

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
January 9, 2017**

**PRESENT: GORDON CRUICKSHANK (CHAIRMAN)
 ELTING HASBROUCK (COMMISSIONER)
 BILL WILLEY (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:05 a.m.

Ms. Josie Willey led the Pledge of Allegiance.

Honorable Judge Lamont Berecz swore in the Elected Officials for their terms of office. The first Elected Official to be sworn in was Commissioner, Gordon Cruickshank. The second Elected Official to be sworn in was Commissioner, Bill Willey. The third Elected Official to be sworn in was Sheriff, Patti Bolen.

Rick Thurston who resides at 804 North Main, Cascade, Idaho was requesting that Stonebreaker Lane be plowed 200 yards for the ice fisherman to be able to park. The Commissioners indicated that they would reach out to Idaho Transportation Department.

Chairman Cruickshank presented the Commissioner's Agenda for January 9, 2017. He advised that the Coroner, Nathan Hess needed to be moved to 9:30 a.m. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda and allow Coroner, Nathan Hess to present at 9:30 a.m. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for January 9, 2017, and allow Coroner, Nathan Hess to present at 9:30 a.m.

Senior Deputy Clerk, Christina Shaffer presented the Commissioners with Claims, Board Order Claims and Junior College Applications.

	General Fund	\$104,992.06
	Road & Bridge	\$43,739.88
	District Court	\$3,255.19
	Revaluation	\$1,337.88
	Solid Waste	\$102,951.22
	Weeds	\$1,269.86
	Waterways	\$1,253.55
	McCall Donnelly Snowmobile	\$4,198.33
	Cascade Snowmobile	\$315.01
	Smith's Ferry Snowmobile	\$31.24
Board Order	Court Facilities Fund	\$915.50
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	Total:	\$264,259.72

Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claim and Junior College Application as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claim and Junior College Applications for Ms. Christine Roberts and Ms. Victoria Moss.

Clerk, Douglas Miller informed the Commissioners about the upcoming audit that would be conducted by Zwygart and Associates. He presented on the progress that had been made in the Courts to transition to the Odyssey Software. He provided an update regarding repairs and maintenance that had been conducted on county buildings.

Sheriff, Patti Bolen reported on the Sheriff's Office. She presented Jason Speer as the new Lieutenant of the Valley County Sheriff's Office and provided an overview of his responsibilities. Sherriff Bolen reported that the Sherriff's Deputies purchased new badges to wear in observance of the centennial for Valley County. She advised that there had been a few slide offs and reported that the deputies had been reporting road conditions to the Road Department.

Treasurer, Glenna Young advised that the December tax collection had been closed and turned over to the Clerk's Office. She reported that 58% of the taxes had been collected. She explained that the Treasurer's Office was preparing four hundred twenty seven pre-notice letters to those individuals who had not paid their 2013 taxes. She provided an explanation of the process for the properties that were sold by Valley County at the Tax Deed Sale and explained the responsibility of the Commissioners. Glenna reported that there was a letter that the Commissioners needed to sign for excess proceeds. Commissioner Willey made a motion to authorize the Chairman to sign the letters for the Treasurer for the excess proceeds. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to authorize the Chairman to sign the letters for the Treasurer.

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Coroner, Nathan Hess provided an update to the Commissioners. Nathan reported that he was looking for an area to have a morgue and an office. Coroner, Nathan Hess informed the Commissioners that he has found a location for another morgue in Boise, Idaho. Chairman Cruickshank explained that per Prosecuting Attorney, Carol Brockmann, the Valley County Coroner needs to utilize the morgue that had already been established at Heikkila Funeral Home or locate another morgue in Valley County. Commissioner Hasbrouck asked about the Search and Rescue Building. Sheriff, Patti Bolen advised that the building would need to be a secured building. Mr. Hess indicated that he would research alternative buildings.

Anne Guarino with the Building Department reported that there have been a few building inspections in January. She reported that the office would be attending training to obtain continued education credits. She explained that Ms. Annette Derrick would be going to Salt Lake, Utah or Portland, Oregon for training and provided an overview of the training agenda. She reported that she did receive one building permit last week. She explained that process of residential building reviews. Commissioner Hasbrouck asked how many commercial reviews had been conducted. Anne reported that there had been one or two reviews conducted.

IT Director, David Crawford informed the Commissioners about the equipment that he had received a quote on for the Valley County mailing equipment through Pitney Bowes. David informed the Commissioners about the array server that he would be purchasing. He also reported that he had hired a part-time scanner, Ms. Tamara Spargur. He advised that there had been twenty-five applications for the GIS Analyst position and he would begin the interviews in the near future.

Planning & Zoning Administrator, Cynda Herrick provided an update regarding the proposed renewed lighting ordinance that was discussed by the Valley County Planning & Zoning Commission. It was requested that the matter be placed on the Commissioner's Agenda for February 13, 2017, for a public hearing at 1:00 p.m. Commissioner Willey asked about enforcement. Cynda explained the intent of the proposed lighting ordinance.

Recreation Director, Larry Laxson reported that he had met with grant writer with the Idaho Department of Parks and Recreation. He advised that the grants had been received for Wellington and Clear Creek Parking lot. He reported that we had received \$7,500 from Adams County to assist with the cost of plowing the snow mobile parking lot in Adams County. He advised that Ms. Carol Lundgren would be meeting with the Idaho County Commissioners to request funding to groom. He provided an overview of equipment problems with the snow groomers but reported that the repairs were being conducted. Larry presented on a navigational device that has the snow grooming trails maps and he asked about purchasing the equipment. The Commissioners advised that Larry would need to work with the IT Department on any purchases. Larry reported that on Saturday January 14, 2017 the Cougar Mountain Fun Run would take place. He advised that there had been issues on the trails because of new groomers but the snow groomers are doing what they can to fix the issues. He reported that all of the trails had been groomed and the current weather will help to maintain the trails.

Chairman Cruickshank advised that the Commissioners would be going into a closed session for Indigent and Charity at 10:26 a.m.

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Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at 10:32 a.m.

Decision after Indigent and Charity:

17-CB067	Determination of Denial for County Assistance
17-RL063	Request for Release of Lien
17-KW090	Request for Release of Lien
17-EE070	Request for Release of Lien

Chairman Cruickshank presented the Commissioner Meeting Minutes from December 27th 2016. Commissioner Willey made a motion to approve the Commissioner Meeting Minutes from December 27, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from December 27th, 2016.

Planning & Zoning Administrator, Cynda Herrick presented on the need to appoint Planning & Zoning Commissioners for the upcoming years. She would like the Commissioners to reappoint Mr. Bryan Cooley and Mr. Ed Allen for three year terms as Planning & Zoning Commissioners. She reported to the Commissioners that both individuals would like to stay on the board. Commissioner Willey made a motion to appoint Mr. Bryan Cooley and Mr. Ed Allen to the Valley County Planning Zoning Commission for a period of three years until the end of January 2020. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to appoint Mr. Bryan Cooley and Mr. Ed Allen to the Valley County Planning Zoning Commission.

Chairman Cruickshank began the discussion related to the Emergency Service Coordinator Professional Services Agreement. Captain, John Coombs presented the Emergency Service Coordinator Professional Services Agreement for the Commissioners to review. The Commissioners reviewed the professional services agreement and suggested modifications be made. The Commissioners would like the Prosecuting Attorney, Carol Brockmann to review the proposed changes and additions. The Commissioners have placed the matter on the Commissioner's Agenda for approval on January 17, 2017.

IT Administrator, David Crawford presented the contract with Pitney Bowes for updated mailing equipment. Commissioner Hasbrouck made a motion to authorize the Chairman to sign the Pitney Bowes Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to authorize the Chairman to sign the Pitney Bowes Agreement for mailing equipment.

Director of the Valley County Economic Development Council, Andrew Mentzer presented to the Commissioners on the 2017 First Quarter Report. A copy of the report will be appended to the Commissioner meeting minutes. Mr. Mentzer reported on two grant applications that have been completed for \$25,000 and \$10,000. He presented on other projects that the Valley County Economic Development Council had been working on. He discussed the new

apprenticeship program that Idaho Department of Labor would be offering. Mr. Mentzer presented on a proposed junior achievement program that might be implemented in local schools. He advised that all schools in Valley County and Meadows Valley would be eligible. He also discussed marketing and public relations plan that have been developed. He explained that the council had been discussing the possibility of changing the name of the council to the West Central Mountains Economic Development Council.

Commissioners recessed for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:03 p.m.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 74-206 (b) Personnel and I.C. 74-206 (f) Litigation. Commissioner Willey seconded the motion. All Commissioners voted "aye". Commissioners went into the Executive Session per I.C. 74-206 (b) Personnel and I.C. 74-206 and I.C. 74-206 (f) Litigation at 1:04 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per I.C. 74-206 (b) Personnel and I.C. 74-206 (f) Litigation at 2:03 p.m. No decision was made after Executive Session.

Chairman Cruickshank contacted Ms. Laura Johnson regarding a solid waste assessment on an empty lot. Ms. Laura Johnson reported to the Commissioners that the property does have a structure on the property. She advised that there was a storage shed on the property. She asked how the fee was assessed. Chairman Cruickshank explained how properties with structures were assessed a solid waste fee. Ms. Johnson had concerns on how the solid waste fee was assessed. She did not believe that the decision was equitable.


Mr. Art Troutner with Valley Soil and Water Conservation District presented to the Commissioners regarding the Boulder Meadows Trailhead and the lack of a vaulted restroom facility. He advised that the Valley Soil and Water Conservation District provided two toilets at the location and paid for the cost for the past few years. Mr. Troutner was requesting that Valley County apply for a grant for a proposed vaulted restroom. Mr. John Lillehaug advised that there would need to be an MOU in place if Valley County wanted to move forward with the proposal. Chairman Cruickshank advised that the proposal had been presented to Valley County before but the concern has always been who would pay for the annual maintenance. The Commissioners did not believe that the responsibility should be paid by tax payers. Chairman Cruickshank wanted to know what organization would help Valley County if future trailheads wanted vaulted toilets. The Commissioners have asked Idaho Department of Lands if it would be possible to place a pay tube but Idaho Department of Lands had indicated in the past that they could but would require the county to provide them with a percentage of the proceeds. Chairman Cruickshank asked if matching dollars were available. Mr. Lillehaug explained that they are attempting to secure matching funds. Commissioner Willey made a motion to commit to the Boulder Meadows Trailhead Vault Restroom season maintenance up to \$1,500 for 2017. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to commit to the Boulder Meadows Trailhead Vault Restroom season maintenance up to \$1,500 for 2017.

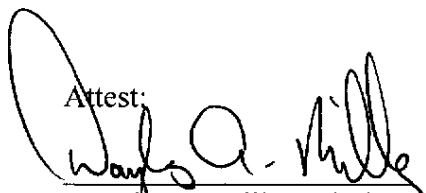
Planning & Zoning Administrator, Cynda Herrick presented the Clear Creek Parking Lot purchase and sales agreement for approval. Commissioner Hasbrouck made a motion to approve the purchase and sales agreement for the Clear Creek Trailhead and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the purchase and sales agreement for the Clear Creek Trailhead and authorize the Chairman to sign.

Susan Jenkins with the Payette National Forest presented on the grants that would be applied for through Idaho Department of Parks and Recreation by the Payette National Forest Service. She gave a detailed account of the reasons for the grant applications. Commissioner Hasbrouck made a motion to approve the letters of support for the grant applications by the Payette National Forest Service. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the letters of support for the grant applications by the Payette National Forest to the Idaho Department of Park and Recreation.

Chairman Cruickshank began the discussion related to the Juvenile Detention Center. It was advised that since Director, Skip Clapp, Honorable Judge Lamont Berecz and Prosecuting Attorney, Carol Brockmann were unable to attend the matter would be postponed until January 17, 2017.

Commissioners adjourned the meeting at 3:20 p.m.


Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, January 9, 2017

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Oath of Office-Commissioner, Gordon Cruickshank, Commissioner, Bill Willey, Prosecuting Attorney, Carol Brockmann, Sheriff, Patti Bolen
- 9:15 Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Christina Shaffer
- 9:20 **Elected Official Reports/Discussion**
Assessor – June Fullmer
Clerk – Doug Miller
Prosecutor- Carol Brockmann
Sheriff – Patti Bolen
Treasurer – Glenna Young

Department Head Reports - 5 Minutes each

Coroner-Nathan Hess
Solid Waste- Cindy Forgy
WICAP
Building Department – Anne Guarino
Court Services – Skip Clapp
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Ken Arment
Information Technology – David Crawford
Planning and Zoning-Cynda Herrick
Discussion regarding Lighting Ordinance
Parks and Recreation- Larry Laxson

- 10:30 Valley County Economic Development Council-Andrew Mentzer

- 11:00 Commissioner Discussion (Correspondence)
Meeting Minutes of December 27, 2016
Pitney Bowes Lease Agreement
Appointments of Bryan Cooley & Ed Allen to Planning & Zoning Commission
Emergency Service Coordinator Professional Services Agreement Discussion
- 11:30 Indigent and Charity
- 12:00 Recess for Lunch
- 1:00 Executive Session per I.C. 74-206 (b) Personnel
- 1:15 Executive Session per I.C. 74-206 (f) Litigation
- 2:00 Laura Johnson- Solid Waste Assessment on Empty Lot
- 2:30 Boulder Meadows Trailhead Vaulted Toilet Grant- Valley Soil and Water Conservation
- 2:45 Clear Creek Parking Lot- Purchase and Sales Agreement Approval- Cynda Herrick
- 3:00 Letters of Support for IDPR Grants- Susan Jenkins
- 3:15 Juvenile Detention Center Discussion

COMMISSIONER'S FUTURE MEETING DATE
Tuesday January 17, 2017



2017 Q1 Report to Governments and Stakeholders

Introduction:

Idaho's West Central Mountains are at a critical strategic intersection. With the Great Recession over but residual economic instability remaining throughout many sectors and communities in the United States, it is important for Valley County and the Meadows Valley to be thinking about long term strategies for economic solvency. Historically there are roughly two recessions every decade in the United States, so we are likely due for another correction sometime soon. This reality of our world is not something to fear--but rather an opportunity to evaluate whether we are in a good place and able to weather the storm, be it large or small.

Some interesting data:

- *6% unemployment in Valley County (3.8% statewide)*
- *These are folks who have housing*
- *270 unfilled positions listed at the Dept. of Labor*
- *What this means: skills gap + seasonal labor disincentives*

While imperative to our local economy, there are other opportunities for the West Central Mountains than tourism, second home ownership and growth sensitive/reliant natural resource industries. Dynamic industries have sprung up in recent years that have demonstrated the value of providing resources for entrepreneurship and innovation on Main Street. We hope to help with this effort by giving businesses the resources needed to prosper and position themselves for success. This, in part, is how we win the housing battle, this is how we keep young families engaged and this is how we avoid becoming overly reliant on the Treasure Valley. With this as our central thesis, here is what we have been working on and where we think it can go.

Education: Free online learning opportunities abound that could bolster innovation and help businesses find new ways to grow through technology and efficient new systems. Imagine if every business owner in the region took a 5 class sequence in finance or cyber security from Stanford University... for free. What if every high school junior did? How might this better inform what they do on a day to day basis? Would this bring about the next great idea or company out of Valley County? This exact opportunity is available through Coursera--an online education platform that plugs students into classes remotely and allows them to take single or sequenced classes from the top universities in the world. In the interest of vetting this platform further, I am personally taking a Java programming course from Duke University to demonstrate Coursera's value. Additional online learning opportunities are available through the Library's Lili platform that allow patrons to learn Microsoft Office or QuickBooks. For those looking to segue into a college environment, Ed2Go through the College of Southern Idaho is a great resource to learn critical front end skills in business, healthcare and other sectors. ALL of these platforms can be proctored at local libraries or from home. Discussions are underway to build some infrastructure to make this pipeline a reality (see "Grants" below).