

Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



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ELTING G. HASBROUCK
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DOUGLAS A. MILLER
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
December 24, 2018**

**PRESENT: BILL WILLEY (COMMISSIONER)
ELTING HASBROUCK (COMMISSIONER)
GORDON CRUICKSHANK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for December 24, 2018. Commissioner Hasbrouck made a motion to approve the commissioners' agenda for December 24, 2018 as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for December 10, 2018 as presented.

Senior Deputy Clerk, Jennifer Morgan presented the commissioners with Fiscal Year 2019 Claims and one Board Order Claim.

Fiscal Year 2019 Claims

General	\$106,153.81
Road & Bridge	\$74,957.25
District Court	\$3,258.32
Indigent & Charity	\$1,055.00

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	Revaluation	\$1,666.90
	Solid Waste	\$134,838.34
	Weeds	\$1,272.13
	Waterways	\$925.15
	Smiths Ferry Snowmobile	\$970.57
Board Order	Extension Trust	\$1,345.74
	<hr/>	
	Total:	\$329,142.35

Commissioner Hasbrouck made a motion to approve the Fiscal Year Claims for 2019 and one Board Order Claim as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year Claims for 2019 and Board Order Claim as presented on December 10, 2018.

Recreation Director, Larry Laxson presented to the commissioners and advised that the snow grooming program was currently moving equipment for the grooming program. He reported on meetings that he attended the past two weeks including the Winter Recreation Meeting. He requested that the commissioners view the snow grooming map that was currently on the Valley County Website and commended the Valley County IT Department on the work that had been done. Larry reported on areas that have been groomed and other areas that need additional snow before grooming can be done.

Assessor, June Fullmer informed the commissioners that Marceen Price had resigned as an Appraiser and they have posted the position internally. She requested that the commissioners consider painting parking lines on the main employee parking lot.

Clerk, Douglas Miller presented to the commissioners about matters involving the Clerk's Office including end of year payroll requirements.

Prosecuting Attorney, Carol Brockmann provided the commissioners with an overview of the criminal cases that the office was currently working on. Carol informed the commissioners about the certification that Jodi Andreas received to officially become a Certified Legal Secretary. Carol reported that the Midas Gold Community Agreement had been submitted to the Idaho Attorney General for review to determine if there was a conflict of interest for Valley County to sign.

Treasurer, Glenna Young presented Tax Cancellation #19-3 and provided an overview for the reason for the cancellation request. Commissioner Willey made a motion to approve Tax Cancellation #19-3 for Parcel# RP00292000420. CH seconded the motion. No further discussion, all in favor. Motion passed.

Treasurer, Glenna Young presented Tax Cancellation #19-4 and provided an overview for the reason for the cancellation request. Commissioner Hasbrouck made a motion to approve Tax Cancellation #19-4 for Parcel# MHM090400015E. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed.

Treasurer, Glenna Young informed the commissioners that the Treasurer's Office was continuing to collect tax payments for Tax Year 2018. She informed the commissioners that she had been working with Treasurer Elect, Gabe Stayton with the transition into the Treasurer's Office.

Glenna provided an overview of matters related to the Solid Waste Transfer Site.

Building Official, Annette Derrick informed the commissioners about inspections that she had conducted last week including an inspection at Energy Seal and Elk Creek Baptist Church. She reported on meetings that she had with members of Tamarack Resort to understand a timeline of building plans. She reported that she was awaiting an engineer's report from Tamarack Resort. She advised that Tamarack Resort was requesting an estimate related to the building permit fees. The commissioners advised that they would review the cost at a later date. She reported that the Building Department had received two additional building permits.

Court Services Director, Skip Clapp advised that the Court Services Department had been looking at additional community service projects in Valley County including having community service workers conduct community service work with the Weed Department. Skip discussed a mentoring program that the department had been involved with and he advised that he was happy with the success of the program. Commissioner Willey asked about the restitution that had been ordered for the two juveniles who vandalized the Donnelly Elementary School. Skip explained the requirement of restitution and Prosecuting Attorney, Carol Brockmann explained that the parents would be responsible for the restitution that had been ordered by the Court. Skip informed the commissioners that he was currently working on case management forms and a GPS monitoring program. Skip presented to the commissioners that he would like to send the probation officers to a training related to providing testimony in Courtroom setting when subpoenaed.

IT Director, David Crawford invited Tamara Spragur to attend the commissioner's meeting in order to be honored for her certification that she recently received. The commissioners congratulated Tamara on her recent certification.

Planning & Zoning Administrator, Cynda Herrick provided an overview of matters involving the Planning & Zoning Office. She reported on Public Hearings that had been scheduled before the commissioners.

Road Superintendent, Jeff McFadden reported on an accident that occurred with a Road Department vehicle in Yellow Pine that had been hit by a private citizen. Jeff presented on the complaints that he received regarding parking in Day Star and was asking direction from the commissioners. The commissioners advised that individuals could park on the right of way but not the county roadway. He reported that the Road Department was keeping up with the winter maintenance in Valley County.

Jeff presented the 2018 Annual Street Financial Report for the commissioners to review and consider approving. Commissioner Hasbrouck made a motion to approve the 2018 Annual Street Financial Report and authorize the commissioners to sign. Commissioner Willey

seconded the motion. No further discussion, all in favor. Motion passed to approve the 2018 Annual Street Financial Report and authorize the commissioners to sign.

Jeff presented the purchase agreement with Caterpillar Incorporated for a Road Grader. Commissioner Willey made a motion to approve the purchase agreement with Caterpillar Incorporated for a new Motor Grader. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase agreement with Caterpillar Incorporated for a new Motor Grader.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d) "to consider records that are exempt from disclosure as provided in chapter 1, Title 74, Idaho Code" Indigent and Charity. Commissioner Willey seconded the motion. Per roll call vote all commissioners voted "aye". The commissioners went into Executive Session per Idaho Code 74-206 1 (d)-Indigent & Charity at 10:50 a.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(d) "to consider records that are exempt from disclosure as provided in chapter 1, Title 74, Idaho Code" Indigent and Charity at 10:57 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

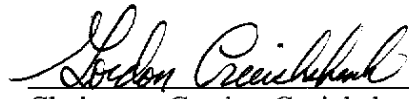
- 19-TR054 Request for County Indigent Lien / New Application
- 19-AE079 Request for County Indigent Lien / New Application
- 19-RS091 Request for County Indigent Lien / New Application
- 19-RA059 Request for County Indigent Lien / New Application

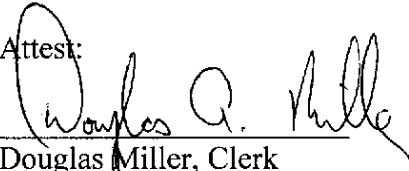
Chairman Cruickshank presented the commissioner meeting minutes of December 17, 2018. Commissioner Willey made a motion to approve the commissioner meeting minutes of December 17, 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commission meeting minutes of December 17, 2018.

Chairman Cruickshank provided an overview of a meeting that he attended with State Legislators, Animal Damage Control individuals, Farm Bureau, Cattlemen Association, other commissioners from Elmore, Adams, Boise, Gem, and Idaho Fish & Game to discuss the wolf depredation in the region. He asked if the Valley County Commissioners wanted to submit a letter to Idaho Fish & Game regarding the wolf depredation in the region. He expressed that the commissioners should have all of the facts before a formal letter was submitted to Idaho Fish & Game to determine how it was affecting the local economy.

Chairman Cruickshank conducted the Employee Recognition Award Ceremony for Corporal, Eddie Donica who has been with Valley County for 10 years.

The commissioners adjourned the meeting at 11:30 a.m.


Chairman, Gordon Cruickshank

Attest:

Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, December 24, 2018

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Glenna Young

Action Item: Tax Cancellation #19-3 & #19-4

Department Head Reports - 5 Minutes each

Solid Waste-

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

Action Items: 2018 Annual Street Financial Report

Purchase Agreement for Caterpillar Incorporated Grader

10:30 **Action Item:** Executive Session per Idaho 74-206 1(d) “to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code”-Indigent & Charity

11:00 Commissioner Discussion (Correspondence)
Action Items: Meeting Minutes of Monday December 17, 2018
Wolf Depredation Letter to Fish and Game

11:15 Employee Recognition Awards

12:00 Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday, January 7, 2019