

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 11, 2019**

**PRESENT: DAVE BINGAMAN (COMMISSIONER)
ELTING HASBROUCK (COMMISSIONER)
GORDON CRUICKSHANK (CHAIRMAN)
DOUGLAS MILLER (CLERK)**

Chairman, Gordon Cruickshank called the commissioner meeting to order at 9:00 a.m.

Commissioner, Dave Bingaman led the Pledge of Allegiance.

Chairman Cruickshank presented the commissioners' agenda for March 11, 2019. Commissioner Hasbrouck made a motion to approve the commissioners' agenda for February 11, 2109, as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioners' agenda for March 11, 2019, as presented.

Senior Deputy Auditor, Trish Smith presented the commissioners with Fiscal Year 2019 Claims, Board Order Claims and one Junior College Residency Certificate.

Fiscal Year 2019 Claims

General	\$106,657.54
Road & Bridge	\$57,381.78
District Court	\$702.22
Indigent & Charity	\$25,330.60

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Revaluation	\$119.00
Solid Waste	\$91,826.49
Tort	\$219.00
Veterans Memorial	\$4,250.00
Waterways	\$815.94
McCall-Donnelly Snowmobile	\$9,803.21
Cascade-Warm Lake Snowmobile	\$2,274.64

Board Order

Extension Trust	\$40.35
OHV Trust	\$22.00
Title III Trust	\$2,903.55
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Total:	\$302,713.34

Commissioner Hasbrouck made a motion to approve the Fiscal Year Claims for 2019, Board Order Claims and Junior College Application as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year Claims for 2019, Board Order Claims and Junior College Application for Ms. Nicole Thiessen as presented.

Assessor, June Fullmer presented to the commissioners that the Assessor's Office still have an opening for the plat clerk position. She reported that the McCall DMV was closed for a few hours today due to illness of an employee. She reported that the appraisers were conducting their reappraisals. She reported on the possible changes of agriculture values based on new requirements from the State of Idaho.

Clerk, Douglas Miller presented to the commissioners about matters involving the Clerk's Office.

Prosecuting Attorney, Carol Brockmann informed the commissioners about the arrests that occurred over the weekend. She advised that the commissioners that there are jury trials scheduled for March 14th, 2019. She reported that there are three jury trials scheduled for April of 2019. She presented on jury trials that are scheduled for May of 2019. She also informed the commissioners that the Prosecuting Attorney's Office was handling a conflict case for Adams County. She discussed matters involving arrest warrants and no contact orders.

Sherriff, Patti Bolen presented to the commissioners about arrests over the weekend. Sheriff Bolen presented the 2019 Cooperative Law Enforcement Annual Operating and Financial Plan with Payette National Forest. Commissioner Hasbrouck made a motion to approve the 2019 Cooperative Law Enforcement Annual Operating and Financial Plan with Payette National Forest. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the 2019 Cooperative Law Enforcement Annual Operating and Financial Plan with Payette National Forest.

Sheriff Bolen presented the Bureau of Reclamation Contract and provided an explanation of the contract. Commissioner Hasbrouck made a motion to approve the Bureau of Reclamation

Contract as presented. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to approve the Bureau of Reclamation Contract as presented.

Sheriff Bolen reported on the deputies who would be graduating from Idaho P.O.S.T. Academy in five weeks. She presented on the Western State Sheriff's Association Conference that she attended last week and provided an overview of matters that were presented. Commissioner Hasbrouck asked Sheriff Bolen about jail medical expenses and the requirements for payment.

Treasurer, Gabe Stayton reported on the tax deed process and advised that they had ordered title searches on 258 properties with the majority of the properties being owned by Tamarack.

Treasurer Stayton reported that the Donnelly Rural Fire Department had conducted the prescriptive burn of the construction pile and woody debris pile at the Solid Waste Transfer Site. He also asked that the commissioners set free dump days for the Solid Waste Transfer Site in the near future. He also discussed the need to schedule a hazardous waste day for the citizens of Valley County.

Building Official, Annette Derrick advised that the part time building inspector position had been filled. She reported that she had an inquiry about building a tree house residence and was asking for direction from the commissioners. The commissioners provided guidance for her to follow and instructed her to send the plans to an independent building review agency.

Juvenile Probation Officer, Dee Dee Phillips presented to the commissioners and informed them about the scope of juvenile justice in Valley County. She discussed the principles of the Juvenile Justice Act. She discussed the responsibilities of the Juvenile Probation Officers which includes working with juvenile offenders families. She provided an overview of the programs that she had utilized working with juvenile offenders and families and the services that she offers. She reported on a GED Committee that she had been engaged with. She advised that the McCall College was hoping to offer actual GED Testing in Valley County. She informed the commissioners on the educational programs that she had been assisting with. She also provided an overview of other programs that she had been working with including reintegration programs. She discussed that she was a representative for the rural counties regarding new juvenile probation standards. She advised that she would be attending a four hour class at the Idaho P.O.S.T. Academy. She informed the commissioners about other collaborative contacts that she had made to include Shepard's Home, Job Service and Economic Development Council. Dee Dee indicated that she also had been working with all of the schools within Valley County to potentially implement certain type of programs.

University of Idaho Extension Educator, Melissa Hamilton presented on matters involving the University of Idaho Extension Office. She informed the commissioners about the training that she had attended. She advised that she had been asked to teach a course at the M.O.S.S. Program. She explained that she was getting ready to launch the victory series garden program. She advised that she was teaching an afterschool program. She discussed a ripple mapping workshop that she would be starting on Thursday nights. She provided an overview of the process of ripple mapping. Melissa informed the commissioners about a program that she would be offering called "Let's Get Cooking" and reported that it would be in collaboration with West Central Economic Development Council Executive Director, Andrew Mentzer. She

provided an overview of the program and presented on the partnerships that would be established. She advised that the program would be offered at the McCall Community Center. She reported on a sewing course that was offered by Alyson Staats. She provided a brief overview of the afterschool programs that were being offered by the University of Idaho Extension Office. She discussed that she would be attending Idaho Statewide Extension Office Conference in Idaho Falls. She reported that Dr. Patrick Momont would be conducting a site visit on March 14th, 2019.

Human Resource Director, Pat Duncan reported on the new hires that would be starting with Valley County. She advised that still accepting applications for the plat clerk position. She reported on the study that she had been conducting related to the Valley County Court Services Office. Pat discussed conducting another pay study for the upcoming Fiscal Year 2020 Budget. She discussed the recommendations that would be forthcoming after the next Security Committee meeting. She reported that Valley County did receive the discount for the ICRMP Program.

Planning & Zoning Administrator, Cynda Herrick provided an overview of matters involving the Planning & Zoning Office. She reported on the conditional use permits that would be required for tree house projects. She also discussed potential housing developments in Valley County.

Recreation Director, Larry Laxson informed the commissioners about meetings that he attended including the Idaho Department of Lands Board Meeting. He discussed the transfer of lands with IDL becomes public easements. He discussed proposed legislation that the recreation community would like to support next year for additional revenue for recreation. He informed the commissioners that the requirement for people out of state legislation would be required to obtain a sticker for their ATV's. He advised that the legislation for snowmobiles failed. He reported that the Cascade Snow Cat was broken down. He advised that they would be repairing the machine this week. He reported on a recall notice for the Prinoth Snow Groomer. Larry reported on the disabled veteran's snowmobile ride that occurred over the weekend. He thanked all of the individuals who volunteered with the veteran's snowmobile ride.

Road Superintendent, Jeff McFadden reported that the road department would continue cleanup of the roads in Valley County. Jeff presented on the funds transfer agreement for the Western Federal Lands for the Warren Wagon Road Project. Commissioner Bingaman made a motion to approve the funds transfer agreement for the Western Federal Lands for the Warren Wagon Road Project. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Road Superintendent McFadden presented on vehicle maintenance and break downs of road department vehicles. He also advised that there are additional areas that he has contracted with private companies to assist with cleanup of snow. He advised that he had been talking with Mr. Colby Rampton about the Boulder Lake Road maintenance. Jeff was asking for guidance regarding the repairs that are needed for one of the road graders. The commissioners wanted to take the matter under advisement. He also advised that the fairground tractor needed a new transmission. The commissioners asked Jeff to find out what the value was for a possible trade in. He also discussed the equipment that was needed for the weed department.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity. Commissioner Bingaman seconded the motion. No further discussion, by roll call vote all commissioners voted “aye”. Commissioners went into Executive Session per Idaho Code 74-206 1(d)-at 11:13 a.m.

Chairman Cruickshank brought the commissioners out of Executive Session per Idaho 74-2061(d) Indigent & Charity at 11:25 a.m.

Decision after Executive Session per Idaho Code 74-206 1(d)-Indigent & Charity

19-VW062	Release County Lien
19-FL065	Request for County Indigent Lien / New Application
19-SG059	Request for Approval
19-JL088	Set Reimbursement Amount
18-CC057	Set Reimbursement Amount

Chairman Cruickshank presented the commissioner meeting minutes of March 4, 2019. Commissioner Bingaman made a motion to approve the commissioner meeting minutes of March 4, 2019. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the commissioner meeting minutes of March 4, 2019.

Chairman Cruickshank presented the Windows 10 Quote from Right! Systems Inc. The commissioners requested that the matter be placed on the agenda for March 18, 2019, in order to discuss with IT Director, David Crawford.

The commissioners recessed for lunch at 12:00 p.m.

The commissioners returned from lunch at 1:00 P.M.

Chairman Cruickshank began the discussion related to Flat Creek Road and Corral Creek. Planning & Zoning Administrator, Cynda Herrick reminded the commissioners about the prior discussion that had occurred related Flat Creek Road and Corral Creek. She reported that she was asked to discuss the matter with Dr. Jennifer Stevens and she heard back that Dr. Stevens is unable to conduct any work related to Flat Creek Road and Corral Creek Road because she had to conflict out. Commissioner Hasbrouck reported that he reviewed the documents that had been submitted by Cynda Herrick. He referred to a letter that had been submitted by a retired superintendent, Mr. Duane Peterson who indicated that Valley County used to maintain Flat Creek Road to a certain point. Chairman Cruickshank provided a description of the route that Valley County had maintained. He also advised of the easements that the State of Idaho had. Chairman Cruickshank advised that the research that he conducted does not show any additional easements provided to Valley County or any jurisdiction. Chairman Cruickshank did

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not believe that Valley County had any jurisdiction for Flat Creek Road. He discussed the rural addressing book that was developed and the ordinance that was passed by prior commissioners but he believed the rural addressing book was just created to locate certain addresses. Chairman Cruickshank believed that Corral Creek was the same and he did not feel that Valley County had any jurisdiction. Planning & Zoning Administrator, Cynda Herrick informed the commissioners about a conversation she had with Mr. Duane Peterson and his recollection of the roads. The commissioners again were concerned that there were no documents or records that show Valley County had jurisdiction. Chairman Cruickshank suggested having the Recreation Director, Larry Laxson have discussions with the private property owners about the possibility of recreation access. The commissioners continued to discuss and advised that Valley County would need official records that show jurisdiction belongs to Valley County. Planning & Zoning Administrator, Cynda Herrick requested additional time research the roads before the commissioners make a final determination. Ms. Stephanie Nelson advised she had additional layers of GIS Maps that could provide guidance. The commissioners granted Cynda additional time to review and would put the matter back on a future agenda.

Executive Director from West Central Economic Development Council, Mr. Andrew Mentzer presented to the commissioners regarding the request from North Lake Sewer & Water District an additional \$15,000. He suggested having contingencies with the request. He advised he would propose that Valley County require that the contribution would only be made if the grant with Idaho Department of Commerce was awarded and if North Lake Sewer & Water District completed the project by November of 2019. He provided a breakdown of what the contribution from Valley County would fund to include engineering costs and a portion of the cost of construction to accept additional septic waste. He discussed the grant deadline of one week to apply for the GEM Grant. The commissioners asked if Mr. Mentzer would be willing to work with Prosecuting Attorney, Carol Brockmann to develop contingencies. Mr. Mentzer provided a detailed account of the steps that were to take place regarding the development of the proposed facility. The commissioners asked if the grant deadline passed what would be the next steps. Mr. Mentzer provided an overview of the next steps if the GEM Grant deadline passed. Prosecuting Attorney, Carol Brockmann weighed in on the matter and believed that North Lake Sewer & Water District should draft the documents related to the contingencies to present to the commissioners. Chairman Cruickshank expressed his opinion related to the matter and advised that the West Central Economic Development Council approached North Lake Sewer and Water District about their willingness to participate. He advised that Valley County was trying to approach a solution because the issue impacts all of Valley County. Mr. Mentzer described what he feels the necessary outcome should be and if a solution was not developed it could dramatically impact the county. The commissioners had significant concerns because of the lack of involvement of North Lake Sewer & Water District directly. The commissioners wanted North Lake Sewer & Water District Board to make a commitment by March 18th, 2019, before they would agree to make moving forward with the contribution.

Mr. Andrew Mentzer with West Central Economic Development Council presented on the final Woody Biomass Report and provided the commissioners with a power point presentation. He provided an overview of the work that had been conducted and presented the go to market strategy report. The commissioners discussed the woody biomass report and advised that it was exciting to see the possibility of a centralized woody biomass facility but difficult to determine where additional material would come from besides woody debris from landowners. Mr.

Mentzer recommended that they would actively be looking for an entrepreneur to continue the development. He also would like a commitment from the county to utilize county property. Ms. Stephanie Nelson presented her opinion to the commissioners regarding the proposed project and believed Valley County should support the project. The commissioners supported Mr. Mentzer to continue to review the possibility of creating a woody biomass facility.

Mr. Andrew Mentzer with West Central Economic Development Council presented on a working group that he attended to address fiber optics expansion in Valley County. He advised that he was before the commissioners to ask for funding to have a local fiber optic conference in Valley County. He also discussed a feasibility study that would need to be conducted in the future. He advised that the West Central Economic Development Council was requesting up to \$5,000 from Valley County to assist with the cost of having a local fiber optic conference in Valley County. Commissioner Hasbrouck made a motion to authorize a contribution of up to \$5,000 to be expended out of the economic development fund to assist with a local fiber optic conference. Commissioner Bingaman seconded the motion. No further discussion, all in favor. Motion passed to authorize a contribution of up to \$5,000 to be expended out of the economic development fund to assist with the local fiber optic conference.

Planning & Zoning Administrator, Cynda Herrick continued the review of the official road name list. The next road discussed was Park Drive in High Valley and it was determined that it was a private road and needed a blue sign. The next road was Payette Drive private road and needed a blue sign. The next road discussed was Peg Drive it was determined that the road currently has a wooden sign. It was determined that this is a public road and needs a green sign. The next road discussed was Pine Cone Place. Cynda advised that the county maintained the road but it was platted as a private road. It was determined that Pine Cone Place needed a blue sign. The next road discussed was Pine Haven Place. It was determined that it was a private road and needed a blue sign. The next road discussed was Pine Street in Silver Creek Plunge. The Silver Creek Fire Department needs to be consulted. The next road discussed was Placer Place and it is a private road and needed a blue sign. The next road discussed was Platt Place. It was determined that the road was a public road and needed a green sign. The next road discussed was Plymouth Road which was a private road and needed a blue sign. The next road discussed was Quartz Creek road and determined a public road which needed a green sign. The next road discussed was Rambling Way. Cynda presented on Rambling Way and advised that it is a public right of way with no maintenance and it needs a green sign. The next road discussed was Ranch Circle which was a private road and needed a blue sign. The next road discussed is Raptor Court which needs a private road. The next road discussed was Redmon Lane. It was determined that it was a public road. The next road discussed was Reno Vista Lane and determined that it was a public road and needed a green sign. The next road discussed was Ridgeview Road and it was determined that the road did not need a sign. The next road discussed was Roberts Loop and determined it was a public road and needed a green sign. The next road discussed was Rocky Shore Drive and determined that it was a private road and needed a blue sign. The next road discussed was Sharlie Lane and determined a private road and needed a blue sign. The next road discussed was Sharlie Way it was determined a private road and needed a blue sign. The next road discussed was Silver Fox Spur it was determined a private road and needed a blue sign. The last road discussed for the day was Silver Stone Court. It was determined to be a private road and needed a blue sign.

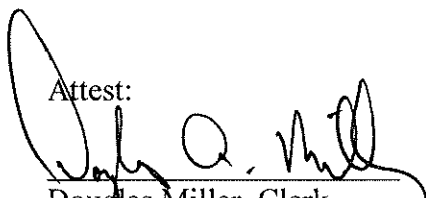
The commissioners began the work session related to the creation of a Waterways Ordinance. The commissioners would like specific wording regarding noise. The commissioners then discussed water quality issues specifically when boats are polluting the lake by emitting oil or fuel. The commissioners would like wording to show that those types of boats would be removed from the lakes. The next matter discussed was related to sinking items to include docks or dumping in the lakes. Prosecuting Attorney, Carol Brockmann recommended to the commissioners that speed limits are not included in the ordinance and just to utilize Idaho State Code. The next matter discussed was no wake zones after 10:00 p.m. The commissioners then discussed age limitations of non-motorized vessels. The commissioners did not want an age restriction included in the ordinance for non-motorized vessels. The commissioners then discussed staying consecutive nights at Ducks Bay and Pilgrim Cove. They discussed the requirements for individuals diving. They discussed making Tamarack Falls Bridge to Lardo Bridge non-motorized. Also from the S bridge to Lake Fork Creek non-motorized.


Next the commissioners discussed the issue of large wake boats. They discussed how far out a zone should be. They discussed if they could ban them all together. They discussed keeping large wake vessels in the center of the lake. They talked about the safety issues with having everyone in a certain area. They discussed if the limit should be on how big the wake could be. The commissioners discussed limiting the waves to 2 ft. The commissioners requesting that it be included in the ordinance in order for the public to comment.

The commissioners asked Prosecuting Attorney, Carol Brockmann to revise the draft ordinance and bring it back to the commissioners for further review.

The commissioners went through a list of violations and decided if they wanted them listed as an infraction or a misdemeanor and when to enhance the violations.

The commissioners adjourned at 4:39 p.m.

Attest:

Douglas Miller, Clerk


Chairman, Gordon Cruickshank

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, March 11, 2019

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the clerk prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 **Action Item:** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Trish Smith

9:10 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor – Carol Brockmann

Sheriff – Patti Bolen

Action Item: 2019 Cooperative Law Enforcement Annual Operating and Financial Plan with Payette National Forest

Bureau of Reclamation Contract

Treasurer – Gabe Stayton

Department Head Reports - 5 Minutes each

Solid Waste

WICAP

Building Department – Annette Derrick

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Pat Duncan

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

Action Item: Funds Transfer Agreement-Western Federal Lands for the Warren Wagon Rd project

- 10:30 Executive Session per Idaho Code 74-206 1(d)-“to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code”-Indigent & Charity
- 11:00 Commissioner Discussion (Correspondence)
Action Items: Meeting Minutes of March 4, 2019.
Windows 10 Quote from Right! Systems Inc.
- 11:30 Payette National Forest Presentation-Krassel District Ranger, Anthony Botello
- 12:00 Recess for Lunch
- 1:00 **Action Item**-Flat Creek Road and Corral Creek Road Discussion/Decision
- 1:30 **Action Item:** Match Request for an Additional \$15,000 for Septic Retro Fit for North Lake Sewer & Water District-Andrew Mentzer
- 2:00 **Action Item:** Final Woody Biomass Report and Recommendations for Next Steps – Andrew Mentzer
- 2:25 **Action Item:** Request for Funding up to \$5,000 for Spring 2019 Regional Fiber Optic Conference-Andrew Mentzer
- 2:30 **Action Item:** Discussion/Decision on Official Road Name List-Planning & Zoning Administrator, Cynda Herrick
- 3:30 Work Session-Continue to Work on Creation of Waterways Ordinance with Sheriff’s Office and Prosecuting Attorney

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday, March 18, 2019