

# Valley County Board of County Commissioners

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Cascade, Idaho 83611-1350



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**BILL WILLEY**  
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**ELTING G. HASBROUCK**  
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**DOUGLAS A. MILLER**  
*Clerk*  
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9:00 Call to Order – Pledge of Allegiance – Approve Agenda

The pledge of the allegiance was performed.

Commissioner Hasbrouck moved to approve agenda as presented. Commissioner Willey seconded. Motion carried.

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

There was no junior college.

Commissioner Hasbrouck moved to approve the claims, the two board order claims, and authorize the Chairman to sign. Commissioner Willey asked about Parks and Recreation claims being high in July. Larry Laxson said there were major parts and maintenance costs that are done in the summer. Commissioner Willey seconded the motion. Motion carried.

## 9:10 **Elected Official Reports/Discussion**

Assessor – Chief Deputy Assessor, Sue Leeper. Assessor Fullmer said that there are Idaho officials meeting at 10:30 a.m. to tour Leisure Time. It had previously been agreed that if there are additions on park models then there would not be sales tax paid, they would remain on the tax rolls. ***June will submit names of participants.*** Interviews are being held Wednesday for the plat clerk. Tomorrow is a rule committee meeting at tax commission. She received an e-mail notice that today is deadline for tax appeals. Chairman Cruickshank spoke to the e-mail from the tax commission and due diligence on compliance with state code.

**Action Item:** Market Value Cancellation 2018-1 – this is a unique situation for RPM050900000740. It was our error that resulted in a \$1000.00 over taxing. She requested that the land be \$63,509 and the improvements would be \$428,740 for a total of \$492,249.00. Commissioner Willey moved to approve tax cancelation for RPM050900000740. Commissioner Hasbrouck seconded. Motion carried.

Sheriff – Patti Bolen. She does not have stats at this time – there were 15 bookings from June 29 through July 8. Arrest on two juveniles who were transported to Boise for destruction of property in Donnelly. Next Monday is the PRIA audit, which is different than the jail inspection. Discussion concerning impact of housing inmates from the state and other counties. Discussed wages for patrol and being in line with other counties, now.

**Action Item:** Exchanging Pickup Truck with Waterways. Jason Speer requested that a 2018 Dodge be traded from patrol to waterways. Waterways would have the unmarked vehicle. Commissioner Hasbrouck moved to authorize exchange of pickup trucks. Commissioner Willey seconded the motion. Motion carried.

Treasurer– Glenna Young

**Action Item:** Approval of Joint Quarterly Report . Treasurer Young reported the Treasurer and Clerk are in balance. Discussed interest on various investments and anticipated revenues. Commissioner Willey moved to approve the Joint Quarterly Report. Commissioner Hasbrouck seconded the motion. Motion carried.

Glenna reported that Jodi started in the Treasurer’s office which leaves a spot open in the solid waste department. Will get Jodi trained as the deputy treasurer so Greg can be trained in Indigent. Now both Greg and Jodi can sub at the MRF. She will be absent next week and will miss next two meetings. Discussed timing for interviewing for solid waste.

### **Department Head Reports -**

Building Department – Annette Derrick. Been busy with inspections. Staci is doing a great job. Issued 127 permits this year compared to 125 last year. Going to the last Building Official training in September (10-14) in Salt Lake. Staci will be attending some training in September too. She has put a couple of stop work orders on different sites. Continues to work on violations.

Court Services – Skip Clapp. Skip said they finished the concrete but have not done the blacktop. Construction continues at the annex. There will be a detention review this morning for the two youths that were taken to juvenile. The parents are held accountable for restitution. Presented a letter for the Board for “Fishing with the Judge” which will be held on August 24 at Blue Heron. He is headed to Boise today. Working in committee on state standards for youth. His term as President ends in September. He is now the secretary for a different committee. Discussed alternative to UAs being a patch that costs \$50.00.

Extension Office- Melissa Hamilton. Introduced Sarah, an intern for 4H this year. Sarah McGill from Rathdrum, Idaho. Has been studying at UI for a year. She participated in 4H for 11 years. She is helping plan programs. Melissa said that she is working various interns, including a food coalition event for a Farm to Table dinner. Alison is at a drone training in Boise and policies/technology associated with the drones. There will be a drone camp for kids at the end of

August. July 18 is livestock clinic. This Friday is the beef quality assurance training in Donnelly given by Scott Jensen, Owyhee Extension Coordinator. She continues to work with the Cascade planning team and their reading of old plans with technical assistance from Jon Barrett (community review) concerning the downtown revitalization. It will be ready for public viewing on September 12. She submitted Americorp funding request. Single track pathway meeting is Thursday. Community health meeting was held at the Ashley Inn as presented by St. Lukes. Working on signatures for interns travel policy. Josie is doing assessment of environmental training for local teachers. Will be out of office for next 2 department head meetings. Discussed land link app that connects agricultural lands with people with a passion for becoming ag producers.

Human Resources/Risk Management – Pat Duncan. Updated Board on compensation plan. Jeff said his people are interested in per diem, but it would be taxed. Proceeding on the 23<sup>rd</sup> with what was agreed upon. Have several postings. They are getting no dispatch or road department applications. There are 3 people to interview for the plat clerk and one for the solid waste.

**Action Items:** Mandatory Respectful Workplace Training – need to do respectful workplace training. It is time to do the training again. She would also like to work with Sheriff on workplace violence in the work place. She would like mandatory training to be required. Commissioner Hasbrouck moved to allow HR to do a mandatory training. Commissioner Willey seconded the motion. Motion carried.

**Action Items:** Approval for Higher Wage for IT Analyst. Have a top candidate willing to start July 23. The reason we haven't had good applicants is wages. They will be at a level 12. With his experience would like to offer \$25.19 and the current minimum wage is \$20.82. The GIS Analyst is currently in the wrong level. It should be a level 10. Discussed wages being increased to even get people to apply. Commissioner Hasbrouck moved to approve the proposal to be able to offer the higher wage for the IT Analyst. Commissioner Willey seconded the motion. Motion carried.

Information Technology – David Crawford. Stated the new applicant did surprisingly well. Next couple of weeks is a push to get the IDs and clocks to outlying areas. There needs to be a bigger push to get road department pictures. Tamara Spargar got her A+ certification for hardware and software components. Windows 10 is coming out which will require a lot of planning. Should notice people about recorded documents be accessed remotely. The five year IT plan is being implemented which includes staffing up.

Planning and Zoning-Cynda Herrick. Business as usual.

Parks and Recreation- Larry Laxson. There were a lot of people in town. There were some complaints that Corral Creek is locked again – it is a public road that is not maintained on private property. A letter from the Commissioners would be appropriate; Larry will write the letter. He met with David Ferdinand on snow grooming piece on Anderson Creek for dual access for winter. Ferdinand will participate. Met with Sheriff's advisory committee. Had ISSA board meeting. Needs to continue to go to IDPR meeting in order to get the grants and funding for snowmobile tags. He continues to try to get follow through. Updated on Boulder Lake. Vaults

are installed and waiting on buildings. There is a race from Jug Mountain to Boulder Lake. He is concerned with large UTVs getting off trail. Will put signs up concerning trail ethics. Wellington is staying pretty full. Posted no fireworks signs. A lawnmower was donated.

Melissa Hamilton updated on Big Creek Yellow Pine meetings. She will not be there in July or August. May need to shut down office so her personnel can attend and take notes and facilitate. Should conclude in November.

Road & Bridge- Jeff McFadden. No report.

10:30 Indigent and Charity – Hasbrouck moved to go into executive session per IC 74-206(d) at 11:04 a.m. Willey seconded the motion. Motion carried unanimously.

Came out of executive session at 11:10.

11:00 Commissioner Discussion (Correspondence)

**Action Items:** Meeting Minutes of July 2, 2018. Commissioner Willey moved to approve the minutes. Commissioner Hasbrouck seconded the motion. Motion carried.

11:30 **Action Item:** Amended Eagle Nest – No. 2 – Final Plat

Planning and Zoning Administrator Cynda Herrick presented the final plat for the Amended Eagle Nest No. 2 Subdivision. She explained that it was one of the plats to remove the sanitary restrictions. Commissioner Hasbrouck moved to approve the final plat for Amended Eagle Nest Subdivision No. 2 and authorize the Chairman to sign the plat. Commissioner Willey seconded the motion. Motion carried.

11:45 West Central Economic Development Presentation-Andrew Mentzer

**Action Item:** Approval of Rural Idaho Economic Development Professional Grant. Andrew Mentzer continued from last week's approval of the MOU. Commissioner Willey moved to approve the Rural Idaho Economic Development Professional Grant. Commissioner Hasbrouck seconded the motion. Motion carried.

Approval of Request of \$13,750 from Commerce Grant to Valley County. Andrew requested approval to request 50% of the grant funds be sent to the county. In October the WCMEDC will request from Valley County. Commissioner Hasbrouck moved to approve the request to request 50% of the funds from Commerce to the county. Commissioner Willey seconded. Motion carried.

Andrew presented Shane Wilson who put together the feasibility study . Discussed the single track pathway plan. Will again come back to request approval to construct. Shane stated that he is a recreational trails planner. It is a non-profit that works on projects for the mountain biking community. This project will provide Valley County Pathways with best guidance with the greatest opportunities and restraints. Will be used to guide whether or not to proceed without

impacting public funds. The trails can be used as an economic driver. They met with Jeff McFadden and Larry Laxson. The #1 concern was that he didn't want trails to effect drainage and road beds. Discussed need for good parking and staging areas at trailheads including restrooms. Will look for opportunities for trails to relieve other traffic and connectivity pressures. Cascade Mobility, MCAR, Donnelly, etc. are all engaged. These paths will be multi-modal – can be used for runners, etc. In the future may be able to work towards use of large landowners providing easements. Steve Stuebner stated that Farm to Market, Norwood, West Mountain Road, and some Smiley Lane connections are the first (main) corridors. Will come up with costs for construction, maintenance, and trailheads. Will try to work with Payette Lakes Sewer and Water to make trail service when doing their dirt work. Comments on participation with landowners, grants, use of public rights-of-way, and this ultimately being a safety issue. Suggested share the road signage. Mountain bikers themselves should help pay for the infrastructure and it should be advertised as public relations act to let people know of participation.

12:00 Recess for Lunch at 12:08 p.m.


1:00 Property Set Back Violation Presentation-Ms. Audra William. Audra William, Lot 60 and 61 Crown Point No. 6, 1335 Sterling Drive. Provided a history. Discussion ensued concerning potential for violations. Audra believes there is excrement in the pit privy; they had agreed it was okay to keep the privy for emotional attachment. She says they continue to violate setbacks. She continues to be concerned about the privy since it had electricity. In order for the sale of the neighbor's property to continue her husband has to sign the quitclaim deed. The concern with the impending property sale. Annette went to the property. She confirmed that the new storage building is in compliance with setbacks. The pit privy was grandfathered. Rob Wold introduced himself, 1825 Bill Burns Road, Emmett, 1333 Sterling. They bought in 1982 with the trailer's snow roof over the property line. The only power goes to the house. BOR wiped out their original driveway. Discussed history. Mr. William believes there needs to be better code enforcement.

1:30 Idaho Parks and Recreation Presentation-Theresa Perry. Know your government through 4-H participants showed up. Update on structure on Highway 55. It is 2,400 sq. ft. Had to modify the floor plan. Shop building is approximately 1,800 sq. ft. They have a 2/3 to 1/3 agreement with Mark and Kristina Pickard for green space. The roadway cost for pavement will be shared with the Pickard's and will be striped and tie in to the runway. Future plans are for an amphitheater, interpretive signs, and a bird theme. The park is busy. Bank stabilization will be going in along the various parks.

Adjourned at 2:05 and reconvened as Board of Equalization

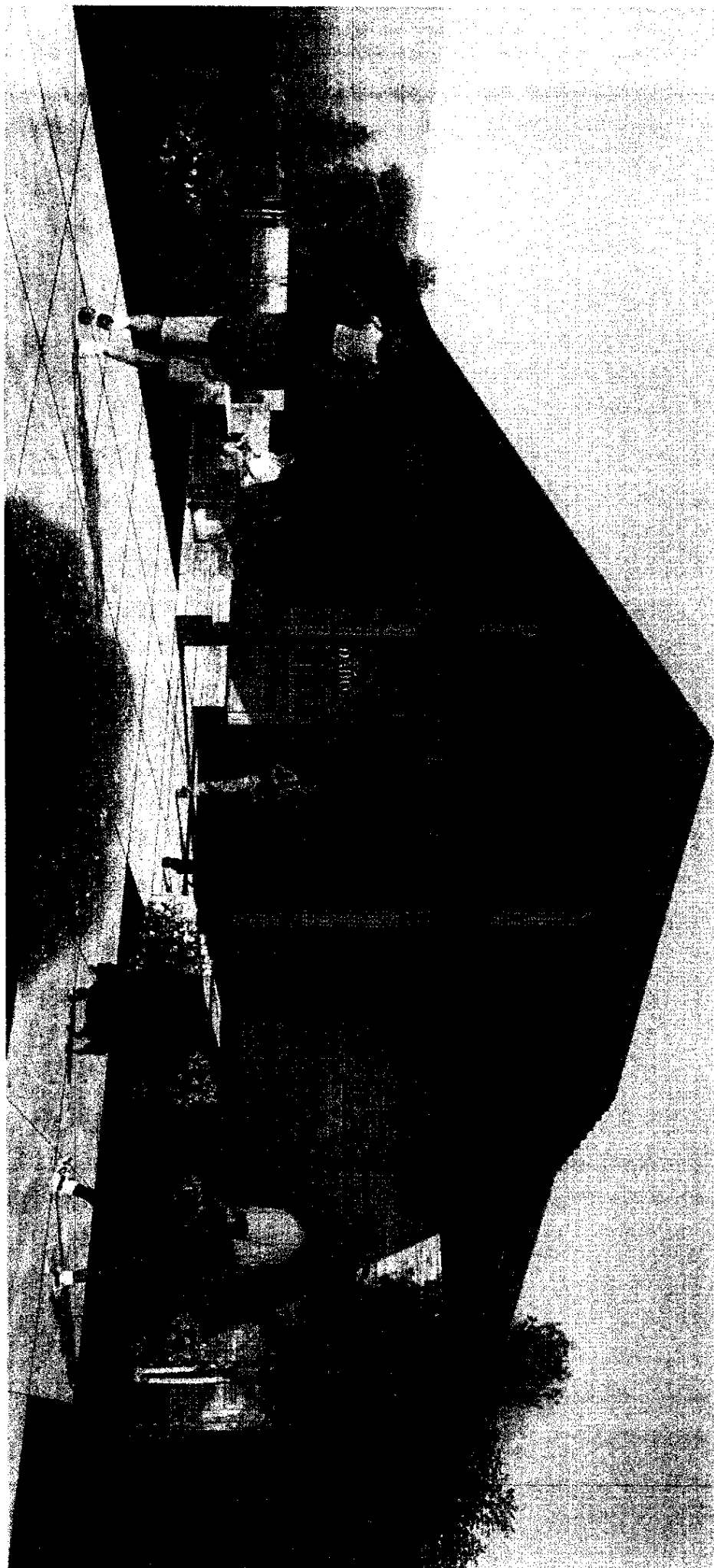
**Action Item:** BOE Adjournment. Sue Leeper reported that nothing else was received.

Adjourned Board of Equalization for 2018 at 2:08 p.m.

  
Chairman, Gordon Cruickshank

Attest:

  
Douglas Miller, Clerk





# LAKE CASCADE STATE PARK

## VISITOR / ADMINISTRATIVE CENTER

IDAHO DEPARTMENT OF PARKS AND RECREATION



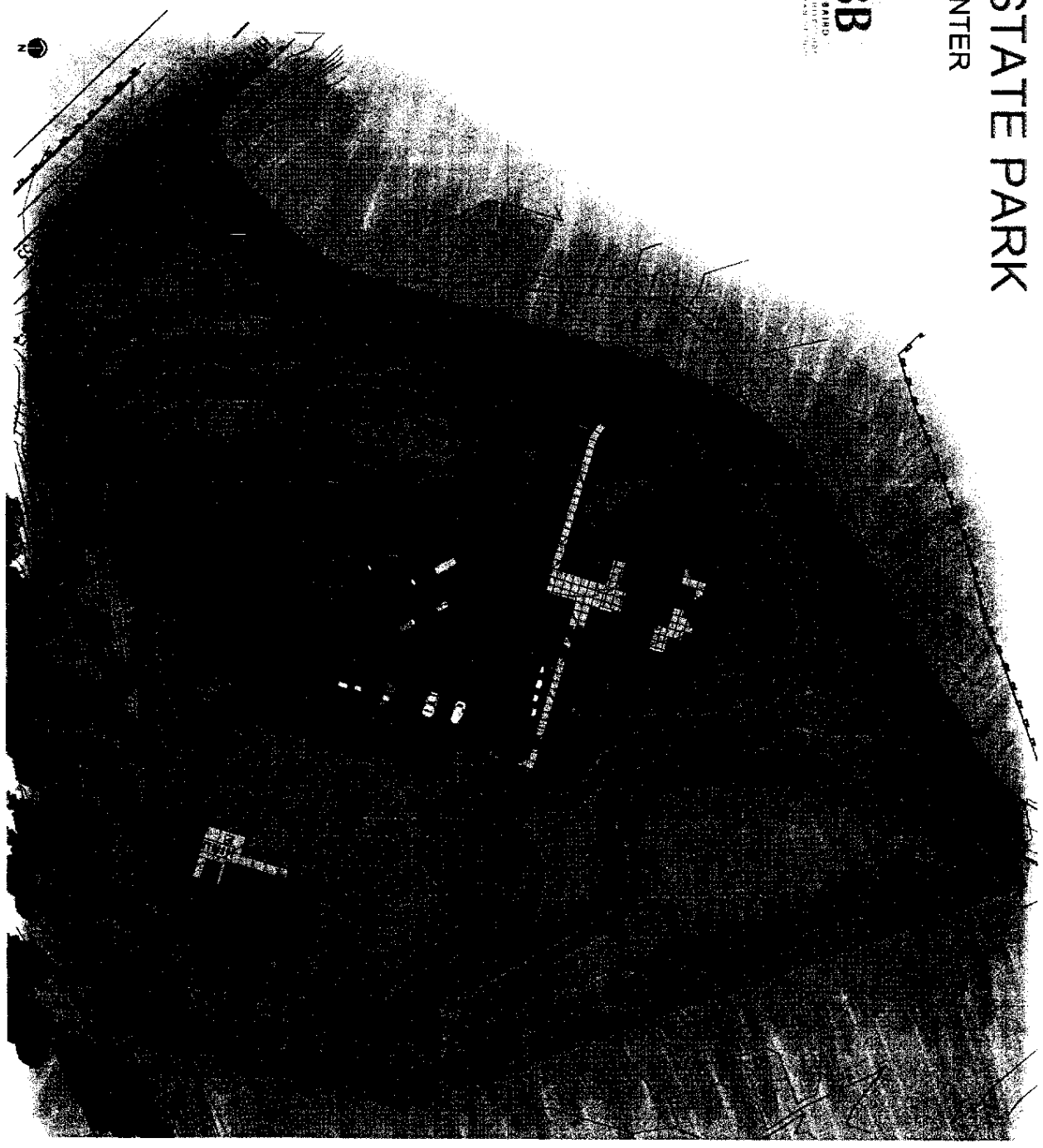
PLATFORM  
ARCHITECTURE DESIGN

BB

NEES AND SANDS  
ARCHITECTS

### SITE AREA

OVERALL SITE = 4.63 ACRES





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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday July 9, 2018

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

9:10 **Elected Official Reports/Discussion**

Assessor – Chief Deputy Assessor, Sue Leeper

**Action Item:** Market Value Cancellation 2018-1

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

**Action Item:** Exchanging Pickup Truck with Waterways

Treasurer – Glenna Young

**Action Item:** Approval of Joint Quarterly Report

**Department Head Reports** - 5 Minutes each

Solid Waste-

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

**Action Items:** Mandatory Respectful Workplace Training

Approval for Higher Wage for IT Analyst

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

10:30 Indigent and Charity

- 11:00 Commissioner Discussion (Correspondence)  
**Action Items:** Meeting Minutes of July 2, 2018  
IDPR Reimbursement Form for Boulder Meadows
- 11:30 **Action Item:** Amended Eagle Nest – No. 2 – Final Plat – Planning and Zoning  
Administrator Cynda Herrick
- 11:45 West Central Economic Development Presentation-Andrew Mentzer  
**Action Item:** Approval of Rural Idaho Economic Development Professional Grant  
Approval of Request of \$13750 from Commerce Grant to Valley County
- 12:00 Recess for Lunch
- 1:00 Property Set Back Violation Presentation-Ms. Audra William
- 1:30 Idaho Parks and Recreation Presentation-Theresa Perry
- 1:45 **Action Item:** BOE Adjournment

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday July 16, 2018