

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Facsimile (208) 382-7107

**GORDON L. CRUICKSHANK**  
*Chairman of the Board*  
gcruickshank@co.valley.id.us

**BILL WILLEY**  
*Commissioner*  
bwilley@co.valley.id.us

**ELTING G. HASBROUCK**  
*Commissioner*  
ehasbrouck@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
December 3, 2018**

**PRESENT: BILL WILLEY (ACTING CHAIRMAN)  
DOUGLAS MILLER (CLERK)**

**APPEARED BY TELECONFERENCE LINE  
ELTING HASBROUCK (COMMISSIONER)**

**EXCUSED ABSENCE: GORDON CRUICKSHANK (CHAIRMAN)**

Meeting called to order by Acting Chairman, Bill Willey at 9:00 a.m.

Acting Chairman, Bill Willey led the Pledge of Allegiance.

Acting Chairman, Bill Willey presented the commissioners' agenda for December 3, 2018. Commissioner Hasbrouck made a motion to approve the commissioners' agenda for December 3, 2018. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 3, 2018.

Acting Chairman Willey presented the commissioner meeting minutes from November 26, 2018. Commissioner Hasbrouck made a motion to approve the commissioner meeting minutes from November 26, 2018. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes from November 26, 2018.

Acting Chairman Willey discussed the letter to Idaho Department of Lands regarding the sale of proposed Idaho State Land. Commissioner Hasbrouck made a motion to submit a letter to Idaho Department of Lands regarding the sale of proposed Idaho State Land. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to submit a letter to the Idaho Department of Lands regarding the sale of proposed Idaho State Land.

Acting Chairman Willey presented the 2018 Annual Juvenile Justice Report and explained that the report had been corrected. Acting Chairman Willey made a motion to approve the revised and corrected 2018 Annual Juvenile Justice Report. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the revised and corrected 2018 Annual Juvenile Justice Report.

Clerk, Douglas Miller presented the 2018 County Vessel Fund Report and 2018 Snowmobile Fund Report. Commissioner Hasbrouck made a motion to approve the 2018 County Vessel Fund Report and 2018 Snowmobile Fund Report. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2018 County Vessel Fund Report and 2018 Snowmobile Fund Report as presented.

Sheriff, Patti Bolen presented to the commissioners regarding the existing 911 Lines for Warm Lake and Yellow Pine. She informed the commissioners that a letter had been created explaining that Valley County was determining if the actual 911 Lines for Warm Lake and Yellow Pine would be removed in order to have a cost savings of \$2,500 per month that Valley County expends to fund the 911 Lines. It was advised that this had been discussed for several years and it was believed that it was an overly costly program. Commissioner Hasbrouck made a motion to submit a letter to Warm Lake and Yellow Pine residence advising them that the Valley County Commissioners would be discontinuing the 911 Lines into Warm Lake and Yellow Pine. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to submit a letter to Warm Lake and Yellow Pine residence advising them that the Valley County Board of Commissioners would be discontinuing the 911 Lines into Warm Lake and Yellow Pine.

Road Superintendent, Jeff McFadden presented a request for proposal for a 1 Ton Crew Cab 4x4 Pickup for the Road Department. Acting Chairman Willey opened the first proposal from Cascade Auto. The proposal was for \$31,995 for the requested vehicle and included in the proposal was a bid bond. The next proposal opened was from Bob Bate Ford. The proposal was for \$35,486 for the requested vehicle. There were no other proposals submitted for the 1 Ton Crew Cab 4x4 Pickup requested vehicle. Commissioner Hasbrouck made a motion to approve the proposal from Cascade Auto for the 1 Ton Crew Cab 4x4 Pickup with the proposal being \$31,955. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the proposal from Cascade Auto for a 1 Ton Crew Cab 4x4 pickup with the proposal of \$31,955.

Acting Chairman Willey began the discussion related to a snow removal agreement of No Business Road and High Valley Road. Recreation Director, Larry Laxson advised that there had been an agreement that was created but he does have concerns about the condition of the road and he believed that Mr. Jay Jacques would not comply with any formal agreement. Mr. Ron Platt presented to the commissioners his concerns regarding the process that had occurred

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December 3, 2018

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regarding the No Business Road. He presented his involvement and discussion with Mr. Jay Jacques. Recreation Director, Larry Laxson advised that Mr. Jay Jacques had not signed the proposed snow removal agreement with Valley County and has moved forward with plowing the No Business Road without the agreement being in place. Larry advised that there could be damage done to the groomers and individuals snowmobile because of the existing conditions. Road Superintendent, Jeff McFadden discussed the snow removal agreement and the mandatory request to leave a six inch snow base on the road. He explained that Mr. Jay Jacques was aware that there was a need to leave a specific amount of snow floor left on the road. The commissioners requested that a modified agreement be submitted to Prosecuting Attorney, Carol Brockmann for review and have the matter placed back on the commissioners' agenda next week.

Road Superintendent, Jeff McFadden advised that David Platt had indicated to the road department that he does not feel that it was safe to plow High Valley Road and the other homeowners do not want the section of road plowed. Jeff requested that the road be maintained as it has been done historically which is that it had not been maintained during the winter. Commissioner Hasbrouck made a motion to continue the historical maintenance of High Valley Road. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to continue the historical maintenance of High Valley Road which was limited snow removal.

Road Superintendent, Jeff McFadden presented on the Idaho Transportation Department 2018 Geo Local Road Mileage report and maps for the commissioners to review and consider approval. Commissioner Hasbrouck made a motion to approve the 2018 Geo Local Road Mileage Report and Maps as submitted by Valley County Road Superintendent, Jeff McFadden. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2018 Geo Local Road Mileage Report and Maps as submitted by Valley County Road Superintendent, Jeff McFadden.

Human Resource Director, Pat Duncan presented on a request for new classification of position for the Road Department. She reported that a new job description had been created for Road Mechanic II and provided a detailed account of the duties. She advised that they are proposing to add an additional level of mechanic. She would like to create a Senior Road Mechanic and move the position from a Level 8 to a Level 9. Commissioner Hasbrouck made a motion to create a Senior Road Mechanic Position at a Level 9. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to create a Senior Road Mechanic Position and have the position on the Kinds and Level Chart as a Level 9.

University of Idaho Extension 4-H Coordinator, Alysson Statz presented to the commissioners on the 4-H Market Sale Committee and the process of the actual sales and how the bidders make payments. She provided a breakdown of the revenue that had been collected including the add-ons. She explained that accounting of the actual sales and the add-ons that are included and the invoicing of the add-on sales. Acting Chairman Willey provided his involvement with the 4-H Market Sale and his difficulty in obtaining an invoice and his concerns regarding the process. Treasurer, Sue Leeper of the 4-H Market Sale Committee presented to the commissioners and the process of billing bidders for the 4-H Market Sales. The commissioners appreciated the presentation from the 4-H Market Sale Committee. Alysson discussed that there was a continued need to educate those individuals who bid during the 4-H Market Sale.

Commissioner Hasbrouck suggested a change in procedure during the 4-H Market Sale and the request to require payment at the time of the sales.

Chief Deputy Assessor, Sue Leeper presented on a Solid Waste cancellation #9 for Parcel# MHM090200002F and provided an overview for the reason for the requested solid waste cancellation. Commissioner Hasbrouck made a motion to approve cancellation #9. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Solid Waste Cancellation #9 for Parcel# MHM090200002F.

Sue presented Solid Waste cancellation #10 for Parcel# MH001608000060 and provided an overview for the reason for the requested solid waste cancellation. Commissioner Hasbrouck made a motion to approve cancellation #10. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Solid Waste Cancellation #10 for Parcel# MH001608000060.

Sue presented on Cancellation of Market Value #11 for Parcel# RPM032500W1370 and provided an overview for the reason for the requested value cancellation. Commissioner Hasbrouck made a motion to approve Value Cancellation #11. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Cancellation of Market Value #11 for Parcel# RPM032500W1370.

Sue presented on Cancellation of Market Value #12 for Parcel# RPM032500Y1150 and provided an overview for the reason for the requested value cancellation. Commissioner Hasbrouck made a motion to approve Value Cancellation #12. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Cancellation of Market Value #12 for Parcel# RPM032500Y1150.

Sue presented on Cancellation of Market Value #13 for Parcel# MHC04400040010 and provided an overview for the reason for the requested value cancellation. Commissioner Hasbrouck made a motion to approve Value Cancellation #13. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Cancellation of Market Value #13 for Parcel# MHC04400040010.

Road Superintendent, Jeff McFadden presented on an agreement for Noxious Weed Control through Idaho Transportation Department to spray the sides of Highway 55. The commissioners requested that the agreement be placed on the commissioners' agenda for December 10, 2018.

Recreation Director, Larry Laxson presented that the Big Creek Yellow Pine Collaborative had concluded their meetings and came up with a final recommendation to submit to the Payette National Forest Service. He presented the final recommendation to the commissioners for review and copy of the recommendations will be appended to the commissioner meeting minutes.

Road Superintendent, Jeff McFadden presented on a road maintenance agreement for Logan Creek. Jeff advised that Ivey Minerals conducts the actual summer maintenance of the road which was two miles of road. Commissioner Hasbrouck made a motion to approve the road maintenance agreement for Logan Creek and authorize the chairman to sign. Acting Chairman

Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the road maintenance agreement for Logan Creek and authorize the chairman to sign.

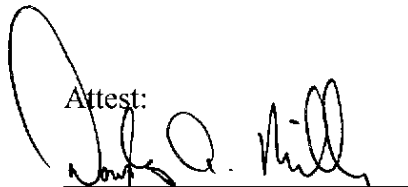
The commissioners recessed from lunch at 12:00 p.m.

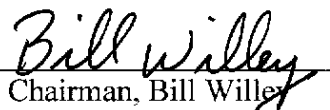
The commissioners returned from lunch at 1:00 p.m.

Acting Chairman Willey opened the Public Hearing, Floodplain Ordinance Amendment at 1:00 p.m. Acting Chairman Willey asked if there had been any ex-parte communication. The commissioners presented answered "no".

Planning & Zoning Administrator, Cynda Herrick provided a staff report to the commissioners and explained the changes that had been made. She was requested that the matter be deferred until February of 2019. Acting Chairman Willey closed the Public Hearing at 1:03 p.m. and brought the matter back to the commissioners for deliberation. Commissioner Hasbrouck made a motion to table the Public Hearing for the Floodplain Ordinance Amendment until January 7, 2019, at 1:00 p.m. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to table the Public Hearing for the Floodplain Ordinance Amendment until January 7, 2019, at 1:00 p.m.

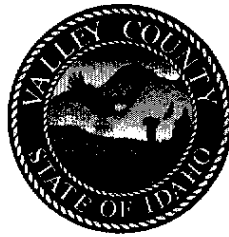
The commissioners adjourned the meeting 1:05 p.m.

Attest:  
  
Douglas Miller, Clerk

  
Acting Chairman, Bill Willey

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ehasbrouck@co.valley.id.us

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, December 3, 2018

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Commissioner Discussion

**Action Items:** Meeting Minutes of Monday, November 26, 2018

Letter to Idaho Department of Lands Regarding Sale of Proposed Land

2018 Annual Juvenile Justice Report

2018 County Vessel Fund Report and 2018 Snowmobile Fund Report

911 lines for Warm Lake and Yellowpine

9:15 **Action Item:** Opening of Request for Proposals for 1 Ton Crew Cab 4x4 Pickup-Road Superintendent, Jeff McFadden

9:30 **Action Item:** Snow Removal Agreement of No Business Road and High Valley Road

10:00 **Action Item:** ITD 2018 Geo Local Road Mileage Report and Maps-Road Superintendent, Jeff McFadden

10:15 **Action Item:** New Classification of Position for Road Department-Human Resource, Pat Duncan

10:30 4-H Market Sale Committee Presentation- University of Idaho 4-H Coordinator, Alysson Statz

11:00 **Action Item:** Value and Solid Waste Cancellations-Chief Deputy Assessor, Sue Leeper

11:15 **Action Item:** Agreement for Noxious Weed Control-Weed Department Supervisor, Steve Anderson

11:30 Big Creek, Yellowpine Agreement-Parks & Recreation Director, Larry Laxson

11:45 **Action Item:** Road Maintenance Agreement of Logan Creek-Road Superintendent, Jeff McFadden

12:00 Recess for Lunch

1:00 **Public Hearing:** Floodplain Ordinance Amendment-Planning & Zoning Administrator,  
Cynda Herrick

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday, December 10, 2018