

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
February 11, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN) Excused absence
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
ARCHIE BANBURY, CLERK**

Meeting called to order by Acting Chairman Willey at 9:00 a.m.

The Pledge of Allegiance to the flag of the United States was led by Trudy Eiguren.

Commissioner Hasbrouck moved for approval of the agenda. Commissioner Willey seconded approval of the agenda as presented. Commissioner Hasbrouck moved approval of claims in the amount of \$253,840.80, including board ordered claims of \$2,744.92, second by Commissioner Willey and carried, unanimously.

Commissioner Hasbrouck moved for approval of Junior College Tuition Certificates of Residency for Brandon Heneggler, Jarrett Lambirth, Joel Lansing, Jordan Lansing, Micah Woodward, Jessica Weiskircher and Shauna Yelton. Second by Commissioner Willey and carried, unanimously.

Anne Guarino, Building Department Head reported on a survey of the structural integrity of the north end of the courthouse, including the ceiling above her office. There is construction work in progress going on in Stibnite. She noted that she is satisfied with the 4-10 work schedule.

Doug Miller, Court Services Director reported one in custody. We have contracts to house juveniles for the state, Boise, Adams, and Washington Counties.

For rape prevention, (PREA), auditors are needed to ensure we are in compliance with the list of standards for rape prevention.

Molly Wilson will be graduating from POST training and be certified as a misdemeanor probation officer this Friday, February 15, 2013.

He has been quite busy with the Juvenile Justice Council. He explained a funding problem for the juvenile probation academy.

Vim Braak, Extension Agent, reported he had nothing out of the ordinary to discuss. He advised that he will be taking a vacation to California and be unavailable for a few days.

Pat Duncan, HR Director noted prior approval of a program to recognize employees for their years of service. The Board of County Commissioners will present certificates to employees reaching 10 years of service. A brief presentation will be made to such employees on the 4th Mondays of March, June, October and December of each year.

She is in the process of completing job descriptions as necessary for consideration of a wage analysis.

She submitted a job description for the Road and Bridge Superintendent for approval. On motion of Commissioner Hasbrouck and second by Commissioner Willey, the job description was approved and the motion carried. Commissioner Hasbrouck asked if the Road and Bridge Superintendent had submitted his resignation. She advised that he had not yet done so although he is planning his retirement.

David Crawford, I. T. Director appeared and requested approval for the Prosecutor's case management software contract. Commissioner Willey moved for approval and Commissioner Hasbrouck seconded. The motion carried.

Cynda Herrick, Planning and Zoning Administrator reported on her attendance at the Payette River Scenic Byways meeting. She indicated that the Byways had lost the sponsorship or recognition of the Idaho Council of Government and was in need of a supporting agency. She suggested the agency be authorized to operate under the aegis of Valley County. They would like to have status as conferred by Section 501© (3) of the Internal Revenue Code.

Larry Laxson, Groomer Coordinator reported on snow grooming activities. Mud Lake Road east of Landmark will remain closed because of windfall timber across the road. The Cascade Fun Run is scheduled for this Saturday, February 16th, 2013. The snowmobilers continue to press for licensing/registration of out of state snow mobiles. Logging is declining in the Smith's Ferry area and the trails are improving.

Major Mike Keithly, USMC (Ret.) reported on his activities as Valley County's Veterans Service Officer. Contacts from veterans have declined recently, mostly because of people travelling south in these winter months. He has assisted two homeless veterans and others with medical problems. He did notice an increase in imposters who are not veterans seeking assistance, which is categorically denied by himself, and the State Veteran's Service Officer.

He also provided an annual report of the activities of the American Legion Post #60 in Cascade which is the County's designated war memorial. He further noted that the Idaho Veteran's Administration officials are more cooperative than those in other states, by reputation. Contact with the VA is still difficult via telephone.

The Commissioners voiced their appreciation to Major Keithly for his efforts and those of the American Legion, generally.

Sue Probst, Acting for Assessor June Fullmer presented three tax cancellations, #20-#22 for approval. Commissioner Hasbrouck moved approval thereof, second by Commissioner Willey and carried.

Clerk Banbury reported a full staff and business as usual.

Prosecutor Jay Kiiha reported that he has three fairly serious preliminary hearings and that he will be travelling to Boise on Wednesday. He noted the Westlaw contract is expiring and would like to upgrade the services at an additional cost of \$150 per month. He has sufficient authority in his budget to do so.

He also discussed salaries for his office and potential for increases from his contract with the City of McCall.

He also noted that he may be able one or more third-year law students to assist with the expected increase in summer workload this year.

Sheriff Bolen reported. She discussed the Prison Rape Elimination Act (PREA) and her responsibility to ensure that the jail facility provides sufficient safeguards to protect the inmates from rape and other abuses by other inmates.

She noted that the mobiles held by her office on warrants of distraint for non-payment of taxes remain unsold.

Treasurer Glenna Young reported and asked for approval of her statement of County investment policy. She has cleared the language with the outside auditors. She also discussed the difficulty she is having with local banks collateralization of the deposits of Valley County. She has followed of depositing county funds with Valley County banks as much as is possible, but the problem of collateralization may require some adjustments.

Commissioner Hasbrouck moved for approval of the investment policy, seconded by Commissioner Willey and carried.

She provided copies of the quarterly reconciliation of the Auditor's fund balances with her cash balances.

Commissioner Hasbrouck moved for approval of the minutes of January 28th with a minor correction, seconded by Commissioner Willey and carried.

Commissioner Hasbrouck moved to rescind the previously established policy concerning the requirement that Commissioner's approval of all capital purchases exceeding \$300 was necessary, as well as all Information Technology equipment/assets at any cost. Second by Commissioner Willey and carried.

Commissioner Hasbrouck moved for approval of the nominations of Boise County Commissioner Barbara Bolding, and Elmore County Commissioner Al Hofer to the Central District Health Board. Second by Commissioner Willey and carried.

Commissioner Hasbrouck moved for approval of the payment of costs connected to the Big Creek/Yellow Pine meeting at the Ashley Inn on February 22nd, 2013, to consist of coffee and rolls, etc. Second by Commissioner Willey and carried.

Treasurer Glenna Young appeared together with Prosecutor Kiiha and discussed the tax deed process and requirements to notify lien holders for four properties sold via the tax deed process.

He advised her to leave the money where it is and he will advise further after research concerning disposition of the funds.

Human Resources Director Pat Duncan appeared for the purpose of discussing a proposed Voluntary Leave Donation process. This discussion was tabled by agreement of the board that this would be discussed at the next meeting of the board on February 19th when Chairman Cruickshank can be present.

Recess for lunch at 12:00 noon

Reconvene at 1:00 p.m.

Ken Postma, Denise Snyder, Gene Novotny and Ron Peterson appeared for the purpose of discussing the Cascade Golf Association.

Ron Peterson recounted the history of the Association's attempt to obtain a lease with the Bureau of Reclamation. The lack of action creates a difficult situation for the Golf Association as they are unable to schedule any events during the forthcoming year and whether or not they can sell the forthcoming season's passes. He noted all the work the Golf Association has done over the past 30-35 years to develop and improve the golf course. He also noted the many benefits conferred upon the community by having the golf course available as well the effect of losing it as concerns economic development.

He asks that the county consider intervening with the Bureau to lease the property to the Golf Association. He would like the county to intervene. He went on to discuss the history of the lease between the City of Cascade and the Golf Association.

Ken Postma added that everything they have tried has been ineffective, and also that the City is not dealing in good faith with the Golf Association. The board took the request under advisement, neither agreeing nor refusing to become involved.

Anthony Botello and Lisa Klinger, District rangers from Krassel and McCall districts respectively, to brief the board on current events with the U S Forest Service.

Mr. Botello acknowledged that a letter of support for the cabin rentals in McCall would be helpful and provided a brochure discussing the availability of the USFS cabin rentals. He then addressed specific road and trail issues.

Boise National Forest representative Jeff Alexander briefed the Board on the Road Infrastructure Reduction Strategy, a plan to reduce costs by 25%. Roads to be reduced from passenger car level to "high clearance" or 4-WD roads were discussed.

These roads actions should be discussed further when both Chairman Cruickshank and Jerry Robinson are available. Any FRTA easements involved also require memorialization by letters from the Board. The Board decided to wait for Chairman Cruickshank. Jerry Robinson will be gone until February 25th, 2013.

Lisa Klinger discussed the need for collaboration on Search and Rescue issues. She also provided updated information on avalanche forecasting.

Jerry Robinson appeared before the Board and provided the Engineering Agreement for Smith's Ferry Bridge with HBR Engineering which is deteriorating. Engineering will cost \$20,000. He would like to have this approved by the 25th of February. Commissioner Hasbrouck moved and Commissioner Willey seconded approval of the engineering agreement and authorized the acting Chairman to sign the agreement.

The City of McCall agreement is not ready for consideration.

The Clear Creek Road 319 grant is added to the agenda on motion of Commissioner Willey and second by Commissioner Hasbrouck as it was not available earlier. Motion carried. The grant request was reviewed and Commissioner Hasbrouck moved for approval and signature by the acting chairman. Commissioner Willey seconded and the motion carried.

Commissioner Willey moved and Commissioner Hasbrouck seconded the appointment of the Human Resources Director, Pat Duncan to serve as the Title 6 Coordinator to facilitate the process. Motion carried.

Mr. Robinson provided the Weed Pesticide Permit (annual) for signature by the Chairman. Commissioner Hasbrouck moved approval, second by Commissioner Willey and carried.

Closed session for indigent.

12-PE051	Request for Assistance Approved
12-JT083	Request for Assistance Denied
13-LD080	Request for Assistance Denied
13-MC092	Request for Assistance Denied
13-MG058	Suspension of Initial Determination
13-JM052	Request for Lien/New Application Received
13-RD058	Request for Lien/New Application Received
12-SJ092	Release of Medically Indigent Lien

Reconvene regular session.

Ralph McKenzie reported on the status of the north end of the courthouse. The ground is wet under the courthouse from a steam leak which can be repaired. Further effort will be involved to determine the necessity for other repairs.

Ralph also discussed combining the various parcels owned by Valley County near the MRF into a single parcel. Cynda will work with the Assessor's Office to complete this effort and present it to the board for approval.

Meeting adjourned at 4:00 p.m.

Gordon L. Cruickshank, Chairman

Attest:

Archie N. Banbury, Clerk