

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
January 23, 2017**

**PRESENT: GORDON CRUICKSHANK (CHAIRMAN)
 ELTING HASBROUCK (COMMISSIONER)
 BILL WILLEY (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for January 23, 2017. Commissioner Hasbrouck advised that under Treasurer, Glenna Young's presentation there needed to be a change in tax cancellation to reflect Tax Cancellation 17-01. Clerk, Douglas Miller advised that the Emergency Service Manager Professional Services Agreement needed to be added. Commissioner Willey made a motion to approve the agenda as amended for January 23, 2017. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for January 23, 2017 with the correction to the Tax Cancellation number and the addition of the Emergency Services Manager Professional Services Agreement.

Senior Deputy Clerk, Christina Shaffer presented the Commissioners with Claims, Board Order Claims.

General Fund	\$64,932.68
Road & Bridge	\$42,981.11
District Court	\$3,995.13
Airport	\$14,125

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	Indigent & Charity	\$11,566.90
	Fair Grounds & Buildings	\$15,925
	Health District	\$45,161
	Solid Waste	\$82,520.55
	Revaluation	\$970.03
	Tort	\$57.00
	Weeds	\$1,269.86
	McCall Donnelly Snowmobile	\$2,538.21
	Cascade Snowmobile	\$803.05
	Smith's Ferry Snowmobile	\$310.62
	Waterways	\$75
Board Order	Clerk's Trust	\$1,754.15
	<hr/>	
	Total:	\$287,715.43

Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claim as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims as presented.

Assessor, June Fullmer reported that the office was currently advertising for a Plat Clerk position that was open. She reported that reappraisals had been conducted for the Lake Front Property. She advised that Sue Probst would be returning as a Part Time employee in February 2017. Commissioner Hasbrouck wanted to know where the revenue that was received when individuals purchase snowmobile stickers and they do not designate what location should receive the funds. Recreation Director, Larry Laxson reported that the revenue goes into fund 43.

Clerk, Douglas Miller informed the Commissioners about the outside audit that was conducted from January 17th through January 20th. He advised that Mr. Jared Zywgart would be presenting to the Commissioners the end of February his final report. He also provided the Commissioners with an update of the Courts and the Building & Grounds assignments.

Sheriff, Patti Bolen reported on repairs that needed to be made inside the jail. She indicated that she had met with the Clerk to determine priorities. She also reported on some damage that occurred because of the snowfall on the Sheriff building. It was indicated that the Buildings & Grounds Crew were aware and monitoring the issue.

Treasurer, Glenna Young reported to the commissioners that Senior Deputy Treasurer Clerk, Tammie Richardson had resigned and her last day would be February 3, 2017. Glenna presented Tax Cancellation 17-01 for the Commissioners to review and consider approval. She provided the reasoning for the request. Commissioner Willey made a motion to approve Tax Cancellation 17-01. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Tax Cancellation 17-01.

Solid Waste Supervisor, Cindy Forgy informed the Commissioners that there was a power outage at the Solid Waste Transfer Site on January 11, 2017. She wanted to know if they could use the generator from the Weed Department in the future if there was another power outage. The Commissioners requested that she discuss with the Weed Supervisor. She discussed that she would be handling the billing for Lake Shore Disposal. She requested that she be able to work at the shop in Lake Fork. The Commissioners advised that she could potentially utilize the office on a temporary basis. Cindy reported on the recycling program and the cost of transportation of the recycled product and the revenue that could potentially be collected. The Commissioners asked to review the Solid Waste Contract to determine the procedure. Commissioner Hasbrouck asked what the cost per load was to transport waste to Adams County. Cindy reported that the haul cost was \$23 per ton. Treasurer, Glenna Young reported on the billing transition that would be taking place for the Transfer Site.

Lake Shore Disposal Manager, Josh Brown provided a brief overview of the recycling program. He reported that he had been in contact with Western Recycle to discuss existing costs and will make the best decisions for Valley County. Josh reported that Lake Shore Disposal was responsible per the contract for recycling in Valley County. Chairman Cruickshank asked that he work with Solid Waste Manager, Cindy Forgy. He also reported that the City of McCall has requested that Lake Shore Disposal discuss curbside recycling within the city limits of McCall. He advised the matter would be discussed at the next City of McCall Council meeting on Thursday January 26, 2017. He also wanted to communicate with Valley County that there had been some management changes at Lake Shore Disposal. He would be transitioning to a position in Portland, Oregon and Mr. Brian Hoffman would be taking over his position in Valley County. He explained that they want to continue their working relationship with Valley County during the transition period. Chairman Cruickshank appreciated the work that had been done by Mr. Brown and was glad to hear that the curbside recycling would be discussed with the City of McCall. Commissioner Hasbrouck asked what Josh would happen to the Lake Fork Recycling Shop if curbside recycling was implemented. Mr. Brown reported that would be determined if the City of McCall does in fact go to curbside recycling. He advised that there might be adjustments that are made with the Lake Fork Site. Commissioner Hasbrouck advised that the City of Cascade might consider a specific recycling program and was working with Midas Gold. He explained that they were looking at having a person there during operation hours. Mr. Brown explained co-mingle recycling and the benefits of separated recycling. Chairman Cruickshank suggested that there might be a business in Boise for separated recycling. Commissioner Hasbrouck requested that Mr. Brown look at what the agreed upon tonnage rate for transport to Adams County was to be. The Commissioners advised that they have not received any documentation regarding the calculation of the cost. Mr. Brown explained that he would present at a later date to the Commissioners regarding the calculated cost.

Court Services Director, Skip Clapp informed the Commissioners that Prosecuting Attorney, Carol Brockmann had prepared the letter to notify the counties who utilize the juvenile Detention Center about the pending closure. He reported that he had contact with Ada County Juvenile Detention Center Supervisor, Terry Shaffer to begin discussion regarding a contract to house juveniles at the facility in Ada County. Skip informed the Commissioners that there were matters regarding the building that needed to be addressed with the closing of the Juvenile Detention Center. He requested that Ms. Sue Marchese be allowed to work part time through the end of the year. Chairman Cruickshank requested that Skip submit a written outline of

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items that need to be addressed to be reviewed. Skip reported on how the Odyssey Software transition would impact the Probation Department. He advised that the training would take place in March of 2017. He provided an overview of how new program would impact the office. He reported on additional training that would be attended by the Misdemeanor Probation Department. Commissioner Willey asked about the ability for full time juvenile detentions employees' ability to apply for openings within Valley County and they should be aware of any openings that were available. Human Resource Director, Ken Arment provided a brief overview of the steps that would be taken.

University of Idaho Educator, Melissa Hamilton reported on matters involving the University of Idaho Extension Office. She reported that the extension office would be receiving two interns for the summer of 2017 because of a grant she applied for. She reported that she applied to present at three national conferences and was accepted to present on local Valley County initiatives. She informed the Commissioners that she would be presenting in Washington D.C. on the America's Best Communities contest and the role the Extension office has played to support this project. She reported on the blending learning program that she would be presenting on at another conference in Florida. She explained the funding for the conferences. She also discussed a grant that she wrote related to ripple mapping and what ripple mapping does for a community. She believed that the project would be done in August of 2017. She reported on a statewide strategic planning listening session to develop a five year plan for the UI Extension system. She facilitated these sessions in Twin Falls and Boise. She advised that she will be sending out invitations for stakeholders in Valley County to participate in a local listening sessions to help inform this statewide strategic plan. The date will be announced in the paper, through the UI Extension Facebook page, and email distribution list. She advised that due to the conferences this spring she would not be able to attend the next two regularly scheduled Commissioner Meetings.

Human Resource Director, Ken Arment reported what he had been doing with the closure of the Juvenile Detention Center and his work with the Job Service Office in McCall, Idaho. He explained that he would also be discussing with ICRMP. He reported on the progress of the ICRMP discount program to meet the qualifications of the program. He reported on the upcoming Centennial events.

IT Director, David Crawford reported on the backup storage array that was configured. He explained the work that was conducted over the weekend related to the storage array and advised that the project had been completed. David reported on the GIS Analysis position and advised that there would be three candidates interviewed. He informed the Commissioners about the possibility of improving the communication system at the jail with a computer based system.

Planning & Zoning Administrator, Cynda Herrick reported on the conference call with FEMA concerning the certification of the Cascade Dam as a flood control. She believed that there should be discussion on a future agenda to discuss in further detail. The matter would be placed on the January 30, 2017, agenda at 9:15 a.m. Cynda discussed the purchase closing of the Clear Creek Parking Lot on February 14, 2017 and the need to have a Commissioner present during the closing. Chairman Cruickshank advised that he would be able to present. Cynda advised

that the flood plain coordinator would like to meet with Emergency Service Manager. She reported that on April 19, 2017, the ABC Grant would be awarded.

Recreation Director, Larry Laxson informed the Commissioners about the meetings that he attended over the last two weeks. He reported that there are radio issues in the snow groomers and he is having the radios repaired. He advised that the snow grooming program was going well.

Road & Bridger Supervisor, Jeff McFadden informed the Commissioners that there would be some logging off of Barker Lane and Horse Thief conducted by DF Development. Chairman Cruickshank that there should be maintenance agreement entered with Valley County for snow removal. He advised that there should also be signage related to the logging operation. He advised that he had a meeting with Payette Lake Sewer last week related to the ditch pipeline that was on the Valley County Right of Way. Jeff reported that he allowed Granite Excavation to store some snow on county property because of the new apartment complex that was being built in Donnelly. Jeff reported on the meetings that were conducted with Federal Lands regarding the Warren Wagon Road Project. Jeff reported on the application process to widen the project. He reported on equipment repairs that had been at the Road Department and the cost of the repairs. He advised that the road grader needed repaired and provided an estimated cost. He did not know when the grader would be back in service. Commissioner Hasbrouck asked about the Mill Street Grant Application. Jeff advised that the county should find out about the award in May of 2017 but he reported that the Valley County was still plowing Mill Street. Jeff advised that Valley County would push back the snow on Stonebraker Lane. Commissioner Willey thanked the Road Department for the snow removal that had been conducted on county roads and some positive comments he had received from members of the community.

Chairman Cruickshank advised that the Commissioners would be going into a closed session for Indigent and Charity at 11:05 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at 11:13 a.m.

Decision after Indigent and Charity:

17-TW087	Hearing cancelled
17-NH089	Request for Approval for County Assistance

Chairman Cruickshank presented the Commissioner Meeting Minutes from January 17, 2017. Commissioner Willey made a motion to approve the Commissioner Meeting Minutes from January 17, 2017. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from January 17, 2017.

Clerk, Douglas Miller informed the Commissioners that 2017 IRS Mileage Rate went down from .54 to .535 per mile. The Commissioners advised that the new rate for Valley County mileage reimbursement would be .535 per mile.

Chairman Cruickshank presented the written notice to Boise County, Adams County, Gem County, Washington County, regarding the closure of the Valley County Juvenile Detention Center. Commissioner Hasbrouck made a motion to have the Chairman sign the letters notified the counties about the closure of the Valley County Juvenile Detention Center. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to sign the letters to Boise County, Adams County, Gem County and Washington County regarding the closure of the Valley County Juvenile Detention Center.

Commissioner Hasbrouck presented on the support letters he would like the Commissioners to sign related to legislation that was being proposed by the Central District Health regarding future funding of Districts in the State of Idaho. Commissioner Hasbrouck provided an explanation to the Commissioners about the existing funding and why there was being a request to change. Chairman Cruickshank wanted to know if the existing process had been followed and what the opinions of the other Districts were. Chairman Cruickshank wanted to know if the other trustees had been informed. Chairman Cruickshank did not know if Legislation was the appropriate avenue. Commissioner Hasbrouck made a motion to have the Commissioners sign a support letter for Central District Health related to legislation that was being proposed to change the county contributions and state appropriation. Commissioner Willey seconded the motion. No further discussion, Commissioner Willey and Commissioner Hasbrouck voted in favor of signing the support letter. Chairman Cruickshank opposed. Motion passed with a 2-1 vote in favor to have the Commissioner sign the letter of support for the Central District Health related to legislation that was being proposed to change the county contributions and state appropriation.

Valley Soil and Water Conservation Manger, Durena Farr presented on the Boulder Meadows Trailhead Grant Application to Idaho Parks and Recreation Department. She presented the letters of support that have been obtained. It was explained that Valley County would be sponsor of the grant. There would be \$3,300 of In Kind match required by Valley County for the site preparation and a \$1,500 cash contribution that would be needed for annual maintenance. Commissioner Willey made a motion that authorizes the Chairman sign the Commitment letter and the Grant Application through IDPR for the Boulder Meadows Vault Toilet Grant. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to authorize the Chairman to sign the commitment letter and the Grant Application through Idaho Department Parks and Recreation for the Boulder Meadows Vault Toilet Grant.

Chairman Cruickshank presented the Financing Approval notice from the Springs II Apartments which requires the Commissioner to consent to the lender to borrow in the original principal amount of approximately \$1,350,000.000. It was reported that Valley County Prosecuting Attorney, Carol Brockman had not reviewed the proposed document. Carol suggested modifications to the consent that should be made. Carol advised that she would respond to Ms. Kathryn Almberg and requested that the matter be placed on the agenda for January 30, 2017.

Valley County Prosecuting Attorney, Carol Brockmann presented the Emergency Service Coordinator Professional Service Agreement and the modifications that had been made. She

advised that she would present to Juan Bonilla and requested that the matter be on the agenda for January 30, 2017 for final approval.

Chairman Cruickshank advised that the 1:00 p.m. matter had been cancelled because Ms. Danielle Swinford indicated that she was unable to attend in person or via the phone.

Commissioners adjourned the meeting at 12:31 p.m.



Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk

Change in County Contributions and State Appropriation from Fiscal Year 2013 to 2017 & Change in Population from Calendar Year 2011 to 2015

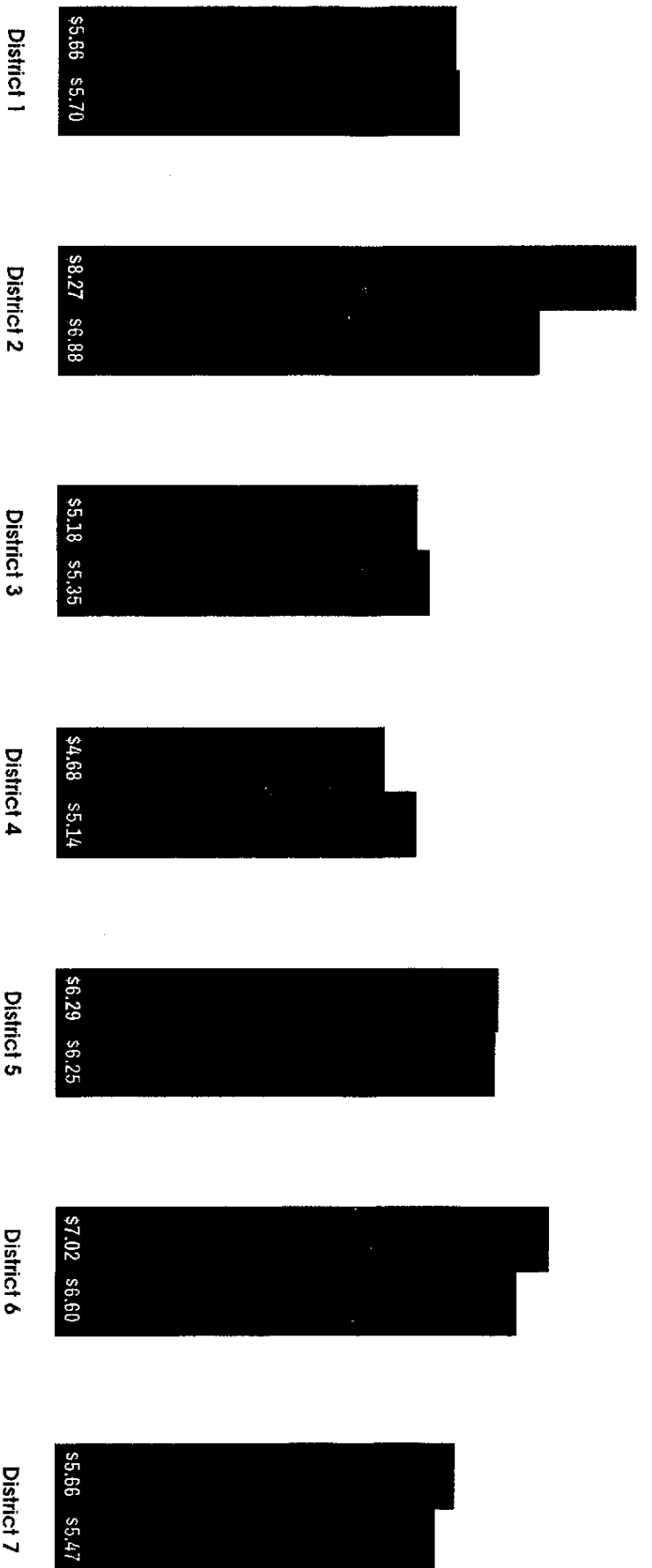
Idaho's Local Public Health Districts

	District 1	District 2	District 3	District 4	District 5	District 6	District 7
Change in County Contributions	\$112,389	\$88,929	\$140,947	\$248,787	\$118,237	\$105,157	\$106,961
Change in State General Fund Dollars	\$171,000	\$188,100	\$132,900	\$235,400	\$138,600	\$158,900	\$128,500
Change in Population	10,483	1,173	16,142	33,334	5,746	-1,022	4,940
	10.38% 15.80% 4.89%	12.56% 26.99% 1.10%	12.55% 10.60% 6.30%	12.55% 12.03% 7.51%	11.46% 13.08% 3.08%	10.11% 15.47% -0.60%	10.90% 12.14% 2.39%

*Population source: U.S. Census Bureau, Population Division, release date March 2016. CY 2011-2015 is the most current available data.

Fiscal Year 2017 State Appropriation Per Capita

Idaho's Local Public Health Districts



ACE
Blue
Grey
6.11 5.91

■ FY 2017 State Appropriation — Actual

■ FY 2017 State Appropriation — With Proposed Statute

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, January 23, 2017

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 Call to Order – Pledge of Allegiance – Approve Agenda

9:05 Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Christina Shaffer

9:15 **Elected Official Reports/Discussion**

Assessor – June Fullmer

Clerk – Doug Miller

Prosecutor- Carol Brockmann

Sheriff – Patti Bolen

Treasurer – Glenna Young

Tax Cancellation # ~~16-5~~ 17-21

Department Head Reports - 5 Minutes each

Solid Waste- Cindy Forgy

Lake Shore Disposal-Josh Brown

WICAP

Building Department – Anne Guarino

Court Services – Skip Clapp

Extension Office- Melissa Hamilton

Human Resources/Risk Management – Ken Arment

Information Technology – David Crawford

Planning and Zoning-Cynda Herrick

Parks and Recreation- Larry Laxson

Road & Bridge- Jeff McFadden

10:30 Indigent and Charity

- 11:00 Commissioner Discussion (Correspondence)
 - Meeting Minutes of January 17, 2017
 - 2017 IRS Mileage Rate Approval
 - Written Notice to Boise County, Adams County, Gem County, Washington County
 - Regarding Juvenile Detention Center Closure and Discontinue of Contracts
 - Central District Health Letter of Support
 - Financing Approval for Springs II Apartments
 - ESM Contract*
- 11:30 Valley Soil and Water Conservation- Boulder Meadows Trailhead Grant Application
- 12:00 Recess for Lunch
- 1:00 Value Cancellations No. 40- 2015, No. 28- 2014, No. 13- 2013- Danielle Swinford

COMMISSIONER'S FUTURE MEETING DATE
Monday, January 30, 2017