is replacing their Touch Memory Buttons which is the electronic version of time keeping for checking the jail cells, with an upgraded version as the original ones fail.

Bob Fodrea appeared and addressed the RDA Credits he holds. He cannot make much progress on this item. The credits were earned building Davis Creek Road. He spoke to Chris Meyer of Givens Pursley law firm, and made no progress. He'd like to be paid for the work he has done.

After discussion, Chairman Cruickshank explained that due to the fact that Mr. Fodrea was a partner with Mr. Rennison, and Mr. Rennison has filed for bankruptcy, chapter 7, Counsel advises that we can't discuss with Mr. Fodrea without the permission of the bankruptcy judge. Valley County will not, therefore, discuss any of the issue with Mr. Fodrea at this time.

Closed session for Indigent and Charity at 11:30.

13-LC070	Request for Assistance Denied
13-MG064	Request for Assistance Denied
13-KM054	Request for Assistance Denied
13-MV068	Request for Assistance Denied
12-JO069	Final Order – Denied for Assistance
13-MP051	Suspension of Initial Determination
13-CM090	Notice of Lien/New Application
13-MP051	Notice of Lien/New Application
13-KM054	Notice of Lien/New Application
13-LD080	Notice of Lien/New Application

Back to regular session at 11:40 a.m.

Doug Colwell appeared as the principal in Harris, Dean Insurance who is the agent for Valley County with ICRMP. He discussed ICRMP design and implementation. ICRMP operates on a joint powers agreement. He notes they are very helpful. He discussed the evolution of risk management and costs of insurance in Valley County, pointing out that effective risk management from within have saved the county \$121,000 in the past five years.

Recess for lunch at 12:20 p.m.

Resume Regular Session at 1:15 p.m.

Commissioner Hasbrouck moved approval of the minutes of January 22nd, 2013, Commissioner Willey seconded and the motion carried.

Treasurer Glenna Young appeared and discussed the duties of her office to the new commissioners. Discussion was held on the accounting and how it has to balance with the funds received through the Clerk's office and then handed to the Treasurer's office to be deposited in the correct accounts. Additional discussion was held on the work load of her office.

The Clerk began briefing the Board on the responsibilities of his office, including Risk Management. Skip who supervises the court end of the Clerk's office provide a summary of what his office performs for Valley County and work he has implemented to help the office run smoother. The filing system is his biggest concern as to keep them in a proper order so they are easily available to retrieve. Discussion was held on how much can be done electronically. It was necessary to suspend the briefing until later in the meeting.

Cynda Herrick with P & Z presented an easement agreement for the sewer line through the Fair Grounds (Road Department). This is primarily an access issue, particularly with the arena portion. Commissioner Willey moved and Commissioner Hasbrouck seconded the approval of the easements and the motion carried.

Cynda noted that Vista Point Parkway has been a county maintained road for several years, although it is in the city limits, in part. The roadway was built to alleviate access concerns to the Crown Point area due to the narrow bridge and sharp corners on the other routes. There needs to be more discussion on this topic. She will work with Jerry Robinson and prepare suitable documents memorializing maintenance responsibilities.

Carol representing the Road Department presented The Warm Lake Federal Lands Access Project, approved in 2010 for the 2015 program year application was discussed. It involves a scrub coat on Warm Lake Highway from Crawford to landmark. In addition, the ½ mile of road base repair on the Landmark side of Warm Lake Summit is included. This is believed to involve only in-kind services. Commissioner Hasbrouck moved for approval of the Warm Lake FLA Project and second by Commissioner Willey. Motion carried. Commissioner Cruickshank is authorized to sign all necessary documents to affect this repair.

McCall City Chip Seal was also discussed. Valley County road Department will furnish 3 laborers and a roller. McCall will furnish 2 people and trucks. This involves both Valley County and the City of McCall. The board decided to allow Jerry Robinson to work with the City of McCall and develop this proposal further.

Pickup bids were reviewed. It is recommended by the Motor Pool to purchase 3 vehicles for the Sheriff at \$27,262 each, a total of \$81,786, as well as a fourth vehicle, from Cascade Auto to be assigned to Waterways with the Motor Pool paying one half and Waterways paying one half, or \$14,750 each, a total of \$29,500 for this truck.

Commissioner Willey moved to purchase the four vehicles from Cascade Auto, the lowest bidder. Second by Commissioner Hasbrouck and carried unanimously.

Ralph McKenzie appeared to discuss facilities and solid waste. He noted a cleanup which involved grinding the wood at the Transfer Site and removing it. (60 chip truck loads) He also rented a dozer to clean up the wood debris left on site. While he had the dozer he cleaned up the route into the new property we traded for to allow access.

On the Court house Facilities - The proposed geo-thermal heating/cooling system deriving energy from the injection side of the Cascade School's hot water heating system was also discussed. Drake Mechanical wants to put it on hold for a while until some better answers to several questions are found. The 60 degree water may be a problem, because when tested, the heat pumps shut off automatically, and there are 57 heat pumps involved in the present system that may require replacement at a cost of \$10,000 each. Also, it now appears that the discharge of excess water into the storm drain will not be allowed. The board wants a full accounting of all costs so that a reasonable appraisal of costs and benefits can be made.

Completion of briefing by Clerk's concerning the statutory responsibilities of his Office was continued. Katie who handles payroll and risk management provided an overview of her duties. Commissioner Willey asked about staffing? Katie explained it was a little rough this past year and now have all positions budgeted for filled. Archie added that with the new election consolidation requirements it will affect the positions in his office with now having to handle additional elections for the cities, schools, etc. Commissioner Hasbrouck asked about the budget timeline and Chairman Cruickshank suggested providing this past years schedule to the new commissioners. Archie mentioned that being shorthanded creates mistakes. The tax levy is set in Clerk's office after receiving the final budget numbers.

David with Information Technology provided an overview of the support his department provides to all of the departments. He is able to do some of his late calls remotely from his residence however there are times when he comes into the office when called at night to fix the problem.


The commissioners discussed some of the issues of working 4-10 hour days and working 5 – 8 hour days and how this would be handled. No decision and further discussion will be needed.

Commissioner Willey inquired as to who performed the janitorial duties. Discussion was held on why prior commissioners chose to contract these duties out.

The meeting was adjourned at approximately 4:00 p.m.

Attest:


Archie N. Banbury, Clerk

for 
Gordon L. Cruickshank, Chairman