

Valley County Planning & Zoning Department

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Fee Schedule

Resolution 21-09
March 15, 2021

A. Single Purpose Conditional Use Permit

	Residential	\$250.00
	Commercial	\$150.00
(Includes publication and notice fees.)	Others	\$300.00

B. Multi-Purpose Conditional Use Permit

(Includes publication and notice fees)		
1. Administrative Plat		\$ 200.00
2. Short Plat		\$ 300.00
3. Preliminary Subdivision Plat, per plat. When:		
• No new roads or privately maintained roads		\$ 600.00
• Publicly maintained roads		\$1,000.00
• Central sewer and/or water, add		\$ 200.00
4. Final Subdivision Plat to BOCC, per plat		\$ 200.00
5. Mobile Home Park		\$1,000.00
6. Planned Unit Development (P.U.D.)		
• Filing and preliminary review fee		\$1,000.00
• Staff, consultants, travel, equipment, administrative and miscellaneous costs necessary to research, review, and process the application will be negotiated between the applicant and the Board of County Commissioners with the Planning & Zoning Staff and Commission acting in an advisory capacity.		Variable

C. Miscellaneous Applications

(includes publication and notice fees)		
1. Variance		\$ 250.00
2. Appeal (a portion can be reimbursed per order of BOCC)		\$1,000.00
3. Vacation		\$ 500.00
4. Road Name Change Request		\$ 75.00
5. Administrative Permits (ADU, Floodplain, RVC, STR)		\$ 50.00

D. County Surveyor Fees \$ 300.00 +
\$ 1 per lot

E. Extensions \$ 300.00

F. Ordinance Amendments \$ 300.00

G. Engineering Fees and Deposits

- All engineering fees will be charged at 105% of the direct costs as billed by the Valley County Engineer.
- Deposits will be replenished when amount of deposit is less than engineering fees. Administrator will track.
- Developer may be required to sign a contract agreeing to additional deposits at request of Administrator.
- Reimbursement will be made to applicant for amount of deposit that exceeds the actual charges plus 5%.
- Administrator can determine that no deposit will be required if there will be no engineering review.
- The listed deposit will be made at time of application and will be paid as follows:
 1. Conditional Use Permits – prior to C.U.P. recordation or any construction, extension approvals, or issuance of a building permit \$ 300.00
 2. Subdivision – prior to extension approvals or recordation of the plat \$1,000.00
 3. Variance – prior to approval by the Board of County Commissioners or any construction or issuance of a building permit \$ 250.00
 4. Appeal – prior to action by the Board of County Commissioners \$ 300.00
 5. Vacation – prior to recordation of the approval \$ 300.00

Note: Planning and Zoning Fees are in addition to other fees that may be charged by other county departments, i.e., recording fees, street sign fees, etc

Other Fees

Rural Addressing Books

- 8 ½ x 11 inch book \$15.00
- 11 x 17 inch book \$20.00 each or \$40 for full set

Comprehensive Plan

\$15.00

CD's (recordings, etc.)

\$5.00 plus shipping/handling

Address numbers

\$1.00 per number

Address number plaque - small

\$1.00 (holds 2 numbers total)

Address number plaque – large

\$1.50 (holds 3-5 numbers)

Copies

- 8 ½ x 11 inch \$0.15
- 11 x 17 inch \$0.20
- 18" \$2.50 for 1 sheet, \$2.35 for multiples
- 36" \$4.00 for 1 sheet, 3.70 for multiples