

**IN THE OFFICE OF THE VALLEY COUNTYBOARD OF COMMISSIONERS  
CASCADE, IDAHO  
August 6, 2012**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
GERALD “JERRY” WINKLE (COMMISSIONER)  
RAY MOORE, (COMMISSIONER) – Excused Absence  
KATIE DURFEE, ACTING CLERK**

Meeting called to order by Chairman Cruickshank at 9:05 am. Commissioner Winkle moved to approve the agenda as presented, Chairman Cruickshank seconded and the motion carried. The Chairman noted that Commissioner Moore had an excused absence and would not be in attendance for meeting.

Katie Durfee led the Pledge of Allegiance.

The Acting Clerk then presented 2 Board Ordered Claims, one for a missed amount of property tax owing on County property at 311 N. Main, in the amount of \$764.03 and the other for United Micro-Data in the amount of \$3,146.00.

Commissioner Winkle moved to approve the Board Ordered claims as presented in the amount of \$3,910.03. Chairman Cruickshank seconded and the motion carried. Commissioner Winkle “aye”, Chairman Cruickshank “aye”.

Commissioner Winkle then moved to approve the Commissioner’s minutes of July 23, 2012, seconded by Chairman Cruickshank and the motion carried.

As pertains to the original Resolution 12-10 as presented in BOCC two weeks ago, corrections were necessitated. Seeing the amendments had been made, Commissioner Winkle then moved to approve the amended version and Chairman Cruickshank seconded. Commissioner Winkle “aye”, Chairman Cruickshank “aye”.

Commissioner Winkle then moved to have the Chairman work with Warren Gunderson, as to further negotiations for future cleaning needs, as will necessitate an amendment to the janitorial contract. Chairman Cruickshank seconded and the motion carried.

Jerry Winkle then moved to accept the agreement of the janitorial cleaning proposal with the deletion of the Contractors control for ordering supplies. Chairman Cruickshank seconded and the motion carried.

Jerry Winkle then moved to approve the signing of a support letter for the Cascade Ranger District to continue their support of the Youth Conservation Corp (YCC) Program. Chairman Cruickshank seconded and the motion carried.

MRF Supervisor, Ralph McKenzie then appeared and presented the Solid Waste Request for Proposal, with amendments to verbiage, which will provide clarity and cover potential liabilities.

Planning and Zoning Supervisor Cynda Herrick appeared and presented the Variance V-1-12, Edwards Mosquito Abatement District for a Relaxed setback. Through her Staff Report she explains that the required setbacks for Civic Community Services Uses are as follows: 50' from front rear and side streets and 30' from side property lines. The applicant would like to be a minimum of 20' from the side street property line and a minimum of 7 ½' from the side property line. These reduced setbacks would match the surrounding residential properties. Lot 15 is approximately 200'x110'.

In 2011, C.U.P. 11-06 was issued for a conditional use permit to establish an office and shop for Edwards Mosquito District. The approval included a shop, but was not specific to size of location. It allows a 2,000 sq. ft. building that needed to be constructed within five years. The site had originally been used as a real estate office and a single family residence where the current shop is proposed. There was a public hearing held on July 12, 2012 and voted by the P&Z commission for approval, as well as the applicant has shown undue hardship as a result of the site due to lot size and large setbacks.

Commissioner Winkle moved to approve the Variance V-1-12, as presented and recommended by the P&Z with the condition of approval to allow the relaxed setbacks to residential standards with the recommended conditions of approval. That all sides would be sided after phase 1, as if a stand-alone phase. And adopt the P&Z Commission's facts and conclusions as their own. Chairman Cruickshank seconded. Commissioner Winkle "aye", Chairman Cruickshank "aye".

The Road Department status report was presented by Jerry Robinson. There were three (3) Quitclaim deeds presented on parcels which were put under one deed originally and would have to be separated back out as individual properties in order to get them ready to sell. All three are in the Goode Lane area and indicated by Instrument Numbers: 371088, 371089 and 371090.

Commissioner Winkle moved to approve the quit claim deeds as presented by the road department for three (3) parcels located in the Goode Lane area: 12592 Takeuchi Drive, 12606 Goode Lane, parcel to be determined on Goode Lane (20-acres). Chairman Cruickshank seconded and the motion was approved. Commissioner Winkle “aye”, Chairman Cruickshank “aye”.

Jerry Robinson then presented a Sheriff’s vehicle for purchase; currently there are three (3) with high mileage, the County has budgeted currently for one, and instead of buying 3 next year, he suggested making this purchase now to help alleviate the upcoming budget. Chairman Cruickshank felt there was enough available and this is what the BOCC was holding out to assess once the budget year was closer to the fiscal end. Chairman Cruickshank then asked Jerry Robinson to follow an RFP procedure for going out to bid on the vehicle.

Jerry Robinson then updated the Commissioners that he would like to commence a paint striping project, which would include 100,000 feet in total for areas to include Warren Wagon, East Lake Fork and Tamarack Falls. The project cost would be \$33,000 which has not been budgeted for but \$7,000 may be reimbursed from the bike path grant. So he proposes to have the project include half fog lane/half bike lane to delineate. He felt the funds could come from the B budget and Chairman Cruickshank approved.

Also, Valley County will have to come up with 7.5% in matching funds to equal 20 M, on local jurisdictions for west federal on new requirements. They are still working on Heinrich Lane right-of-way and East Fork bridge abutments project which will commence this fall 2012.

Sheriff Bolen, John Coombs and Dan Smith appeared to discuss the personnel concerns with vacation allotments for their department. As well, Jerry Robinson wanted to discuss the same matter as pertains to Road and Bridge.

Jerry Robinson working to reduce the comp and vacation maxes. He asked that the vacation caps now be re-extended to the end of the year, with a carryover for those that can submit substantial proof of need for the extension.

The Sheriff’s condition stems from being short-staffed in the Jail and then trying to cover staff when there is a need to take vacation leave but then it is offset on over-time for those covering and this presents a further issue of extending max comp rates. She has been trying to make things work by using patrol deputies to handle transports and court security and as well, she is having a hard time filling vacant positions. She added that the end of the year is an acceptable alternative as well. The problem arises when trying to juggle comp and vacation; however it will help to have the Fall each year when individuals will want time off for hunting season.

Chairman Cruickshank made the decision to leave max cap limits on the vacation balances as they stand and then schedule a meeting of the department heads for further discussion. He suggested at this point they could look in to retro-actively reinstating the time to anyone that has lost it due to the max allowances. The Chairman stated a policy is a policy and we have to leave it in place.

Stephanie Johnson and Ken Postma of Cabin Creek Enterprises, appeared to discuss the Forest Stewardship for hazardous fuels mitigation as specifically pertains to: Horse Thief Unit #2, Horse Thief Unit #3. Stephanie also will need to have the County sign a Memorandum of Understanding between the Idaho Department of Lands and Valley County for the Meadow Bears Project hazardous fuels reduction work. As well, they will need to vacate a contract for the West Lake Cascade Community Fire Protection Plan and re-assign the contract to the next bidder in succession.

The following motions were then made to address these actions:

- 1) Commissioner Winkle moved to sign the Horsethief Community Protection Program Landowner Agreement and the subsequent contract with Johnson and Alberg Partnership to facilitate implementation of the Idaho Department of Lands CPP grant for hazardous fuels reduction work. Chairman Cruickshank seconded and the motion carried. Commissioner Winkle “aye”, Chairman Cruickshank “aye”.
- 2) Commissioner Winkle then moved to request the Boards acceptance of the lowest bid for the Horsethief Community Protection Program Unit #2, in the amount of \$885.00 from Mel Shields, LLC. The total contract will be in the amount of \$16,726.50 for 18.9 acres. Chairman Cruickshank seconded and the motion carried. Commissioner Winkle “aye” and Chairman Cruickshank “aye”.

Bid Amounts		
	Per Unit	Total Contract
Mel Shields	\$885	\$16,726.50
South Fork Wood Products	\$1097	\$20,738.00
Barron Loper	\$1984	\$37,497.60

- 3) Commissioner Winkle then moved to accept the low bid from Horsethief Community Protection of \$885.00 from Mel Shields, LLC. The total contract will be in the amount of \$19,116.00 for 21.6 acres. Chairman Cruickshank seconded and the motion carried.

Bid Amounts		
	Per Unit	Total Contract
Mel Shields	\$885.00	\$19,116.00
South Fork Wood Products	\$1095.75	\$23,668.20
Barron Loper	\$1150.00	\$24,840.00

- 4) Commissioner Winkle then moved to accept and authorize the Chairman to sign the Memorandum of Agreement with the IDL for the Meadow Bear Project hazardous fuels reduction work when it arrives this week from the State. The grant will be in the amount of \$132,000.
- 5) Commissioner Winkle then moved to vacate the contract with Eagle River Landscapes, under the West Lake Cascade Community Fire Protection Plan, Unit #2, as was originally signed on July 23, 2012. The contract had totaled \$9,991.00, or \$970.00 per acre. Chairman Cruickshank seconded and the motion and carried.
- 6) Commissioner Winkle moved to accept the second lowest bid received for the West Lake Cascade Community Fire Protection plan, Unit #2, as was received from Barron Loper, total \$12,226.10 or \$1187.00 per acre.

Commissioner Winkle moved to go in to Executive Session at 11:44 am as per Idaho Code 67-2345(1)(b) as pertains to a personnel issue. Chairman Cruickshank seconded and the motion carried. Roll Call: Commissioner Winkle “aye” and Chairman Cruickshank “aye”.

Commissioner Winkle moved to go out of Executive Session at noon with no decision made and to table further discussion until August 13, 2012.

Adjourned the meeting at Noon.

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Gordon L. Cruickshank, Chairman

Attest:

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Katie Durfee, Acting Clerk

KLD/8/9/12