

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 7, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELT HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Treasurer, Glenna Young led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for March 7, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda for March 7, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for March 7, 2016.

Chairman Cruickshank presented the Commissioner meeting minutes from February 29, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from February 29, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from February 29, 2016.

Chairman Cruickshank began the discussion regarding the scheduling of Commissioner's Meetings for April 2016 through June 2016. The Commissioners scheduled their meetings in April for the 4th, 11th, 18th and April 25th. For May the Commissioners set the meeting dates

for May 2nd, May 9th, May 16th and May 23rd (Adjourn at 12:00 p.m.) The May 31st meeting would be canceled. For June 2016, the Commissioners set the meeting dates for June 6th, June 13th, June 20th and June 27th.

Chairman Cruickshank began the discussion related to the payment to West Central Highlands RC&D for Woody Biomass Utilization. Clerk, Douglas Miller advised the Commissioners that in the past the payment had been expended out of the Economic Development fund. The Commissioners agreed that it should continue to be expended from Economic Development and budgeted from a different expense line in Fiscal Year 2017 for \$6,000.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent/Charity at 9:39 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent/Charity at 9:49 a.m.

Decision after Indigent/Charity

16-AS063 Request for Denial
16-TL065 Request for Denial

16-KC070 Request for County Indigent Lien/New Application
16-LC077 Request for County Indigent Lien/New Application

Chairman Cruickshank presented five RAC Grant Letters of Support for the Commissioners to review. Commissioner Willey made a motion to sign all five of the RAC Grant Letters of Support for Selway Bitterroot Frank Church Foundation, Idaho Forest Tours and Project Learning Tree, Warm Lake Homeowners, Little Ski Hill and Salmon Challis National Forest. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign all five RAC Grant Letters of Support.

Assessor, June Fullmer presented to the Commissioners about the Access Idaho Portal Administration Fee. June advised that the additional \$1.00 fee for customers would be eliminated from the current fee structure for using a credit card for payment. June presented an amended Access Idaho Portal Administration Fee Agreement. Commissioner Hasbrouck made a motion to have the Commissioners sign the amended Portal Administration Fee Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the amended Portal Administration Fee Agreement.

Assessor, June Fullmer began the Solid Waste fee discussion for airport hangers. She wanted to get the Commissioners opinion regarding assessing solid waste fees for airport hangers. She advised that in the past there have not been fees assessed. The Commissioners requested that the Assessor's Office check with the airport managers to determine if there are dumpsters provided to owners of airport hangers. The Commissioners believed that the airport hangers should be assessed residential solid waste fees.

June began the discussion related to Idaho Department of Motor Vehicles increasing the postage rate on April 1, 2016. Chairman Cruickshank made a motion to allow the Assessor's

Department to increase the postage cost to the same amount that is being increased by the Idaho Department of Motor Vehicles. The Commissioners made clear that the increase would not be more than the increase being assessed by Idaho Department of Motor Vehicles. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Lucy Chronic representing the Long Valley Preservation Society presented to the Commissioners regarding updates of the purchases that had been made by Long Valley Preservation Society. Ms. Chronic explained that the Long Valley Preservation Society had purchased the Roseberry General Store. Ms. Chronic was before the Commissioners to request an additional \$11,000 to repair the foundation at the Roseberry General Store. She explained that the Long Valley Preservation Society was applying for a grant through the Idaho Historical Society and the \$11,000 requested would be a matching amount. The Commissioners requested that the Long Valley Preservation Society seek donations from other agencies and investigate the possibility of local contractors donating their time to repair the foundation. The Commissioners informed the Long Valley Preservation Society that Valley County would consider making another contribution but would request that they seek donations before any additional donation was made. The Commissioners requested that the Long Valley Preservation Society present again to the Commissioners in June of 2016.

Treasurer, Glenna Young presented to the Commissioners regarding the Service Level Agreement for Access Idaho. Glenna provided an overview of the agreement and explained how Access Idaho was utilized by Valley County in order to take credit card payments. Glenna informed the Commissioners that in the future the Commissioners might want to consider purchasing a chip reader credit card machine for the Transfer Station. Commissioner Willey made a motion to have the Commissioners sign the Service Level Agreement for Access Idaho. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Service Level Agreement for Access Idaho.

Idaho Department of Juvenile Corrections District Liaison Supervisor, Jason Stone presented to the Commissioners the 2015 Annual Juvenile Justice Report for the Commissioners to review. A copy of the report will be appended to the Commissioner meeting minutes. Mr. Stone also presented the Valley County Court Services 2015 Annual Juvenile Justice Report for the Commissioners to review. A copy of the report will be appended to the Commissioner meeting minutes. He explained that the juvenile arrests in Valley County have continued to decline. Mr. Stone informed the Commissioners that he appreciated the work that had been conducted by the Valley County Juvenile Probation Department. Director, Skip Clapp provided an update about the current probation statistics to the Commissioners.

Human Resource Director, Ken Arment began the discussion related to the Solid Waste Supervisor job description and wage discussion. Ken provided job descriptions for several different landfill manager positions for the Commissioners to review. The Commissioners requested modifications to the existing job description for Ken to make. Ken explained to the Commissioners that because it was a new position, the wage needed to be determined. The Commissioners determined that the minimum salary would be \$30,000, the median range would be \$36,000 and the maximum would be \$42,000.

Chairman Cruickshank recessed as the Valley County Board of Commissioners and convened as the Valley County EMS Board at 11:31 a.m. Clerk, Douglas Miller provided a brief overview of the FY 2015 EMS Audit. Commissioner Willey made a motion to approve the FY 2015 EMS Audit. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2015 Emergency Medical Service Audit.

Chairman Cruickshank adjourned as the Valley County EMS Board at 11:37 a.m. and reconvened as the Valley County Board of Commissioners.

Commissioners adjourned for lunch at 11:40 a.m.

Commissioners returned from lunch at 12:55 p.m.

Chairman Cruickshank began the Public Hearing for Ordinance to amend McCall Impact Area Code, Title 3, Chapter 14-Outdoor Lighting Ordinance at 1:03. The public hearing recording began at 1:03 p.m.

City Planner, Delta James began her presentation to the Commissioners and provided her staff report to the Commissioners. She advised that there was no one who spoke in favor or opposition to the Outdoor lighting ordinance during the Planning & Zoning public hearing.

Chairman Cruickshank wanted the record to reflect that there was no one in attendance as a proponent or an opponent.

Commissioner Willey made a motion to amend the Ordinance to the McCall Impact Area Code, Title 3, Chapter 14-Outdoor Lighting Ordinance. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to amend the Ordinance to the McCall Impact Area Code, Title 3, Chapter 14-Outdoor Lighting Ordinance.

Commissioners adjourned the meeting at 1:21 p.m.

Chairman Gordon Cruickshank

Attest:

Douglas Miller, Clerk