

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 4, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:04 a.m.

Valley County Deputy Auditor, Alyssa Morrison led the pledge of allegiance.

Chairman Cruickshank advised of an additional item that needed to be added to the agenda. He presented the Bureau of Homeland Security Grant. Commissioner Hasbrouck made a motion to add Bureau of Homeland Security Grant to the agenda and approve the agenda as amended. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to add Bureau of Homeland Security grant to agenda and approve the agenda as amended.

Valley County Deputy Auditor, Alyssa Morrison presented the Commissioners with Board Order Claims totaling \$24,484.65. Commissioner Hasbrouck made a motion to approve Board Order Claims. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Board Order Claims totaling \$24,484.65.

Valley County Road & Bridge Superintendent, Curtis Bennett presented Blue Line Maps for signature of Chairman Cruickshank. These maps need to be turned in with the signature of the Chairman for Highway User Funds. Commissioner Willey made a motion to authorize Chairman Cruickshank to sign Blue Line Maps. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have Chairman Cruickshank sign Blue Line Maps.

Chairman Cruickshank presented the amended lease agreement for the Cascade Senior Center. Margaret Yamamoto, member of the Senior Center advised of one change in the agreement. Ms. Yamamoto appreciated everything that Valley County has done for the seniors. She advised that the finances for the Senior Center are better than what has been in the past. Commissioner Hasbrouck asked about liability insurance for the Senior Center? Ms. Yamamoto advised that anyone who is conducting work for the Senior Center is required to have their own workers compensation insurance. Chairman Cruickshank discussed what the contract calls for under Workers Compensation which is under Title 9. Ms. Yamamoto indicated that if CCOA hires anyone, their employees fall under their workers compensation insurance. All of the volunteers are covered under the waiver that is signed with the Senior Center. It is their sole responsibility to have workers compensation insurance. Commissioner Willey made a motion to approve the lease agreement with Cascade Senior Center and have the Commissioners sign the agreement. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the lease agreement with Cascade Senior Center.

Chairman Cruickshank presented the Memorandum of Understanding with Cascade Medical Center for urine analysis testing. Valley County Chief Deputy Auditor, Trudy Eiguren reported to the Commissioners about a few non-negative results that have been coming back from individuals who have submitted to urine analysis at the Cascade Medical Center. After these tests were sent out for confirmation the results were negative. Trudy advised that the Cascade Medical Center will look into their testing levels. Chairman Cruickshank asked what the cost was with Ikola testing? Trudy advised that it was \$40 which is the same amount that the Cascade Medical Center will be charging. Trudy also advised about the changes that were made with the sale of Ikola testing and how this impacted the testing of Valley County employees. Commissioner Hasbrouck asked about the charges of the test for employees who have a positive test result and if Valley County can charge that individual. Trudy advised of the breakdown of the charges and referred to current Valley County drug testing policy. Commissioner Hasbrouck made a motion to approve the Memorandum of Understanding with Cascade Medical Center for urine analysis testing. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have Commissioners sign Memorandum of Understanding with Cascade Medical Center for urine analysis testing.

Chairman Cruickshank presented the audit report for Retention of Vessel Funds that needed to be signed by the Chairman. Commissioner Willey made a motion to have the Chairman sign the report for the Retention of Vessel Funds. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have Chairman Cruickshank sign the report for Retention of Vessel funds.

Chairman Cruickshank presented the Commissioner meeting minutes from October 28, 2013. Commissioner Willey made a motion to approve the meeting minutes. Commissioner Hasbrouck believed that the spelling for Hans Borbonus was spelled wrong but seconded the motion to approve the meeting minutes from October 28, 2013. No further discussion, all in favor. Motion passed to approve meetings with the changes to the spelling of Hans Borbonus.

Chairman Cruickshank presented the Bureau of Homeland Security grant. Commissioner Hasbrouck made a motion to sign the grant reimbursement through Bureau of Homeland Security. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have Chairman Cruickshank sign the grant reimbursement for Bureau of Homeland Security in the amount of \$14,013.03.

Valley County Planning & Zoning Administrator, Cynda Herrick presented an outline of Planning & Zoning issues for discussion with the Board of County Commissioners. This outline will be appended to the Commissioner Meeting minutes of November 4, 2013. Cynda first discussed the challenges that the County will be facing in the future and what the County needs to be prepared for. These challenges could be sewer, water and traffic. Cynda reported that the County needs to start preparation discussions. Chairman Cruickshank asked what specifically does the County need to do and do they need to plan for every event that occurs in Valley County? Cynda reported that there needs to be joint efforts with the Cities. Commissioner Hasbrouck felt that the Commissioners current role is reactionary. Commissioner Hasbrouck liked the idea of the preparing for events to make the events more successful. Chairman Cruickshank asked if Cynda is looking for a Master Plan for planning of Valley County? Commissioner Cruickshank expressed that the Commissioners try to be proactive but the conditions change. Cynda advised that she is just presenting some ideas to implement our comprehensive plan. Cynda reported that the Capital Improvement plan implementation requirements dates back to 1978. Chairman Cruickshank referred back to the last page of the outline that was presented and asked about the completion of the address book? Cynda advised that she has worked on this but the holdup has been that the base maps were not created and then the GIS meetings did not go well. Commissioner Hasbrouck advised that the County needs to decide which system should be used for GIS. Chairman Cruickshank asked if the GIS systems were compatible? It was suggested that there should be one GIS system that Valley County utilizes and not different GIS systems. Commissioner Hasbrouck asked how much money would be saved if there was one GIS system? Chairman Cruickshank suggested that there should be a restart of GIS discussion. Commissioner Willey asked if the citizens of Valley County are being served? It was advised that 2005 a presentation was given the Board of Commissioners regarding GIS by Cabin Creek but there was fallout from the presentation. It was suggested that there should be an outside facilitator to lead the discussion. Chairman Cruickshank believed that there should be a meeting amongst the Elected Officials regarding GIS. Chairman Cruickshank asked about fire wise ordinances? Cynda advised that Valley County does not have fire wise ordinances and believed that the Commissioners need to think about developing fire wise ordinances. Chairman Cruickshank felt that there needs to be more discussion regarding the County adopting fire wise ordinances. The Commissioners suggested that compensation plan be updated a few chapters a year and not all at once. Cynda advised that she will be placing an ad for a new Planning & Zoning Commissioner. Cynda wrapped her presentation by advising the Commissioners that change is happening. She believed that the Board of Commissioners need to be comfortable with what Planning & Zoning does. Commissioner Willey asked about the Smart Growth conference that is taking place? Cynda advised that she would be attending this meeting. Cynda advised that there has been some suggestions to have Regional Planning in the future. Cynda discussed impact areas and what is currently taking place. Chairman Cruickshank asked if Cynda would take the compensation plan to the Planning & Zoning Commission and discuss what they would like to work on each year. Commissioner Hasbrouck suggested that the Valley County Commissioners meet with the Elected Officials to discuss GIS.

Chairman Cruickshank closed the meeting at 10:53 a.m. to go into Indigent & Charity discussion.

Chairman Cruickshank brought the Commissioners out of Indigent & Charity at 10:57 a.m.

Stephanie Johnson with Cabin Creek Enterprises presented bids for Meadow Bear units 2 & 3. The bids were opened up with Unit 2. Unit 2 is 18.4 acres and the first bid was from American Conservation Solutions for \$1,200 per acre. The next bid was from South Fork Wood Products at \$1,200.75 per acre. The third bid was from Barron Loper at \$1,800 per acre. The lowest bidder was American Conservation Solutions. The recommendation from Stephanie Johnson was to accept the lowest bid of \$1,200 per acre with American Conservation Solutions. Commissioner Hasbrouck made a motion to accept the bid of \$1,200 from American Conservation Solutions totaling \$22,080 for 18.4 acres. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept lowest bid of \$1,200 per acre for 18.4 acres totaling \$22,080 for 18.4 acres with American Conservation Solutions.

The next bid that was presented was for Unit 3 of Meadow Bear which is 7.5 acres. The first bid was from American Conservation Solutions at \$1,350 per acre. The second bid was from Barron Loper at \$1,180 per acre. The third bid was from South Fork Wood Products at \$1,200 per acre. Commissioner Willey made a motion to accept lowest bid with Barron Loper of \$1,180 per acre totaling \$8,850 for 7.5 acres. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept bid from Barron Loper for \$1,180 per acre totaling \$8,850 for Meadow Bear Unit 3.

Chairman Cruickshank opened the meeting for comments from the public.

Commissioners adjourned the meeting at 12:04 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk