

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
NOVEMBER 21, 2011**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
GERALD "JERRY" WINKLE (COMMISSIONER)
RAY MOORE, (COMMISSIONER)
KATIE DURFEE, ACTING CLERK**

Meeting called to order by Chairman Cruickshank at 9:00 a.m. with Acting Clerk Durfee taking minutes.

Amendments to the agenda are as follows: decision on Clerk's part-time help, discussion of STAG grant, Greg Malmen's purchase request and discussion of Jughandle LID to be had by Katie Durfee and not Glenna Young.

Commissioner Moore moved to approve the agenda as amended, Commissioner Winkle seconded and the motion carried.

Lori Bateman appeared on behalf of Jerry Robinson and needed to obtain the Chairman's signature for the acceptance of the Clear Creek RAC grant extension.

Commissioner Moore moved to approve the extension of the Clear Creek RAC grant from 1/31/2012 to 1/31/2013, Commissioner Winkle seconded and the motion carried.

Lori then presented the Road Annual Mileage report but it would need to be tabled, as an important map was missing from the paperwork.

Commissioner Moore moved to approve the Annual Road Financial Report as presented, Commissioner Winkle seconded and the motion carried

Commissioner Moore asked of Lori to have the City of McCall LRIP grant support letter drafted and brought back at the BOCC November 28th meeting for signature.

Commissioner Moore then moved to approve the letters for Title 3 Fund Reimbursements on the 2010 Emergency Flood Response and 2011 Profile Summit Response, Commissioner Winkle seconded and the motion carried.

Discussion was had on the Warrants of Distraints, present were Assessor Fullmer, Treasurer Young and Sheriff Bolen, regarding odd mobile home properties which keep coming up for Sheriff's sale and are not sold, so the fees and titles continue to come up on the tax rolls and need to have tax cancellations every year.

Commissioner Moore asked that legal counsel, Mike Kane provide a secondary interpretation of Idaho statute.

Sheriff Bolen to contact Mike Kane for a second opinion on the state code and have a decision made from there as to which properties can be sold or dismantled, as the Distraint states the Sheriff is commanded to sell these properties, but the statute does not say the Treasurer is obligated to buy. For the low amount due on the properties, it does not warrant going through the legal process of serving a Judgment to collect.

Commissioner Moore moved to table the discussion until next week with a second opinion necessary to help make a final decision.

Commissioner Moore moved to approve the meeting minutes of November 7 and November 14, 2011 as amended, Commissioner Winkle seconded and the motion carried.

Discussion of the EPA Award details ensued for the South Lakes Wastewater Treatment Project.

Commissioner Moore moved to authorize the Chair to sign the grant amendments #3 for the EPA award of the South Lakes Wastewater Treatment Project, subject to the Chair's clarification to the details for its distribution, Commissioner Winkle seconded and the motion carried.

Doug Miller appeared and introduced Molly Wilson, as the new adult probation officer. He then provided an explanation of the findings for the Annual Justice Report for Juvenile Corrections.

Commissioner Moore moved to accept the Annual Justice Report for Juvenile Corrections as presented, Commissioner Winkle seconded and the motion carried.

Doug then provided a copy of the Renewal of Professional Services Agreement with Jake Wilson, Clinician which is a service provided by state dollars at no cost to the county for the next fiscal year.

Commissioner Moore moved to approve the Renewal of the Professional Services Agreement with Jake Wilson and authorize the Chairman to sign, Commissioner Winkle seconded and the motion carried.

Lastly he provided an update on tobacco and lottery revenue dollars which fund the Juvenile program and stated there will be funding allocated to Valley County for substance abuse assistance.

Commissioner Moore moved to approve the Signing of the Area Operation Plan for Snowgrooming in area 43a of the Payette National Forest, Commissioner Winkle seconded and the motion carried.

Chairman Cruickshank presented Greg Malmen's request to buy a keyboard which was then determined to be a repair and not a purchase, and thus the Chairman wanted to concur this with the rest of the Board for their approval to purchase.

Chairman Cruickshank presented the Clerk's request for temporary employment.

Commissioner Moore moved to authorize an additional temporary employee, not to exceed to \$13/hour and to minimize their use as much as possible, utilizing current employees as much as possible in lieu. Commissioner Winkle seconded and the motion carried.

Skip Clapp provided presentation of storage shelving project for the court services department.

Commissioner Moore moved to authorize the shelving project as presented in the amount of \$2,011.02 from the Court Facilities Fund, Commissioner Winkle seconded and the motion carried.

Skip added that the use of Juvenile Detention residents could help to move boxes in the storage garage.

Lori Hunter presented Cynda's findings for the PUD 05-01, as Cynda was out ill.

Commissioner Moore recused himself.

Commissioner Winkle then moved to approve the findings and facts for PUD 05-01 as presented and authorize the Chair to sign, Chairman Cruickshank seconded and the motion carried.

Discussion of collection and processing of Jughandle LID payments was discussed by Katie Durfee.

Commissioner Moore directed the Clerk's office to set up a resolution to establish an LID fund for collection and to have the Treasurer contact Stephanie Bonney, attorney for the project, to determine if it was their intent for the county to set up the payments and monitor.

Commissioners stated it was their understanding that it was Stephanie's responsibility to collect not Valley County.

Commissioner Moore moved to establish the fund for the Jughandle LID, Commissioner Winkle seconded and the motion carried.

Commissioner Moore then moved to enter in to Executive Session, as per Idaho Code (1)(e) and (1)(f) at 11:30 am, Commissioner Winkle seconded and the motion carried. Roll call: Commissioner Moore, Commissioner Winkle, Chairman Cruickshank.

Resumed out of Executive Session at 12:08 pm and then adjourned for lunch.

Commissioner Winkle excused from afternoon session for personal matter.

Commenced at 1:15 p.m.

Discussion ensued on the revision of the personnel manual.

Commissioner Moore moved to approve Section C as amended, regarding employee benefits to be effective immediately: Vacation Balances to max at the following levels 0-10 years 100 hours, 11-15 years 120 hours and over 15 years at 140 hours. Additionally, there will no longer be a carryover max of 56 hours at the end of the year but rather to max per pay period at the rates stated above. To clarify, only changes to the vacation policy, no others. Chairman Cruickshank seconded and the motion carried.

Glenna appeared to discuss those who have not renewed their state leases real property and are dismantling the improvements which were previously taxed, leaving the Treasurer out of luck.

Commissioner Moore suggested seeking legal counsel for an opinion; possibly look at pulling off the real property so they do not have to pay, but to seek legal remedies for collection.

Adjourned at 3:10 p.m.

Gordon L. Cruickshank, Chairman

Attest:

Katie Durfee, Acting Clerk

KD 11-23-11