

Valley County Board of County Commissioners

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DOUGLAS A. MILLER
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
February 11, 2019**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
ELTING HASBROUCK (COMMISSIONER)
GORDON CRUICKSHANK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Chairman, Gordon Cruickshank called the commissioner meeting to order at 9:00 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for February 11, 2019. Clerk, Douglas Miller advised that the 11:30 a.m. matter involving Lake Shore Disposal would need to be removed from the agenda. Commissioner Hasbrouck made a motion to approve the commissioners' agenda for February 11, 2019, with the removal of Lake Shore Disposal presentation. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for February 11, 2019, as amended.

Senior Deputy Clerk, Jennifer Morgan presented the commissioners with Fiscal Year 2019 Claims, Board Order Claims and one Junior College Certificate of Residency.

Fiscal Year 2019 Claims

General	\$78,784.92
Road & Bridge	\$53,099.22

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District Court	\$2,035.37
Election Consolidation	\$396.00
Junior College	\$3,000.00
Revaluation	\$1,508.74
Solid Waste	\$27,130.07
Tort	\$355.00
Veterans Memorial	\$4,250.00
Weeds	\$1,536.01
Waterways	\$616.11
McCall-Donnelly Snowmobile	\$8,293.51
Cascade-Warm Lake Snowmobile	\$1,890.47

Board Order	Extension Trust	\$159.08
	OHV Trust	\$161.69

Total: \$183,216.19

Commissioner Hasbrouck made a motion to approve the Fiscal Year Claims for 2019, Board Order Claims and Junior College Certificate of Residency. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal year Claims for 2019, Board Order Claims and Junior College Certificate of Residency for Ms. Whitney Lydrickson as presented on January 28, 2019.

Assessor, June Fullmer reported the she hired a new appraiser, Ms. Jennifer Morgan who would be leaving the Clerk's Office to fill the position. She provided a brief overview of the existing openings within the Assessor's Office.

Clerk, Douglas Miller informed the commissioners about the opening in the Clerk's Office for the Senior Deputy Auditor position. He advised that the Clerk's Office would be posting for the opening and beginning the interview process as soon as possible. He presented to the commissioners a request to allow Planning & Zoning Administrator, Cynda Herrick and her office to assist with publishing public notices in the paper for the Clerk's Office. He provided an explanation of why he is making the request. Commissioner Hasbrouck made a motion to allow the Planning & Zoning Department to assist with publishing public notices for the Clerk's Office. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to allow the Planning & Zoning Department to assist with publishing public notices for the Clerk's Office.

Prosecuting Attorney, Carol Brockmann informed the commissioners about an incident that occurred last week involving a domestic violence arrest. She reported on the jury trials that had been scheduled but were settled. She advised the commissioners that her staff would be in Ada County on February 12th and February 13th for a juvenile jury trial. She informed the commissioners that it was a Valley County case but because of issues with witnesses the case would be held in Ada County. Carol reported on the Idaho Prosecutor's Association

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Conference and advised that the conference was a positive experience. She also presented on Odyssey issues that the Prosecuting Attorney's Office was having. She informed the commissioners about frustration she has with the Justice Reinvestment Act regarding offenders who were placed on unsupervised probation with no supervision.

Sherriff, Patti Bolen provided an update to the commissioners regarding the 911 phone lines into Warm Lake and Yellow Pine. She reported to the commissioners that there were two detention deputies who graduated the Idaho P.O.S.T Academy. She advised that the jail was now fully staffed. Sheriff Bolen reported on road issues related to weather.

Treasurer, Gabe Stayton informed the commissioners that the tax deed warning letters had been mailed out. He reported on his first Idaho Association of Counties Mid-Winter Conference and expressed that it was a great conference.

Treasurer Stayton provided an overview of matters involving the Solid Waste Transfer Site and maintenance that had been conducted on the scales. He advised that he spoke with Mr. Josh Davis from Donnelly Rural Fire and he advised that they are willing to assist with the burning of the woody debris pile and the construction pile. He explained that they are proposing to burn the woody debris pile on March 2, 2019 and the construction pile on March 9, 2019. He reported that the Solid Waste Transfer Site was closed on February 4th, 2019, because of a power outage.

Building Official, Annette Derrick advised that the part time building inspector position had been posted. She reported on building inspections that she was conducting and advised that four building permits had been issued.

Court Services Director, Skip Clapp provided an update related to matters involving the probation office and reported on fees that are owed for alcohol monitoring and drug testing. He also explained the fees that had been collected to assist with the cost of operating the probation department and the pre-trial services program. Skip also presented to the commissioners regarding prospective legislation that was being prepared to submit to the legislators regarding pre-trial release services and the possibility of moving probation officers to the Rule of 80. He informed the commissioners that the Idaho Juvenile Justice Administrators and Idaho Misdemeanor Administrators would be meeting in McCall, Idaho, on April 4th, 2019. Skip reported on issues involving supervision of Canyon County offenders because if the individuals violate Canyon County was only issuing in county warrants.

University of Idaho Extension Educator, Melissa Hamilton presented on matters involving the University of Idaho Extension Office. She reported that she was finishing the edits related to an article that she was publishing. She advised of the ARTS Committee that she was involved with an advised that the committee was applying for a grant and she was in charge of managing the grant. She advised that she was planning on some spring courses including victory garden. She discussed workshops that she was attempting to determine if there was enough interest to have the workshops. She reported that she was attending a conference for SISPIS and provided an overview of the conference. Melissa discussed the afterschool programs that were still taking place in Cascade, Idaho and Donnelly, Idaho.

Planning & Zoning Administrator, Cynda Herrick provided an overview of matters involving the Planning & Zoning Office. She discussed that she had sent an email to the commissioners regarding a road list that she would like to have placed on a upcoming agenda for the commissioners to make decisions on how to classify the roads. Cynda reported on planning & zoning legislation that was being presented to legislators during the session. Cynda presented on a potential sub-division that was being proposed within the city limits of Cascade and being presented to the City of Cascade planning & zoning department.

Recreation Director, Larry Laxson informed the commissioners about the maintenance that had been occurring with the snow grooming equipment. He reported on the ISSA Board meeting that he attended last week. He provided the commissioners with an update related to existing snow grooming trails that were being groomed. Larry also discussed proposed legislation that was being presented related to snowmobiling and off highway vehicle registrations. Larry presented on issues related to concerns that he has with the maintenance of No Business Road by Mr. Jay Jacques. He advised that it would appear Mr. Jacques was not in compliance with the snow removal agreement. Prosecuting Attorney, Carol Brockmann explained that since a permit was issued Mr. Jacques could be cited if he was not in compliance. Captain, Jason Speer informed the commissioners that the Sheriff's Office had made at least four trips to the No Business Road because of issues and complaints. The commissioners believed that a letter should be sent to Mr. Jacques.

Road Superintendent, Jeff McFadden informed the commissioners that he was asked to place 15 mph signs into CR Sub divisions. The commissioners advised that speed study would be required if it was to be considered. He reported on Warren Wagon road and issue that a business owner was having regarding the impact the improvements was having on the business. The commissioners advised that there were public meetings available for the general public to voice concerns. The commissioners also suggested changing locations of the business until the project was completed and the business owner would need to discuss with Ponderosa Park. Jeff reported that the Request for Proposal for East Side Drive to replace the bridge was sent out. He reported that he was working with Harlow's to determine where to post bus stop signs. Jeff presented the Snap-On Software annual subscription for the commissioners to consider approving. Commissioner Hasbrouck made a motion to approve the Snap-On Software annual subscription. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Snap-On software annual subscription.

Jeff presented the Warren Wagon Road Easement for the State of Idaho. He provided a brief description of the area that would be affected. Commissioner Bingaman made a motion to adopt the amended Warren Wagon Road Easement and have the commissioners sign the final draft. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to adopt the amended Warren Wagon Road Easement and have the commissioners sign the final draft.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-"to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code"-Indigent & Charity. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 1(d)-at 10:43 a.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho 74-2061(d) Indigent & Charity at 10:57 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

19-EA082	Request for Final Denial / Release County Lien
19-VW062	Request for Final Denial
19-BW077	Request for Denial
19-TR054	Request for Approval
19-AA089	Request for Approval

Chairman Cruickshank began the discussion related to an email that he received from Mr. Clint Ericson who is the Code Enforcement Officer for Elmore County. He advised that there was requests to have a commissioner attend the meeting that would be occurring on April 26th, 2019, to discuss code enforcement issues. The commissioners discussed the matter and determined that at this time there would not be a need to attend the meeting related to code enforcement.

Chairman Cruickshank presented the commissioner meeting minutes of February 4, 2019. Commissioner Hasbrouck made a motion to approve the commissioner meeting minutes of February 4, 2019. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of February 4, 2019.

Chairman Cruickshank began the discussion related to the livestock driveway off of West Mountain. He explained that Mr. Harry Soulen wanted documentation to show that the driveway was in fact a livestock driveway. Chairman Cruickshank explained that after further research there was no formal documentation to show that there was an easement for livestock. Chairman Cruickshank proposed sending a letter to Mr. Harry Soulen to advise him of the lack of findings. Commissioner Bingaman made a motion to allow Chairman Cruickshank to write a letter to Mr. Harry Soulen regarding the findings of the livestock driveway. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow Chairman Cruickshank to write a letter to Mr. Harry Soulen regarding the findings of the livestock driveway.

Chairman Cruickshank presented the request from the Donnelly Rural Fire to have a letter of support for a grant that they are applying for through Idaho State Emergency. Commissioner Hasbrouck made a motion to approve the letter of support for the Donnelly Rural Fire for the grant through Idaho State Emergency. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the letter of support for the Donnelly Rural Fire for the Idaho State Emergency Service Grant.

The commissioners recessed for lunch at 11:30 a.m.

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The commissioners returned from lunch at 1:00 P.M.

Chairman Cruickshank began the discussion related to the possibility of transferring the oversight of the Building Department to the Assessor's Office. Assessor, June Fullmer described her thoughts behind the logic of transferring oversight to the Assessor's Office. She described the close nature of the Building Department working closely with the Assessor's Office. Commissioner Bingaman made a motion to allow the transfer of the oversight for the Building Department from the Treasurer's Office to the Assessor's Office. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the transfer of the oversight for the Building Department from the Treasurer's Office to the Assessor's Office.

Recreation Director, Larry Laxson began the discussion related to the possibility of applying to become a RAC Committee Member. Chairman Cruickshank reported on the time commitment to participate and indicated that it was at least four times a year. Larry advised that he was asked to participate to represent recreation. Commissioner Hasbrouck made a motion to authorize Recreation Director, Larry Laxson to apply to become a RAC Committee Member. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to authorize Recreation Director, Larry Laxson to apply to become a RAC Committee Member.

Prosecuting Attorney, Carol Brockmann began the discussion related to the Sharlie Grouse Neighborhood Appeal. She informed the commissioners that Chris Meyers with Givens & Pursly had submitted a notice indicating that he initially did not receive the commissioner's letter related to the decision made by the commissioners. Carol advised that Mr. Meyers informed her and the commissioners that Givens & Pursely would not be seeking any further appeals.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(b)-"to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student"-Personnel. Commissioner Bingaman seconded the motion. By roll call vote all commissioners voted "aye". Motion passed to go into Executive Session per Idaho Code 74-206 1(b)-Personnel at 1:48 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(b)-Personnel at 2:25 p.m. No decision was made after the Executive Session per Idaho Code 74-206 1(b)-Personnel.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(c)-"to acquire an interest in real property which is not owned by a public agency" Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted "aye". Motion passed to go into Executive Session per Idaho Code 74-206 1(c)- at 2:26 p.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho Code 74-206 1(c) at 2:36 p.m. No decision was made after the Executive Session.

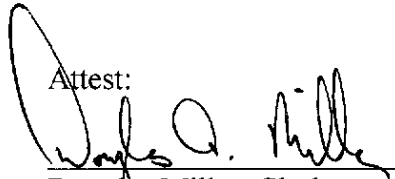
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The commissioners adjourned at 2:36 p.m.


Chairman, Gordon Cruickshank

Attest:

Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, February 11, 2019

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Jennifer Morgan

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Action Item: Request for Assistance from Planning & Zoning Department for Matters Associated with Public Hearings/Notices

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Gabe Stayton

Department Head Reports - 5 Minutes each

Solid Waste-

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

Action Item: Snap-On Software Annual Subscription

Warren Wage Rd Easement from State of Idaho

10:30 Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity

11:00 Commissioner Discussion (Correspondence)

Action Items: Meeting Minutes of February 4, 2019

County Commissioners Code Enforcement Speaking Opportunity
Decision on Livestock Driveway off West Mountain
Letter of Support for Donnelly Fire Grant Request

~~11:30 Lake Shore Disposal Presentation-~~

12:00 Recess for Lunch

1:00 **Action Item:** Approval of Building Department Oversight Transferring to Assessor

1:15 **Action Item:** Discussion and Decision on RAC Committee Member – Recreation
Director Larry Laxson

1:30 **Action Item:** Sharlie Grouse Neighborhood Appeal – Decision Whether to Rescind the
Letter Denying the Second Appeal and Issue a New Decision Document – Prosecuting
Attorney Carol Brockmann

1:45 Executive Session per Idaho Code 74-206 1(b)-“to consider the evaluation, dismissal or
disciplining of, or to hear complaints or charges brought against, a public officer,
employee, staff member or individual agent, or public school student”-Personnel

2:15 Executive Session per Idaho Code 74-206 1(c)-“to acquire an interest in real property
which is not owned by a public agency”

Adjourn

COMMISSIONERS FUTURE MEETING DATE

Tuesday, February 19, 2019