

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
May 12, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:04 a.m.

Alysa Morrison led the pledge of allegiance.

Commissioner Willey made a motion to approve the agenda as presented for May 12, 2014. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda for May 12, 2014 as presented.

Deputy Auditor, Alysa Morrison presented to the Commissioners the Claims and Board Order Claims. Commissioner Willey made a motion to approve Claims and Board Order Claims as presented totaling \$352,668.33. Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims but would like to hold the claim for Nichole Crossley to receive an explanation of the claim from the University of Idaho Extension Office. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Claims and Board Order Claims totaling \$352,668.33 but the Commissioner will hold the Claim for Nicole Crossley to receive an explanation of the claim from the University of Idaho Extension Office.

David Crawford, Information Technology Director presented the CourtView Support & Maintenance Renewal. He advised that the renewal agreement cost has increased. Commissioner Willey made a motion to approve the CourtView Support & Maintenance Renewal agreement. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the CourtView Support & Maintenance

Renewal agreement. David advised that the ECivis salesperson contacted him and he wanted to know if the Commissioners wanted to pursue the ECivis service. Chairman Cruickshank explained that that he would like the Commissioners to stay in communication with ECivis but does not believe that the county would pursue this year.

Clerk, Douglas Miller advised the Commissioners that the Clerk's office has been busy preparing for the upcoming Primary Election. He informed the Commissioners about recent activities in the Courts.

Sheriff, Patti Bolen discussed with the Commissioners Resolution NO. 2008-11. The resolution was approved and adopted on June 9th, 2008, to enact the Idaho enhanced emergency communications grant fee. Sheriff Bolen informed the Commissioners that the Sunset was lifted by Idaho Legislation. She provided the Commissioners with a copy of the Resolution NO. 2008-11. Sherriff Bolen believed that the Commissioners did not need to take any action and it appears that the effective date is extended. The Commissioners also believed that the effective date is extended and no action needs to be taken related to the resolution that was passed on June 9, 2008. Sherriff Bolen talked about the next phase of enhanced 911 and explained that this is being discussed amongst the Sherriff's across the State of Idaho.

Treasurer, Glenna Young reported that the tax invoices were sent on Thursday, May 8, 2014. She advised that the postage was tracked to determine the cost of the mailing. She stated all the certified mail for the tax deed parcels out next week. Glenna discussed the need to create a specific revenue line item for fees collected by Treasurer for Fiscal Year 2015. Commissioner Hasbrouck asked about the cost to the Title Companies for title searchers? Glenna provided an explanation of the cost for title searches. She also advised that she would research and report back to the Commissioners.

Coroner, Nathan Hess wanted to ask permission to get flashers for his vehicle. He advised that there have been some instances where he was responding to a scene and was hindered by traffic which delayed his response to an incident. Nathan advised that he would just like to have some portable lights and some wig wags for his headlights. Chairman Cruickshank explained that the only color he could have would be red and advised that the cost would have to come out of the motor pool budget.

Building Official, Anne Guarino reported that her office has been extremely busy the last couple of weeks with lots of plan reviews. They have issued thirty-one permits this year. She reported that there is a large project at Tamarack this year that the Building Department would be issuing another permit. Anne stated that she is working on violations and reported that she has issued a letter to the individual about the violation.

Alyson Staats with the University of Idaho Extension Office provided an explanation of the claim for Nicole Crossley. She explained that this was for a shooting safety course that was the 4-H certification process and advised that there is a need to attend a national and state training course. Alyson informed the Commissioners that the scale was delivered to the fairgrounds. She stated that there are twenty four 4-H youth who are raising swine as their market animal project. She indicated that there are twenty one 4-H youth who are raising sheep. She also reported that there are seven 4-H youth who are raising steers.

Planning & Zoning Administrator, Cynda Herrick advised that she is working with Garrett Mapp on validating roads on the recent State of Idaho recorder's plats. She advised that some of the plats do not have access and she is working with Mr. Mapp on a solution. She also indicated that he is working with the Home Owners Association to try to cover the cost of signage. Cynda will be attending the Payette River Basin Water Trail meeting in Payette, Idaho. Larry Laxson will also be in attendance. She also reported that she will be going to the Idaho Power meeting on Thursday. Cynda informed the Commissioners that the Planning & Zoning Commission had a settlement conference with A.S.A.P. Portables. A.S.A.P. Portables must complete their buildings and keep the equipment inside the structure by June 11, 2014. Commissioner Hasbrouck asked if anyone has submitted a Request for Proposal for the surveyor? Cynda advised that nothing has been received by her department.

Recreation Director, Larry Laxson reported that he is in the process of hiring Mr. Nathan Hunt to conduct maintenance on the Prinoth Snow Groomers. Chairman Cruickshank asked how long would Mr. Hunt be conducting maintenance on the equipment? Larry advised that he would be employed for two weeks. Chairman Cruickshank asked about the invoices from Prinoth that have not been paid? Larry advised that he is working on clearing up the confusion regarding invoices. Larry stated that he will be attending the Payette River Base Water Trail meeting in Payette, Idaho. He will also be attending Sled Warrior meeting. Larry reported that on May 21st and May 22nd, he will be attending the Idaho Department of Parks and Recreation Board meeting in Lewiston, Idaho. He reported that in the snowmobile advisory meeting there was a discussion related to avalanches. He will be talking with Avalanche Center to get avalanche signs posted on trailheads to inform snowmobilers about avalanche dangers. Larry talked about the proposed Title 13 Parks and Recreation county code. He would like to have a public hearing about the proposed requirement for individuals who want to use fat-tired bikes or dog sleds on snow-groomed trails, to be required to purchase a certificate number sticker to help fund the maintenance on the groomed trails. Larry advised that these stickers would be issued by Idaho Parks and Recreation Department. Cynda Herrick advised that there would need to be two postings of a public hearing. The public hearing for this topic was set for June 16, 2014, at 11:00 a.m. Commissioner Hasbrouck asked if Larry has talked with the Forest Service about brushing of trails? Larry advised that he has been working with the Forest Service but it has been an extremely difficult task. He explained that there is a question if the Valley County Road Department would be required to maintain the roads.

Brandy Houser with WICAP presented that their office is doing a food distribution every third Thursday in Cascade and in McCall on Wednesdays. Brandy reported that on May 28, 2014, individuals can start bringing in items for the WICAP yard sale. She advised that all donations will go towards the WICAP emergency fund. WICAP would like to raise between three thousand and five thousand dollars. Brandy advised that she has not received any applications for the part-time WICAP maintenance person.

Chairman Cruickshank presented the Commissioner meeting minutes for May 5, 2014. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from May 5, 2014. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from May 4, 2014.

Chairman Cruickshank provided a letter for support for McCall Fire Protection District to apply for a grant for a new ambulance. Commissioner Willey made a motion to have the

Chairman sign the support letter for the McCall Fire Protection District to apply for the grant for a new ambulance. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the support letter for the McCall Fire Protection District to apply for the grant for a new ambulance.

Commissioner Hasbrouck made a motion to convene as the Valley County Emergency Medical Service Board. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to convene as the Valley County EMS Board at 10:30 a.m.

Chairman Cruickshank presented the Fiscal Year 2014 Audit Commitment Letter for Zwygart & Associates. Commissioner Hasbrouck made a motion to have the chairman sign the Fiscal Year 2014 Audit Commitment Letter for Zwygart & Associates to conduct the Fiscal Year 2014 Audit for Valley County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the Fiscal Year 2014 Audit Commitment Letter for Zwygart & Associates to conduct the Fiscal Year 2014 Audit for Valley County.

Commissioners went out of the Valley County Emergency Medical Service Board and reconvened into regular session at 10:36 a.m.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent and Charity at 10:37 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent and Charity closed session at 10:53 a.m.

Decision after Indigent and Charity

14-CH081-2 Final Determination of Denial
14-SS060 Final Determination of Denial

14-SB073-2 Request for Denial
14-JC076-3 Request for Denial
14-EF084 Request for Denial
14-CP086 Request for Denial

14-CA080 Request for County Indigent Lien/New Application
14-EF084 Request for County Indigent Lien/New Application
14-LS089 Request for County Indigent Lien/New Application

14-TD065 Request for Release of Lien

Dr. Patrick Momont, from the University of Idaho was in attendance to discuss University of Idaho Extension Office Fiscal Year 2015 budget. This was a Budget Workshop for the Valley County Extension Office. Dr. Momont advised that the University of Idaho has closed the application process for the Valley County Extension Office Educator. The Budget Workshop ended at 11:40 a.m.

Sheriff Bolen presented the Rose Advocates Grant and she advised of the application process for this grant. David Crawford explained that the grant application did not go through the formal Information Technology Policy for the grant. The grant was awarded to Rose Advocates to purchase equipment for the Valley County Sheriff's Office interview room. The grant was through the Department of Justice. Since the policy did not comply with formal IT Policy, the grant was presented to the Commissioners. Commissioner Willey made a motion to have the county accept the grant from the Department of Justice in the amount of \$1,240. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have Valley County accept the grant from the Department of Justice in the amount of \$1,240 for equipment at the interview room in the Valley County Sheriff's Office.

Commissioners adjourned for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Valley County Road & Bridge Superintendent, Curtis Bennett provided an update on Warren Wagon meeting with the Payette National Forest and Western Federal Lands. They discussed roles and it was advised that Payette National Forest could provide in-kind services for the project. Curtis stated that the second day was spent reviewing the project with a question and answer session. Curtis believed that it will be a straightforward project. Commissioner Hasbrouck asked about disposal sites and if this was discussed? Curtis stated that he did have discussions about a disposal sites. He felt that there would be good granite material that would be available with this project. Curtis advised that the biggest contribution that the County would have is using county equipment. Curtis reported that on May 8, 2014, he met with the Forest Service to discuss other maintenance projects on Forest Service land. He advised that Big Creek, Jacobs Ladder Bridge, Jumbo Creek and Lemhi Creek Bridge would be discussed. Commissioner Hasbrouck asked about the brushing work that the road department would be helping with? Curtis advised that the Forest Service wants to put it in on the Schedule A for brushing. Curtis stated that he will be having a meeting with Dan Krahn and Mark about brushing projects on snow groomed trails. It was advised that if it goes on to a Schedule A, Valley County could be responsible for maintaining the culverts and other miscellaneous road maintenance. Curtis indicated that the Boise National Forest brushing has not been discussed yet. Curtis advised that the load limits would be taken off within the next week except for Warren Wagon Road. Commissioner Hasbrouck advised that he received some complaints about Sixty Lane. Curtis believed that this maintenance on this road would need to be postponed because if maintenance was conducted now it is possible that more damage would be caused. Curtis reported that there are openings at the Road Department that he is working with Human Resources to fill.

Dan Safford with Department of Agriculture was present to discuss options if there is another grasshopper outbreak in Valley County. Mr. Safford reported that Matt Voile will be responsible for the grasshopper control. Phase 1 was discussed and it was explained that Department of Agriculture would send a Lead Scout to monitor and assess the situation. The Lead Scout would work with landowners and provide bait. If there is another outbreak situation, it was explained that the Valley County Road Department would be provided bait to also provide to landowners. Mr. Safford explained that another product that could be used if there was a need to spray would be Dimilin. Mr. Safford stated that Dimilin is a restricted use product but is less damaging to the environment and should be used with the grasshoppers are

in the nymph stage. Mr. Safford reported that the most important aspect of controlling grasshoppers is to train the local landowners. Mr. Safford reported that grasshopper bait works well on non-irrigated land but on irrigated land the bait is not as effective. Mr. Safford explained that Phase 2 would be when there is an outbreak situation. He advised that this would require that Department of Agriculture brings several staff to the area to conduct an evaluation. He explained that a National Pollutant Discharge Elimination System Permit allows starting treatment however; a Notice of Intent would be submitted within thirty days. It was explained that an Area Assault permit would fall under Matt Voile. Mr. Safford explained that local control is better and he hoped that the county would not have to request an area assault and keep it below economic threshold.

Mr. Safford explained that bait is not given out indiscriminately and believed that there is a need for landowners to become educated. He stated that if landowners can apply the bait product, it would reduce the chance of an outbreak. Mr. Safford explained that during the outbreak last season, it was tough to juggle aerial applicators in the short period of time.

Chairman Cruickshank asked if there is movement with grasshoppers any other areas? Mr. Safford advised that they have staff that are scouting and the scouts found four grasshoppers square yard in Owyhee County and Elmore County. He reported that there is not a lot of grasshopper activity so far this year. Mr. Safford again reiterated that the Department of Agriculture would like the landowners to take a proactive approach. Chairman Cruickshank asked when should the landowners be concerned? It was advised that when there is eight grasshoppers per square yard. Commissioner Wiley asked how does a landowner know about the procedure? Mr. Safford explained that the Department of Agriculture scouts different counties but it is primarily a complaint driven program. If a land owner has a complaint, depending where they were in the state, they could contact the Department of Agriculture and they could come up in a day or two to confirm the situation. When they are not in an outbreak situation, the Department of Agriculture would like to confirm an infestation for economic purposes. Commissioner Willey asked about the investigation process and who would receive the bait and what kind it would be? Commissioner Hasbrouck suggested that it would be important to have bait readily available. Everyone in attendance agreed that communication is the key to prevent another outbreak. It was expressed that landowners need to confirm that the bait is not being placed where there is endangered species. It was explained that bait is spread from equipment on All Terrain Vehicles on the back of pick-ups and it would be possible that Valley County could loan equipment to landowners if needed or the Commissioners could allow staff to apply the bait. Commissioner Cruickshank advised that if landowners are picking up bait they would be required to provide a physical address and a legal description of the property.

Ralph McKenzie Solid Waste/Facilities manager advised that on the jail roofing contract, the awnings were not included in the original contract for repair. This was just an option which was not clarified if this portion should be repaired. Chairman Cruickshank advised that the Commissioners would support paying for the roof repairs over the awnings.

Assessor, June Fullmer advised that she has the remaining two tax exempt properties which have been reviewed by the Valley County Prosecuting Attorney. The two properties were the McPaws Thrift Store and the Church of Latter Day Saints (House & Parking Lot) Commissioner Hasbrouck made a motion to accept the 2014 tax exempt properties for McPaws

Incorporated (Thrift Shop) and the Church of Jesus Christ of Latter Day Saints (House & Parking Lot) Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2014 Tax Exempt Properties that were presented and authorize the Chairman to sign the tax exemption form.

Human Resource Director, Pat Duncan was in attendance to begin the Job Description Workshop. She advised that she has not had the opportunity to review the exemption audit with Mr. Kiiha.

Commissioners adjourned meeting at 2:58 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk