

Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Facsimile (208) 382-7107

GORDON L. CRUICKSHANK
Chairman of the Board
gcruckshank@co.valley.id.us

BILL WILLEY
Commissioner
bwilley@co.valley.id.us

ELTING G. HASBROUCK
Commissioner
ehasbrouck@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
July 30, 2018**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELTING HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioner's agenda for July 30, 2018. Commissioner Hasbrouck made a motion to approve the commissioner's agenda as presented for July 30, 2018. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner's agenda for July 30, 2018.

Planning & Zoning Administrator, Cynda Herrick presented the Murray Creek Final Plat. She explained to the commissioners why there was a need to re-plat Murray Creek and advised that it was because of requirements of Central District Health. Commissioner Hasbrouck made a motion to approve the Murray Creek Final Plat and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Murray Creek Final Plat and authorize the Chairman to sign the plat.

Planning & Zoning Administrator, Cynda Herrick presented the Karsyn Final Plat. She discussed the conditional use permits that would be required for the area and advised that if

there are any changes there would need to be special use permit issued. Commissioner Hasbrouck made a motion to approve the final plat for Karsyn Business Park with the understanding that this does not approve any light industrial uses without further conditional use permit approval from the Valley County Planning and Zoning Commission and the previously issued conditional use permits (CUP 17-09 Kesler Storage & CUP 18-06 Rocky Mountain Crane) are in full force; and, authorize the Chairman to sign the final plat. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the final plat for Karsyn Business Park with the understanding that this does not approve any light industrial uses without further conditional use permit approval from the Valley County Planning and Zoning Commission and the previously issued conditional use permits (CUP 17-09 Kesler Storage & CUP 18-06 Rocky Mountain Crane) are in full force; and authorize the Chairman to sign the final plat.

Chairman Cruickshank presented the meeting minutes of July 23, 2018. Commissioner Willey made a motion to approve the meeting minutes of July 23, 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of July 23, 2018.

Chairman Cruickshank presented the building permit application for the WICAP storage shed through the City of Cascade. Commissioner Willey requested that the matter be postponed until next week in order to give the commissioners a chance to discuss with Beth Ritch from WICAP and review the actual site.

Chairman Cruickshank presented on the User Fee for Dispatch for Fiscal Year 2018 for the City of McCall for the services of Dispatch. The commissioners believed that a 5% increase should be imposed for city of McCall for the services Dispatch. Commissioner Hasbrouck made a motion to increase the user fee for the City of McCall for the services of Dispatch to 5%. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to increase the user fee for Dispatch for Fiscal Year 2018 for the City of McCall for the services of Dispatch.

Chairman Cruickshank began the discussion related to the letter that was to be submitted to the landowner of Corral Creek Road. Commissioner Willey made a motion to have the commissioners sign the Corral Creek letter and send to the landowners. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Mr. Larry Magnum with Valley County Search and Rescue submitted the Idaho Department of Parks and Recreation Grant Agreement MV 19-3-43-1 for the purchase of an ATV for the Valley County Search and Rescue. He explained that the grant needed to be passed through Valley County. Clerk, Douglas Miller explained that for transparency purposed he would propose that Valley County utilize the Recreation Department grant expense line for funding and when the reimbursement was received from IDPR the revenue would go into the recreation department revenue line. Commissioner Hasbrouck made a motion to approve the Idaho Department of Parks and Recreation Grant Agreement MV19-3-43-1 and authorize the chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the IDPR Grant Agreement MV 19-3-43-1 and authorize the chairman to sign.

Mr. Brett Shepherd from the Donnelly Pathways Committee began his presentation to the commissioners. He provided the commissioners with an overview of his education and how he became involved with the Donnelly Pathways Committee. He explained that the Donnelly Pathways Committee was reviewing the option of creating a pathway to Roseberry, to the Donnelly Boat Docks. He advised that a part of the area where the pathway would be built was in the Valley County Right of Way on Dawn Drive. He informed the commissioners that the committee has staked the current Right of Way but explained that there are some areas of concern because of the need to maintain the ditch. He advised that he had been working on potential paths for approximately three years. Chairman Cruickshank asked about the Safe Routes for School Program and possible funding through the program. Mr. Shepherd informed the commissioners that the Donnelly Pathways Committee would be reviewing all possible grants but until he knows the cost they have not started the grant application. He wanted to make sure that commissioners were aware of the proposed project. He also reported that he had been involving the City of Donnelly. The commissioners advised that they would be willing to provide a letter of support when it was appropriate.

McCall City Planner, Morgan Bessaw presented to the commissioners on CUP 18-08 1096 Lick Creek Road for an accessory storage building. She provided the commissioners with an overview of the application and the proposed requirements. She referred to the plans that were submitted with the staff report. She advised that they had received public comment from one neighbor who had concerns about the actual use of the proposed building. Ms. Bessaw reported that they did conduct a follow up with the applicant who advised that the proposed building would just be used for storage. Ms. Claire Remburg from Remburg Architecture also presented to the commissioners about the proposed storage building. Ms. Bessaw advised that the McCall Planning Commission unanimously approved the conditional use permit. Commissioner Willey made a motion to approve CUP 18-08 1096 Lick Creek Road-Accessory Storage Building. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve CUP 18-08 1096 Lick Creek Road-Accessory Storage Building.

McCall City Planner, Morgan Bessaw presented to the commissioners on CUP 18-07 2109 Water Lily Lane-detached garage and accessory dwelling unit. She explained why the matter was being presented to the commissioners. She informed the commissioners of the required conditions. She reported that the McCall Planning Commission unanimously approved the conditional use permit. Ms. Heather Susemihl presented to the commissioners about the design of the proposed structure. Commissioner Hasbrouck made a motion to approve CUP 18-07 2109 Water Lily Lane with the required conditions. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve CUP 18-07 2109 Water Lily Lane with the required conditions.

Human Resource Director, Pat Duncan began the workshop related to the proposed Administrative Policy that was being presented to the commissioners. A copy of the proposed Administrative Policy would be available upon request through the Clerk's Office. She discussed the specifics of the proposed policy and what the requirements would be. The commissioners worked through the proposed Administrative Policy.

The commissioners recessed for lunch at 11:55 a.m.

The commissioners returned from lunch at 1:00 p.m.

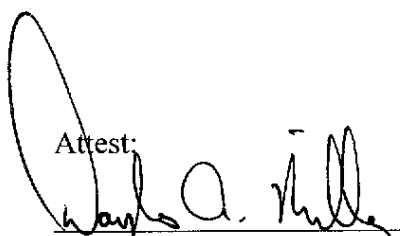
Clerk, Douglas Miller began the Budget Workshop for Fiscal Year 2019. The Clerk's Office provided the commissioners with an excel spreadsheet that was utilized for the budget workshop. A copy of the workbook would be available upon request from the Clerk's Office.

Emergency Service Manager, Juan Bonilla provided the commissioners with an update of the Mesa Fire. He informed those in the audience that he just wanted to make sure that the public was on alert.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1 (b)-Personnel. Commissioner Willey seconded the motion. No further discussion, by roll call voted all commissioners voted "aye". Motion passed to go into Executive session per Idaho Code 74-206 1 (b)-Personnel at 2:18 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1 (b)-Personnel at 3:21 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1 (b)-Personnel.

The commissioners adjourned the meeting at 3:22 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Gordon Cruickshank

Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Facsimile (208) 382-7107

GORDON L. CRUICKSHANK
Chairman of the Board
gcruickshank@co.valley.id.us

BILL WILLEY
Commissioner
bwilley@co.valley.id.us

ELTING G. HASBROUCK
Commissioner
ehasbrouck@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 30, 2018

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Items:** Murray Creek Final Plat
Carson Final Plat-Planning & Zoning Administrator, Cynda Herrick

9:30 Commissioner Discussion (Correspondence) **Action Items:**
Meeting Minutes of July 23, 2018
Permit Application for WICAP for Storage Shed
Increase Cost for User Fee for Dispatch
Corral Creek Road Correspondence to Landowner
Idaho Department of Parks and Recreation Grant Agreement MV19-3-43-1

10:00 Donnelly Pathways Committee Presentation-Brent Shepherd

10:15 **Action Item:** CUP-18-08 1096 Lick Creek Rd – Accessory Storage Building

10:30 **Action Item:** CUP 18-07 2109 Water Lily Ln- 3,402 Sq. Ft. House, Detached Garage,
and Accessory Dwelling Unit

10:45 Workshop- Administrative Policy – HR Director Pat Duncan

12:00 Recess for Lunch

1:00 Valley County Budget Workshop Fiscal Year 2019

2:00 Executive Session per Idaho Code 74-206 1 (b)-Personnel

2:30 Valley County Budget Workshop Fiscal Year 2019

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday August 6, 2018