

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
May 9, 2016**

**PRESENT:                   GORDON CRUICKSHANK (CHAIRMAN)  
                                  ELTING G. HASBROUCK (COMMISSIONER)  
                                  BILL WILLEY (COMMISSIONER)**

Clerk, Douglas Miller & Chief Deputy Clerk, Gabrielle Knapp were absent.

Cynda Herrick, Planning and Zoning Administrator, took the minutes.

**9:00    Call to Order – Pledge of Allegiance – Approve Agenda**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Commissioner Hasbrouck led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner’s Agenda for May 9, 2016. Commissioner Willey made a motion to approve the agenda as modified with an addition of AAA agreement at 11:00 a.m. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner’s Agenda as amended with the addition of AAA Agreement.

**9:05    Claims, Board Order Claims & Junior College Tuitions**

Deputy Auditor, Kathleen Wilson presented the Commissioners with Claims and Junior College Tuition Applications. There was a change to coding of a Motor Pool claim.

General Fund	\$ 74,285.99
Road & Bridge	\$ 69,023.73
District Court	\$ 1,422.43

	\$	
Indigent and Charity	\$	423.42
Revaluation	\$	9,419.16
Solid Waste	\$	70,185.70
Tort	\$	160.00
Weeds	\$	356.62
Waterways	\$	977.70
McCall Donnelly Snowmobile	\$	3,703.91
Cascade Warm Lake Snowmobile	\$	1,271.06
Title III Trust	\$	8,656.02 Board Order
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Total:	\$	239,885.74

Commissioner Hasbrouck made a motion to approve the Claims and & Junior College Tuition. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Junior College Tuition Applications for Tessa Jackson.

**9:10 Elected Official Reports/Discussion**

Assessor, June Fullmer informed the Commissioners that at 5:00 p.m. the Assessor Office will be finished with the 2016 work. Deedee, Office Manager is printing assessor's notices which will be going out between June 1 and June 3, 2016. They will meet with the Board on June 6 to share values along with how and why they were done.

Prosecutor was not in attendance.

Sheriff – Patti Bolen  
 ABL Food Service Agreement  
 Live Scan Annual Maintenance Agreement

Sheriff Bolen presented the ABL Food Service Agreement. There are no changes for this year. Other vendors have been trying to get our business. This is their 3<sup>rd</sup> year, perhaps next year we should put out for review. Commissioner Hasbrouck moved to renew the ABL Food Contract. Commissioner Willey seconded the motion. Motion carried.

Sheriff Bolen presented the Live Scan Annual Maintenance Agreement. She said last year we didn't have to pay because it was a new machine. David Crawford, I.T. Administrator has reviewed the contract and advised the Board that the bottom service is not needed, so the amount will be \$ 3,533.85. Commissioner Willey moved to approve the Live Scan Annual Maintenance Agreement. Commissioner Hasbrouck seconded the motion. Motion carried.

Sheriff Bolen presented the Jail Medical Service contract. Sheriff Bolen said it automatically renews each year unless cancelled.

Treasurer – Glenna Young

Treasurer Young stated they have completed preparation on the bills and will be mailed tomorrow. This is the 2<sup>nd</sup> half reminder notices. She explained that mailing notices are much smaller this time. 25,000 notices go out in December and 9,000 notices go out at this time of the year.

Treasurer Young commented they are directing efforts to converse with people about tax deeds. Conversations and mailings are documented in each file, describing various attempts. If the customer has signed the registered mail, the file will be addressed at a later time.

Chairman Cruickshank pointed out the America's Best Communities award sitting on the table.

**Department Head Reports** - 5 Minutes each

Solid Waste-Cindy Forgy:

Cindy Forgy stated that Ikola had turned in their bill for chipping in the amount of \$15,139.54 (April 21 thru April 29). She asked if everyone received pictures showing ruts at the Cascade facility, which is prohibiting proper placement of the bins. Commissioners discussed placing concrete at the Cascade facility, but they were unsure if Cascade wanted it moved to a different location, a decision was made that the road department should put in some materials and pack it down for now. Commissioner Willey asked if curbside recycling would eliminate the need for the sites in the Cascade area. It was stated accommodations would be staffed full-time at the Lakeshore site. Greg is no longer with Lakeshore. Transfer Station is done with woody debris. They had over 77 tons that week and will be putting in ads for free dump days with the Star News. The ad will be posted as a news article vs. a public notice due to cost. A discussion was made about contacts that have been passed down in the computer and Crawford was asked if he could restore the contact information. Eric is training her to run the firefighting pump at the Lakeshore Site. It was recommended we use solar panel instead of jumping it every time. She now has a vehicle.

WICAP- Marybeth Miner: Absent

Building Department – Anne Guarino: Absent

Court Services – Skip Clapp  
Detention Contract with Boise County

Skip Clapp reported that the detention center is still full – there are 5 to 6 youths, only 1 local youth. Things are coming along, the kitchen is up and running, but CDHD has not approved it yet – they have until May 15. Ron Jenks will be attending training in Coeur d'Alene. Rob Myer is doing programming /counseling in the detention center with the juveniles. All employees seem content with salary and change in positions. Skip is taking charge of a number of activities with support from probation staff. A bill to Boise County for \$30,000 was just sent and Washington and Payette Counties have also had people in the facility. The contract with Boise County will presented at a later date.

Extension Office- Melissa Hamilton

Melissa Hamilton reported on a number of different programs. She described on-going projects: Cascade Mobility, Big Creek/Yellow Pine, ABC, Farms Small, and Master Gardners (16 new members from Valley County) and their volunteer projects at Cascade Food Pantry, McPaws, etc. Working ASAP project and wrapping up the geothermal project. Melissa described a potential webinar at EOC for live connections with other regional communities and regional communication. Pride of the Pantry's opening was last weekend. They will be meeting with the Cascade review home team again, which is winding up.

4-H has done steer and hog weigh-in and working with Donnelly camp to try to keep that facility open. Allyson is working on 4-H market animal software system and is working with David to be able to pay with a credit card at the animal auctions and needs a wifi connection at the fairgrounds. There is a question as to whether they can get a hotspot connection. The Market Sales Committee invoices after the auction. Commissioner Hasbrouck said that most auctions require payment at the auction. Treasurer cautioned about the cost of a large payment with a credit card which cannot be passed on to the payee. Extension Educator said that these questions would need to be addressed with Alysson, however it is the Market Sales Committee that Alysson works with to make these payments.

Idaho Dept. of Agriculture released their new user friendly webpage on grasshoppers, including a complaint form and no spray request form. It was recommended IT put that link on the website during grasshopper season. Will be attending Boise walk/bike alliance – she will be presenting New Mobility West Plan (Cascade) and she will be attending Compass “Transforming Plan into Action” webinar; and attending the Idaho’s Walk Bike Summit. She is learning how not to volunteer herself for fear of over saturation. Stepping down from Cascade Pantry Community Garden Steering Committee and forming one in New Meadows.

#### Human Resources/Risk Management – Ken Arment

Ken attended Advanced Idaho Prima presentation. Shared “How Our Values Impact Communication”. Talked about what jury’s think about employment issues, employees vs. employers and a general bias against employers. Ken talked about ideal process of going through a new hire and not rushing through the hiring process. He felt they need to consider personality types. Chairman Cruickshank gave example of using a sombrero and grass skirt in the interview process to see how people think on the spot. The evaluations on job descriptions should be submitted on the 13<sup>th</sup>. Ken recommended the Board look at Department Head job descriptions. Glenna said Elected Officials don’t have to do job descriptions. Board will look at job descriptions for supervisors next week.

#### Information Technology – David Crawford

Jordan finished his network plus training. He will be gone in June for a National Guard exercise in Romania. I.T. installed backup host in the Sheriff’s office. This morning all cameras went out in jail, but they are now fixed. I.T. was invited for participation in NACO conference in Los Angeles in July for IT guidance/technical committee on security issues, but he has no funds. Board would like to know costs and perhaps they could fund it from their budget. The Treasurer said she has money in her budget also. Has a quote for 18 new cameras coming in that were budgeted for last year.

#### Planning and Zoning- Cynda Herrick

Cynda talked about her lead projects and the ABC competition. She spoke about the water trails and scenic byway. She also talked about the Soulen Pit. Thursday is a new hot plant and nuisance ordinance.

There was a discussion about noticing for the alcohol prohibition ordinance. The ordinance has been written, but it needs to be formatted and noticed. Should be put in ordinance format, noticed, and published. Cynda will work with Carol. It will be scheduled for June 6 or June 13 at 1:00 p.m.

#### Parks and Recreation- Larry Laxson

Larry discussed the agreement on Big Creek in Yellowpine. He explained that we reserved the right to ask for the 3 areas later. Larry attended Payette Land Use meeting, Lands discussion in Payette, and

ABC meeting. He will take lead on bike fund tubes – meeting with Michelle from CIMBA. If CIMBA builds we can provide materials. VCEDC should decide who will collect the fees. Volunteer donations would help maintain trails. Larry described equipment maintenance and various jobs being done in the parks. Wellington is almost done and will have a grand opening celebration – discussed the fees, enforcement, amenities, and hope for a grant for additional amenities.

Discussion ensued. We need an economic development director. If employee is hired it will be an employee of VCEDC. Need to have a grant writer. Grants provide an administrative fee too.

### **10:30 Indigent and Charity**

Chairman Cruickshank advised that the Commissioners would be going into closed meeting for Indigent and Charity at 10:45 a.m.

Decision after Indigent and Charity:

*16-DH067-02 Requests for County Indigent Lien/New Application*  
*16-RH078 Hearing (Cancelled) we will instead issue final denial.*  
*16-RH078 Request for Denial*

*16-DH067 Request for Denial of County Assistance*  
*16-KS075 Request for Denial of County Assistance*

*16-TL065 Request for Release of Lien*

*Came out of Closed Session at 10:55 a.m.*

11:00 Commissioner Discussion (Correspondence)

### **Meeting Minutes of May 2, 2016:**

Chairman Cruickshank presented the Commissioner meeting minutes from May 2, 2016. Commissioner Willey made a motion to approve the Commissioner meeting minutes from May 2, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from May 2, 2016.

### **Idaho Wool Growers Association Request to Appoint Phil Davis to District #2 Animal Damage Control Board:**

Commissioner Hasbrouck made a motion to appoint Phil Davis to the Idaho Wool Growers Association District #2 Animal Damage Control Board. Commissioner Willey seconded the motion. Motion approved.

### **USDA Forest Service Agreement/Weed Dept.:**

Steve Anderson was present. Discussed positions open in his department.

Commissioner Hasbrouck asked if \$5,000 was enough to cover the amount of property in the Boise Forest. Anderson said, no, it is not enough. Next year should have more funds in the budget. Payette Forest has their own sprayers.

Commissioner Hasbrouck made a motion to approve the USDA Forest Serve Agreement for the Weed Department. Commissioner Willey seconded the motion. Motion carried. Steve Anderson took the original agreement and will get a copy back to the clerk.

There was a discussion about the noxious weed ad in the Star News, the advertisement was very effective.

### **11:15 Exempt Properties Approval- June Fullmer, Assessor**

June Fullmer, Assessor, and Micki, presented exempt properties in two categories.

The first was IC 63-602W which allows original developer to get 75% of the value discounted until they sell the property. This is done quarterly.

Two subdivisions platted by Dr. McManus, Comfort Woods No. 1 and Comfort Woods No. 2. This will be the first year he has applied. Has a total of 10 lots that qualify – 1 in Comfort Woods No. 1 and 9 in No. 2. Commissioner Hasbrouck moved to approve the discount in accordance with IC 63-602 for Comfort Woods No. 1 and Comfort Woods No. 2. Commissioner Willey seconded the motion. Motion carried.

Assessor Fullmer presented the entire list of properties that comply with IC 63-602, for a total of 242 lots, including 10 added this year. In order to comply they must have infrastructure in place.

Assessor Fulmer presented 2016 Exempt Properties list, which contained 109 properties. That will not be set until after BOE.

Commissioner Hasbrouck moved to accept the 2016 Exempt Properties for Valley County. Commissioner Willey seconded the motion. Motion carried.

Phil Davis spoke with Board about his appointment. Updated Board on wolves, etc. Talked about planting of crops and grasshoppers.

### **12:00 Recess for Lunch**

### **1:00 Payette National Forest- Brian Harris- Annual Update and Fire Season Presentation**

Brian Harris was not in attendance.

Lisa Klinger, McCall District Ranger, informed on the McCall Ranger District.

- There has been interest in snowmobile outfitter and guide activities. An EA was completed on March 17, 2016. Working to put prospectus together for submittal by outfitters. Postcards were sent out today. Applications will be accepted from May 13 to June 3. Applications will be evaluated and then they will go before the IOGLB. There will be no more than 3 permits, but most likely 2. This is a 10 year permit after 2 years of probation.
- Brundage Mountain Resort Cat-Ski Outfitter permit expires now, so an EA was completed. This will be for a 10 year permit. Objections can be submitted starting May 12 – they do expect some objections. Some minor things such as the inclusion of a yurt and number of days of operation.
- Idaho Angler McCall Outfitter and Guide Permit Reissuance will go through categorical exclusions since there are no changes. She is ready to issue permit.

- Midvale Telephone is buried and goes to back country subdivision in northern part of county. 20 year administrative permit. If non-profit utility fees are waived.
- Jughandle Allotment will have 1 band of sheep. Shirt will be using, but Soulen permit – Soulen has to use starting next year or he will lose his allotment.
- Goose Lake Road Federal Highway Project has begun. They are logging and completing clearing limits. Described changes to switchbacks and perhaps the parking lot ingress. More information can be found at <http://flh.fhwa.dot.gov/projects/id/>
- Handed out the Search and Rescue Agreement. Asked that the information be disseminated to new searchers so that they are educated on the process. People managing search and rescues and law enforcement need to communicate with all.

Anthony Botello, Krassel District Ranger, talked about project updates on the Krassel Ranger District, Payette National Forest.

- Discussed the Golden Hand, which is in litigation. Trying to do road work outside the wilderness this summer. Trying to do some work on Smith Creek.
- Golden Meadows project – finished EA. Objections have been dropped. Midas Gold is free to operate.
- BC Ramp is a collaborative effort. A recommendation was provided. EA was finished. Now out for public comment.
- BC Plan of Operations. American Independence proposed this project. Have worked on an EA. It is in final form and will go out for public review and comment.
- South Fork RAMP. A collaborative vote on a recommendation – a consensus recommendation minus a couple of locations. Will have collaborative field trips this summer.
- Morgan Ridge PoO. Will begin NEPA shortly with an EA.
- Fourmile Rx. A prescribed fire in the South Fork in 2017. Will be doing NEPA.
- 4 Summit Challenge. Race usually starts in Cascade and goes over Big Creek. Road is being reconstructed so trying to facilitate race down the South Fork. This will require a day long closer and they are trying to get the word out. Requested that it be signed as closed a month in advance.
- Red Metals Mine Road Use Permit. Are doing some road work up Qator Lake way.
- Sugar Creek Road Restoration. Maintenance level 2 road work. Hasn't been maintained in a long while. Intend to restore the ford.
- Big Creek WUI. Will hire outside forest team to look at ways to reduce threat to Edwardsburg. Will have some prescribed fire, etc.
- Big Creek Lodge. Should finish this year – construction began in 2015.
- NF Smith Creek, Big Creek Bridge. Working with County, NPT, and FS to complete.
- Airstrips. Working with Mike Paite on partnerships with IAA ... 7 open public airstrips on Krassel.
- Trails. In 2015, maintained about 400 miles in Wilderness and 150 miles outside the wilderness – 70% of trails are maintained. There is a lack of funding, but still have lots of college kids ready to work.
- Did meet with cooperators of Valley County – will have 2 helicopters at the McCall Helibase. Crew 6 is at Krassel.

Sean Johnson discussed this year's fire season. Predictive services looks at short term weather. Heads up that from our area north is above average moisture and/or temperature. We will have a fire season and it will go out. Season has started with the lightning storm this weekend. Rod is very familiar with the Payette. Helicopter is a big change and is available for fire fighters. Biggest change is Interagency Dispatch Center. Just released joint press release with SITPA and Payette National Forest. Dispatch center in McCall has already begun taking on these responsibilities, in good faith. Ken Stump is new

SITPA person. All SITPA properties will be dispatched from Payette in McCall excluding the BOR land on the West side. Discussed structural protection. They do not do structure firefighting – commonly do wildland protection. Staffing is the same.

Keith Lannon, Payette National Forest Supervisor, distributed letter concerning the Chief's Letter of Intent – 2016 Wildland Fire. Chief has emphasized life first – everybody goes home at the end of the day. Discussed the letter. We have to be better about decisions we are making. Sharing information is vital – they use a lot of social media. There could be a point where he makes the call this is not a good place to be at this time. Discussed collaboration. Have a good partner with Boise National Forest has half of the 8000 ornaments made for Christmas.

AAA agreement: Commissioner Hasbrouck moved to appoint Bill Willey to AAA Board after Prosecuting Attorney Carol Brockman reviews the joint powers agreement and approves it. Chairman Cruickshank seconded the motion. Motion carried.

## **2:00 Road Department- Jeff McFadden**

Deer Creek blew out Anderson Creek on West Mountain Road. Have to open the pipe – gravel continues to flow and plug the culvert. Jeff reported that there was water running under a neighbor's property and water is back in creek.

Field day with Midas scheduled for the 18<sup>th</sup> of May to go over what repairs need to be made on Stibnite Road beyond Yellow Pine. Midas will put pipes in if the county supplies the pipe. Discussed the Valdez pit operations with Midas as a sub lessor. Will have to have an agreement between county, Donna Valdez, and Boise National Forest since this is a new pit on the forest. A new conditional use permit will be needed to expand into the Boise National Forest. Jeff said there is enough rock to do this year's projects.

Jeff met with Western Federal lands on Friday. Slanina a ne employee is coming up with various scenarios for Warren Wagon Road. Still shooting for a 2018 project. 4' shoulders would cost an additional \$300,000. Another field day is scheduled for the 19<sup>th</sup> and they are asking for a county commissioner to be present. Looking for staging areas ie. Brush creek, Franci Wallace, green gate. Will also have fuel storage. Asked about asphalt plant in Franci Wallace.

Would like to discuss wage for his assistant road superintendent. Jeff would like to propose a minimum of his years of service at \$42,058, which is a 20% increase. Sam has been with the road department a total of 11 years. Commissioner Willey moved to appoint Sam Clemens as the Assistant Road Superintendent at the wage of \$42,058.00, retroactive to May 1, 2016. Commissioner Hasbrouck seconded the motion. Motion carried.

Lori presented fuel pump information as requested. She presented the proposal. All fuel pumps will be replaced and each department will pay their share.

## **2:45 Transfer Station Discussion- Ashlie Gifford**

Treasurer Young asked for a ruling on some procedural things and some specific billings. Chairman Cruickshank will talk to Paul at Lakeshore Disposal about procedures and dumping before open.



Ashlie Gifford presented active accounts that are overdue. Letters mailed are attached. At the end of the months she would like to have approval to suspend their accounts. She sends the letter and individual invoices showing 30, 60 days, etc. After this collection effort it will be submitted to Prosecuting Attorney's office for collection. Ashlie questioned whether interest should be charged. The Board directed her to confirm that we can charge interest with the Prosecuting Attorney. Ashlie submitted a credit application. Commissioner Willey moved to approve credit application at transfer station for Hellmann Construction Company. Commissioner Hasbrouck seconded the motion. Motion carried.

Treasurer Young said we should do collections until 90 days and then wait to 120 days for collection.

**3:00 Opening of Bids for Warm Lake Project**

**Chairman Cruickshank opened the sealed bids in the presence of all in attendance.**

Knife River, Inc.: \$ 2,286,374.00 - Bid Schedule No. 1

Staker Parsons Company dba Idaho Materials and Construction: \$ 2,465,105.85 - Bid Schedule No. 1

Valley Paving and Asphalt: \$ 2,561,666.50 - Bid Schedule No. 1

Granite Excavatio, Inc: \$ 2,403,679.00 - Bid Schedule No. 1

Bid Awarding will be at 10:45 on May 16, 2016.

**Commissioners adjourned the meeting at 3:27 p.m.**

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Gordon Cruickshank, Chairman

Attest:

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Douglas A. Miller, Clerk