

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



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**GORDON L. CRUICKSHANK**  
*Chairman of the Board*  
gcruckshank@co.valley.id.us

**BILL WILLEY**  
*Commissioner*  
bwilley@co.valley.id.us

**ELTING G. HASBROUCK**  
*Commissioner*  
ehasbrouck@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
September 4, 2018**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
BILL WILLEY (COMMISSIONER)  
ELTING HASBROUCK (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioner's agenda for September 4, 2018. Clerk, Douglas Miller informed the commissioners that there was a need to have an Executive Session-206 (b) Personnel added. Commissioner Hasbrouck made a motion to approve the commissioner's agenda as amended for September 4, 2018. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner's agenda as amended for September 4, 2018.

Chairman Cruickshank presented the commissioner meeting minutes from August 27, 2018. Commissioner Willey made a motion to approve the commissioner meeting minutes from August 27, 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from August 27, 2018.

Chairman Cruickshank presented the agreement between Ada County Juvenile Detention Center and Valley County. Commissioner Hasbrouck made a motion to approve the agreement

between Valley County and Ada County for Juvenile Detention Center Services. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement between Valley County and Ada County for Juvenile Detention Center.

Chairman Cruickshank presented the agreement with SKC Communication for the video equipment in the courtroom. Commissioner Hasbrouck made a motion to approve the agreement between Valley County and SKC Communication for the video equipment in the courtroom. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement between Valley County and SKC Communication for the video equipment in the courtroom.

Chairman Cruickshank presented the agreement between Valley County and ESRI. IT Director, David Crawford provided an overview of the agreement and explained the software that was provided to Valley County. Commissioner Hasbrouck made a motion to approve the ESRI Agreement and authorize the chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the ESRI Agreement and authorize the chairman to sign.

Chairman Cruickshank began the discussion related to Idaho Code 40-801 and he provided an overview of the proposed wording for the supplemental levy advisory vote on the general election ballot November 6<sup>th</sup>, 2018. Prosecuting Attorney, Carol Brockmann provided her legal opinion regarding Idaho Code 40-801. She continued to inform the commissioners about her research that she conducted about alternative funding for the road department and discussed a mechanism that was being utilized by Ada County Highway District by increasing vehicle registration. Clerk, Douglas Miller advised the commissioners that what needs to be determined would be the wording for the proposed advisory vote. The commissioners had continued discussion regarding Idaho Code 40-801. Commissioner Willey made a motion to have the matter placed on the General Election ballot for an advisory vote to allow the general public to determine if the commissioners should create a Road Department Supplemental Levy. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Valley County Fairground President, Brian Hines provided the commissioners with an update related to the 2018 Valley County Fair. He explained that there had been issues with the carnival rides and he would not be recommending that those vendors return to provide rides. He provided a copy of possible improvements that need to be made at the Valley County Fairgrounds. Brian also informed the commissioners about an event involving motorcycles at the Valley County Fairground on October 12<sup>th</sup> through the 14<sup>th</sup>. The commissioners asked about the requirement to provide liability insurance and it was suggested that Valley County reach out to ICRMP to determine insurance coverage. Brian discussed improvements that had been made during this year's fair and he advised that the improvements were needed.

Stephanie Nelson with Wildfire Prevention Associates presented the renewal contract between Valley County and Wildfire Prevention Associates. Commissioner Willey made a motion to approve the renewal contract between Valley County and Wildfire Prevention Associates and authorize the chairman to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Stephanie presented a contract extension for the mitigation that was being completed on Kings Pines II. She provided an explanation for the request for the extension. Commissioner Hasbrouck made a motion to approve the contract extension for Kings Pines II and Blackhawk II until November 1, 2018. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the contract extension for Kings Pines II and Blackhawk II until November 1, 2018.

Stephanie presented a request to add acreage for Camp Morrison 2 project to 6.7 acres with an additional cost of \$7,081.20. Commissioner Willey made a motion to approve the additional acreage to the Camp Morrison 2 project. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the additional acreage to the Camp Morrison 2 project.

Sheriff, Patti Bolen presented the lease agreement between Rathbun Communications and Valley County. She explained the agreement to the commissioners and advised that the agreement being presented would be a renewed agreement. After further review of the proposed renewal agreement there needed to be additional information added including dates of expiration. It was recommended that the agreement be presented on September 10, 2018.

Sheriff, Patti Bolen presented a memorandum of understanding between Central District Health and the Valley County Jail. Sherriff Bolen provided an overview of the MOU to the commissioners. Commissioner Hasbrouck made a motion to approve the MOU between Central District Health and Valley County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the MOU between Central District Health and Valley County.

Chairman Cruickshank began the discussion related to the request to obtain an extension to the grant for the repeater sites in Valley County. He explained why there was a need to request an extension to the grant. Commissioner Hasbrouck made a motion to approve the grant extension request for the repeater sites in Valley County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the grant extension request for the repeater sites in Valley County.

Chairman Cruickshank presented the agreement for Pathology Services with Ada County for Fiscal Year 2019. Prosecuting Attorney, Carol Brockmann provided her opinion to the commissioners regarding the agreement and had questions about the liability coverage required by Valley County. Coroner, Scott Carver also presented to the commissioners and explained the need for the agreement between Ada County and Valley County. Commissioner Hasbrouck made a motion to approve the agreement for Pathology Services with Ada County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agreement for Pathology Services with Ada County.

Human Resource Director, Pat Duncan began the discussion related to service award for Valley County Employees. She provided a handout for the commissioners to review to which shows a proposed procedure to acknowledge employees who have been employed with Valley County for 5 years, 10 years, 15 years, 20 years plus. She wanted to create a special service award for those individuals who are employed with Valley County over 15 years. The

commissioners acknowledge that there should be change to the current procedure and requested that Pat continue to explore all options to recognize those employees who are employed with Valley County over twenty years.

Ms. Cecila Tyler on behalf of Gene Tyler presented to the commissioners as a member of the American Legion Post 60. She was requesting that the commissioners allow the use of the courthouse steps as a site for the Patriot Day recognition on September 11, 2018. Commissioner Willey made a motion to allow the American Legion Post 60 to utilize the courthouse steps for the Patriot Day recognition on September 11, 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the American Legion Post 60 to utilize the courthouse steps for the Patriot Day recognition on September 11, 2018.

The commissioners recessed for lunch at 11:55 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Cruickshank presented Resolution 18-13 Approval of Fiscal Year 2019 Budget for Valley County. Commissioner Willey made a motion to approve Resolution 18-13 approval of Fiscal Year 2019 Budget for Valley County. CH seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 18-13 approval of Fiscal Year 2019 Budget for Valley County.

Chairman Cruickshank recessed the Valley County Board of Commissioners at 1:11 p.m. and advised that the commissioners would need to convene as the Valley County EMS Board in order to address the next matter on the agenda.

Commissioner Hasbrouck made a motion to convene as the Valley County EMS Board. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to convene as Valley County EMS Board at 1:12 p.m.

Chairman Cruickshank presented Resolution 18-14 Valley County EMS Budget. Commissioner Hasbrouck made a motion to approve Resolution 18-14 Valley County EMS Budget. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 18-14 Valley County EMS Budget.

Chairman Cruickshank advised that the commissioners would adjourn as the Valley County EMS Board and reconvene as the Valley County Board of Commissioners at 1:14 p.m.

Chairman Cruickshank presented Resolution 18-15 approval of Solid Waste Fees for Fiscal Year 2019 for \$85.00 for residential and \$255.00 for commercial. Commissioner Willey made a motion to approve Resolution 18-15 approval of Solid Waste Fees for Fiscal Year 2019 for \$85.00 for residential and \$255.00 fro commercial. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 18-15 approval of Solid Waste Fees for Fiscal Year 2019 for \$85 for residential and \$225 for commercial.

## September 4th, 2018 Valley County Fair and Rodeo update.

- Two bow gates and one panel installed for livestock area.
- Looking into flip flopping roping chutes to keep all horses on south end
- 3 Led small lights and 2 led arena lights installed. Plan is to upgrade all arenas light for next year.
- Need to upgrade the two power poles for Vendors to 400 amps. With fair getting bigger we almost ran out of electrical usage this year.
- Still looking into grants for bathrooms
- Looking into a true Carnival for next year.
- Old Mill Days check in Saturday Sept. 15  
(Commercial building) Event Saturday Sept 22nd
- Freecross race Oct.12<sup>th</sup>-14<sup>th</sup>. Event will be held in arena. Larry Morton is putting it on. The County and Fair grounds will be the pit area. Admission \$10 at gate. Do we need everyone sign liability waiver?
- Haunted Barn Friday 26 & Oct 27and Wednesday Oct 31st

## 2018 Freecross race October 12-14

- Fair and volunteers will be taking money and security
- Fair will be giving riders grounds fee \$10 and spectators entry fees \$10
- Fairs expenses; port a potties up to \$550, announcer \$800 for Saturday and Sunday
- Fair will be selling beer and keeping sales.
- Will have two food vendors, booth fee is \$100
- Larry will be keeping all rider entry fees

## GENERAL RELEASE OF LIABILITY

I do hereby release the VALLEY COUNTY FAIR & RODEO BOARD and VALLEY COUNTY, and any and all other officers, employees, volunteers, agents, insurers and any elected or appointed officials of said VALLEY COUNTY FAIR & RODEO BOARD and VALLEY COUNTY, individuals or entities affiliated with such persons and/or entities, from any and all civil liability or any and all forms of injury which may arise as a result of my participation in such event.

I acknowledge that I understand that there are many known and unknown dangers and/or risks associated with this event, and I grant a general release, for myself, my heirs, executors, administrators and assigns and I waive, remise and forever discharge and release the VALLEY COUNTY FAIR & RODEO BOARD and VALLEY COUNTY and any and all elected or appointed officials of said VALLEY COUNTY FAIR & RODEO BOARD and VALLEY COUNTY, and all officers, employees, volunteers, agents, insurers and any other individuals or entities affiliated with such persons and/or entities from any and all claims, several or otherwise, past, present or future, which can or may ever be asserted as a result of any injuries or damages, physical or mental, sustained by me while I am participating in said event in any way, including my coming and going from and away from the site.

I have read the foregoing and understand that the terms of this agreement are contractually and legally binding and that no verbal statement to the contrary, by any person or entity, can void or alter the terms of this agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PARTICIPANT:

\_\_\_\_\_  
(Signature)

Printed Name: \_\_\_\_\_

# Memo



**City of McCall**  
INFORMATION  
SYSTEMS

To: Valley County Commissioners  
From: David Simmonds, Information Systems Manager  
Date: 8/29/18  
Re: Placing Frontier service infrastructure at the County Annex, Deinhard Lane, McCall

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## **Commission Members,**

The McCall Police Department is nearing completion of their remodel at the County Annex building in McCall. The Department will still rely on the City's datacenter and network infrastructure at City Hall. To allow this, a network connection between the two locations has been contracted with Frontier Communications. This connection requires that a small conduit carrying fiber optic cable be placed (buried) between Frontier's vault in the Deinhard right-of-way and the County's mechanical room on the east side of the building.

The City requests the Commissioners' permission for Frontier, the City, or their subcontractors, trench or bore at about 3 feet depth, place a communications conduit on the County premises, and install a service entrance box as needed on the building, as soon as the work can be completed. There are no overhead utilities at that location, so all services are provided underground. It should be noted that placing fiber optic service to that building presents new options for data and network services that all occupants, present or future, may be able to leverage.

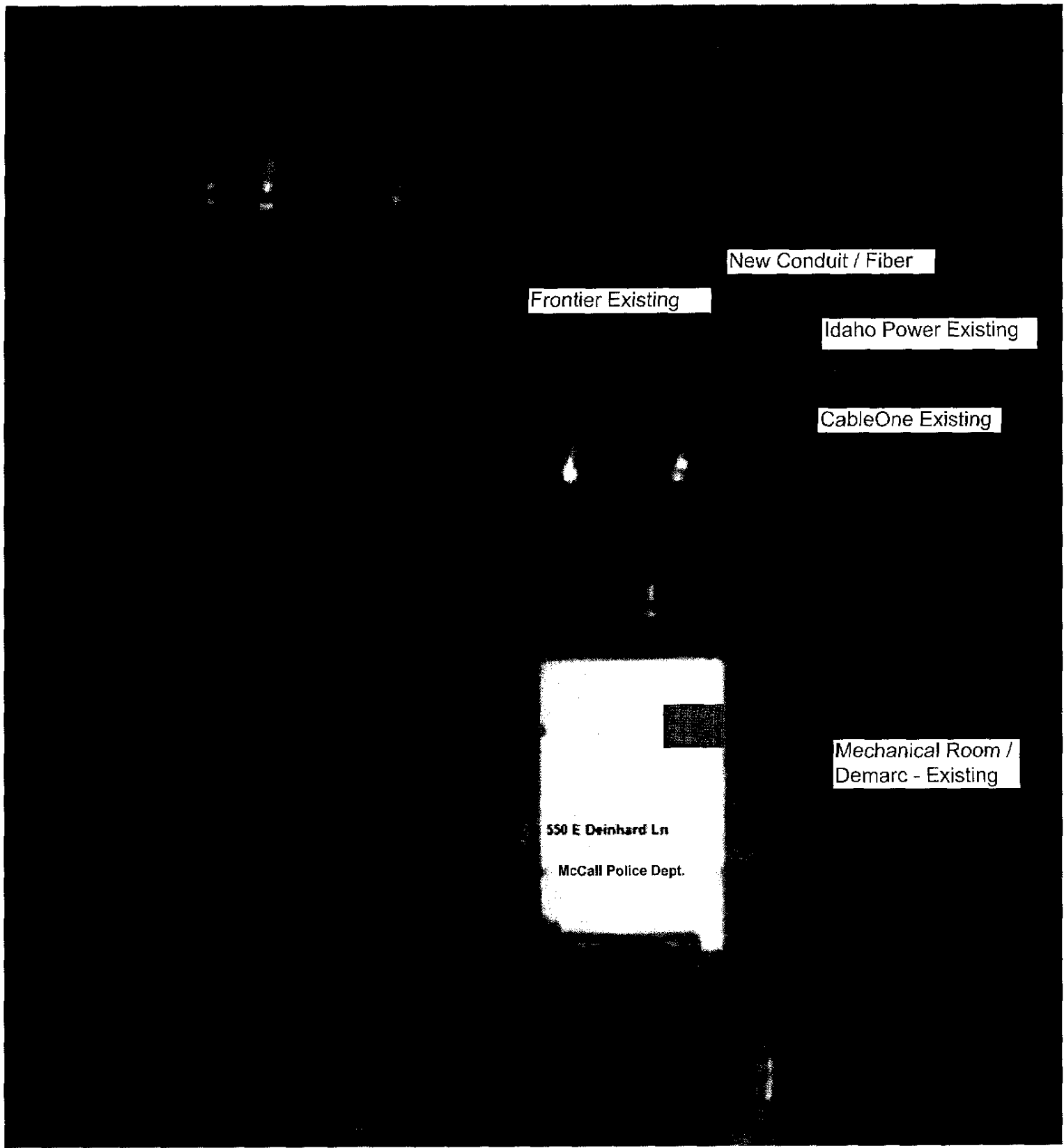
Thank you for considering this request.

A handwritten signature in black ink, appearing to read 'David Simmonds'.

David Simmonds  
208-634-8998  
dsimmonds@mccall.id.us



# Valley County Annex - Existing and Proposed Underground Services



New Conduit / Fiber

Frontier Existing

Idaho Power Existing

CableOne Existing

550 E Deinhard Ln  
McCall Police Dept.

Mechanical Room /  
Demarc - Existing



June 25, 2018

David Crawford, IT Director  
Valley County, Idaho  
219 North Main Street  
Cascade, ID 83611

Dear Mr. Crawford:

The current CodeRED® NEXT Services Agreement and Addendum (collectively, the "Agreement") for **Valley County, Idaho** will expire at **12:01 am on October 1, 2018**. The Agreement contains a clause that enables us to renew it at the same price, with the same terms and conditions, providing both parties agree to the renewal. We would like to renew this Agreement for the period of **October 1, 2018** through **September 30, 2019**, for a total cost of **five thousand six hundred sixty-two dollars (\$5,662.00) (\$5,662.00 for CodeRED and \$0.00 for the IPAWS Submission App.)**

If you agree to this extension, please complete and return the endorsement below by **August 31, 2018**, via fax at 386-676-1127 or by email at [Jodi.Baker@onsolve.com](mailto:Jodi.Baker@onsolve.com)

If you have any questions regarding the submission of this form or renewal process, please contact me at 386-676-0294 ext. 1170. If you have any questions regarding the details of the Agreement, you may contact our general counsel, Leanne Siegfried at ext. 1208, who will set up a call with the appropriate member of our team who is best able to answer your questions.

Sincerely,

Jodi Baker  
Contract Manager

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Renewal Agreement Endorsement for **Valley County, Idaho**

**Please sign below if you would like to renew the Agreement.**

*If you do not wish to renew the Agreement please call 888-848-6337 and speak with Leanne Siegfried, who may refer you to the appropriate member of our team, so we can begin the account deactivation process.*

**Valley County, Idaho**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Tuesday September 4, 2018

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion (Correspondence)

**Action Items:** Meeting Minutes of August 27, 2018

Agreement with Ada County Juvenile Detention Center

SKC Communication Agreement

ESRI Renewal Agreement

9:15 **Action Item:** Idaho Code 40-801 Road Department Supplemental Levy Advisory Vote request

9:45 Valley County Fair Board Update – Brian Hines

10:00 **Action Items:** Wildfire Prevention Associates Contract Renewal-Ms. Stephanie Nelson  
Contract Extension for Kings Pines II  
Contract Extension for Blackhawk 2  
Add acreage for Kings Pines II  
Add acreage for Camp Morrison 2

10:30 **Action Item:** Lease Agreement with Rathbun Communications and MOU with Central District Health for the Jail

10:45 **Action Item:** Grant Extension Request to repair some of the repeater sites in Valley County

11:00 **Action Items:** Agreement for Pathology Services with Ada County for fiscal year 2019

11:30 Service Award Discussion-Human Resource Manager Pat Duncan

11:45 **Action Item:** Request to Use Courthouse Steps for Patriot Day on September 11, 2018-Mr. Gene Tyler

12:00 Recess for Lunch

1:00 **Action Item:** Resolution 18-13 Approval of Budget for Valley County

1:05 Convene as Valley County Emergency Medical Services Board  
**Action Item:** Resolution 18-14 Valley County EMS Budget

1:15 **Action Item:** Resolution 18-15 Approval of Solid Waste Fees

1:30 **Action Item:** Request from City of McCall for Additional Construction at Annex-City of McCall IS Manager, David Simmonds

2:00 **Action Items:** Warm Lake and Yellow Pine transfer sites  
Discussion on Future Solid Waste Operations

2:15 *ACTION ITEMS*  
*EXECUTIVE SESSION 76-204(b) PERSONNEL*

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday September 10, 2018

City of McCall Information Systems Manager, David Simmonds presented to the commissioners and provided the commissioners with a letter explaining his presentation. He is representing the City of McCall and advised that the City of McCall is requesting permission for Frontier, the City, or their subcontractors to trench or bore about 3 feet depth, place a communication conduit on the County premises, and install a service entrance box as needed on the building. It would allow fiber optic service to be provided to the building. Mr. Simmonds advised that the new sidewalk would not be damaged. Commissioner Hasbrouck made a motion to authorize the City of McCall to install underground fiber optics to the Valley County Annex. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to authorize the City of McCall to install underground fiber optics to the Valley County Annex.

Chairman Cruickshank began the discussion related to the Warm Lake and Yellow Pine Transfer Sites. Boise National Forest District Ranger, Jake Strohmeier provided the concerns of the Forest Service regarding the condition of the Warm Lake and Yellow Pine Transfer Site. Chairman Cruickshank advised that Lake Shore Disposal was reviewing options to clean up the site because of the illegal dumping that occurred. The commissioners discussed several different options to clean up the transfer sites and advised that they would make it a priority to work with Lake Shore Disposal to clean up the sites.

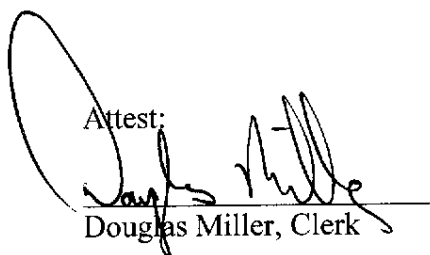
Chairman Cruickshank began the discussion related to the future solid waste operations. The commissioners continued to discuss options to have Lake Shore Disposal potentially handle operations of the Solid Waste Transfer Site.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioner Willey seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 (b)-Personnel at 3:00 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 (b)-Personnel at 3:11 p.m.

Commissioner Hasbrouck made a motion to authorize the chairman to sign the letter that was discussed during Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to sign the letter that was discussed during Executive Session per Idaho Code 74-206 (b)-Personnel.

The commissioners adjourned the meeting at 3:22 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Gordon Cruickshank