

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
March 21, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELT HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Commissioner Hasbrouck led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for March 21, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda for March 21, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for March 21, 2016.

Chairman Cruickshank presented the Commissioner meeting minutes from March 14, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from March 14, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from March 14, 2016.

Chairman Cruickshank presented Resolution 16-09 Destruction of Records (Unused Ballots) Commissioner Willey made a motion to approve Resolution 16-09 Destruction of Records and have the Commissioners sign. Commissioner Hasbrouck seconded the motion. No further

discussion, all in favor. Motion passed to approve Resolution 16-09 Destruction of Records (Unused Ballots) and have the Commissioners sign.

Chairman Cruickshank presented Resolution 16-10 West Central Mountains Economic Development Strategy. Commissioner Hasbrouck made a motion to approve Resolution 16-10 West Central Mountains Economic Development Strategy and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 16-10 West Central Mountains Economic Development Strategy and authorize the Chairman to sign.

Chairman Cruickshank opened the Public Hearing regarding Amendment to Code Section 7-1-3 thru 7-1-5 McCall Impact Area at 9:29 a.m. The recording of the public hearing began at 9:29 a.m. and would be available on the Valley County Website. Chairman Cruickshank advised that since the matter was a legislative matter there was no conflict of interest.

Planning & Zoning Administrator, Cynda Herrick provided her staff report to the Board of Commissioners. She provided a brief overview of the ordinance being presented. Cynda informed the Commissioners that Prosecuting Attorney, Jay Kiiha has seen the proposal and agreed that the process was adhered to.

Chairman Cruickshank wanted the record to reflect that there was no one in the audience to speak as a proponent, opponent or uncommitted.

Chairman Cruickshank closed the public hearing at 9:43 a.m.

Commissioner Willey made a motion to approve Ordinance 16-03 Amendment to Valley County Code Section 7-1-13 thru 7-1-5. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Ordinance 16-03 Amendment to Valley County Code Section 7-1-13 thru 7-1-5.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent/Charity at 10:00 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent/Charity at 10:06 a.m.

Decision after Indigent/Charity

91-C104 Release of Obligation

Sherry Maupin representing the West Central Mountains Economic Development Council presented to the Commissioners. She presented on the rural Idaho economic development professional grant of State of Idaho that is available through the Department of Commerce. She reported that the West Central Mountains Economic Development Council would be holding a meeting to determine if the grant would be applied for. She explained that a concern would be sustainability of the position. She explained that if the ABC award was obtained by the West Central Mountains Economic Development Council, a portion of the award would be expended towards the grant for matching funds. She advised that the West Central Mountains Economic

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Development Council would be reviewing other options for matching funds. Ms. Maupin was asking for the Commissioners to be a sponsor of the proposed grant. She explained that the West Central Mountains Economic Development Council would not be only asking Valley County for matching dollars and they would be searching out other opportunities. Chairman Cruickshank asked if there was representation from Meadows Valley? Ms. Maupin advised that long term that would be a strategy to obtain representation from Meadows Valley. She indicated that if Valley County would not offer funding it would be requested that Valley County provide office space for an Economic Development Professional. Ms. Maupin believed that the West Central Mountains Economic Development Council does have support from the Department of Commerce. She provided a job description for the Commissioners to review and scope of the required work of the position. Ms. Maupin explained that the committee involved with the West Central Mountains Economic Development Council would continue to have the discussion of what the appropriate direction should be regarding formal positions. Chairman Cruickshank asked if the other entities had been approached for matching funds? Ms. Maupin indicated that her first presentation was to the Valley County Commissioners. She advised that there must be a commitment no later than October 1, 2016. She explained that long term funding strategies need to be identified. Commissioner Hasbrouck made it known that it was his opinion that Valley County should support creating a position and funding the position. Commissioner Willey expressed his concerns regarding having Valley County dedicating funding for the Economic Development Professional position. Chairman Cruickshank discussed the reason that Valley County created a Recreation Director position and why it was important to create that position. Chairman Cruickshank reiterated why Ms. Maupin was presenting to the Commissioners. Chairman Cruickshank made a motion to support Rural Idaho Economic Development Professional Grant with Valley County committing up to \$15,000 in matching funds. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to support the Rural Idaho Economic Development Professional Grant with Valley County committing up to \$15,000 in matching funds.

Ms. Faith Simpson who is a senior at Cascade High School requested that a link to her website be added on the Valley County website. She provided an overview of her website that was created for her senior project and what her website included. She advised that she had interviewed 24 residents of Valley County but plans on interviewing more community members. IT Administrator, David Crawford advised that Ms. Simpson approached Valley County in November of 2015 and he suggested that she complete her project and present to the Commissioners. He advised that her website could provide a link to Ms. Simpson's website. Chairman Cruickshank suggested a community link on the Valley County Website.

Sheriff, Patti Bolen presented the annual co-op operating plan for the Valley County Sheriff Department, USFS Payette National Forest and the Boise National Forest. Sheriff Bolen explained that the amount of funding had continued to decline and she voiced her concerns to the Forest Service. Sheriff Bolen explained that even if the agreement was not signed, Valley County would continue to provide patrol within the Forest Service. Sheriff Bolen explained that the Sheriff's Department documents the hours that are patrolled on the forest and the agreement allows reimbursement for the hours that are spent. Sheriff Bolen advised that because of the decline of reimbursement dollars available through the Forest Service it was possible that patrols would be reduced. Commissioner Willey made a motion to have the Chairman sign the annual co-op operating plan for the Valley County Sheriff Department, USFS Payette National Forest and the Boise National Forest. Commissioner Hasbrouck

seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the annual co-op operating plan between the Valley County Sheriff Department, USFS Payette National Forest and the Boise National Forest.

Chairman Cruickshank began the discussion related to the Solid Waste Supervisor interview dates. Human Resource Director, Ken Arment provided an updated job description for the Solid Waste Supervisor position. The Commissioners requested modifications to the job description that was presented for the Solid Waste Supervisor position. Mr. Arment advised that there had been three applications received for the position. The Commissioners set an interview date on April 4, 2016.

Chairman Cruickshank brought up the discussion related to the transfer station scale display. Chairman Cruickshank advised that Lake Shore Disposal would be willing to purchase the equipment. The Commissioners agreed to give permission to Lake Shore Disposal to purchase the transfer station scale display.

Human Resource Director, Ken Arment and Interim Road Superintendent, Jeff McFadden began a presentation to the Commissioners regarding their opinion regarding the structure of the Road Department and the possibility of creating two foreman positions. Jeff believed that there should be a foreman position created for the Lake Fork Shop and the Cascade Shop. The Commissioners agreed to allow two foremen to be assigned without additional pay to determine if the system would work for a period of thirty days.

Commissioners adjourned for lunch at 12:05 p.m.

Commissioners returned from lunch at 1:10 p.m.

Prosecuting Attorney, Jay Kiiha presented to the Commissioners regarding his decision to resign his position as the Valley County Prosecuting Attorney. He provided his input regarding three possible options for the Valley County Commissioners. He explained that he plans on staying in office until April 30, 2016. He presented the civil matters that are currently outstanding. He gave an overview of the existing criminal case load of the Prosecuting Attorney Office. He advised that his primary duty was the civil work and believed that the Interim Prosecuting Attorney would need to hire another attorney to perform the civil work. He proposed that the office could hire someone part time or send out a request for proposal to perform the civil work.

Interim Road Superintendent, Jeff McFadden presented the Warren Wagon Road Agreement with Idaho County. Commissioner Hasbrouck made a motion to approve the Warren Wagon Road Agreement with Idaho County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Warren Wagon Road Agreement with Idaho County.

Jeff presented the chip seal bid with Idaho Asphalt Supply Inc. for the Commissioners to review and consider approving. Commissioner Willey made a motion to enter into the agreement with Idaho Asphalt Supply Inc. for the chip seal bid. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to enter into the agreement with Idaho Asphalt Supply Inc. for chip seal bid.

Jeff presented the East Lake Fork Right of Way Appraisal contract for the Commissioners to review and consider approving. Commissioner Hasbrouck made a motion to approve the appraisal contract with Integra. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the appraisal contract with Integra.

Jeff presented the East Lake Fork Right of Way Negotiation/Acquisition Contract for the Commissioners to review and consider approving. Commissioner Hasbrouck made a motion to approve the contract with Right of Way Specialists, Inc. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the contract with Right of Way Specialists, Inc. for the East Lake Fork Bridge project.

Jeff began the discussion related to the United States Forest service Right of Way. Jeff advised that all documentation had been approved for the Warm Lake Highway. Jeff explained that he would locate the documents and provide to the Commissioners.

Jeff informed the Commissioners that he would be ordering the bridge for Lower Big Creek. He provided a brief overview of the agreement that he would like to present next week.

Jeff presented the Warm Lake Highway project-Property Use Agreement. Commissioner Hasbrouck made a motion to approve the Warm Lake Highway Project-Property Use Agreement. No further discussion, all in favor. Motion passed to approve and sign the Warm Lake Highway Project-Property Use Agreement.

Chairman Cruickshank adjourned the meeting at 2:15 p.m.

Chairman Gordon Cruickshank

Attest:

Douglas Miller, Clerk