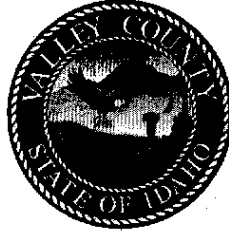


# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
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**GORDON L. CRUICKSHANK**  
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**BILL WILLEY**  
*Commissioner*  
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**ELTING G. HASBROUCK**  
*Commissioner*  
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**DOUGLAS A. MILLER**  
*Clerk*  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
September 24, 2018**

**PRESENT: BILL WILLEY (COMMISSIONER)  
ELT HASBROUCK (COMMISSIONER)  
GORDON CRUICKSHANK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 8:07 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for September 24, 2018. Clerk, Douglas Miller advised that there was an error with the date of the meeting minutes that were to be approved for September 17, 2018. Commissioner Willey made a motion to approve the agenda with the correction presented by Clerk, Douglas Miller. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for September 24, 2018 with the correction that was made to the agenda.

Senior Deputy Auditor, Jennifer Morgan presented the commissioners with claims and board order claim.

## Fiscal Year 2018 Claims

General Fund	\$70,760.10
Road & Bridge	\$75,999.14
District Court	\$4,034.12
Indigent	\$1,752.50
Junior College Tuition	\$1,000.00

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Revaluation	\$1,310.00
Solid Waste	\$30,138.15
Tort	\$311.00
Pest Control	\$313.74
Waterways	\$1,329.54
McCall-Donnelly Snowmobile	\$1.00
Board Order	
PILT Trust	\$2,399.00
<hr/>	
Total:	\$196,503.52

Commissioner Willey made a motion to approve the claims as presented. Chairman Cruickshank seconded the motion. During the discussion, Clerk, Douglas Miller advised that the last time to pay Fiscal Year 2018 claims would be on October 9, 2018, but the claims must be invoiced no later than September 30, 2018. All commissioners voted in favor to approve the claims as presented, motion passed to approve the claims as presented.

Chairman Cruickshank presented the commissioner meeting minutes from September 17, 2018. Commissioner Willey made a motion to approve the commissioner meeting minutes from September 17, 2018. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from September 17, 2018.

IT Director, David Crawford presented the Computer Arts 2018-2019 Software Licenses, Maintenance, and Support Agreement. He provided a brief overview of all the programs that are offered through Computer Arts. Commissioner Willey made a motion to approve the Computer Arts 2018-2019 Software Licenses Maintenance and Support Agreement. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Computer Arts 2018-2019 Software Licenses Maintenance and Support Agreement.

IT Director, David Crawford presented the CompuNet Renewal Agreement. Chairman Cruickshank made a motion to approve the CompuNet Renewal Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the CompuNet Renewal Agreement.

IT Director, David Crawford presented the Right! Systems Renewal Agreement. Commissioner Willey made a motion to approve the Right! Systems Renewal Agreement. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Right! Systems Renewal Agreement.

IT Director, David Crawford presented the Idaho Regional Optical Network Master Service Agreement. David provided an overview of what the agreement entails. Commissioner Willey made a motion to approve the Idaho Regional Optical Network Master Service Agreement.

Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Idaho Regional Optical Network Master Service Agreement.

Commissioner Willey made a motion to go into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity. Commissioner Hasbrouck seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 8:28 a.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 8:43 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

- 19-KW063            Request for Denial
- 19-MG084            Request for Denial
- 19-JL088            Request for Approval
- 19-KV094            Request for Approval

Ms. Sharon Bixler representing the Valley County Fair Board presented to the commissioners and explained that the Valley County Fair Board was requesting a contribution from Valley County \$5,500.00. She explained the short comings of the Valley County Fair Board budget and the unanticipated expenses that the Valley County Fair Board had. She provided the commissioners with a spreadsheet for their review. The commissioners continued the discussion with Ms. Bixler and voiced concerns about the discrepancies of the income report compared to the expense report that was provided. Clerk, Douglas Miller suggested that the members of the Valley County Fair Board conduct an internal audit and then place the matter on the commissioners' agenda for October 9, 2018.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-Personnel. Commissioner Willey seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(b)-Personnel at 9:17 a.m.

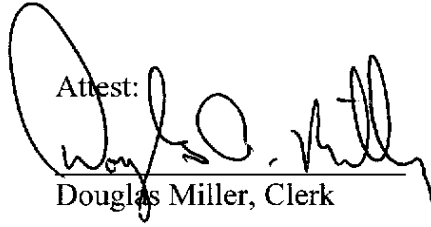
Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 9:25 a.m. No decision was made after the Executive Session per Idaho Code 74-206 1(b)-Personnel.

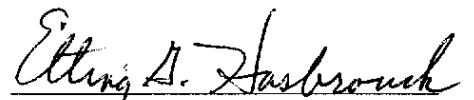
The commissioners recessed for the Idaho Association of Counties Conference at 9:43 a.m.

Meeting was called back to order at 2:07 p.m. Ms. Mickee Ellis, representing the Road Department, presented the two submitted bids. Commissioner Bill Willey opened the presented bids, from Diamond Fuel and Feed and United Oil. Chairman Cruickshank asked about the location of fuel and care of tanks for winter. Kelly Price, representing United Oil explained the fuel was stored in Boise and that a United Oil representative would be up on a weekly basis to

ensure proper care of the tanks. Diamond Fuel's bid for diesel was lower than United, and United was lower for gas. Chairman Cruickshank made a motion to postpone the award of the bid until the meeting of October 9<sup>th</sup>. Commissioner Willey seconded. No further discussion, all in favor. Motion passed to place the matter on the commissioners' agenda for October 9, 2018.

The commissioners adjourned the meeting at 2:39 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Acting Chairman, Elting Hasbrouck

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday September 24, 2018

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 8:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 8:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan
- 8:10 Commissioner Discussion (Correspondence)  
**Action Items:** Meeting Minutes of September 18, 2018  
Computer Arts 2018-2019 Software License, Maintenance, Support, Agreement  
CompuNet Renewal Agreement  
Right! Systems Renewal Agreement  
Idaho Regional Optical Network Master Service Agreement
- 8:20 Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity
- 8:40 **Action Item:** Valley County Fair Board Request for Contribution
- 9:00 Executive Session per Idaho Code 74-206 1(b)-Personnel
- 9:15 Recess for IAC Annual Conference
- 2:00 **Action Items:** Valley County Road Department Fuel Bid Opening

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Tuesday October 9, 2018