

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



Phone (208) 382-7100  
Facsimile (208) 382-7107

**GORDON L. CRUICKSHANK**  
*Chairman of the Board*  
gcruickshank@co.valley.id.us

**BILL WILLEY**  
*Commissioner*  
bwilley@co.valley.id.us

**ELTING G. HASBROUCK**  
*Commissioner*  
ehasbrouck@co.valley.id.us

**DOUGLAS A. MILLER**  
*Clerk*  
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
December 19, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
BILL WILLEY (COMMISSIONER)  
ELTING HASBROUCK (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for December 19, 2016. Commissioner Hasbrouck made a motion to amend the agenda to add Clear Creek Land Purchase to the agenda and approve the agenda for December 19, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to amend the agenda to add Clear Creek Land Purchase to the agenda and approve the agenda for December 19, 2016.

Chairman Cruickshank presented the Commissioner Meeting Minutes from December 12, 2016. Commissioner Willey made a motion to approve the Commissioner Meeting Minutes from December 12, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from December 12, 2016.

Clerk, Douglas Miller presented the 2016 County Vessel Fund Reporting & Remittance Form for the Commissioners to review. Commissioner Willey made a motion to approve the 2016 County Vessel Fund Report and authorize the Chairman to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the 2016 County Vessel Fund Report and authorize the Chairman to sign.

Clerk, Douglas Miller presented the financial reports for the Snowmobile Program for the Commissioners to review. The Commissioners acknowledged reviewing the financial reports that would be submitted to Idaho Parks & Recreation.

Chairman Cruickshank discussed closing the Transfer Station on Christmas Eve. The Commissioners concluded that the Transfer Station would not close early on Christmas Eve and it would be closed on December 26, 2016, for the observation of Christmas.

Chairman Cruickshank provided an update regarding the Biomass Study. Chairman Cruickshank advised that the feedstock report was not sufficient enough to complete the needs of the Biomass Study. The Woody Bio-Mass Utilization Partnership agreed to expend up to \$5,000 to provide further research regarding the feedstock matter as they had been assigned this portion of the study. Valley County is working with our Fire Wise Consultant to see who would qualify to finish the feedstock supply.

Planning & Zoning Administrator, Cynda Herrick presented on the proposal for the Clear Creek Land purchase. She presented the real estate purchase and sale agreement. Cynda referred to Page 5 of the agreement which indicates that within 14 days of purchase a survey needed to be conducted. Cynda advised that before a purchase was made a survey needed to be conducted. She also indicated that there would be a requirement to construct a fence within 180 days after the closing of the purchase. She advised that the proposed purchase price would be \$9,000 per acre. The Commissioners requested that Cynda speak with the surveyor to ask when a survey could be performed.

Cynda began the discussion related to the Willie Trail Road. She advised that when the subdivision was platted the road was left out of the plat even though it was a public right of way. She advised that a tax bill had been sent. She reported that a quitclaim deed had been submitted to the County for the Commissioners to accept the quitclaim deed. Commissioner Hasbrouck made a motion to accept the quitclaim deed for Willie Trail Road and approve Resolution 17-02. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the quitclaim deed for Willie Trail Road and approve Resolution 17-02 as presented.

Teresa Perry, Scotty Davenport and Shauna Arnold representing the Centennial Committee presented to the Commissioners. They provided a handout for the Commissioners to review regarding an update of accomplishments and events that would be taking place for the 2017 Centennial Celebration. A copy of the handout will be appended to the Commissioner Meeting Minutes. The Centennial Committee requested that Valley County contribute an additional \$1,000 for the 2017 Centennial Celebration to purchase banners. Ms. Perry indicated that banners would be placed in McCall, Donnelly and Cascade. She also provided an overview of specific celebrations that would take place across Valley County. Commissioner Hasbrouck made a motion to expend \$1,500 out of the Economic Development Fund to purchase banners for the 2017 Centennial Celebration. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to expend \$1,500 out of the Economic Development Fund to purchase banners for the 2017 Centennial Celebration.

Human Resource Director, Ken Arment began the presentation related to Employee recognition. Sheriff, Patti Bolen was presented with employee recognition for over 30 years of service to Valley County. Jason Bailey was presented with employee recognition for over five years of service. Shaun Eichman was presented with employee recognition for over five years of service. Joe Mokhtarani was presented with employee recognition for over five years of service. Molly Wilson was presented with employee recognition for over five years of service. Janelle Hon was presented with employee recognition for over ten years of service. Jeff McFadden was presented with employee recognition for over fifteen years of service. Robert Minard was presented with employee recognition for over ten years of service.

Planning & Zoning Administrator, Cynda Herrick began the discussion related to The Great American Eclipse of 2017. She reported that she had been receiving emails from individuals who are interested in coming to Valley County to observe the eclipse. She also advised that the State of Idaho Department of Commerce was asking who the point of contact would be for Valley County. She indicated that Mr. Andrew Mentzer, Director of Valley County Economic Development Council indicated that he would be willing to be the point of contact. The Commissioners suggested that a committee be formed. Cynda reported that the eclipse would be on August 17, 2016. Sheriff, Patti Bolen informed the Commissioners that she would be working with Idaho Transportation Department and would be attending any meetings related to the planning for the eclipse. Recreation Director, Larry Laxson also committed to attend the planning meetings.

Mr. Pat Dorris met with the Commissioners regarding issues of a right of way in Barkell Ranch Subdivision. He advised that there was a recent survey that was done but the road was not recorded. The problem is in an area of Elk Creek Road. He believed that there should be a prescriptive easement on the area. Mr. Dorris showed the Commissioners the survey with the airstrip. He advised that he spoke with the owner who was refusing access, Mr. Don Stritzki and Mr. Stritzki indicated he was tired of people trespassing on his property. Mr. Dorris advised that the original road was moved by Mr. Stritzki. Mr. Dorris wanted to know if a prescriptive easement was in effect. He advised that he has copies of the recorded easements of the airstrip area. The Commissioners were concerned that it would take a Court Order and believed that the Prosecuting Attorney's Office would need to review the matter. The Commissioners also suggested that Mr. Dorris research the matter with the Assessor's Department.

Boise National Forest District Ranger, Jake Strohmeyer provided an update to the Commissioners. He reported that the scoping notice went out for Rainbow Point. He advised that a full Environmental Assessment would not be done but Valley County would be able to respond until January 16, 2017. He advised that there were two objections for the expansion of the Valley County snowmobile trails. He explained that the objection from Idaho Conservation League was denied and the other objection from West Mountain Snowmobile was rescinded. Mr. Strohmeyer was asked about the possibility of Boise National Forest conducting avalanche forecasting. Mr. Strohmeyer advised that because of funding there would not be avalanche forecasting conducted by Boise National Forest. Mr. Strohmeyer believed that the matter still needed to be researched. He reported that the Boise National Forest accepted the operations plans for Midas Gold in conjunction with the Payette National Forest. He explained that there was a joint letter that was submitted and would be available for the general public to review. Mr. Strohmeyer advised that the plan that was submitted still needed to be more

comprehensive and explained that there needed to be more detail in the plan. Mr. Strohmeyer explained that there would be fire mitigation work that would be conducted by Boise National Forest near Cascade. Mr. Strohmeyer discussed French Hazard project and indicated that there were matters that still needed to be reviewed before the project moved forward. He discussed the cabin which belongs to Mr. David Little that was still on the Boise National Forest. He would like to find a solution to move the cabin. Mr. Strohmeyer reported that the building does not belong to the Boise National Forest.

Commissioners recessed for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

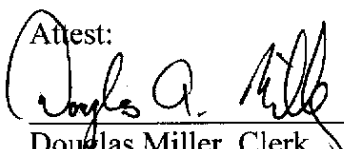
Chairman Cruickshank began the discussion regarding the opening for Emergency Manager. The Commissioners reviewed the job description provided by Captain, John Coombs. Chairman Cruickshank advised that Valley County would be looking at the position would be an independent contractor. Chairman Cruickshank asked how much time Chief, Juan Bonilla would be able to commit to being the Emergency Manager. Chief Bonilla advised that he would be willing to take on the responsibility and also being the Chief of the Fire Department for Donnelly Rural Fire. He believed that he could assume the role as Emergency Manager and providing his full attention to the position. Chairman Cruickshank asked if it would be possible to have Co Emergency Managers? Captain Coombs did not believe that it would be advantageous to have co-managers. Commissioner Willey asked who would act as the supervisor for the Emergency Manager. It was explained that the Sheriff's Office and the Commissioners would act as the supervisor of the position. Commissioner Hasbrouck made a motion to nominate Chief, Juan Bonilla as the Emergency Manager for Valley County. Commissioner Willey seconded the motion. There was discussion on who would prepare the independent contract. Prosecuting Attorney, Carol Brockman indicated that she would work on preparing the contract with the guidance of Captain Coombs. Captain Coombs asked how the Sheriff's Office would supervise an independent contractor. Carol believed that there could be milestones that would be set and overseen by the Commissioners. Captain Coombs advised that we would need to check with Idaho Bureau of Homeland Security regarding reporting hours of work to them. The discussion continued regarding to the amount of funds that have been budgeted for the position. Carol wanted to make sure that the Commissioners understood that the contract that would be prepared would be as an independent contractor. No further discussion, all commissioners voted in favor. Motion passed to appoint Juan Bonilla as the Emergency Manager for Valley County with the contract to be prepared by Valley County Prosecuting Attorney, Carol Brockman.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioner Willey seconded the motion. All Commissioners voted "aye". The Commissioners went into Executive Session per Idaho Code 74-206 (b)-Personnel at 1:51 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per Idaho Code 74-206 (b)-Personnel at 2:38 p.m. No decision was made after the Executive Session.

Commissioners adjourned the meeting at 2:39 p.m.

  
Chairman Gordon Cruickshank

Attest:  
  
Douglas Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, December 19, 2016

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)
  - Commissioner Meeting Minutes of December 12, 2016
  - 2016 County Vessel Fund Reporting & Remittance Form
  - Financial Review of Snowmobile Program
  - Transfer Station- Christmas Eve
  - Biomass Study Update
  - CLEAR CREEK PURCHASE**
- 9:15 Willie Trail Road – Acceptance of Quitclaim Deed
- 9:30 Centennial Committee Presentation
- 9:45 Employee Recognition, Ugly Sweeter Contest and Signing of Employee Christmas Cards
- 10:45 Discussion regarding The Great American Eclipse of 2017
- 11:00 Right of Way for Barkell Ranch Subdivision
- 11:30 Boise National Forest- District Ranger- Jake Strohmeyer
- 12:00 Recess for Lunch
- 1:00 Emergency Manager Discussion/Decision
- 1:30 Executive Session per Idaho Code 74-206 (b)-Personnel

COMMISSIONER'S FUTURE MEETING DATE  
Tuesday, December 27, 2016