

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 27, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Katie Bomberger led the Pledge of Allegiance.

Commissioner Hasbrouck made a motion to approve the Commissioner's agenda for April 27, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's agenda for April 27, 2015.

Deputy Auditor, Katie Bomberger presented the Commissioners with Claims and Board Order Claims totaling \$183,380.85. Commissioner Willey made a motion to approve the Board Order Claims and Claims as presented. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Board Order Claims and Claims totaling \$183,380.85 as presented.

Assessor, June Fullmer reported to the Commissioners that the Department of Motor Vehicle staff would be going to training in Boise on April 29th and April 30th. She explained that staff is getting ready to finalize values. She reported on when the new Commercial Appraiser would start and that the new Appraiser would start on May 4, 2015. June advised that she was able to go out into the field to conduct site visits with her staff.

Clerk, Douglas Miller reported to the Commissioners on repairs that have been completed by Facilities Staff. He also commented about the feedback that he received from those who participated in the jury trial that was conducted. He informed the Commissioners about the Social Service Conference that he attended and reported that there needs to be a review of the

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resolution for non-medical indigent cases that are submitted to the Commissioners for approval.

Sheriff, Patti Bolen presented the Memorandum of Understanding for McCall Fire to access Valley County's Mobil CAD System. Sheriff Bolen provided a brief description of the Mobil CAD System and how it functions. Commissioner Willey made a motion to have the Chairman sign the MOU with the Valley County Sheriff's Office and McCall Fire Department. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the chairman sign the MOU between the Valley County Sheriff's Office and the McCall Fire Department to access the Valley County's Mobil CAD System. Sheriff Bolen wanted to clarify how the Search & Rescue received funding. Chairman Cruickshank explained that Title III funds are available to reimburse Valley County Search & Rescue cost when there is a rescue conducted on the Federal Forest. Chairman Cruickshank explained what other projects could be used utilizing Title III funds. Sheriff Bolen was concerned about the new article that indicated that Valley County Search & Rescue received regular funding and wanted to explain that there is not a continued revenue source for Valley County Search & Rescue. Sheriff Bolen wanted again to clarify that Valley County Search & Rescue depends on donations and some reimbursed funds to assist with the expenses. Chairman Cruickshank advised that Search & Rescue could apply for grants through the RAC for specific equipment.

Anne Guarino with the Building Department reported that the office was up to 45 building permits for 2015. She advised that it appears there might be some buildings completed at Tamarack.

Court Services Director, Skip Clapp reported on the Idaho Juvenile Justice Administrator meeting and he publicly thanked Idaho First Bank for allowing utilization of the building. He reported that there have been some changes in the Diversion Program. He explained that the Court Services Department has worked out a new process with the Valley County Prosecuting Attorney, Mr. Jay Kiiha. He provided a description of how the new diversion process would work. Skip explained that there has been official policy developed for the Adult Diversion Program that would be adopted by Court Services. Skip advised the Juvenile Detention Center would be receiving free training from the Idaho Department of Juvenile Corrections in order to have part-time staff become eligible for P.O.S.T. Certification. Skip advised that the Probation Officers are attending training in Boise, Idaho. He further reported that he is looking at changing companies who conduct the urine analysis tests for the Court Services Department and he would report back to the Commissioners his findings. Skip advised that Cindy Goodwin is developing a community gardening program at the juvenile detention center. He advised that the program is still in the development stages.

Human Resource Director, Ken Arment reported that the PERSI educational program was conducted last week. He advised that the program was well attended and informational. Ken further reported that all the Adult Detention positions have been filled. He advised that the Road Department has one full time position available and two part time weed positions open. Ken asked about the Commissioners opinion related to the employee evaluation forms that were presented? Chairman Cruickshank wanted to make sure that all of the right questions are asked and maybe a standardized evaluation. It was recommended that Ken review the evaluations that were currently in existence and develop a standard form.

IT Administrator, David Crawford advised that the Road Department is currently on the network and the next process would be to bring Court Services on to the county network. He advised that a new monitor was installed at the jail. He reported that the Bureau of Homeland system has been installed. He reported on other repairs that were conducted by the IT Department.

Planning & Zoning Administrator, Cynda Herrick explained that her office has been extremely busy and reported on projects that are being reviewed. Chairman Cruickshank discussed a property that has collected a mass amount of unused equipment and other items. He wanted to know if a blatant disregard ordinance should be developed? The Commissioners would like the topic to be reviewed by the Planning & Zoning Commission.

Recreation Director, Larry Laxson reported on the Idaho Department of Parks and Recreation impact study that was conducted and would be available on the IDPR website. Larry discussed the certificates purchases and advised that there might be a trail pass for snowmobiles created in the future. He advised that there would be two board openings for IDPR. Larry attended the ISSA board meeting on Saturday and he advised that he presented a handout that was submitted at the ISSA meeting. The handout will be appended to the Commissioner meeting minutes. Larry reported that the steps at the Cabaraton Ramp have been repaired and the launch improvements have been completed. He advised that the grant for the Wellington Park was approved. He advised that the goal is to have the infrastructure built in the Summer of 2015. Larry wanted to talk about the Cougar Rock Road slide and believed that it needed to be discussed with the Boise National Forest. The issue is that there was a washout on the road that has not been repaired.

Lynnae Kreager with WICAP reported on the Idaho Gives program that would be at the Manchester Ice Rink on May 7th. She advised that a poverty simulation was conducted in Caldwell last week and provided that the event was well attended. She reported that the WICAP yard sale would start on May 28th and would be open until June 7th.

Chairman Cruickshank advised that the Commissioners would be going into closed hearing for Indigent/Charity at 10:44 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 11:00 a.m.

Decision after Indigent/Charity

15-NR071 Request for County Indigent Lien/New Application

15-SM055 Release of Lien

Chairman Cruickshank presented the Commissioner meeting minutes from April 20, 2015. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from April 20, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from April 20, 2015.

Chairman Cruickshank advised that the Commissioners needed to set the date for the Public Hearing related to the Fiscal Year 2016 Budget for Valley and for EMS. Commissioner Hasbrouck made a motion to have the Valley County Public Hearing for Budget for Valley County and EMS District on August 24, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Valley County Public Hearing for Budget for Valley County and the EMS District on August 24, 2015.

Lucy Chronic and Barbara Kwader with the Long Valley Preservation Society presented that they are a part of the governing body for the Long Valley Preservation Society. They are requesting funding through the NASI Trust to purchase property in Roseberry. A handout was submitted to the Commissioners and will be appended to the Commissioner meeting minutes. It was further explained that Mr. Frank Eld, the current owner of the property would like to sell to the Long Valley Preservation Society. There has been a negotiated price of \$58,000 for the property but there would be additional remodeling that would need to be completed. They are requesting a total donation in the amount of \$84,000 from the Nasi Trust. Commissioner Willey explained that he asked that the Long Valley Preservation Society conduct the presentation. He wanted to make sure that the Commissioners knew that he was on the Long Valley Preservation Society and did not know if he could vote on the request. Commissioner Hasbrouck asked if there were any grants that could be applied for? Lucy advised that there are some grants that could be applied for and the Long Valley Preservation Society would apply for grants that could be qualified for. Chairman Cruickshank provided an overview of how the possibility of the contribution was determined and why it was suggested that the Long Valley Preservation Society conduct a presentation to the Commissioners. Commissioner Willey explained how the pricing of the lots and the buildings were determined. Chairman Cruickshank asked for clarification on the total requested contribution? It was explained that for full purchase and remodel, the Long Valley Preservation Society would need \$104,000. Commissioner Hasbrouck would suggest that a contribution of \$68,000 out of the NASI Trust be made to the Long Valley Preservation Society. Commissioner Hasbrouck made a motion to expend \$68,000 from the NASI Trust fund for the purchase of the Roseberry Property. Chairman Cruickshank seconded the motion. No further discussion, Commissioner Hasbrouck and Chairman Cruickshank voted in favor. Commissioner Willey refrained from voting because of his participation on the Long Valley Preservation Society Board. Motion passed to contribute \$68,000 from the NASI Trust fund to donate to the Long Valley Preservation Society to be used for the purchase of the Roseberry Complex.

Mary Faurot with the Boise National Forest was in attendance and introduced Mr. Jim Bishop. Mr. Bishop discussed the prescribed fire that was conducted last week. He advised that there was short impact to Valley County because of the smoke. He explained the reason for the prescribed burn and how it should minimize forest fires in the area. Mary advised of the collaborative team that was involved with the burn. Mary provided a photo of the Warm Lake Transfer site and explained that Mr. Bishop and the Valley County Road Department worked collaboratively to clean up the transfer site. She explained that it was a several hour cleanup and they are currently creating an action plan be proposed to prevent the pile of debris again. She advised that the first step would be for signage on the site. She proposed that the county provide the signs for the storage area. Mary advised that the Forest Service Engineers would create the signs. She would also like a sign on the gate and provide information related to fines if not adhered to. She proposed that the Forest Service would provide signage for brush. Chairman Cruickshank had an idea for a sign that would request citizens to use the site for

appropriately. Mr. Bishop advised that the Forest Service is planning on attending a Home Owners Association meeting to inform the citizens of Warm Lake the usage of the transfer site. Road Department Superintendent, Curtis Bennett mentioned that there was also evidence of individuals shooting glass targets near the transfer site. Chairman Cruickshank suggested an estimated cost be presented to the Commissioners and the wording of the signs. Mary commented on the funding of Secure Rural Schools and excited that there would be RAC grants that could be applied for. She discussed a program through Idaho Department of Labor that allows underprivileged youth to work on trail crews. She provided an update on the Valley County Grooming agreement and explained that the Forest Service is still working on it. She advised that it depends if there are any objections. She advised if the Forest Service gets objected, there would not be any new snowmobile routes created. Commissioner Hasbrouck asked if Mary could explore possible repairs of the Cougar Rock trail. Mary advised that the Forest Service would be conducting a site visit in June of 2015 to assess the damages and determine what repairs could be done. Chairman Cruickshank believed that the area could be considered as a safety route and should be reviewed closely.

Commissioners adjourned for lunch at 12:11 p.m.

Commissioners returned from lunch at 1:01 p.m.

Road & Bridge Superintendent, Curtis Bennett presented on the Lemah Creek Box Culvert. He advised that last year the project was postponed. He advised that his office received notice that the project needed to move forward. He advised that he ordered the bridge but would require a crane to set the bridge. He also stated that it was determined that footings would be required. The additional cost would be approximately \$16,000. Chairman Cruickshank advised that he spoke with Mr. Scott Corkill with Idaho Department of Lands and it was explained that the right of way issue would not get in the way of having the bridge installed. Curtis advised that the Road Department would move forward to install the bridge at Lemah Creek. Curtis provided a description of how the bridge would be installed and how it would function. He explained that the project would work in September of 2015. Chairman Cruickshank wanted to make sure that the grant would still fund the project? Curtis advised that it would fund the purchase of the bridge.

Curtis advised that he has been working with Potlatch and he advised that they covered Paddy Flat and Clear Creek areas. He asked for the Commissioners direction on priority roads? Chairman Cruickshank provided a road that is located in Smith's Ferry. Cynda also advised that she had a map for the Commissioners to review.

Curtis reported that the sewer project at Warren Wagon road has failed. He advised that he spoke with contractor and advised them that the road had failed. Curtis explained that he wanted to the contractor to repair but was informed that the contractor would not. Scott Acker with Secesh was provided with three options by Curtis. Curtis advised that Scott Acker is meeting with the contractor. The concern is that the contractor signed on to the right of way approved by the Road Department. Per the Right of Way permit the Road Department could fix it and then charge the contractor. Curtis stated that he would discuss with Mr. Jay Kiiha.

Curtis reported that the water pump on the Blue Durango went out and the parts would be delivered for repair.

Curtis discussed with the Commissioners the need for capital equipment for the Road Department including a plow and possibly a wood chipper. Chairman Cruickshank believed that a new plow could be purchased but probably not a wood chipper. Curtis advised that a stump grinder was also purchased.

Curtis mentioned the emails that have been generated regarding the clearing of trees and tree limbs on Sampson Trail and Elo Road. He agreed that better communication with the homeowners should take place and possibly having public hearings.

The Budget Workshop/Solid Waste Fee discussion began at 1:45 p.m.

The Budget Workshop concluded at 3:20 p.m.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 67-2345(1)(b)-Personnel. Commissioner Willey seconded the motion. All Commissioners voted "aye" to go into Executive Session per I.C. 67-2345(1)(b)-Personnel. Commissioners went into Executive Session at 3:30 p.m. per I.C. 67-2345(1)(b)-Personnel.

Commissioners recessed the Executive Session per I.C. 67-2345(1)(b)-Personnel at 4:10 p.m.

Commissioner Willey made a motion to go into Executive Session Per I.C. 67-2345(1)(f)-Pending Litigation. Commissioner Hasbrouck seconded the motion. All Commissioner voted "aye" to go into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation. Commissioners went into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation at 4:12 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session Per I.C. 67-2345(1)(f)-Pending Litigation at 4:28 p.m. The Commissioners decided that the Tort Claim that has been filed will be turned over to ICRMP.

The Commissioners returned to the Executive Session per I.C. 67-2345(1)(b)-Personnel at 4:30 p.m. All Commissioners voted "aye" to return to the Executive Session per I.C. 67-2345(1)(b)-Personnel that went into recess at 4:10 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 4:54 p.m. No decision was made after the Executive Session per I.C. 67-2345(1)(b)-Personnel.

Commissioners adjourned the meeting at 4:55 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk