

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
January 30, 2017**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELTING HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for January 30, 2017. Chairman Cruickshank advised that there needed to be three items added to the agenda. He advised that the Financing Approval for Springs II Apartments needed to be added, the Census Review and attending the Forest Restoration Summit. Commissioner Hasbrouck made a motion to approve the agenda as amended. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda as amended with the addition of the Financing Approval for Springs II Apartments, Census Review and Forest Restoration Summit.

Chairman Cruickshank presented the Commissioner Meeting Minutes from January 23, 2017. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting Minutes from

January 23, 2017. Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from January 23, 2017.

Chairman Cruickshank presented the 2017 Annual Viper Maintenance Agreement for 911 for the Commissioners to review and consider approval. Commissioner Hasbrouck made a motion to approve the 2017 Annual Viper Maintenance Agreement for 911. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2017 Annual Viper Maintenance Agreement for 911.

Chairman Cruickshank presented the Emergency Service Manager Professional Service Agreement. Commissioner Hasbrouck made a motion to approve the Emergency Service Manager Professional Service Agreement and authorize the Commissioner sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Emergency Service manager Professional Service Agreement with Juan Bonilla and authorize the Commissioners to sign.

Chairman Cruickshank presented the Financing Approval for Springs II Apartments for the Commissioners to review. Prosecuting Attorney, Carol Brockmann provided her input regarding the agreement. Commissioner Willey made a motion to approve the financing approval for the Springs II Apartments and authorize the Commissioners to sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the financing approval for the Springs II Apartments and authorize the Commissioners to sign.

Chairman Cruickshank advised that he was in receipt of a document from the Census Bureau. He advised that they are asking for a review of the addresses in Valley County. He explained that the task was handled by the Planning & Zoning Department in the past. The Commissioners requested that the Planning & Zoning Department handle the matter again.

Chairman Cruickshank informed the Commissioners about the upcoming Forest Restoration Summit. The Commissioners advised that they would be attending the summit.

Chairman Cruickshank began the discussion related to flood plain. Planning & Zoning Administrator, Cynda Herrick provided a handout that will be appended to the Commissioner Meeting Minutes. Chairman Cruickshank discussed previous meetings that had occurred related to flood plains. There was discussion regarding if Cascade Dam could be a certified flood control structure. Cynda reported on what had been done regarding analysis. She referred to an email that had been received on January 23, 2017. Cynda explained the process that would need to take place. She reported on how the curves are measured. She discussed water storage compared to flood control. She referred to the second page of the document and advised that the current maps are based on 11,000 cfs and the preliminary maps are based on 8,700 cfs and looking at records flows there was a lot of water that didn't meet the 100 year mark. She reported that there was damage at the June 2010 date when there was 6,930 cfs. She advised that there had been discussion related to using the Cascade Dam to control a flood. Commissioner Hasbrouck asked about modify the pinch points. The pinch point diagram was reviewed. Chairman Cruickshank suggested the flood plain map not be adjusted and should look at utilizing Cascade Dam for flood control purposes. Cynda discussed the possibility of a map revision and what the process would be. Mr. Josh Davis asked how the surveys had been

conducted. Cynda explained the survey process. Josh discussed the possibility of modifying the pinch point that still exists. Cynda was concerned that if that was done it might flood. Bill McFarland who operates Leisure Time had concerns that there had been several matters that had not been discussed. Chairman Cruickshank believed that the county should continue to look at getting the dam certified for flood control. Cynda reported that she would reach out to Bureau of Reclamation and the Commissioners suggested sending a letter to the BOR to request that the Cascade Dam be reviewed for Flood Control. Commissioner Hasbrouck would rather have the water go over the east bank and not the west bank because Leisure time would be effected. Chairman Cruickshank thought that the Pinch Point should be reviewed. Commissioner Willey asked if there were ways to develop in the flood plains. Cynda reported that there were ways that could be reviewed to build in the flood plains. Commissioner Willey would like to see if the Cascade Dam could be utilized for flood control. Cynda wanted to know if the county goes with the preliminary maps as presented or hire a surveyor to argue that the land is not in flood plain. The Commissioners believed that a letter needed to be sent to BOR requesting that the Cascade Dam be reviewed to determine if the dam could be used as flood control for the City of Cascade. To reduce effects on the embankments it was suggested to modify the pinch points. Chairman Cruickshank requested that Cynda follow up with the BOR. It was recommended that the county request studies being conducted before the flood plain maps are accepted. Cynda reported that the counties responsibility was for protection of human life and structures. Cynda advised that she would reach out to the Bureau of Reclamation.

Assessor, June Fullmer began the discussion related to how the appraisers determine what parcels in Valley County should receive solid waste fees. She explained that there needs to be a clear resolution that allows the appraisers to have common sense when determining if a parcel should be assessed a solid waste fee and was requesting guidance from the Commissioners. She presented two rough drafts of proposed resolutions. The Commissioners suggested that there should be wording in a proposed resolution that indicates residential dwelling on each parcel should be assessed a solid waste fee. June advised that the Mobile Home Solid Waste Fees needed to be moved to the parcels and not on the structures. June explained why she was proposing a change to the existing resolution. June indicated that she would work with Clerk, Douglas Miller to prepare the resolution and place on an upcoming agenda for the Commissioners to review and consider approving.

Chairman Cruickshank began the discussion related to the Morgue Coolers that are stored at the Hiekkila Funeral Home. Prosecuting Attorney, Carol Brockmann explained the current process for utilization of the morgue coolers and believed that there should be clear policy and protocols developed. Sheriff, Patti Bolen explained the protocol when the Coroner was required to appear on scene of an unattended death. Carol believed that the county needs a clear policy/protocols and a different location for the county morgue. She advised that the county needs to comply with current statue and develop protocol for the Coroner. Carol suggested that Coroner, Nathan Hess be involved with discussion. Chairman Cruickshank advised that he would request that Coroner, Nathan Hess attend the next Commissioner meeting.

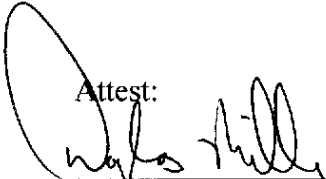
Stephanie Nelson from Wild Land & Associates presented to the Commissioners about the update of Valley County Fire Wise Program. She advised that the subcommittee meetings had taken place. She reported on a meeting that had occurred on January 11, 2017. She advised that

the meeting discussed grant applications that had been applied for. She explained that she submitted another grant for fire mitigation at three different locations. She believed that we would know by June of 2017 if the grant was awarded with the work to be conducted in 2018. Stephanie discussed the legislative meetings that were discussed working with landowners. She reported that a video would be created to use personal testimony from landowners regarding fuel reduction. She was hoping that the video could be a student produced video and explained that she was working with MOSS. She explained that the district would be creating a theater video. She indicated that she was trying to get access in the high schools to look at getting help from high school seniors. Stephanie reported on the Bio-Mass Study that had been conducted and reported that she presented to the Payette Forest Coalition. She requested that the Commissioners assemble a task force to look at all possibilities in order to move forward. She reported that she attended the McCall Fire Wise meeting and explained that they are going to a quarterly meeting. She advised that they would be working on new goals. She reported that Wild Fire Prevention day is on May 6, 2017 and she would like the Commissioners to allow free woody debris removal the next week. She advised that the City of McCall and budget \$7,000 for woody debris collection. She reported on meetings she had with landowners regarding fire mitigation work and a possible demonstration that would occur on City of McCall property. She advised that there would be grant opportunity to have the demonstration. Stephanie advised that she would be putting in for a workshop presentation and the conference was in Reno, Nevada. She requested that the Commissioners pay for the travel cost. She concluded her presentation.

IT Director, David Crawford presented on the GIS Analyst Position openings. He advised that he would like to make an offer but wanted guidance on the salary that could be offered. He explained that the individual has four years of experience. He explained the experience the individual had and what would be expected. The Commissioners approved a starting salary of \$43,000 for the position of GIS Analyst. Commissioner Willey made a motion to allow IT Director, David Crawford to offer \$43,000 for the GIS Analyst position. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to offer \$43,000 for the GIS Analyst position.

Commissioners adjourned the meeting at 12:10 p.m.


Chairman, Gordon Cruickshank

Attest:

Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, January 30, 2017

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)
 - Commissioner Meeting Minutes of January 23, 2017
 - 2017 Annual VIPER Maintenance Agreement for 911-Valley County Dispatch
 - Emergency Service Manager Professional Services Agreement
 - THE SPRINGS APT AGREEMENT
- 9:15 Flood Plain Discussion CENSUS REVIEW DOCUMENT
FORESTRY SUMMIT
- 10:00 Solid Waste Discussion-Assessor, June Fullmer
- 10:30 Morgue Cooler Discussion
- 11:15 Valley County Fire Wise Update-Stephanie Nelson
- 11:45 GIS Analysis Salary Discussion/Decision

COMMISSIONER'S FUTURE MEETING DATE
Monday, February 6, 2017