

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 13, 2018**

**PRESENT: BILL WILLEY (COMMISSIONER)
ELT HASBROUCK (COMMISSIONER)
GORDON CRUICKSHANK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Commissioner Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for August 13, 2018. Commissioner Willey made a motion to approve the commissioners' agenda as presented for August 13, 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda as presented for August 13, 2018.

Senior Deputy Auditor, Jennifer Morgan presented the commissioners with claims, board order claims and two Junior College Applications.

Fiscal Year 2018 Claims

General Fund	\$363,900.88
Road & Bridge	\$1,276,327.21
District Court	\$5,568.35
Fairgrounds and Buildings	\$15,925.00
Indigent	\$4,863.76
Revaluation	\$2,054.31

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Solid Waste	\$2,947.74
Tort	\$421.90
Weeds	\$19,467.26
Pest Control	\$404.60
Waterways	\$3,708.60
McCall-Donnelly Snowmobile	\$279.61

Board Order-General Fund Reserve	\$5,400
Title III	\$7,195.92
Court Facilities	\$21,220.95

Total: \$1,729,686.09

Commissioner Hasbrouck made a motion to approve the claims, board order claims and two Junior College Applications as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and Junior College Applications as presented for Ms. Amberlyn Diener and Ms. Makayla Byington.

Assessor, June Fullmer presented to the commissioners and informed the commissioners that there are three cases that would be presented to the Board of State Tax Appeals. She elaborated on the cases and explained that they needed to be perfected before the State would review the request. June informed the commissioners that the plat clerk position had been filled.

Clerk, Douglas Miller presented to the commissioners about matters involving the Clerk's Office.

Sheriff, Patti Bolen informed the commissioners that the Sheriff's Office had been busy over the weekend. She provided an update to the commissioners about the Mesa Fire.

Prosecuting Attorney, Carol Brockmann reported on the Prosecuting Attorney Conference that she attended last week. She reported on a conference that Victims Witness Coordinator, Kathleen Wilson would be attending next week. She informed the commissioners that she would be working with Human Resource Director, Pat Duncan on updating the personnel manuals.

Treasurer, Glenna Young informed the commissioners about the Treasurer's Office Conference that she attended last week. She provided the commissioners with a brief overview of the Tax Deed Hearing that was scheduled at 1:00 p.m. She explained that the office was also working on the manufactured homes properties that had not paid taxes.

Glenna reported on the Solid Waste Transfer Site and that there was a request to have the garbage from the fair be dumped at the Solid Waste Transfer Site without a cost to Lake Shore Disposal. The commissioners suggested a discussion directly with Lake Shore Disposal to

obtain an estimated cost and determine exactly what was being requested. Glenna reported that Ms. Nicole Baxter was hired on as the new Transfer Site Gatekeeper. Glenna informed the commissioners that the Department of Lands removed the insect traps from the transfer site and informed Glenna that there were no insects captured. Chairman Cruickshank informed Glenna that the Road Department would be taking a grader up to move the woody debris pile.

Juvenile Probation Officer, Dee Dee Phillips presented the statistics of caseloads of the Court Services Department to the commissioners. Dee reported on additional training that she had attended as well as the P.O.S.T. Academy that she taught at. She reported on her involvement with the District 4 Juvenile Justice Council. She also informed the commissioners that she had been working with the local schools and possibly implementing prevention programs within the school. She reported to the commissioners that she would be attending the local Rotary monthly luncheon to provide them with an update of programs being offered. She also provided commissioners with an update of the Northwest Alcohol Conference and informed the commissioners about the presentation that she conducted.

Human Resource Director, Pat Duncan reported on the three new employees that had been hired by Valley County in various departments. She reported that there was only one opening in Dispatch and within Adult Detention. She informed the commissioners about the mandatory training that would occur on August 10, 2018. She did make a formal announcement that Jason Speer was appointed Captain by Sheriff, Patti Bolen on July 30, 2018.

IT Director, David Crawford provided the commissioners with an overview of work that was being conducted by the IT Department. David presented the Cyber Software Agreement and provided an explanation of the agreement to the commissioners. Commissioner Hasbrouck made a motion approve the Cyber Software Agreement as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Cyber Software Agreement as presented.

Planning & Zoning Administrator, Cynda Herrick reported to the commissioners that the Planning and Zoning had adopted the Valley County Comprehensive Plan Update and requested that a Public Hearing be scheduled for September 17, 2018, at 1:00 p.m. Cynda informed the commissioners that she would be attending the Housing Forum in McCall, Idaho, in the afternoon. Cynda informed the commissioners about the notification that Valley County had received from FEMA regarding the updated flood plain areas. She explained that formal process to the commissioners about the requirements of flood plain insurance. She reported on the All Hazard Mitigation Meeting that would be occurring on Wednesday at 10:00 a.m. at the Donnelly Fire Department. Cynda reported on code enforcement issues that the office had been working on. The commissioners discussed the issues in Valley County that Planning & Zoning had seen regarding individuals living in Recreational Vehicles.

Parks & Recreation Director, Larry Laxson reported on the meetings that he had attended the past two weeks. He informed the commissioners that the visit that was scheduled by the Chief of the Forest Service had been canceled. Larry reported on the UTV take over event that had occurred over the weekend. He informed the commissioners that he did not hear anything negative about the event except that it was a hot summer day. He did feel that there could be better planning next year and believed that the name of the event should change. Larry reported on the LOT funds presentation request that was given to the City of McCall for the

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snowmobile club. Larry discussed Corral Creek and reported on the signs that were displayed regarding the public right of way but reported that the signs had been removed and the locks have been installed on the gates again. Prosecuting Attorney, Carol Brockmann provided her opinion related to the matter because it is a public right of way and suggested that a conversation again needed to happen with landowner.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-Indigent. Commissioner Willey seconded the motion. No further discussion, by roll call vote all voted "aye". Motion passed to go into Executive Session per Idaho Code 74-206 1(d)-Indigent at 10:32 a.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent at 10:51 a.m.

Decision after Indigent & Charity

18-RB054	Request for Approval
19-RB054	Request for County Indigent Lien / New Application
19-MW097	Request for County Indigent Lien / New Application
12-DF049	Request for Signature on Satisfaction of Judgement for Title Company
18-LJ063	Request for Denial
18-AS095	Request for Final Denial
18-AS095	Request to Release County Indigent Lien

Chairman Cruickshank presented the commissioner meeting minutes of August 6, 2018, for review and approval. Commissioner Hasbrouck made a motion to approve the commissioner meeting minutes of August 6, 2018. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of August 6, 2018.

Stephanie Nelson with Wildland Prevention Associates presented on the addendum to add acreage to the House Fire Wise Project. She provided an explanation of why there was a need to expand the project. Commissioner Hasbrouck made a motion to approve the addendum to add acreage to House Fire Wise Project. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the addendum to add acreage to the House Fire Wise Project.

Chairman Cruickshank presented the lease for the mortuary services between Valley County and McCall Funeral Homes. Commissioner Willey made a motion to authorize the commissioners to sign the lease between Valley County and McCall Funeral Homes for

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mortuary services. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to authorize the commissioners to sign the lease between Valley County and McCall Funeral Homes for mortuary services.

Clerk, Douglas Miller presented the Computer Arts Fiscal Year 2019 Budget Worksheets for the commissioner to review. A copy of the worksheets presented are available on the Valley County Website underneath the Clerk's Office link.

The commissioners recessed from lunch at 12:00 p.m.

The commissioners returned from lunch at 12:55 p.m.

Chairman, Gordon Cruickshank opened the Public Hearing at 1:02 p.m. for the Tax Deed Hearing that had been scheduled for August 13, 2018; at 1:00 p.m. Chairman Cruickshank opened the Public Hearing and asked to hear from Treasurer, Glenna Young. Treasurer, Glenna Young presented on the first piece of property that they show the owner as Ms. Elsie McGinnis and RP18N03E191645. Treasurer Young presented on the next parcel RP17N03E344807 with the owner of record being Mr. David McGinnis. She reported that there has been no contact with the owner and the Treasurer's Office had made several attempts to locate. Treasurer Young presented on the next parcel RP18N03E225490 with the owner of record being Mr. Anthony Maris. She explained the attempts to contact Mr. Maris with last known phone numbers and addresses. Treasurer, Glenna Young presented on the next parcel RP001380000200 with the owner of record being Mr. Peter Misner. Treasurer Young discussed the efforts that were made in order to contact the owner of record. She provided an overview of the work that had been completed by the Treasurer's Office to locate the individuals.

Chairman Cruickshank asked to hear from the General Public about the Tax Deed Hearing. Chairman Cruickshank wanted the record to reflect that there was no one in attendance to present to the commissioners.

Chairman Cruickshank closed the public hearing at 1:36 p.m. and brought back to the commissioners for deliberations.

Commissioner Hasbrouck made a motion to accept the findings of Treasurer, Glenna Young and believed that the Treasurer's Office had followed Idaho Code and that Valley County should take the parcels presented through the Tax Deed Process. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the findings of Treasurer, Glenna Young and have Valley County take the parcels RP18N03E191645, RP18N03E225490 and RP001380000200 through the Tax Deed Process.

Chairman Cruickshank began the discussion related to a proposed Road Department Special Levy that is allowed under Idaho Code 40-801 1(b). Chairman Cruickshank advised that in the past Valley County Road Department had relied on Highway User Funds and the Federal Government had provided another form of revenue into late 1990's but timber harvest started waning and in 2000 there was a law passed to offset using Federal Tax Dollars but that had been reduced and now to sustain maintenance of Valley County Roads the commissioners need to consider a special levy. Chairman Cruickshank presented on the projected expenses and

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revenue for the Road Department for Fiscal Year 2019. Chairman Cruickshank stressed that he was just providing a history of the funding for the Valley County Road Department and believed that it was time for the commissioners to consider going to the voters for a Road Department Special Levy under Idaho Code 40-801 1(b). Chairman Cruickshank believed that Valley County needed to go out for a Special Levy for Valley County roads for \$2.5 million dollars based on current expenses and projected revenue. Chairman Cruickshank advised that the discussion today is that should the commissioners ask the voters if they are in support a special levy or not. There was a general member of the public in attendance who had complaints about their road on Crown Point Parkway and believed that Valley County should continue to increase wages in Valley County. The commissioners debated the creation of forming an actual Highway District but believed that based on the figures the Valley County taxes alone would double. The commissioners also debated the fact that individuals who reside within the city limits would be paying an additional tax that would not be used to improve the roads within the city limits. The commissioners discussed the possible need to levy more than \$2.5 million for all of the proposed projects within Valley County roads but feel that the citizens should have the ability to have an advisory vote. The commissioners advised that a concern also would be if a special levy was created how would the funds be utilized or prioritized. The commissioners believed that a priority list would also need to be created. The commissioners believed that they should move forward with asking the general public of their desire and continue to educate the public. There was a suggestion that town halls meeting be scheduled in the future. The commissioners requested that the matter be placed on the August 20, 2018, commissioners' agenda.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(f)-Litigation. Commissioner Willey seconded the motion. No further discussion, by roll call vote all voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(f)-Litigation at 3:32 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(f)-Litigation at 3:38 p.m. Commissioner Hasbrouck made a motion to have the deposition dates set for September 11th through September 14th as discussed in the Executive Session. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the deposition dates set for September 11th through September 14th as discussed in the Executive Session per Idaho Code 74-206 1(f)-Litigation.

The commissioners adjourned the meeting at 3:41 p.m.


Chairman, Gordon Cruickshank

Attest:


for Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, August 13, 2018

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan
- 9:10 **Elected Official Reports/Discussion**
Assessor – June Fullmer
Clerk – Doug Miller
Prosecutor – Carol Brockmann
Sheriff – Patti Bolen
Treasurer – Glenna Young
- Department Head Reports** - 5 Minutes each
Solid Waste-
WICAP
Building Department – Annette Derrick
Court Services – Skip Clapp
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Pat Duncan
Information Technology – David Crawford
Action Item: Approval of Cyber Software Agreement
Planning and Zoning-Cynda Herrick
Parks and Recreation- Larry Laxson
Road & Bridge- Jeff McFadden
- 10:30 Executive Session per Idaho Code 74-206 1 (d)-Indigent
- 11:00 Commissioner Discussion (Correspondence)
Action Items: Meeting Minutes of August 6, 2018
Addendum to Add Acreage to House Fire Wise Project

11:15 **Action Item:** Lease for Mortuary Services – Coroner, Scott Carver

11:30 Budget Workshop Fiscal Year 2019

12:00 Recess for Lunch

1:00 **Action Item:** Tax Deed Hearing-Treasurer, Glenna Young

2:00 Discussion Proposed Road Department Levy

2:45 Executive Session per Idaho Code 74-206 1 (f)-Litigation
Action Item: Decision if Needed

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday August 20, 2018