

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



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**DOUGLAS A. MILLER**  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
April 3, 2017**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
BILL WILLEY (COMMISSIONER)  
ELTING HASBROUCK (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:01 a.m.

Commissioner Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for April 3, 2017. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda for April 3, 2017. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for April 3, 2017.

Chairman Cruickshank presented the Commissioner Meeting Minutes from March 27, 2017. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting Minutes from March 27, 2017. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from March 27, 2017.

Chairman Cruickshank began the discussion related to the closure of the Valley County Juvenile Detention Center. Court Services Director, Skip Clapp discussed the process for keeping medical records for juveniles and the process for destroying medical records that are over ten years old. He explained that a resolution would need to be approved by the Commissioners for destruction of juvenile medical files. Skip discussed the digital records of

files for juveniles who are placed in custody. Chairman Cruickshank discussed the possibility of placing a bid out for the cleaning of the McCall Annex. Skip believed that the annex would need to be deep cleaned twice a week. Chairman Cruickshank discussed the request to have a part-time staff cover the front desk on Fridays. Skip requested that Sue Marchese continue to coverage the front desk on Friday's, Juvenile Court and vacation days for the Community Service Coordinator/Program Coordinator. Chairman Cruickshank discussed the request to have a probation assistant. Skip explained that there might be a need for assistance for the pre-trial release program. He advised that there might be standards set by legislators regarding the pre-trial release program which might require specific training and specific standards. He reported that initial guidelines have been proposed and he could provide a copy to the Commissioners. Chairman Cruickshank explained that the Director of Court Services position would change with the closure of the Juvenile Detention Center and wanted to get the opinion of what the Director position would continue to do. Skip provided the Commissioners with a general overview of what his duties were for overview the past year. Skip explained what he believed his duties would be now that the juvenile detention center would be closed. Commissioner Hasbrouck believed that the Human Resource Director should meet with Skip to rewrite the existing job description for the Director of Court Services position. It was clarified that the Skip was asking for a part-time position to assist with the Pre-trial Release program and to retain Sue Marchese to assist the Community Service Coordinator/Program Coordinator through the end of the Fiscal Year 2017. The Commissioners discussed the possibility of bringing the Department of Motor Vehicles back to the McCall Annex. The Commissioners advised that Sue Marchese would be able to continue to cover the front desk on Fridays.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent/Charity at 10:18 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent/Charity at 10:31 a.m.

Decision after Indigent/Charity

Request for Approval 17-CA079-6

Assessor, June Fullmer presented Cancellation #14 for parcel RP006620020020. She provided an overview for the requested cancellation and advised it was one of the state leased lots. She explained the real property captured twice and there was only one house on the property. Commissioner Willey made a motion to approve Cancellation #14 for Parcel RP006620020020. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Cancellation #14 for Parcel RP006620020020.

Sheriff, Patti Bolen presented the Idaho Parks and Recreation Agreement which was a renewal agreement. Commissioner Hasbrouck made a motion to approve the Idaho Parks and Recreation Renewal Agreement and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Parks and Recreation Renewal Agreement and authorize the Chairman to sign.

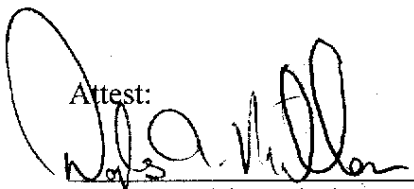
Emergency Manager, Juan Bonilla presented on the State Declaration and the \$50 million dollars that was approved by legislators. He explained that the tiered system had not been approved but advised that Valley County was accepted into the State Declaration. He advised that Valley County would be reimbursement .50 on the dollar and the estimated expense for Valley County would be around \$400,000 to do cleanup and repairs of the areas affected. Juan explained that the State Declaration was still open and if there are additional areas that are damaged he would make sure to keep in contact with Idaho Office of Emergency Management. Commissioner Hasbrouck made a motion to allow the Emergency Manager, Juan Bonilla to request up to \$200,000 for financial assistance. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow the Emergency Manager, Juan Bonilla to request up to \$200,000 for financial assistance.

Commissioners recessed for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Stephanie Nelson with Wildfire Prevention Associates presented to the Commissioners regarding the Woody Debris Collection and provided an overview of the Valley County Fire Wise Program. She requested to have Woody Biomass expend funding to conduct a survey about woody debris product in Valley County. She advised that the Woody Biomass group have agreed to expend \$5,000. Stephanie explained the initial process but reported that continued research needed to be done to determine the amount of supply of wood stock. Stephanie discussed bring it don't burn it program and possible funding. She advised that the program would start the last Saturday in May 2017 until end of June 2017. She believed that the Commissioners should extend the free woody debris program at the Solid Waste Transfer Site. She would like the Commissioners to extend the program from May 6<sup>th</sup> through May 26<sup>th</sup>. She advised that the McCall Fire Department would have the dumpster at the Fire Department too. Stephanie discussed working with local communities to develop fire wise program. She explained that the Spring Mountain was interested in developing a fire plan and advised that Mark Woods was willing to meet with homeowners. She believed that there would need to be a contract developed. McCall Fire Chief, Mark Billmire presented to the Commissioners about successful prepared community wildfire plans. Chief Billmire discussed Silver Creek Plunge area and advised that they are establishing a Fire Association. She reported that she would be going to the Cohesive Strategy Conference in Reno, Nevada. Commissioner Willey made a motion to allow free woody debris delivery to the Solid Waste Transfer Site from May 6<sup>th</sup>, 2017, through June 30, 2017. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow free woody debris delivery to the Solid Waste Transfer Site from May 6, 2017, through June 30, 2017.

Commissioners adjourned the meeting at 2:08 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Gordon Cruickshank

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, April 3, 2017

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
  - 9:05 Commissioner Discussion (Correspondence)  
Meeting Minutes of March 27, 2017
  - 9:15 Valley County Juvenile Detention Center Discussion
  - 10:15 Indigent Request for Approval 17-CA079-6 – Ashlie Gifford
  - 10:20 Cancellation #14, parcel number RP006620020020- June Fullmer
  - 10:25 Idaho Parks and Recreation Agreement – Pattie Bolen
  - 10:30 State Declaration – Emergency Manager Juan
  - 12:00 Recess for Lunch
  - 1:30 Woody Debris Collection and General Overview of the Valley County Firewise Program-  
Stephanie
- Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday, April 10, 2017