

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
June 9, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
ELTING G. HASBROUCK (COMMISSIONER)  
BILL WILEY (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

David Crawford led the Pledge of Allegiance.

Chairman Cruickshank advised that Commissioner Hasbrouck contacted him on June 5, 2014 and explained that the Cascade School District is moving forward with geothermal piping. Chairman Cruickshank would like to add Geothermal Piping to Commissioner Discussion on the agenda. Commissioner Hasbrouck made a motion to approve the agenda with the addition of geothermal piping for Commissioner Discussion at 10:15 a.m. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner agenda with the addition of Geothermal Piping discussion.

Deputy Auditor, Alysa Morrison presented to the Commissioners the Claims, Board Order Claims and Junior College Tuition. Commissioner Willey made a motion to approve the Claims, Board Order Claims and Junior College Tuition as presented totaling \$229,902.60 Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Tuition totaling \$229,902.60

Assessor, June Fullmer advised that her department workload has been very steady. She advised that at this point in time there have been no assessment appeals filed. June advised that the complaints that have been coming in are related to the increase in values. June informed the Commissioners that the part-time Department of Motor Vehicle staff member, Debbie Lyon has been in training. June presented a tax cancellation that had been doubled assessed last year. The Assessor's office did send out a 2014 assessment notice. The cancellation number is 12 dated June 9, 2014. It was recommended to credit the property owner for the 2014 taxes.

Board of County Commissioners Meeting

June 9, 2014

Page 1

Commissioner Hasbrouck made a motion to approve tax cancellation number 12 and issue a tax credit. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the tax cancellation number 12 and issue a tax credit. June advised that she will work on getting a schedule for Board of Equalization hearings. She advised that they are looking at completing the BOE hearings that last week of June.

Clerk, Douglas Miller presented to the Commissioners about continuing to work on fiscal Year 2015 budget. He also presented on an update of Court proceedings.

Sheriff, Patti Bolen informed the Commissioners about a letter from E911 and wanted to make sure that the Commissioners received the letter. Sheriff Bolen advised that two people need to be selected from the County to be on the task force. In order to be on the Committee, there was an application that needs to be submitted. Sheriff Bolen advised that Captain John Coombs has submitted an application but there has not been any other applications submitted. Sheriff Bolen advised that prescription drug drop box has been installed at the hallway of the Valley County Jail. This drop box can be utilized by the general public to dispose of any unused prescription drugs. Sheriff Bolen advised that there have been some issues with ditch riders and access to irrigation. She advised that she needs to have a discussion with Valley County Prosecuting Attorney, Mr. Jay Kiiha related to this issue.

Treasurer, Glenna Young advised that her department is busy posting tax checks and working on tax deeds.

Alysson Statz with the University of Idaho Extension Office provided an update on the activities of the Extension Office. Alysson provided a clarification of the University of Idaho trust. She explained that the funds that have been collected are from bake sales, for dues that are collected from 4H participants, and funds that have been raised. Alysson provided an overview of her projects that she is involved with for June of 2014. She presented that large livestock field day is on June 27, 2014, also a teen leader workshop. She reported that there will be a Fair Board meeting and a Leaders Council meeting this month. She advised that she is working with Idaho Department of Agriculture regarding grasshopper abatement. Commissioner Hasbrouck asked if there was master plan for the chute and scale? Alyson advised that they are currently working on this issue and how to set up the route. She advised that she has been encouraged about the process.

Building Department, Anne Guarino presented that her office is still getting plans in on a regular basis. Chairman Cruickshank advised that while he was at the Central District Health office, it was explained to him that over 300 individuals have been asking about the septic permit process in Valley County.

Human Resource Director, Ken Arment presented that he has been working with former Human Resource Director, Pat Duncan on the transition. He advised that he is still working with legal counsel on exempt/nonexempt status of employees. He explained that he has been working diligently on the job descriptions with Ms. Duncan. Chairman Cruickshank advised that he would like to have an overview of the Human Resource accomplishments presented to the Commissioners next Monday on June 16, 2014. Ken advised that the he has also been working with the Clerk's office regarding some risk management issues and properties that were not included on the County's insurance. He advised that the items have been included and it appears that the insurance list is up to date.

IT Director, David Crawford advised that his department has been busy.

Planning & Zoning Director, Cynda Herrick presented on Payette River Basin Water Trails. She advised that working with Sharon Pratt on a banner that will be presented at the Payette River Games at Kelly's Whitewater Park. She advised that there is a meeting in McCall, Idaho on June 11, 2014. The Park by the North Bridge was discussed which belongs to Idaho Power. Cynda wanted to know if she and Larry Laxson can collaborate to work with the Idaho Power to get the land into a right of way? She advised that her initial conversation would be with Idaho Power about the possibility. Chairman Cruickshank advised of some issues at the property and direction that the County would be willing to do regarding in-kind contributions. Cynda presented on the lumberjack contest during the Payette River Games. The Payette River Games wanted to know if they could use the Valley County Fairgrounds for the Lumberjack Contest. Chairman Cruickshank suggested that someone contact Sue Leeper with the Fair Board to make sure that there is no issue. Cynda reported that FEMA is having a meeting on July 9, 2014, to discuss flood plain issues. Cynda is concerned because she is not able to attend the meeting on that date. Chairman Cruickshank asked if Captain John Coombs was on this list? Cynda advised would see if Captain Coombs could attend the meeting.

Recreation Director, Larry Laxson advised that the County is starting to see rafters in Valley County. He reported that the Cougar Mountain Club is having a cleanup on June 21, 2014. Larry advised that he is working with Fodrea Engineering on the new ramp at the Cabarton Ramp and on the steps. They will also work on a design for Wellington Park. Larry advised that recreational signs were ordered last year and there was an invoice that came in for posts. He wanted to know what budget this invoice should be paid out of? Chairman Cruickshank explained that the signage came out of economic development and should be paid out of economic development budget. Larry advised that the Commissioners should have received a letter from Idaho Department of Parks and Recreation regarding the ordinance that is being worked on. He advised that the Director of IDPR does not like the direction of the ordinance. Larry stated that ISSA gives out \$2,000 in college scholarships and wanted to know how to get Valley County students to apply. Chairman Cruickshank suggested that Larry discuss the scholarships with the counselors of the high schools.

WICAP Director, Brandy Houser presented to the Commissioners that fifty households were provided with food, eight households for energy assistance and three households were helped with rent. She advised that at the WICAP yard sale there was five thousand dollars collected. Brandy reported that WICAP presented at the resource fair and there were twenty four organizations in attendance. She will also be setting up a program to help kids on how to budget and use a checkbook. She reported that there have been conversations with Dr. Sara Jessup and WICAP is hoping to collaborate with her. Commissioner Willey asked how WICAP tracks individuals who are successful once assisted by WICAP? Brandy advised that this system would begin on July 14, 2014.

Chairman Cruickshank presented the Commissioner meeting minutes of June 2, 2014. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes of June 2, 2014. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes of June 2, 2014.

Deputy Recorder, Julie Perkins presented the new Catering Permit Application for the Commissioners to review and approve. Commissioner Hasbrouck made a motion to approve the new Catering Permit Application as presented. Commissioner Willey seconded the motion.

No further discussion, all in favor. Motion passed to approve the new Catering Permit Application submitted by Deputy Recorder, Julie Perkins.

Chairman Cruickshank presented an application for membership to the Valley County Board of Community Guardians. He advised that Rhonda Komula has expressed an interest to participate on the Valley County Board of Community Guardians. Chairman Cruickshank provided an overview of the process and functions of the Board of Community Guardians to the Commissioners. Commissioner Hasbrouck made a motion to approve and appoint Rhonda Komula to the Board of Community Guardians. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve and appoint Rhonda Komula to the Valley County Board of Community Guardians.

Chairman Cruickshank presented the Road Service Agreement Extension between Forest Service and Valley County Road Department for Jumbo Creek Arch, Agreement No: 13-PA-11041200-033. Commissioner Willey made a motion to approve and have the Chairman sign the Jumbo Creek Road Service Agreement between the Forest Service and Valley County Road Department for Jumbo Creek Arch Agreement No: 13-PA-11041200-033. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve and have the Chairman sign the Jumbo Creek Road Service Agreement between the Forest Service and Valley County Road Department for Agreement No: 13-PA-11041200-033.

Chairman Cruickshank presented the Noxious Weeds Agreement with Boise County. Commissioner Willey made a motion to approve and have the Chairman sign the Noxious Weeds Agreement with Boise County. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve and have the Chairman sign the Noxious Weeds Agreement with Boise County.

Commissioner Hasbrouck advised that Engineer, Dan Hand contacted him about geothermal piping upgrades. Mr. Hand advised that the Cascade School District is moving forward with the upgrades and wanted to know if Valley County would like to pursue. The total cost for the upgrades for Valley County would be \$10,711. Chairman Cruickshank suggested that he would propose that the Commissioners decide to take the funds out of General Fund Reserve or Court Facilities Trust with the understanding that the County would not expend more than the \$10,711. Commissioner Hasbrouck made a motion to expend up to \$10,711 out of Court Facilities Trust to pay for the geothermal piping upgrades. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to expend no more than \$10,711 out of the Court Facilities Trust to pay for the geothermal piping upgrades.

Chairman Cruickshank advised that the Commissioner would be going into closed session for Indigent/Charity at 10:51 a.m.

Recording of an Indigent Hearing began at 11:05 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 11:10 a.m.

Decision after Indigent/Charity:

Commissioner Willey made a motion to extend the Indigent Hearing for cases 13-MP051 and 13-PR078 until August 11, 2014. Commissioner Hasbrouck seconded the motion. No further

discussion, all in favor. Motion passed to extend the Indigent Hearing for cases 13-MP051 and 13-PR078 until August 11, 2014.

14-JC076-2 Final Determination of Denial  
14-RL056 Request for Denial  
14-LS089 Request for Denial

Commissioner Hasbrouck made a motion to go into Executive Session Per I.C. 67-2345(1)(b)-Personnel. Commissioner Willey seconded the motion. No further discussion, all Commissioners voted "aye". Motion passed to go into Executive Session Per I.C. 67-2345(1)(b)-Personnel at 11:02 a.m.

Commissioners came out of Executive Session at 11:20 a.m. Decision after Executive Session was to raise the wage for the Part Time WICAP Handyman position to \$12.00 per hour and make the requirement that the individual would need to pass the WICAP Physical.

Stephanie Johnson and Ken Postma with Cabin Creek Enterprises presented two Idaho Department of Lands grants. Ms. Johnson advised that there is a new Contract Representative with Idaho Department of Lands. The Idaho Department of Lands hired an individual out of the State of Utah but he does not start for two weeks. There was a tour of the potential work sites. Ms. Johnson presented the Idaho Department of Lands cohesive strategy agreement. She advised that after reviewing the agreement she is not comfortable with the budget of \$121,000 provided by the Idaho Department of Lands. She advised that the grant was initially \$100,000 and now there was an increase of \$121,000 but there was nothing in the grant which provided for overhead costs and in the agreement there was just a requirement for more acreage to be treated. She would like to identify the issues before going any further. Stephanie advised that she has had the grant just for a week and has not had an opportunity to thoroughly review the grant. Mr. Postma had concerns that Cabin Creek does not know if they could comply with all of the additional requirements of the agreement. Chairman Cruickshank asked if there was a timeframe for the agreements to be signed? Ms. Johnson advised that she believed that she could make some changes and be ready to present to the Commissioners in two weeks. She advised that she would also notify Mr. Craig Foss with Idaho Department of Lands. It was advised that this would be postponed until June 23, 2014.

Commissioners adjourned meeting at 12:20 p.m.

---

Gordon Cruickshank, Chairman

Attest:

---

Douglas A. Miller, Clerk