

# Valley County Board of County Commissioners

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**BILL WILLEY**  
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**ELTING G. HASBROUCK**  
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**DOUGLAS A. MILLER**  
*Clerk*  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
October 22, 2018**

**PRESENT: BILL WILLEY (COMMISSIONER)  
ELTING HASBROUCK (COMMISSIONER)  
GORDON CRUICKSHANK (CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for October 22, 2018. Commissioner Hasbrouck made a motion to approve the commissioners' agenda for October 22, 2018 as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for October 22, 2018 as presented.

Senior Deputy Clerk, Jennifer Morgan presented the commissioners with Fiscal Year 2018 Claims, Fiscal Year 2019 Claims, Board Order Claims and Junior College Applications.

## Fiscal Year 2018 Claims

General Fund	\$60,817.17
Road & Bridge	\$51,060.76

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District Court	\$2,568.41
Revaluation	\$521.55
Solid Waste	\$94.83
Weeds	\$463.87
Waterways	\$2551.24

Board Order	General Fund Reserve	\$4,546.64
	University Of Idaho Extension Trust	\$832.00

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Total:	\$123,456.57
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Fiscal Year 2019 Claims

General	\$77,283.37
Road & Bridge	\$7,640.12
District Court	\$446.74
Indigent	\$11,881.06
Solid Waste	\$137,105.52

Board Order	Auditors Trust	\$99.37
	University of Idaho Extension Trust	\$600.00

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Total:	\$235,056.18
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Commissioner Hasbrouck made a motion to approve the Fiscal Year Claims for 2018, Fiscal Year Claims for 2019, Board Order Claims and Junior College Applications. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal year Claims for 2018, Fiscal Year Claims for 2019, Board Order Claims and Junior College Applications for Mr. Joshua Cretser Evans, Mr. David Schott and Ms. McKenzie Emerson.

Assessor, June Fullmer informed the commissioners that they are still attempting to fill the Plat Clerk position. She reported on matters involving the McCall Department of Motor Vehicles Office. She reported that the appraisers had finished the occupancy reviews and advised that they completed the area of Donnelly, Idaho.

Clerk, Douglas Miller reported to the commissioners that the he received a letter from the Idaho State Tax Commission that the levies for the taxing districts within Valley County had been certified. He reported on matters involving elections and advised that the Clerk's Office had seen an increase to absentee ballot requests.

Sheriff, Patti Bolen reported that the Sherriff's Office had planned on applying for Highway User Grants and the agreement would be placed on next commissioners' agenda. Sheriff Bolen

discussed the phone line systems that run through Yellow Pine area and the possibility of making a modification to the lines for a possible reduction in cost.

Treasurer, Glenna Young advised that the commissioners that the Treasurer's Office would be entering the levies for the tax districts and believed that the tax notices would be ready to send out. She reported on the specials that the Treasurer's Office had been entering including solid waste fees.

Glenna began the presentation regarding Solid Waste Transfer matters. She reported on an email that she received from Lake Shore Disposal regarding the requirement for an increase to the consumer price index of 2.9%. The commissioners advised that a discussion needed to be had with Lake Shore Disposal regarding the existing contract with Lake Shore Disposal to make sure that Valley County was adhering to the contract. Glenna asked the commissioners about new construction that was occurring at the solid waste transfer site and she wanted to know who had applied for the building permit. The commissioners advised that they would research who was building the overhang. Glenna also provided the commissioners with a report regarding the woody debris program and the amount of debris that had been collected. A copy of the report will be appended to the commissioner meeting minutes.

Court Services Director, Skip Clapp presented to the commissioners and informed the commissioners that he had received a contract with Canyon County for housing of juveniles who are arrested and he would like to present to the commissioners next week. Skip informed the commissioners about training that the Idaho Supreme Court was putting on related to Rule 19 at the Holiday Inn in McCall, Idaho. He also informed the commissioners about a new treatment provider in Valley County.

University of Idaho Extension Educator, Melissa Hamilton provided the commissioners with an overview of trainings that she had attended over the last two weeks. She discussed a specific training that she had attended regarding forest collaborative meetings. She reported on know the land save the land initiative that she had been working on. She provided the commissioners with a report regarding library resources that she was involved with. She reported on a Woman in Agriculture conference that she was facilitating through the Zoom Program next week. She reported that Marci Miller would be the guest speaker. She also reported on pesticide classes that she would be taking. Alyson and Casie are at statewide training. She further informed the commissioners that she would be completing her required year end reporting. Melissa also discussed the matter involving the concerned citizen and she explained the process that was in place to begin addressing the individuals concerns.

Human Resource Director, Pat Duncan reminded the commissioners that the ICRMP on-line training needed to be completed. She reported on the mandatory training that she had facilitated. She advised the commissioners that she would also be creating a risk management task list. She further reported that she was also conducting safety inspections of all of the county buildings. Pat presented to the commissioners with the Elected Officials/Director Guidelines for their review. The commissioners wanted the opportunity to review the presented guidelines in order to make a decision at a later date.

IT Director, David Crawford provided the commissioners with an update of IT Projects that the IT Department had been working on planned for the fall of 2018. He informed the commissioners about the mobile data terminals that would be installed in patrol vehicles.

Planning & Zoning Administrator, Cynda Herrick presented the commissioners with the Surveyor Agreement with Fodrea Land Group. Commissioner Willey made a motion to approve the Surveyor Agreement with Fodrea Land Group and authorize the commissioners to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Surveyor Agreement with Fodrea Land Group and authorize the commissioners to sign.

Cynda presented on a text change that needed to be made to the existing Floodplain Ordinance. She advised that it would require a Public Hearing. Commissioner Hasbrouck made a motion to have a Public Hearing on December 3, 2018, related to the required Floodplain Ordinance Amendment. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have a Public Hearing on December 3, 2018, at 1:00 p.m. related to the required Floodplain Ordinance Amendment.

Recreation Director, Larry Laxson provided the commissioners with an overview of the meetings that he had attended over the last two weeks. He provided an account of the Winter Recreation meeting that occurred. He informed the commissioners that ISSA has an individual who has the ability to conduct adaptive management NEPA. He advised that he had been informed that there was discussion about having the lynx habitat delisted. He also reported on maintenance that the snow groomers would be conducting to the equipment before the start of the snow grooming season.

Road Superintendent, Jeff McFadden presented the modification of grant for Payette National Forest 18-RO-11041200-023 regarding the Camp Creek AOP. He provided an explanation of why the modification needed to be considered. Commissioner Hasbrouck made a motion to approve the modification of grant for Payette National Forest 18-RO-11041200-023. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed.

Jeff presented a road maintenance agreement for Boulder Lake Road. He provided the commissioners with an overview of the agreement. Commissioner Willey made a motion to approve the road maintenance agreement for Boulder Lake Road. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the road maintenance agreement for Boulder Lake Road.

Jeff provided an overview of road projects that the road department had been working on the past two weeks. He discussed the road work that was being done on West Mountain Road and Nissula Road. He reported on the road work that was being done on Warren Wagon. Jeff reported that on November 12, 2018, he would be attending training in Coeur d'Alene.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity. Commissioner Willey seconded the motion. No further discussion, by roll call vote all voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:03 a.m.

Acting Chairman Hasbrouck brought the commissioners out of Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity at 11:15 a.m.

Decision after Indigent & Charity

19-EA082	Request for County Indigent Lien / New Application
19-VW062	Request for County Indigent Lien / New Application
19-AA089	Request for County Indigent Lien / New Application
19-TC049	Request for County Indigent Lien / New Application
19-RF092	Request for Denial
19-SB058	Request for Approval
19-AP091	Request for Approval

Chairman Cruickshank presented the commissioner meeting minutes from October 15, 2018. Commissioner Hasbrouck made a motion to approve the minutes from October 15, 2018. Commissioner Willey W seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from October 15, 2018.

Chairman Cruickshank presented the conflict public defender agreement with Mr. John DeFranco. Commissioner Willey made a motion to approve the conflict public defender agreement with Mr. John DeFranco. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the conflict public defender agreement with Mr. John DeFranco.

Chairman Cruickshank presented the janitorial services agreement with Valley Cleaning Services. Commissioner Willey made a motion to approve the janitorial services agreement with Valley Cleaning Services. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the janitorial services agreement with Valley Cleaning Services.

Chairman Cruickshank presented an engagement letter for expert legal assistance. Chairman Cruickshank advised that the request was being made by Prosecuting Attorney, Carol Brockmann to hire an expert in the realm of employment law. Commissioner Hasbrouck made a motion to allow the engagement letter for expert legal assistance to be conducted. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow the engagement letter for expert legal assistance to be conducted.

Major, Mike Keithly presented the Valley County Veterans Service Officer report and provided a handout which will be appended to the commissioner meeting minutes. He wanted to point out that the Boise Veterans Administration Hospital was now ranked as the number one VA Hospital in the United States.

The commissioners recessed for lunch at 11:53 a.m.

The commissioners returned from lunch at 1:00 p.m.

Chairman Cruickshank opened the Public Hearing regarding the Valley County Comprehensive Plan at 1:06 p.m. Chairman Cruickshank asked for further testimony from Planning & Zoning Administrator, Cynda Herrick. Cynda requested that the commissioners allow additional time to complete the Valley County Comprehensive Plan and requested that the commissioners place the matter on the commissioners' agenda for November 26, 2018, as a continued Public Hearing for possible approval of the Valley County Comprehensive Plan. Chairman Cruickshank advised that the commissioners would recess the Public Hearing and reset the matter for November 26, 2018, at 1:00 p.m. The commissioners recessed the Public Hearing at 1:11 p.m.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1 (b)-Personnel. Commissioner Willey seconded the motion. By roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1 (b)-Personnel at 1:13 p.m.

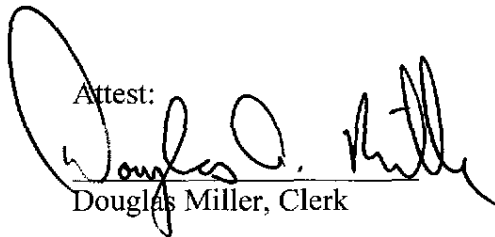
Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1 (b)-Personnel at 2:08 p.m. No action was taken after the Executive Session per Idaho Code 74-206 1 (b)-Personnel.

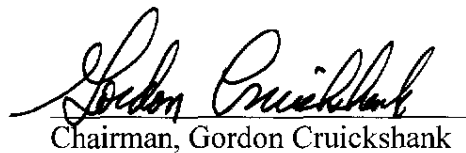
Chairman Cruickshank began the discussion related to a request for Packer John Road Winter Maintenance request. Mr. Brett Venable representing members Smiths Ferry Home Owners of home owners on or near Packer John Road presented to the commissioners. He advised that the Packer John Road was considered a rank b county road. Mr. Chuck Smith former president of Smiths Ferry Home Owners association presented to the commissioners and provided a history of the Packer John Road. He advised that the Smiths Ferry Home Owners were requesting Valley County continue to conduct winter maintenance of Packer John Road and would be willing to be part of the solution. Mr. Venable advised that the home owners association would like Valley County to continue to conduct winter maintenance of Packer John Road. There was more discussion regarding the procedure that had been done in the past. It was disclosed that Prosecuting Attorney, Carol Brockmann had concerns about the process that had been done in the past regarding winter maintenance of the road. The commissioners advised that they needed to take the matter under advisement in order to discuss the request with Prosecuting Attorney, Carol Brockmann. Road Superintendent, Jeff McFadden provided an overview of winter maintenance that had occurred in the past on Packer John Road. It was explained that the Smiths Ferry Home Owners had paid for winter maintenance on Packer John Road which poses a problem. Mr. Chuck Smith discussed a conflict between Murray Creek and Smiths Ferry Home Owners and again requested assistance from Valley County to help resolve the conflict. Mr. Pete Schivrick member of Smiths Ferry Home Owners subdivision informed the commissioners that they have approached private businesses to conduct winter maintenance on the road but there has not been any interest from private companies. Mr. Charlie Moore member of Smiths Ferry Home Owners subdivision advised that the homeowners association does not have the equipment to maintain the road themselves. Prosecuting Attorney, Carol Brockmann provided her legal opinion to the commissioners regarding receiving payment from citizens for maintenance. Commissioner Willey made a motion to continue winter maintenance

of Packer John Road with no charge being made to the residents of the Smiths Ferry Homeowners Association. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to continue winter maintenance of Packer John Road with no charge being made to the residents of the Smiths Ferry Homeowners Association.

Stephanie Nelson with Wildfire Prevention Associates presented the Western States Fire Managers Western Mountain Grant for Black Hawk 2 date extension and addition of acreage for the commissioners to consider approving. Commissioner Hasbrouck made a motion to approve the request for an extension of completion of the grant and addition of acreage. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed.

The commissioners adjourned the meeting at 2:53 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Chairman, Gordon Cruickshank

From: Valley County Veterans Service Officer

To: Valley County Board of Commissioners

Date: 22 October, 2018

Subj: Quarterly/Semiannual Veterans' Service Officer Report

Gentlemen,

Since my last report to you on 12 March, 2018 the following actions have taken place. Jim Philpott and I conducted the following meetings with Veterans at the McCall Department of Labor Office: we had appointments with 4 Vets on 5 April; we met with 5 Vets on 3 May; we met with 6 Vets, and had 1 walk-in, on 7 June; we had no appointments in July since Jim was back East attending VSO training; we met with 3 Vets on 2 August; we saw 7 Vets on 6 September and we had 7 appointments with Vets, and 1 walk-in, on 4 October. Jim Philpott and I take advantage while we are in McCall to get caught up on Veterans who have pending claims or appeals. And he brings me up to speed on VA procedures that have changed. During this period we had two Veterans with significant service-connected disabilities who passed away. Jim and I took extra care to ensure that both of their widows would receive their DIC (Dependents Indemnity Compensation) benefits according to the VA's regulations.

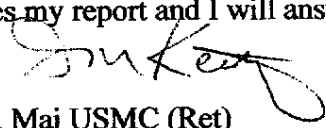
Additional actions taken during this period are listed below. I received numerous phone calls / emails from local Veterans or others who know I advocate for Veterans, casual encounters locally or in social settings where I answered their questions or arranged an appointment for them during one of our scheduled outreach dates in McCall. I continue to receive referrals from the Idaho Division of Veterans Services, WICAP, Department of Labor (McCall), our local hospitals and members of our American Legion. I follow up on each of them and take the appropriate action. During this time-frame numerous claims for a service-connected disability were opened based on the evidence and documents presented to us that would substantiate a valid claim for health care benefits. We always appeal denied claims if the Veteran can provide the missing documentation, or if we can prove the VA failed to follow their own established rules and regulations. For your information the Boise VA Hospital is now ranked as number one in America.

The following is a short review of the events that have taken place at Post 60 during this timeframe. We've had our usual Friday night dinners. We finished the costly repairs to the south wall of the Post. We had a successful Cinco de Mayo fundraiser for the Post and the Legion provided the meal for the Four Summits Bike Challenge. We had three Red Cross Blood Drives, one wedding reception and two family reunions at the Post. We conducted the annual Patriot's Day ceremony on the front steps of the County Court House. On a more somber note there were seven memorial services at the Post, three were for Veterans who were members of the Post. There were two funerals at the Post. Members of Post 60 provided the military ceremonial honors for three services at the Post, one at the Veterans State Cemetery and one in McCall. The Legion Members decided to give our dedicated kitchen volunteers a break, so the Post will not be serving



Friday night dinners during December and January. The Post will still have our Santa Party and any leased events scheduled at the Legion.

This concludes my report and I will answer any questions you may have.

Respectfully,  
  
Mike Keithly, Maj USMC (Ret)  
Valley County Veterans Service Officer

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, October 22, 2018

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Glenna Young

**Department Head Reports** - 5 Minutes each

Solid Waste-

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

**Action Item:** Approve Elected Official/Director Guidelines

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

**Action Item:** Floodplain Ordinance Amendment

**Action Item:** Surveyor Agreement with Fodrea Land Group

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

**Action Item:** Modification of Grant for Payette National Forest 18-RO-11041200-023 –

Road Maintenance Agreement for Boulder Lake Road – Superintendent, Jeff McFadden

10:30 Executive Session per Idaho 74-206 1(d)-Indigent & Charity

- 11:00 Commissioner Discussion (Correspondence)  
**Action Items:** Meeting Minutes of Monday October 15, 2018  
Conflict Public Defender Contract John DeFranco  
Janitorial Services Agreement  
Engagement Letter for Expert Legal Assistance
- 11:30 County Veterans Service Officer Presentation–Major, Mike Keithly
- 12:00 Recess for Lunch
- 1:00 **Action Item:** Resolution Valley County Comprehensive Plan Public Hearing  
Continuation -Planning & Zoning Administrator, Cynda Herrick
- 1:15 Executive Session per Idaho Code 74-206 1 (b)-Personnel
- 2:00 **Action Item:** Packer John Road Winter Maintenance Request-Mr. Brett Venable
- 2:15 **Action Item:** Western States Fire Managers Western Mountain Grant  
Blackhawk2 Date Extension and Addition of Acreage-Wildfire Prevention  
Associates, Stephanie Nelson

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday, October 29, 2018