

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
February 25, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
ELTING G. HASBROUCK (COMMISSIONER)  
BILL WILLEY (COMMISSIONER)  
ARCHIE BANBURY, CLERK**

Meeting called to order by Chairman Cruickshank at 9:04 a.m.

The Pledge of Allegiance to the flag of the United States was led by Vim Braak.

Commissioner Hasbrouck asked for an addition to the agenda of a discussion of courthouse hours at 2:30 p.m. and an executive session regarding a personnel matter at 2:45 p.m. Commissioner Willey moved for approval of the agenda as amended. Commissioner Hasbrouck seconded and the motion carried, unanimously. Commissioner Hasbrouck moved for approval of claims as presented in the amount of \$147,646.32, including board ordered claims of \$7,279.64, second by Commissioner Willey and carried, unanimously.

Commissioner Willey moved for approval of a Junior College Tuition Certificate of Residency for Kelsey Lambirth. Second by Commissioner Hasbrouck and carried, unanimously.

Anne Guarino, Building Department Head, reported receipt of 8 permits, including 3 new residences, and others including reapplications from the prior year.

Doug Miller, Court Services Director, reported one in custody. He is from the Dept. of Corrections. Molly Wilson completed her POST training and was 5<sup>th</sup> of 21 members in her class. Job descriptions are being updated. There is CPR training this week and most of his employees will attend.

Vim Braak, Extension Agent, reported on the Master Gardeners' workshops. The 4-H group had the "Know Your Government Program" this past week. The Economic Development Committee met and discussed the legal form of the entity with law students.

Pat Duncan, HR Director, noted a planning process for a “bullying” education program, primarily an awareness to identify appropriate conduct. This will be taught for supervisors, and later made available for attendance by employees.

Job descriptions continue as a work in process and when complete, will be followed by a wage analysis. She is looking into the sick leave through PERSI as requested.

David Crawford, I. T. Director appeared and reported on the work he has in process. He is evaluating a mobile device. Integration of these devices with City of Cascade is in process as well, a Memorandum of Understanding having been prepared and signed by both City and County authorities. He also noted that managers desiring to purchase data processing or information technology hardware or software should coordinate with him to ensure appropriate integration with existing systems.

Cynda Herrick, Planning and Zoning Administrator reported on progress made with the signage study and provided a comprehensive list of signs needed. She also mentioned a request for payment for release of the Jug Mountain Ranch water project. She has checked and all steps have been completed and the \$14,000 request will be accommodated. Board approval is not required.

She asked for approval of the easement for Idaho Power along the east side of the McCall annex property to accommodate the proposed Food Bank facility. Commissioner Hasbrouck moved for approval of the easement, second by Commissioner Willey and carried, unanimously.

She checked with the Cascade School District where informative pamphlets for points of interest, i.e., swimming, fishing, hiking, etc. are in process. She is pleased with the progress. McCall-Donnelly High School does not have an appropriate class to undertake the project.

She discussed a lack of closure for the Trails End Subdivision – the deed and certificate of ownership do not agree. She will check with John Russell, County Surveyor, and with his assistance, correct the errors and deed the subject properties to the adjacent land owners appropriately.

Larry Laxson, Groomer Coordinator reported on snow grooming activities. Logging operations are finished near the Smith’s Ferry Wellington Snow Park. The West Mtn. fun run went well. The wounded warrior event also went well with a lot of community support. The Veteran’s ride will also so be coming to Valley County, the second week of March. This past weekend they ran out of stickers to sell to visitors. This is a problem to be solved at the state level. There is also a shortage of parking to be dealt with for the McCall area. The Department of Lands will be contacted and a request made to expand the snowmobile parking.

Paula Fodrea reported on behalf of WICAP. She has had a busy month, which included a trip to Yellow Pine. Energy assistance efforts were completed for Yellow Pine residents on the energy assistance. Sharon Church-Pratt has been appointed interim director of WICAP. Further, Robbie Winkle was re-elected as a Valley County WICAP Board Member. Tobi Whitman and Bobbie Shaw were elected Low Income members of the Valley WICAP Advisory Committee.

Commissioner Hasbrouck will be accompanying her to the next meeting.

She is concerned about the energy assistance program. They have had 285 applications since October. Last year there were 308 through January. This is fewer applications in a longer period. She is also worried about a reduction in federal funding.

Assessor June Fullmer had little to report, as she has been absent for the past two weeks.

Clerk Archie Banbury reported he had sent 4 election workers to Election Training as it pertained to multiple election processes.

Prosecutor Jay Kiiha noted he will be meeting with Chris Meyer regarding RDA agreements once a week over the next few weeks. The local office is quite busy with trials. He was also quite busy over this past weekend with the Sheriff's Office.

The Sheriff and the Treasurer were not in attendance.

Commissioners postponed the appointment of the trustees to the Edwards Mosquito District asking Prosecutor Kiiha to review the process of the appointment. Mr. Kiiha will report back to the board, either by e-mail or in person.

Commissioner Willey moved approval of the minutes of February 19, 2013, second by Commissioner Hasbrouck and carried, unanimously.

Closed session for indigent and Charity at 10:45 a.m.

12-JK059	Request for Assistance Approved
13-CA067	Request for Assistance Approved
13-ND082	Request for Assistance Approved

Resume regular session at 10:55 a.m.

11:00 a.m. Opened Public Hearing for Parking Standards Zoning Ordinance by the City of McCall.

Commissioners affirmed there had been no ex-parte contacts.

Delta James provided a staff report regarding relaxation of city parking standards. A portion of the area involved is in the impact area, which is of concern to Valley County.

She provided a large map to reflect the impact area as well as the City boundary which outlined the area and then she explained the changes necessary to the City's Code and Zoning Ordinance. The net effect is to expand the parking spaces to make it easier for business activities to be conducted.

She has received no complaints concerning these changes, but two individuals came forth in support of the change.

Proponents Comments:

Mr. Keith Martinson and an employee of the City of McCall spoke in favor of the process.

Cynda Herrick, Valley County Planning and Zoning Administrator, is also in favor of the process.

Uncommitted:

None

Opposed:

None

Public Hearing was closed by Chairman Cruickshank at 11:15 a.m.

No deliberation was required as the proposed action was not challenged.

Commissioner Willey moved in favor of approval of the City of McCall's proposed amendments as to its effect on the impact area of McCall per Valley County Ordinance 13-1. Second by Commissioner Hasbrouck and Motion carried.

She also asked the Board to appoint a member to appoint Mr. Derek Williamson to the McCall Area Planning and Zoning Commission. He has the unanimous support of the existing Board.

Commissioner Willey moved to appoint Derek Williamson to the vacant position, second by Commissioner Hasbrouck, and carried unanimously.

A brief discussion was held concerning recreation and the possibility of a recreation director who would work year-around on recreation matters.

Kevin Jones, State Tax Commission was introduced by Sue Probst, Chief Deputy Assessor.

Kevin presented an overview of the State Tax Commission data base containing real property records. After discussion, it was noted by Commissioner Willey that all the information contained in the data base and available to County government was available, for the most part, from other public records.

Assessor June Fullmer was asked for her recommendation as to what information should be made available to the public.

Recess for lunch at 12:10 p.m.

Reconvene at 1:30 p.m.

Discussion of court fines followed. Terry from CBI was present via telephone. Commissioner Cruickshank noted that some figures indicate an accumulation of unpaid fines of \$1.9 million. They trace those who they can locate and attempt collection. Many of these accounts are very old, and even more difficult to trace and locate. Terry advised that the average age of the accounts they receive is 66 months. The average age is so high because Valley County is new to the enforced collection process. Many of these people are in what is known as the underground economy, not on regular wages that are subject to garnishment. They do get what they can to find sources of income. Social security and disability income payments are not subject to garnishment. They look for employment. Doug Miller from Court Services provided that we are looking at two different issues. One is Supervised Probation and one is Unsupervised Probation. He offered to have an employee do a review of the unsupervised and report back to the commissioners. Jay Kiiha Prosecuting Attorney commented that the collection agency cannot have the cases until they were off probation. Will work to find a better way to collect back fines as we move forward.

Jerry Robinson Road Superintendent reported on several items that he will need to bring back after some more data is collected. They include the Asphalt Oil bid, a Chip Seal agreement with the City of McCall and the completed documents for Smalley Lane right-of-way.

Commissioner Hasbrouck asked if the Road Department could help with demolishing old mobile homes the county has taken for taxes? Jerry mentioned during slower times this is something his crew can accomplish.

Ralph McKenzie reported on solid waste and facilities management. He discussed the hot water utilization proposal from School District and Drake Mechanical. The most recent development has caused concern over some previously undiscovered costs that could boost the total cost upward by nearly \$300,000.

The solid waste proposals for proposed contractors are available and will be placed on the March 11, 2013 agenda.

Courthouse hours were discussed again. Commissioner Willey noted he had received one phone call on the subject. He moved to stay with the current system of four 10 hour days and the court house closed on Fridays. (Except Court and the Clerk's Office) The motion died for lack of a second. Commissioner Hasbrouck moved to return to 8:00 a.m. to 5:00 p.m. for the five weekdays, all offices open during lunch hours and within that framework, work hours left to the discretion of each department head/elected official. This new schedule is to commence March 4, 2013. The motion was seconded by Commissioner Willey. Chairman Cruickshank asked if he would accept an amendment to make the starting date March 11<sup>th</sup>, Commissioner Willey agreed to amend the second, and Commissioner Hasbrouck agreed to the amendment of his main motion. The amended motion carried unanimously. Dan Gallagher, Star News reporter was present in the gallery and advised that he would write a story covering the change.

Commissioner Hasbrouck moved to enter executive session for a personnel matter to be discussed as provided by Idaho Code Section 67-2345(1)(b). Second by Commissioner Willey and carried. Roll call vote, Commissioner Hasbrouck “aye”, Commissioner Willey “aye”, and Chairman Cruickshank “aye”.

Convene executive session at 3:13 p.m.

Reconvene regular session at 3:38 p.m.

No decision resulted from the executive session.

Chairman Cruickshank reported on the Biomass and commented on the future for the timber sawmill that recently closed in Gem County. There seem to be a few interested buyers for the facility.

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Gordon L. Cruickshank, Chairman

Attest:

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Archie N. Banbury, Clerk