

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
September 9, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Commissioner Hasbrouck led the pledge of allegiance.

Commissioner Willey made a motion to approve agenda as presented. Commissioner Hasbrouck seconded the motion, no further discussion, all in favor. Motion Passed to approve the agenda as presented for September 9, 2013.

Claims & Junior College Tuition- Valley County Deputy Auditor, Alyssa Morrison, presented claims totaling \$328,390.15, which included Board Order Claims of \$11,057.30. Commissioner Willey made a motion to approve claims as presented including Board Order claims and Junior College application. Commissioner Hasbrouck seconded the motion, no further discussion, all in favor. Motion passed to approve the claims as presented including Board Order claims totaling \$328,390.15.

Department Head Reports:

Anne Guarino, Valley County Building Department, reported that it has been business as usual. She was in Yellowpine and Stibnite, and reported that there are two new homes being built and one addition. She indicated that Annette and her will be gone Wednesday September 11, 2013 through September 12, 2013 to obtain continued education credits for building inspections.

Steve Ryan, Valley County Court Services Interim Director, reported that it has been uneventful at Valley County Juvenile Detention Center. He reported that there are two juvenile residents at the facility. Steve indicated that Scott deJong fixed the washing machine in the juvenile detention center. Steve reported to the Commissioners that he did order two new SCRAM units for probation. He reported that implementation of the EUDL grant for the schools will begin in near future. This is a grant to prevent underage drinking. He stated that Thursday September 19, 2013, there will be a presentation in Cascade High School from 1:00 to 2:00 p.m. by Natalie Marty. She will be speaking at the Yellow Couch in the evening. Steve mentioned that the Judges Fishing Day will be this Sunday and he encouraged the Commissioners to attend. Steve stated that there are two juvenile staffings on September 19, 2013, with Department of Juvenile Corrections involving juveniles who have been committed. Steve will be attending Restorative Conference training Thursday September 12, 2013, to receive certification.

Pat Duncan, Valley County Human Resources, reported that she is working on formally hiring four individuals, three people for the road department and one position for the Deputy Auditor position. She is also working on listing the snow grooming position. Commissioner Hasbrouck asked if anyone locally applied for Road Department positions? Pat reported that they had great applicants for positions and did hire one individual who lived here locally. Pat stated that next Monday September 16, 2013 there will be interviews for the Court Services Director position.

David Crawford, Valley County IT, presented an antivirus server agreement for the Commissioners to approve. Commissioner Hasbrouck made a motion to approve renewal agreement for antivirus server. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to approve renewal agreement of the antivirus server. David provided further information regarding Valley County website. Commissioner Hasbrouck wanted to know about links that will be added to the website? David advised that making content changes will be easier using this website because we will not have to send changes to outside person. Chairman Cruickshank had some comments regarding what will be displayed on the website and wanted to make sure all of the seasons were reflected on the website. Commissioner Hasbrouck made a comment about an article in the Idaho Statesman regarding positive effects of recreation in communities. Cabelone is coming on Thursday September 12, 2013, to swap out internet connection. David concluded his presentation.

Cynda Herrick, Valley County Planning and Zoning, reported that she is working on McCall impact agreement and she believed that there needs to be some discussion on how to appoint Planning & Zoning board members. She asked if the Commissioners were attending the West Central Mountains Plan Meeting? Commissioner Hasbrouck indicated that he has attended in the past but would like to see the meetings progress. Cynda indicated that she is attending the NORFMA Conference. This is Idaho Flood Plain manager conference which will be November 13, 2013 through November 15, 2013. She also registered for the Idaho Planning Association conference in Idaho Falls, October 9 2013, through October 11, 2013. On September 16, 2013, there will be a public hearing for ordinance changes as previously presented by the Planning and Zoning Commission.

Larry Laxson, Valley County Recreation Director, provided some handouts for discussion. Larry discussed Wellington Park and reported that he is waiting for letter from Department of

Board of County Commissioners Meeting

September 9, 2013

Page 2

Lands regarding Brush Creek. He reported that he can't start on the project until he receives this letter from Idaho Department of Lands. He believed that there should be four days of work that needs to be done. Larry also provided a copy of new legislation regarding operation fees that is being presented. Larry reported that there is a recreation district meeting on September 11, 2013. He further stated that the registration task force meeting at IDPR. Larry also reported that on September 12, 2013 there is a grooming advisor board meeting. Larry concludes his presentation.

Paula Fodrea with WICAP was not in attendance.

June Fullmer, Valley County Assessor, reported that business as usual in her department.

Skip Clapp, Valley County Court Clerk Supervisor, reported that in the coming weeks there will be five different Judges for five different cases. He reported that this makes calendaring an issue for the Valley County Court Clerks. It also makes things difficult for staffing and availability of Court rooms. Skip also reported that if these cases go to jury trial, his staff attempts to coordinate where to set up having jurors wait until the case is heard. CC reported that if there is a need for the Commissioners room, the Commissioners could move their meeting to another location but would need at least twenty four hour notice.

Patti Bolen, Valley County Sheriff, just received notice of 911 grant awards, but she does not have the exact figure of the award.

Glenna Young, Valley County Treasurer, presented tax cancellation to the Valley County Board of Commissioners. Their office is asking for cancellations for 12/13-6 through 12/13-10. Glenna presented the cancellations and provided a brief description of why there is a recommendation for cancellations. Commissioner Hasbrouck made a motion to cancel taxes for 12/13-6 through 12/13-10. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to cancel taxes for parcels LRM090400001B, PP15N07E074566, PPM0096002007G, PPM0393000005B, and MHM00000035131. Glenna reported that there is awards line item in her budget and she would like to present an award to Annette Derrick for all of her help she provided in the Treasurer's office. A fifty dollar gift certificate was presented by Glenna Young to Annette Derrick.

Scott Erikson from the Public Defender's office reported that he has a vehicular homicide case that he was appointed on. He is asking to access funds from the public defenders contingency fund to retain experts for accident reconstruction and for a pathologist. Chairman Cruickshank asked what the estimated cost would be? Scott believed that the entire contingency fund would be used and is asking for the entire fund to be released. Commissioner Hasbrouck made a motion to authorize Mr. Erikson to access contingency fund to use for his pending case. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to allow Scott Erikson to access public defender contingency fund for his pending case.

Chairman Cruickshank discussed the credit card situation and provided an overview of prior discussions and the conclusion that it would be in the best interest of the County to move to Debit Cards. Glenna Young spoke with a few banks and received information from the banks on how the departments could use the cards and how the elected officials/department heads could monitor the cards. Commissioner Hasbrouck asked about fees associated with the debit

cards? Glenna reported that there are no annual fees but there is a three dollar a month service fee. Chairman Cruickshank asked elected officials if we needed to have further discussion regarding this issue? Sheriff Patti Bolen had a question regarding how to set up the accounts and how many accounts they would be allowed to have? Commissioner Hasbrouck pointed out that if the county switched to debit cards we would not have to pay any interest. Chairman Cruickshank suggested that the Elected Officials get together to have a discussion and make a formal presentation back to the Commissioners on September 16, 2013.

Stephanie Johnson with Cabin Creek Enterprises presented a general overview of the work that has been done. First topic of discussion was the fire wise programs. An issue at this time is the contract with the city of McCall is working out with Lakeshore Disposal regarding rights to picking up construction debris. Cabin Creek Enterprises has used Meckel to pick up construction debris as they donated some of their time. Until this gets worked out the concern of Cabin Creek is that the programs continue to move forward and level of service would be continued. She is discussing the topic with Lakeshore as well for providing containers in the future. She reported that there was a fire wise meeting for Horse and Livestock Owners and fifteen individuals attended this meeting. She indicated that the State of Idaho is excited that this information is being shared with community members. She believed that there needs to be a resource list and preparation list for evacuation of livestock. Chairman Cruickshank wanted to make sure that if someone is moving someone's livestock there needs to be a plan because if not, it is possible that an individual could get accused of theft. Stephanie agreed that a safety plan needs to be developed. Cabin Creek is getting a stronger interest from Homeowner Associations to discuss fire wise programs. Cabin Creek is encouraged because these associations are willing to join a national association to possibly receive some assistances. Fire working group: Lands meeting Tuesday September 10, 2013 at EOC building and General Meeting Tuesday October 1, 2013 at 9:30 a.m. Stephanie then discussed Hazard Fuels Mitigation Grants. Horsethief Community Protection Program (CPP) unit 5, this should come to a conclusion by end of the season. Meadow Bear CPP was discussed. Chairman Cruickshank asked if this project was going to include timber harvest? Stephanie reported that not at this time. Stephanie reported that some of the available timber would potentially be used for building. Stephanie provided documents regarding 2013 Western Competitive Resource and WFPP=Wildfire Protection Plan. Commissioner Hasbrouck asked how much this grant would be? Stephanie reported that it would be over two hundred thousand dollars. She advised that under Valley County Cohesive Strategy, their first goal is to review Landscapes across all jurisdictions. Goal two is to review how human populations and infrastructure can withstand a wildfire without loss of life and property. Goal three is that they would like all jurisdictions to participate in making and implementing safe, effective, efficient, risk based wildfire management decisions. Each of these goals culminates in a planned fire resistant landscape, trained staff, educate campers. Cabin Creek is currently working on 2014 grant applications that should be submitted by the end of this week. They are applying for five hundred thousand worth of grants. These grants do not fund until the following year. A letter from Potlatch was presented to the Commissioners to review requesting some feedback. Commissioners agreed that a response letter would be prepared and submitted to Potlatch.

Indigent and Charity/Hardship begins at 10:55 a.m.

Out of Indigent at 11:32 a.m.

Board of County Commissioners Meeting

September 9, 2013

Page 4

13-CH081 Denial
13-DB056-2 Denial
13-GS037- Denial
13-FS084 Denial
13-KG069 Final Denial
13-EV070 Denial
13-JK-082 Approved
13-JH-062 Approved
13-JT-083 Approved

Commissioner Hasbrouck made a motion to pay \$1,062.22 out of Hardship property taxes and file a lien through indigent. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to pay \$1,062.22 out of hardship for property taxes.

Scott Dejong with Valley County Building & Grounds commented that two weeks ago, he received a donation of two refrigerators from Mr. Ross Barham. Scott would like to donate the refrigerators to the EOC Building. The value of the refrigerators is four hundred dollars. Commissioner Willey made a motion to accept the refrigerators; Commissioner Hasbrouck seconded the motion, no further discussion, all in favor. Motion passed to accept the refrigerators as donations and to have Clerk's office prepare a letter to Mr. Barham.

Pat Duncan, Human Resource Officer, provided the Commissioners with an updated Valley County Pay Ranges spreadsheet. Commissioner Willey asked how an individual moves from a minimum to a maximum? Pat advised that an individual would progress like they currently do. Commissioner Hasbrouck believed that this is a step in the right direction and he asked how often these ranges should be reviewed? Pat believed that every three years it should be reviewed. Glenna Young had some questions regarding job titles that were previously listed. Glenna believed that when the Commissioners accepted these Pay Ranges, they also created new positions. She pointed out that in Court Services they have Probation Officer II. Commissioner Willey asked about positions that were on the Valley County pay ranges that currently do not have anyone that are filled the positions? Commissioner Cruickshank asked about the planning and zoning administrator salary that is currently listed on the minimum line at forty thousand dollars and why is it reflecting higher than previously discussed? Chairman Cruickshank also asked about the Chief Deputy Prosecuting Attorney salary that was previously listed at fifty six thousand dollars and now it is currently listed at fifty nine thousand nine hundred eighty two dollars. Chairman Cruickshank pointed out that several of the positions appear to have dramatically increased and wanted to know how that was decided? Chairman Cruickshank did not feel comfortable approving this amended pay ranges that was being presented. Chairman Cruickshank believed that there should be a discussion with elected officials and department heads regarding this new Valley County Pay Ranges. Commissioner Willey wanted to know if this will be affecting the current budget? Chairman Cruickshank wanted Pat Duncan to review the pay ranges and bring back the six that were changed prior to the budget approval this afternoon. Additionally, Chairman Cruickshank asked for Pat to review all the proposed Pay Scale and any changes that were made to the minimum from the original analysis needs an explanation before the Commissioners will approve.

Commissioners adjourned for lunch at 12:12 p.m.

Commissioners returned from lunch at 1:12 p.m.

Commissioner Hasbrouck made a motion to go into Executive Session under Idaho Code 67-2345(1)(f)-Pending Litigation. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to go into Executive Session under Idaho Code 67-2345(1)(f) at 1:13 p.m.

Out of Executive Session at 1:53 p.m. no decision made.

Fiscal Year 2014 Budget

Pat Duncan reported to the Commissioners regarding the six changes of salaries that were made previously and wanted to notify the Commissioners why they were made. Chairman Cruickshank provided the community members in attendance with the total balance to be levied of \$5,918,651. Commissioner Hasbrouck made a motion to approve the Fiscal 2014 Budget of \$16,661,668 and that the Solid Waste fees would be set at \$30 for residential, \$66 for residential flat, \$235 for Commercial and \$285 for Commercial flats. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to approve the Fiscal Year 2014 Budget and Solid Waste fees as outlined. Commissioner Hasbrouck made a motion to approve Resolution 13/18. Commissioner Willey seconded the motion to approve Resolution 13/18. CW made a motion to approve Resolution for 13/19 for EMS fund in the amount of \$775,000. CH seconded the motion to approve Resolution 13/19 for EMS budget. No further discussion, all in favor. Motion passed to approve Resolution 13/18 and Resolution 13/19.

Commissioner Hasbrouck made a motion to approve minutes from September 3, 2013. Commissioner Willey seconded the motion, no further discussion, all in favor. Motion passed to approve the Board of Commissioner meeting minutes from September 3, 2013.

Chairman Cruickshank set Commissioner Meetings in October for October, 7, 2013, Tuesday October 15, 2013, October 21, 2013 and October 28, 2013. For November 2013, Commissioners set the meetings for November 4, 2013, Tuesday November 12, 2013, November 18, 2013 and November 25, 2013. Commissioner set December meetings for December 2, 2013, December 9, 2013, December 16, 2013 and December 23, 2013. The Monday meeting for December 30, 2013 will be cancelled.

Adjourned meeting at 3:45 p.m.

Gordon L. Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk

dm/te 9-4-2013