

# Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
June 11, 2018**

**PRESENT: BILL WILLEY (COMMISSIONER)  
ELT HASBROUCK (COMMISSIONER)  
GORDON CRUICKSHANK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioner's agenda for June 11, 2018. Commissioner Hasbrouck made a motion to approve the commissioner's agenda as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner's agenda as presented for June 11, 2018.

Senior Deputy Auditor, Jennifer Morgan presented the Commissioners with Claims and Board Order Claims.

## Fiscal Year 2018 Claims

General Fund	\$84,797.78
Road & Bridge	\$22,232.98
District Court	\$5,776.85
Junior College	\$800.00
Revaluation	\$323.34
Solid Waste	\$17,394.82

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Tort	\$1,771.96
Weeds	\$565.84
Waterways	\$1,262.58
McCall-Donnelly Snowmobile	\$624.67
Cascade-Warm Lake Snowmobile	\$24.82
Board Order-Range Improvement	\$18.35
<hr/>	
Total:	\$135,593.99

Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims as presented.

Idaho Association of Counties Executive Director, Seth Griggs presented to the commissioners and provided a brief description of his experiences in city and county government. He explained why he was making the effort to attend the commissioner meetings across the state of Idaho. He informed that a matter that was on the forefront for counties was funding of public defense and funding for transportation. He reported that Idaho Association of Counties was looking at hiring for two policy staff positions. He briefly described the role of the policy staffers and how the positions would benefit the counties. Mr. Griggs explained the annual conferences that are held by IAC and the content of future conferences. He reported on additional changes within the Idaho Association of Counties including training for new elected officials. He provided a brief overview of how the new training opportunities would be developed specifically for commissioners and clerks. He discussed the proposal for changing the agendas for the district meetings across the state of Idaho. Mr. Griggs answered questions from those in the audience and heard concerns from Valley County employees.

Assessor, June Fullmer informed the commissioners that there would be a field trip with many state representatives to tour Leisure Time RV Park because of the park model concerns. She reported that the appraisers had been fielding phone calls regarding assessment notices and the staff are preparing for the Board of Equalization hearings.

Clerk, Douglas Miller provided an overview of matters related to the Clerk's Office.

Sheriff, Patti Bolen informed the commissioners about the activities of law enforcement over the weekend. She reported to the commissioners that Captain, John Coombs would be returning to Cascade next month. She provided the commissioners with an overview of the openings within the Sheriff's Office. Sheriff Bolen also reported about law enforcement coverage in Cascade over the 4<sup>th</sup> of July.

Treasurer, Glenna Young presented the commissioners Tax Cancellation 18-5. She provided a brief overview for the reason for the request of the cancellation. Commissioner Hasbrouck made a motion to approve Tax Cancellation 18-5. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Tax Cancellation 18-5. Glenna

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informed the commissioners that they Treasurer's Office was still processing tax payments. She reported to the commissioners that the Treasurer's Office had published the properties that were in the tax deed process. She also advised that the properties were listed on the Valley County Website.

Glenna provided the commissioners with a brief overview of the free/reduce dump event that took place from June 6<sup>th</sup> through June 9<sup>th</sup>. She informed the commissioners that she would make a formal presentation to the commissioners next Monday regarding the Solid Waste Transfer site.

Building Official, Annette Derrick reported to the commissioners that the Building Department had processed 90 building permits through June of 2018. She advised the commissioners that she had also had been working on violations and working with builders on the violations that had been discovered. She informed the commissioners about a few of the new commercial buildings that were being constructed within Valley County.

Diversion Director, Steve Ryan provided updates to the commissioners regarding the Court Services Department. He explained his duties to the commissioners and reported that he currently has 190 cases that he supervises on a regular basis. He reported to the commissioners about the activities of the community service projects. He provided the commissioners with statistics of the misdemeanor probation caseload.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an overview of projects that the University of Idaho had been working on including 4-H programs. She also informed the commissioners about the work Josie Greenwood had been handling for the University of Idaho Extension Office. She advised that the Donnelly Farmer's Market would start next week and explained that there would be Master Gardeners available for citizens to interact with. She reported on meetings that she would be facilitating including the continued Big Creek/Yellow Pine Collaborative. Melissa provided a brief overview of the community development work that she had been doing for the city of Cascade.

Human Resource Director, Pat Duncan provided the commissioners with an update of the openings within Valley County. She advised that she would provide the commissioners with a task list next commissioner meeting.

Planning & Zoning Administrator, Cynda Herrick advised the commissioners that she recently had a meeting with North Lake Sewer & Water and provided a brief overview of the conversations that took place regarding a receiving station for waste. She reported that she was also working on the comprehensive plan in order to prepare for the public hearing. Cynda discussed the issues that she has seen with RV's used as permanent residency without going through the conditional use permit requirements. She reported that she had been sending letters to those who have not been complying with the requirements.

Recreation Director, Larry Laxson reported on meetings that he had attended over the last two weeks. He reported on the IRC meeting and those who attended the meeting. He reported on the donation that was received from the Idaho Subaru Group. He discussed legislation that would be presented regarding out of state registration for ATV users in Idaho. He reported on the new trespassing laws. Larry informed the commissioners about the new Forest Service

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Recreational Spectrum that he had the opportunity to review. He also informed the commissioners about a new ATV trail that had been constructed near Elk City. He discussed the French Hazard Creek comment period and asked that the commissioners comment regarding the access into the area. Larry reported to the commissioners about the camp host situation at Wellington Recreation Park.

Road Department Superintendent, Jeff McFadden informed the commissioners that the Warm Lake Highway chip seal project would begin tomorrow. He advised that the speed limits would be reduced during the project. He advised that there would be a preconstruction meeting for Warren Wagon Road next week in McCall, Idaho. He explained the content of the meeting and advised that the construction would start after the 4<sup>th</sup> of July. He reported that they would start paving the bridges in the Boise National Forest next week.

Jeff presented the State and Local Agreement for the Eastside Drive Bridge. Commissioner Willey made a motion to approve the State and Local Agreement for Eastside Drive Bridge and authorize the Chairman to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the State and Local Agreement for Eastside Drive Bridge and authorize the Chairman to sign.

Jeff requested from the commissioners the ability to utilize the PILT Trust to purchase Kobata Bobcats for the Weed Department. The commissioners would like to see formal estimates before making a decision Jeff also advised that the Weed Department needed a new one ton truck and he would also like to utilize the PILT Trust to fund the purchase. The commissioners agreed that based on the presentation it would be a necessity for the purchases but would like to see estimates and potentially the truck purchase would need to be put out for a bid depending on the prices.

Chairman Cruickshank presented National Association of Counties Credential Voting Form. Commissioner Hasbrouck made a motion to nominate Chairman Gordon Cruickshank as a voting member for NACO. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to nominate Chairman Cruickshank as a voting member for NACO.

Recreation Director, Larry Laxson presented the LOT Fund request for the McCall Snowmobile Club. McCall Snowmobile Club President, Mark Wood also presented to the commissioners regarding the request to apply for LOT Funds by the McCall Snowmobile Club through the City of McCall. Larry advised that the request was for \$30,000. Commissioner Willey made a motion to sign the LOT Fund request for the McCall Snowmobile Club through the City of McCall. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign the LOT Fund request for the McCall Snowmobile Club through the City of McCall.

Chairman Cruickshank began the discussion with Idaho County Commissioner, Denis Duman and Carol Lundgren regarding Secesh Summit. Road Superintendent, Jeff McFadden provided options to the commissioners for the Secesh Summit to be opened up earlier than Memorial Day of each year. He discussed the proposed options with the commissioners. Chairman Cruickshank provided the estimated cost to plow the road in early April. Ms. Carol Lundgren resident of the area presented to the commissioners on her concerns regarding the road into Secesh and Warren. Valley County Commissioners advised that there would need to be an

agreement between Valley County and Idaho County to do additional maintenance. There was a suggestion that Idaho County meet with the homeowners to see if they would be willing to assist with the cost. Chairman Cruickshank explained the difficulties of Valley County providing maintenance in the area when there was significant amount of work to be completed in Valley County. There was a suggestion that a private contractor could be hired to provide maintenance to the road after the road was opened after the winter. Denis Duman, Idaho County Commissioner advised that they had been working on creating an agreement with the Forest Service but the Forest Service had indicated that they could not assist with paying for the cost. Chairman Cruickshank suggested that Idaho County also apply for a RAC Grant. Ms. Lundgren advised that she would be continuing the discussion with Idaho County.

The commissioners recessed for lunch at 12:10 p.m.

The commissioners returned from lunch at 1:00 p.m.

Planning & Zoning Administrator, Cynda Herrick presented on the Trabert Subdivision Final Plat request. She explained that there were conditions set by the Planning & Zoning Commission to have only one wood burning device per lot. Commissioner Hasbrouck made a motion to approve the Trabert Subdivision Final Plat and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Trabert Subdivision Final Plat and authorize the Chairman to sign.

Commissioner Willey made a motion to go into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity. Commissioner Hasbrouck seconded the motion. No further discussion, by roll call vote all voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 1:17 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session 74-206 1(d)-Indigent & Charity at 1:20 p.m.

Decision after Indigent & Charity

18-AR051 Request for Approval-Cremation

18-KM074 Request for Denial

The commissioners began the Fiscal Year 2018 Budget Workshop for the Solid Waste Transfer Site. The commissioners reviewed the Solid Waste Revenue and Expense Analysis that was prepared by Chairman Cruickshank. A copy of the handout would be available upon request from the Clerk's Office. Chairman Cruickshank explained that after the commissioners had the opportunity to review he would like to have an additional Fiscal Year 2018 Budget Workshop next Monday for Solid Waste Transfer Site.

Chairman Cruickshank presented the Task Order for Valley County Recycling Facility. Commissioner Hasbrouck made a motion to approve the Task Order for Valley County Recycling Facility and Authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Task Order for Valley County Recycling Facility and Authorize the Chairman to sign.

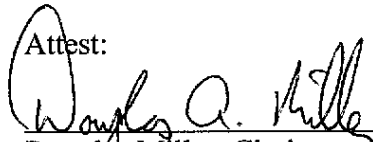
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The commissioners adjourned the meeting at 2:02 p.m.

  
Chairman, Gordon Cruickshank

Attest:  
  
Douglas Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, June 11, 2018

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – **Action Item:** Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

9:10 IAC Director Presentation-Seth Griggs

9:25 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Glenna Young

**Action Items:** Tax Cancellation 18-5

**Department Head Reports** - 5 Minutes each

Solid Waste-

WICAP

Building Department – Annette Derrick

Court Services – Steve Ryan

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

**Action Items:** Sign State and Local Agreement for the Eastside Drive Bridge

Discussion on the Use of PILT Money to Purchase Spray Equipment

10:45 Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

11:15 Commissioner Discussion (Correspondence)

**Action Items:** Meeting Minutes of June 4, 2018  
NACO Credential Voting Forms  
Sign Lot Fund Request from the McCall Snowmobile Club  
Sign Task Order for Valley County Recycle Facility

11:30 Discussion for Secesh Summit with Carol Lundgren and Idaho County Road Department  
– Road Superintendent, Jeff McFadden

12:00 Recess for Lunch

1:00 **Action Items:** Trabert Subdivision Final Plat. - Planning and Zoning Administrator,  
Cynda Herrick

1:15 Fiscal Year 2018 Budget Workshop for Solid Waste

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday, June 18, 2018