

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 18, 2013**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER) Excused Absence
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Lori Anderson with the Cascade Food Pantry led the pledge of allegiance.

Chairman Cruickshank made a motion to approve the agenda has presented. Commissioners Hasbrouck seconded the motion. No further discussion Motion passed to approve the agenda as presented

Commissioners Hasbrouck made a motion to approve the Commissioner meeting minutes from November 12, 2013. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 12, 2013.

David Crawford, Valley County IT presented a Laser Fiche Software Agreement for the Commissioners to review and sign. Commissioners Hasbrouck made a motion to approve the Laser Fiche Software Agreement. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to have Chairman Cruickshank sign the Laser Fiche Software Agreement.

Valley County Sherriff, Patti Bolen presented a Memorandum of Understanding which allows Adams County to put an antenna on our tower at No Business Lookout. This is a Tower Lease agreement. Commissioner Hasbrouck made a motion to sign the Memorandum of Understanding with Adams County. Chairman Cruickshank seconded the motion. No further

discussion, all in favor. Motion passed to sign the Memorandum of Understanding with Adams County.

Sheriff Bolen presented a maintenance agreement with Identix for the finger printing machine that is at the jail. Commissioner Hasbrouck made a motion to have the Chairman sign the agreement with Identix for maintenance of the finger printing machine. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to have Chairman Cruickshank sign the maintenance agreement with Identix for the finger printing machine.

Sherriff Bolen presented the medical waste service agreement with Healthcare Waste Services. Commissioner Hasbrouck made a motion to approve the medical waste removal agreement for a twenty gallon container with Healthcare Waste Services. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the medical waste removal agreement for a twenty gallon container with Healthcare Waste Services.

Sheriff Bolen advised that back in August 2013, the Sheriff's Department received a call to investigate a suspicious device that was found in a ditch in Valley County. She reported that the Boise Bomb Squad was called to dispose of the items that were found. Valley County Sheriff's Office received a bill from Homeland Security for the amount of \$1,500 for disposal of the device. Sheriff Bolen is concerned where this expense will be paid from? Chairman Cruickshank expressed that he was grateful that the items that were found were disposed of and believed that the County should take care of the cost. It was discussed amongst the Sheriff and the Commissioners that the cost would be expended from the Sherriff's Department budget. Sherriff Bolen reported that the Search and Rescue fund was able to get reimbursed for the cost of the flights going into Pistol Creek during the manhunt a few months back. She also reported that the owners of horses were reimbursed for their costs.

Valley County Court Services Director, Skip Clapp presented the Juvenile Justice Annual Financial Report for the Commissioners to review. Commissioner Hasbrouck made a motion to accept the Juvenile Justice Annual Financial Report as presented by Director Clapp. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to accept the Juvenile Justice Annual Financial Report as presented by Valley County Court Services Director, Skip Clapp.

Lori Anderson with Cascade Food Pantry was excited to make her presentation before the Commissioners. She reported that the Cascade Food pantry began food distribution in 2011. She indicated that the Cascade Food Pantry is on track this year to distribute food to 110 families every two weeks. She indicated that the Idaho Food Bank noticed how well they have been collaborating with different organizations in town, specifically with WICAP, Cascade Senior Center and American Legion. Mr. Cole, who owns the building where the Cascade Food Pantry currently has space, wants to sell the building. Ms. Andersen reported that when she received this information, she began searching for a different location for the Cascade Food Pantry. She believed that it made sense to collaborate with another group in town. She was before the Commissioners today to provide an overview of what she would like to see happen. The proposal would be that the Cascade Food Pantry would move to the Cascade Senior Center with the intentions of building on to the existing building. The thought was to build on the north end of the building which would provide access to other areas of the Senior Citizen Center and the Cascade Food Pantry would be able to meet the requirement of the Idaho Food

Bank by having a secure location. Ms. Anderson reported that the Cascade Food Pantry is on pace to receive \$10,000 in donations. She believed that the greatest asset of the Cascade Food Pantry was that they have 120 volunteers. Ms. Anderson would like the opportunity to research the possibility of building on to the existing Cascade Senior Center and sharing the location. Commissioner Hasbrouck had a question regarding the power bill? Ms. Anderson reported that if the Cascade Food Pantry built a structure, they would be solely responsible for the cost of the electricity. Commissioner Hasbrouck liked the idea of using the existing facility and believed that it has the potential of being a great collaboration. Margaret Yamamoto reported that the three Cascade Senior Center board members agreed that as long as food pantry is their own entity they would be in support of this collaboration. Chairman Cruickshank asked how the Cascade Senior Center Boards feels about the Cascade Food Pantry using the existing building for the food pantry? Margaret Yamamoto advised that the Cascade Senior Citizens Board is in support of this idea.

Chairman Cruickshank felt that this collaboration would provide a better place to distribute the food and easier access for the patrons. Chairman Cruickshank and Commissioner Hasbrouck were in support of the proposed collaboration. Ms. Anderson advised that this is just the preliminary stages and a dream that the Cascade Food Pantry would like to pursue. Chairman Cruickshank suggested that the Cascade Food Pantry discuss with the City of Cascade and he expressed that in concept the Commissioners are willing to allow this type of partnership. A question was asked that once the building is built, does the building then get turned over to the County as a County building? It was decided that this question needed to be discussed at futher length. Chairman Cruickshank made a motion to allow Cascade Food Pantry to do a preliminary design and continue discussions with the Cascade Senior Center with a presentation being brought back to the Commissioners. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the Cascade Food Pantry to do a preliminary design and continue discussions with the Cascade Senior Center regarding a formal partnership.

Commissioner Cruickshank advised that he received a call from Jon Lane about getting reimbursed for his gasoline when he picks up bread in Boise to provide to the local food banks. Mr. Lane asked if the County would contribute towards the cost. Lori Anderson advised that she has had several discussions with Jon Lane. Ms. Anderson advised that the Cascade Food Pantry cannot reimburse everyone who gets food for them. She informed the Commissioners that the Cascade Food Pantry provides him with \$125 every quarter and this is all that the food pantry can afford. Ms. Anderson would like to see Mr. Lane go every other week instead of every week. Chairman Cruickshank explained that Valley County has donated ground to get the McCall Food Pantry built and agreed to allow the Cascade Food Pantry to explore the possibility of also building on Valley County property in Cascade. Chairman Cruickshank believed that the County is doing what it can to support both food pantries. Chairman Cruickshank also advised that a letter was sent to the Governor regarding more funding for the Area Agency on Aging (AAA) which is administered by the Idaho Council of Government Board which Chairman Cruickshank is also the Chairman. Funding shortfalls and issues with how the funding is distributed statewide is a concern so the letter was sent. This may provide additional funding for the Senior Center if we are successful.

Commissioner Hasbrouck made a motion to authorize the change order for the Cascade Sewer Project and authorize the Chairman to sign the outlay report. Chairman Cruickshank seconded

the motion. No further discussion, all in favor. Motion passed to authorize change order for the Cascade Sewer Project and to have Chairman Cruickshank sign the Cascade Sewer project outlay report.

David Crawford with Valley County IT made a presentation regarding GIS mapping. David provided a needs assessment and implementation plan. He believed that the next step would be report to the Commissioners about the needs of each individual department. Commissioner Hasbrouck asked for brief overview of what is available now. David advised that the Cartographers are using for GIS for parcel mapping. He reported that the Weed Department is using GIS to create a map of areas that have been treated. The Road Department is using IWorks which is a state provided GIS program. It was advised that this program is a pay tracking management program. A copy of the initial needs assessment and implementation plan will be appended to the Commissioner meeting minutes.

David advised that he would provide an inventory of programs that are currently being used throughout Valley County. Commissioner Hasbrouck asked about the cost of each different program that are being used and asked if it possible to get one program for all departments? David advised that it is possible but he believed that the county needs to complete a needs assessment. Chairman Cruickshank asked how important it is for the county to look at other programs that other entities are being used to determine if they are compatible? Commissioner Hasbrouck asked why this was not done in the past? It was expressed that the previous Board of Commissioners would not approve funding for GIS. Chairman Cruickshank advised that the concern was that GIS might not be used and concerned about the ongoing/additional cost. David advised that there was also a job description that was prepared for a GIS position. David believed that there needs to be one person who reviews all the data. Commissioner Hasbrouck would like to see that everyone is on the same GIS program.

Chairman Cruickshank stated that it is important for the County to determine what is wanted and will the County get a program that will serve the needs of the general public? He also suggested that the County get a program that is compatible with the fire districts and other entities that are using GIS. Chairman Cruickshank indicated that what he is hearing is that everyone needs more training and to determine what each product has to offer. David felt that the County needs to continue with a needs assessment. Commissioner Cruickshank suggested that David send out an email to Elected Officials and Department Heads to schedule a meeting in order to move forward with GIS needs assessment/implementation plan.

Mary Faurot with Boise National Forest introduced Ronda Bishop, North Zone Recreation Program Lead. Mary asked if anyone was attending the Boise Forest Coalition meeting? She reported that the agenda is regarding High Valley. Mary was interested in bringing focus of the coalition into vegetation management and fire management into Valley County. Ronda Bishop discussed the campgrounds along Highway 55 and reported on a perspective packet that came out six years ago for concession air. Ronda advised that they can make changes of these campgrounds but the proposal needs to go to the Emmett District. She reported that they would need to do a cost analysis to determine if it would be cost effective to have campgrounds remain open. Chairman Cruickshank suggested that the citizens should be able to have input regarding decisions of what campgrounds stay open. Mary reported that it is grant writing season for IDPR grants. She indicated that John Hidy is the new trail crew coordinator and he has several grant proposals. She reported that one of the grants would be submitted for four

OHV Rangers. She also reported that there would be a grant submitted for Thunder Mountain to improve the trail and a bridge. Chairman Cruickshank advised that the Boise Forest should get information out to the General Public regarding when trail work is getting down and list of the work that has been completed. Chairman Cruickshank asked to review the grants to determine if the Commissioners could include a support letter. Mary informed the Commissioners that the Agreement that was going to be submitted to the Commissioners for Fiscal Year 2014 Annual Operation Plan for the Snowmobile Trail Grooming Program was reviewed and it was determined some changes needed to be made before it is submitted to the Commissioners for approval. Ronda advised that in the agreement there needs to be a plan for the signs. It was discussed that the agreement will be added to the Commissioner's agenda on November 25, 2013, for further discussion.

Mary discussed the Van Wyck bridge and found out that the signs were gone and there was a make shift bridge that could have caused some safety issues. Chairman Cruickshank advised that this trail was closed last year during snowmobile season which upset some citizens because they were told that it was open. He believed that this is an important route for the snowmobile community. Chairman Cruickshank wanted to know if there was anything that could be done before a permanent bridge is built? He advised that he has talked with Curtis Bennett with the Road Department and the County is willing to do something temporary for this bridge in order for people to have access to this area. Mary advised that their engineer needs to be involved with the discussion. Mary advised that the bridge was to be installed this year but because of the fires in Mountain Home and other locations, the Van Wyck bridge project was postponed. Chairman Cruickshank suggested that a meeting between the Boise National Forest and Valley County happens soon to determine if there are any other alternatives for the Van Wyck Bridge. It was agreed that the meeting would take place on November 20, 2013 at 1:00 p.m.

Commissioners adjourned the meeting at 12:24 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk