

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 17, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:01 a.m.

Mr. John Miller Jr. led the pledge of allegiance.

Chairman Cruickshank advised the Commissioners that the Valley County Planning & Zoning Administrator, Cynda Herrick wanted to make a presentation in the afternoon related to planning and zoning issues. Commissioner Hasbrouck notified the Commissioners that he would like to have a discussion related to the Cabarton Raft take out. Commissioner Hasbrouck made a motion to approve the agenda as amended. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioners agenda as amended for March 17, 2014.

Commissioner Willey made a motion to go into Executive Session per I.C. 67-2345 (1)(b)-Personnel Issue. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per I.C. 67-2345(1)(b) at 9:04 a.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 9:29 a.m.

Commissioner Willey made a motion that Chief Deputy Clerk, Trudy Eiguren turn the one part-time employees data over to Public Retirement System of Idaho and allow PERSI to provide Valley County with an overview of how to handle the retirement issue. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have Chief Deputy Clerk, Trudy Eiguren turn the one part-time employees data over to the Public

Retirement System of Idaho for PERSI to provide Valley County with and overview of how to handle the retirement issue for this employee.

Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from March 10, 2014. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from March 10, 2014.

Valley County Assessor, June Fullmer presented on a market value cancellation. Deputy Appraiser, Sue Leeper submitted the market value cancellation for the Commissioners to review. June stated Mr. Allen submitted a signed and notarized 5 year lease between Bill and Harold Davis and himself. Valley County Treasurer, Glenna Young wanted to advise that the levy has already been set and would be canceling taxes on the property. Sue Leeper advised that there is a house and garage on the land. Chairman Cruickshank asked what year would the taxes be canceled for? Sue advised just for 2013 taxes. Commissioner Hasbrouck made a motion to authorize market cancellation #11 for Mr. Peter B. Allen. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to authorize market cancellation #11 for Mr. Peter B. Allen.

Chairman Cruickshank presented the Squaw Creek Soil Conservation support letter. Commissioner Willey made a motion to have the Chairman sign the Squaw Creek Soil Conservation letter of intent. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the Squaw Creek Soil Conservation letter of intent.

Chairman Cruickshank discussed the Idaho Department of Lands Cottage Site Auction. Chairman Cruickshank read the letter from the Idaho Department of Lands which was notifying the Commissioners about the Cottage Site Auction. Chairman Cruickshank advised that he will respond to Mr. Roger Titmus that the Commissioners are ok with the Auction but the Commissioners would like to see land exchanges allowed in the future. Commissioner Hasbrouck made a motion to have the Chairman write a letter to IDOL to inform them that the Commissioners do not have an objection to the auction and the Commissioners would like to be notified of any land exchanges in the future. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman write a letter to Idaho Department of Lands to inform them that the Commissioners do not have an objection the auction and the Commissioners would like to be notified of any land exchanges in the future.

Chairman Cruickshank informed the Commissioners that Valley County received the 2010 State Homeland Security Grant closeout. There was no action that needed to be taken.

Commissioner Hasbrouck presented on the Cabarton Raft takeout and wanted to know if he could get an estimated cost to purchase land for a permanent raft takeout for the Cabarton run. He advised that there is not a permanent place for a raft takeout at this time. Chairman Cruickshank did not have an issue with pursuing a land purchase and requested that Commissioner Hasbrouck present back to the Commissioners. It was advised that the landowner approached Commissioner Hasbrouck to find out if the County was interested in purchasing and developing this area for a raft takeout. There currently is a put-in for rafts but not a take out. Commissioner Willey and Chairman Cruickshank do not oppose Commissioner Hasbrouck pursuing discussion with landowner.

Valley County Court Services Director, Skip Clapp informed the Commissioners that since the McCall Department of Motor Vehicle has left the building, the McCall Annex does not have a cash drawer and has requested that he be allowed to have a cash drawer at the McCall Annex in order to take payments for individual's fines and other probation cost. Valley County Chief Deputy Clerk, Trudy Eiguren advised that the Auditor's office would like the Court Services office to prepare a turnover sheet to provide to the Auditor's office when bringing payments. Trudy presented that a cash register should be purchased. Commissioner Cruickshank made a motion to authorize that a resolution be prepared for the Valley County Court Services to have a cash drawer and purchase a cash register to accept payments and the McCall Annex. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to authorize the Clerk's office to prepare a resolution in order for Valley County Court Services to have a cash drawer and to purchase a cash register to accept payments at the McCall Annex.

Valley County Clerk, Douglas Miller and Chief Deputy Clerk, Trudy Eiguren presented a Fiscal Year 2015 Budget Timeline for the Commissioners to review. It was suggested that the Clerk's office provide the Fiscal Year 2015 Budget Timeline for the Elected Officials and Department Heads to review. The first Fiscal Year 2015 Budget Workshop will be scheduled for April 29th, 30th and May 1st 2014.

Mr. Ronn Julian, Mr. Richard Moses and Mr. Jeff Root were in attendance to discuss snowmobile access from Warm Lake to Landmark. Mr. Root gave a brief update of the status of the Midas Gold project. He advised that Midas Gold is still an exploration company and is working on engineering studies to see if a future mine would work. After that Midas Gold would be coming out with a plan of operations in late 2014 and he reported that this would kick off with a formal Forest Service National Environmental Policy Act Directives process. He further reported that Midas Gold would have between three and five years before they could go forward with construction of the mine. Mr. Root stated that regarding snowmobile access, Midas Gold has been looking at several road alternatives. He stated that they have identified some additional roads. He indicated that Midas Gold is looking at several options for the study and preserving public access is one of the issues. Mr. Root indicated that it is in the best interest of Midas Gold to preserve public access for snowmobilers and other recreationalist. He reported that the only reason to prevent access would be for public safety. He hoped that there will be some ability to identify other snowmobile routes.

Chairman Cruickshank asked what other roads would be proposed to be used for snowmobiling in Warm Lake and the Landmark area and what gets the snowmobilers into that region?

Mr. Ronn Julian believed that the snowmobilers could drive into Landmark. He mentioned that Cabin Trout is currently the route of the power line and this route might have the ability to be groomed. Chairman Cruickshank asked if there is anything south of the current Landmark road? Mr. Julian believed that terrain prevents a snowmobiler from going south. Commissioner Hasbrouck asked if snowmobilers would have to give up snowmobiling near Midas Gold? Mr. Julian stated that a conclusion has not been determined yet.

Chairman Cruickshank asked what type of maintenance would Midas Gold be willing to do on the road? Would they sand it or patrol it all day long? Chairman Cruickshank had a concern with people taking trailers up in that area and expressed that the road was treacherous for

vehicles with trailers during winter conditions. Chairman Cruickshank asked what were the plans for the winter maintenance? Mr. Root advised that there will be truck traffic all year long and Midas Gold would have to maintain the road for those vehicles. Chairman Cruickshank asked what happens when Valley County starts the Spring Breakup limits? Chairman Cruickshank asked if there are other options? He asked if parking at landmark or options of leaving the snow floor on the road had been considered? Mr. Root and Mr. Julian stated not to their knowledge. Commissioner Hasbrouck asked if you start to use the summit into Deadwood would they have to plow the South Fork Road? It was reported that the Yellowpine community has indicated that they do not want to be in competition with the mining trucks.

Commissioner Hasbrouck suggested that South Fork Road be used for winter access. Mr. Julian advised that there is no real clear cut choice and each will have their own development costs and there needs to be a full display of what those costs would be.

Valley County Recreation Director, Larry Laxson advised that Deadwood is the one area that Valley County has been promoting and would need at least 12 feet in order for a snow groomer to be able to groom. Larry would like the Snowmobile Advisory Group and Midas Gold to have a discussion about alternative routes. Mr. Root advised that they would support meeting with the recreationalists. Mr. Moses advised that part of the process is getting the operation plan out to the Forest Service and to Valley County to review in order to receive feedback about issues. He felt that until this is done, it is hard to make a clear determination. He reported that the first priority would be to make sure the road is away from the salmon habitat. Mr. Moses believed that the issues should be resolved when the operation plan is out in order for discussions to take place.

Chairman Cruickshank suggested that Midas Gold have a formal discussion with the Snowmobile Advisory Group in order to discuss options and he appreciated that they are willing to look at all options. Chairman Cruickshank believed that more continued discussion need to take place and look to see if compromises could be developed. The route that was being discussed is the route from Warm Lake to Landmark.

Stephanie Johnson with Cabin Creek Enterprises presented on the Valley County Wildfire protection plan for 2013. Commissioner Hasbrouck made a motion to approve the 2013 Valley County Wildfire protection plan. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2013 Valley County Wildfire protection plan. This protection plan will be appended to the Commissioner meeting minutes.

Stephanie presented a Memorandum of Understanding with Idaho Department of Lands and Valley County to support the grant of \$247,000 for the Warren Wagon/Horsethief Drainage Stewardship project. Commissioner Hasbrouck made a motion to approve the Memorandum of Understanding with Idaho Department of Lands and have the Chairman sign. Commissioner Willey seconded the motion. Chairman Cruickshank advised that when he spoke with Mr. Craig Foss, he asked if there was something more official that the County needed to do? Mr. Foss advised that the email that was received by Chairman Cruickshank was sufficient. No further discussion, all in favor. Motion passed to have the Chairman sign the Memorandum of Understanding with Idaho Department of Lands and Valley County to support Warren Wagon/Horsethief Drainage project.

Stephanie also presented the professional services agreement between Valley County and Cabin Creek Enterprises. Commissioner Hasbrouck made a motion to approve the professional service agreement between Valley County and Cabin Creek Enterprises. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the professional service agreement between Valley County and Cabin Creek Enterprises.

Meeting adjourned for lunch at 12:00 p.m.

Commissioners reconvened after lunch at 1:00 p.m.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 67-2345 (1)(f)-Pending Litigation. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to go into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation at 1:02 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 1:22 p.m. No decision was made out of Executive Session.

Valley County Treasurer, Glenna Young presented on the mail room policy. She would like some direction on postage due mail and would like the Commissioners to set a formal policy. Commissioner Hasbrouck asked what department uses the postage machine the most? Glenna advised that the Treasurer's office does have the most volume two or three times a year. Glenna stated that there were recently 100 mailings for the University of Idaho Extension Office. Valley County Building Department, Anne Guarino asked what brought this discussion to the surface? Glenna stated that there is no direction for the mail room staff and Glenna would like some direction from the Commissioners regarding who should have access to the postage machine and sending out self-addressed envelopes. Glenna advised that IT Administrator, David Crawford has been able to put a code on the machine to track the postage. Glenna advised that it is her offices opinion that the Commissioners should approve any prepaid postage. Debbie Haskins, Valley County Witness Coordinator stated that when sending out her victim's impact statement she does send pre-addressed stamp envelope and it does seem to generate a better response from victims. Chairman Cruickshank advised those in attendance that Glenna brought this to the Commissioners for formal discussion. Valley County Sheriff, Patti Bolen advised that her office provides prepaid postage to agencies for back ground checks and through UPS for sending evidence to Idaho State Police. Chairman Cruickshank asked how do we monitor and oversee the postage machine and who is using the machine? Glenna advised that her recommendation is that any mailings over 100 would require that the department enter the tracking code. David advised that the postage meter could be set up several different ways for tracking purposes. Chairman Cruickshank believed that the decision needs to be what is justifiable and what is not for prepaid postage. Commissioner Willey asked if this could be an individual department issue with each department putting postage on their own mailings? Glenna advised that her office wants some guidelines related to prepaid postage. Commissioner Hasbrouck believed that there should be one person from each department who utilizes the postage machine in order to track which department is spending the most on postage. Commissioner Hasbrouck believed that there needs to be some policies against having personal packages delivered to and from the County Post Office Box. He also suggested that Elected Officials and Department Heads report to the Commissioners about prepaid postage and believed that the County needs to keep track of this data. Glenna did not

believe that day to day mailings need to be tracked but we should track the mailings that have multiple pieces. Commissioner Hasbrouck believed that the County needs to have data before the Commissioners decide the policy. Chairman Cruickshank suggested that every department should be required to code the mailing in order to have a clear picture of what each department is spending on postage. Glenna wanted to get clarification of what David and she would need to do? It was determined that each department would be issued a code and Elected Officials and Department Heads would determine prepaid postage and report back to the Commissioners.

Valley County Planning & Zoning Administrator, Cynda Herrick gave a general update on various issues in the P&Z office. She spoke about the comprehensive plan update and the changing the history portion of the plan. She reported that Ms. Kathy Deinhard Hill will be rewriting the history portion of the comprehensive plan. Cynda reported that the fire working group came to the Planning & Zoning Commission and gave a presentation. She indicated that the Planning & Zoning Commission would be working closely with the fire working group. The P&Z commission wanted to know if this would be added as a layer to the future Valley County GIS system. Payette River Water Trail is going to be a water trail plan that includes the Northfork, Southfork, Middlefork, and the main Payette. They hope to have something finished by September or October of 2014. Cynda reported that she will be attending the meetings every second Wednesday. She does not think she will be attending the flood plain conference in Seattle this year due to lack of funds. Cynda reported that House Bill 480 did not make it through the Senate. Cynda is still attending the Payette River Scenic Byway meetings and they are working on the corridor management plan. Idaho Power meeting is this Thursday. Commissioner Hasbrouck and Commissioner Willey advised that they will attend the meeting. ASAP concerns went to the P&Z Commission last week and they were very specific of what they expect regarding structure coverings. The P&Z Commission was very specific about outside storage and the business owner reported that a solid siding would be completed by next week and the units will be removed from north of Donnelly. Cynda also provided an update regarding informational signs and pamphlets on sites to visit in Valley County.

March 26, 2014 at 11:00 a.m. there will be a meeting on the McCall Impact area. This will be the third meeting to come up with the impact area agreement. Concerning the Donnelly Impact area, there is some renewed interest to get something going.

The current contract for a County surveyor will expire in May of 2014. Cynda and Curtis are working on a request for proposal for both the County surveyor and surveying work.

Cynda discussed her vacation, comprehensive time, and office coverage. The Board of Commissioners will permit the Building Department to cover the P&Z office.

Commissioners adjourned the meeting at 3:20 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk