

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
June 15, 2015**

**PRESENT: BILL WILLEY (ACTING CHAIRMAN)
 ELT HASBROUCK (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

GORDON L. CRUICKSHANK (CHAIRMAN) –Excused Absence

Meeting called to order by Acting Chairman Willey at 9:05 a.m.

Deputy Auditor, Katie Bomberger led the Pledge of Allegiance.

Commissioner Hasbrouck advised that there needed to be two items added to the agenda. The first addition was for a MOU for the MDT's for the Cascade Police Department and a second addition was for Hazard Mitigation Grant letter of Intent. Commissioner Hasbrouck made a motion to approve the agenda for June 15, 2015, with the additions. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda for June 15, 2015, with the additions.

Deputy Auditor, Katie Bomberger presented the Commissioners with Claims and Board Order Claims. She also presented Junior College Application for Ms. Amberlyn Diener.

General Fund	\$133,615.68
Road & Bridge	\$49,868.72
Magistrate Court	\$2,335.14
Probation	\$2,102.40
Election	\$181.87
Indigent & Charity	\$5,434.57
Revaluation	\$150.00
Solid Waste	\$94,023.79
Weeds	\$970.02

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Board Order	Waterways	\$19,867.25
	McCall-Donnelly Snowmobile	\$230.01
	Cascade-Warmlake Snowmobile	\$257.70
	Title III Trust	\$1,852.30
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	Total:	\$318,291.28

Commissioner Hasbrouck made a motion to pay the claims and Board Order Claims and approve the Junior College Application for Ms. Amberlyn Diener. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board order Claims and approve the Junior College Application.

Assessor, June Fullmer informed the Commissioners that she attended a Home Owners Association Meeting for Leisure Time residents to inform them about the history of Solid Waste Fees and Southern Valley Recreation District Fees. June reported that Commercial Appraiser, Anthony Francesconi has completed the certification to become a certified Idaho Appraiser. June suggested to the Commissioners that the Board of Equalization dates should be held on June 30th, July 1st and July 2nd. June presented a request for Cancellation of Market Value for the Commissioners to consider. She provided an explanation of the cancellation. She presented Cancellation Number 25. Acting Chairman Willey asked about the procedure related to the homeowner's exemption application process? June provided the timeline for application process. Commissioner Hasbrouck made a motion to approve Cancellation of Market Value #25. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Cancellation of Market Value #25.

Clerk, Douglas Miller provided the Commissioners with an update of repairs that have been completed at the Valley County Jail and at the Valley County Courthouse. He discussed the progress that had been made with the budget for Fiscal year 2016.

Sheriff, Patti Bolen presented the Memorandum of Understanding to allow the Cascade Police Department to use the Valley County Computer Aided Dispatch for the Commissioners to review and consider approval. She provided an overview of the Memorandum of Understanding for the MDT's. Commissioner Hasbrouck made a motion to approve the MOU and have the Commissioners sign the agreement. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Memorandum of Understanding to allow authorized use of the Valley County Computer Aided Dispatch system by Cascade Police Department. Sheriff Bolen presented the Hazard Mitigation Grant letter of intent for the Commissioners to review. Commissioner Hasbrouck made a motion to have the Commissioners sign the Hazard Mitigation Grant letter of intent. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Hazard Mitigation Grant letter of intent. Sheriff Bolen provided an overview of the repairs that have been fixed at the Valley County Jail. She informed the Commissioners that the Sheriff's Office would be sending one Deputy to P.O.S.T. Academy.

Treasurer, Glenna Young reported that the Treasurer's Office has been posting taxes. She reported on the expense line for the Tax Deed Process. She provided an overview of the process and the reason for the expenses. Treasurer Young reported that on the previous Quarterly Report that she presented to the Commissioners. Acting Chairman Willey asked

what takes place if an individual only pays a portion of their taxes? Treasurer Young reported that if a tax payer paid 50% of the tax bill that each taxing district would get 50% of what was due them. You cannot pay 100% of the amount you owe one taxing district and leave another taxing district with no payment.

Anne Guarino with the Building Department reported that the Building Department is up to 100 building permits. She reported that Yellowpine would be improving the water treatment facility and are requesting to waive the building permit fee. Commissioner Hasbrouck made a motion to waive the \$892 building permit for the village of Yellowpine. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve waiving of the \$892 building permit fee for the village of Yellowpine.

Court Services Director, Skip Clapp informed the Commissioners that the Community Garden Project has started at the McCall Annex. He explained the project and how he plans on involving the local community. He also informed the Commissioners that he would be applying for a grant to sustain the program in the future. He informed the Commissioners that he attended the Juvenile Justice Administrator meeting in Coeur d'Alene, Idaho. He reported that there is one juvenile at the Juvenile Detention Center. Skip informed the Commissioners about the inspection of the Juvenile Detention Center and reported on areas that needed improvement which included training and staffing issues. The Commissioners discussed the costs associated with the Juvenile Detention Center and options related to continuing the operation of the Juvenile Detention Center.

Human Resource Director, Ken Arment reported that 63 employees participated in the training that was conducted last week related to active shooter training. Ken reported on the job openings that Valley County has available. Commissioner Hasbrouck asked if the county has a shift differential pay scale? It was explained that the Valley County does not have shift differential pay. The Commissioners requested that Ken research what other counties are currently doing. Ken informed the Commissioners about his research related to signage at the Valley County Courthouse.

IT Administrator, David Crawford reported on several projects that the IT Department was currently working on.

Planning & Zoning Administrator, Cynda Herrick presented a letter to request that the Forest Service waive fees associated with Forest Service Easement on Snowbank. Commissioner Willey made a motion to have the Commissioners sign the letter to request waiving of fees. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to sign the letter requesting that the Forest Service waive fees associated with the Forest Service Easement on Snowbank. Cynda presented on her research of the property in High Valley that Valley County owns. Prosecuting Attorney, Mr. Jay Kiiha informed the Commissioners about the appropriate procedure for selling Valley County property. Cynda reported that FEMA downgraded Valley County flood plain rating. She explained that FEMA would be requiring specialized maps in order to raise the rating. Cynda reported that the Planning & Zoning Committee is closely reviewing the Gem County Nuisance Ordinance to determine if an ordinance should be adopted by Valley County. She requested permission from the Commissioners to hang the sign given to Valley County from Americas Best Community.

Recreation Director, Larry Laxson reported that the Snowmobile Advisory Committee has discussed that possibility of purchasing brushing equipment. He advised that the cost would be approximately \$26,000. Larry advised that Cougar Mountain Club would be having a cleanup on June 20, 2015. Larry reported that working on a mezzanine at Francie Wallace. Larry would be requesting that the Commissioners attend a ground breaking ceremony at Wellington Park. Larry informed the Commissioners that he would like to put out a public bid for the construction of Wellington Park. Curtis Bennett pointed out a few changes in the request for bid that was prepared by Larry Laxson. Larry explained that he would be publishing the bid in Star News.

Lynnae Kreager with WICAP reported that the WICAP yard sale generated \$9,000 in income. She thanked all of those individuals who were involved. She reported on food boxes that would be distributed in Valley County.

Coroner, Nathan Hess presented to the Commissioners that he has hired a Deputy Coroner to assist him and would be requesting additional funds for next year to \$5,000. The Commissioners indicated that they would take it into consideration. Commissioner Hasbrouck informed Coroner Hess that he would be looking at creating a resolution for a flat fee rate for indigent burial.

Acting Chairman Willey advised that the Commissioners would be going into closed hearing for Indigent/Charity at 11:00 a.m.

Acting Chairman Willey brought the Commissioners out of Indigent/Charity at 11:12 a.m.

Decision after Indigent/Charity

15-SH088 Order of Dismissal

15-AY083 Request for Denial

15-ST077 Request for Denial

15-JG092 Request for Denial

15-ED084 Request for County Indigent Lien/New Application

15-ST077 Request for County Indigent Lien/New Application

15-AY083 Request for County Indigent Lien/New Application

15-SG059-2 Request for Release of Lien

Acting Chairman Willey presented the Commissioner meeting minutes from June 1, 2015. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from June 1, 2015. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from June 1, 2015.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation. Acting Chairman Willey seconded the motion. No further discussion, all Commissioners voted "aye". Commissioners went into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation at 11:17 a.m.

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Acting Chairman Willey brought the Commissioners out of Executive Session per I.C. 67-2345(1)(f)-Pending Litigation at 11:42 a.m. No decision was made after the Executive Session per I.C. 67-2345(1)(f)-Pending Litigation.

Ken Postma with Cabin Creek Enterprises presented three sealed bids for Meadow Bear Hazardous Fuels Treatment Project Unit #5. The first bid that was opened from Whitney Framing at \$1,100 per acre. The second bid that was opened was from Tall Timber at \$1,975 per acre. The third bid to be opened was from Barron Loper at \$1,080 per acre. Commissioner Hasbrouck made a motion to accept the bid from Barron Loper at \$1,080 per acre. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the bid from Barron Loper at \$1,080 per acre for Meadow Bear Hazardous Fuels Treatment Unit Number 5.

Commissioners adjourned for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:01 p.m.

Road Superintendent, Curtis Bennett began the discussion related to Road Development Agreement fees. Curtis advised that the county engineer reported that there would be a new RV Park in Donnelly which would impact county roads. Curtis advised that he spoke with Mr. Jay Kiiha and Mr. Kiiha suggested that any RDA's should be prepared by Givens & Pursely. Curtis advised that he could send a site proposal to Givens & Pursely. Cynda Herrick provided an overview of the Valley County Ordinance related to RDA's and Idaho Statue. She explained that any new development would require a Condition of Approval and she advised that there was a resolution approved by prior commissioners which abolished RDA's and that resolution would need to be absolved. Commissioner Hasbrouck believed that Valley County should provide all the documentation to Givens & Pursely for a consultation. Commissioner Willey wanted to take the time to make sure that any decision to bring RDA's back would be the right decision to make. Curtis explained that he believed that RDA's legalities need to be researched before imposing RDA's again.

Curtis informed the Commissioners that a resident in High Valley has notified the Road Department that Woodall Lane had been gated. Curtis explained that he would research and report back to the Commissioners.

Curtis discussed the Mill Street Project and informed the Commissioners that he did not know if the project could be worked on in 2015. He provided other areas of county road that have been budgeted for 2015 that need to be the primary focus of the road department. Curtis reported that he did not know when the Mill Street Project could be completed. Commissioner Hasbrouck believed that it should be a project that be brought to the top of the construction list. Curtis believed that grant funding should be applied for and he believed that would need to contract the work out. He advised that the Valley County Road Department had enough construction/maintenance work for two years and did not know when the Mill Street Project would be a priority.

Curtis discussed briefly that the Weed Department would be trapping mosquitos in order for Central District Health to test for West Nile Virus.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 67-2345(1)(b)-Personnel. Acting Chairman Willey seconded the motion. No further discussion, all Commissioners voted “aye”. Motion passed to go into Executive Session per I.C. 67-2345(1)(b)-Personnel and Commissioners went into Executive Session at 1:40 p.m.

Acting Chairman Willey brought the Commissioners out of Executive Session at 2:30 p.m. No decision was made after the Executive Session.

Delta James with the City of McCall was in attendance to present CUP-15-03 to expand the Church of Jesus Christ of Latter Day Saints Pavilion. Ms. James presented her staff report for the Commissioners to consider. On June 2, 2015, a public hearing was conducted and the McCall Planning Commission unanimously approved the CUP. There was no one in attendance who opposed the CUP. Ms. James advised that there was conditions imposed for the CUP and she presented on the conditions. Insuring the light fixture meet the requirements. Design review process approved the application. Pole Building application would be done within 12 months. Ms. James provided a blueprint of the pavilion for the Commissioners to review. Commissioner Hasbrouck made a motion to approve CUP 15-03 for the Church of Latter Day Saints. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve CUP 15-03 for the Church of Jesus Christ of Latter Days Saints Pavilion.

Treasurer, Glenna Young began the Tax Deed Excess Funds discussion. Mr. Jay Kiiha presented on the tax deed sale procedures. He informed the Commissioners of the excess funds and the issues that arise from the funds being in trust. He advised that there are companies in which their function is to attempt to locate relatives of property owners to claim the funds. He advised that he would create a procedure which requires individuals to make a formal claim before the Court to prove that they are entitled to the funds.

Sherriff, Patti Bolen and Teresa Perry with Idaho Department of Parks and Recreation began the discussion related to the Four Summit Challenge. Sheriff Bolen advised of the road closures to vehicles that would be taking place on Warm Lake Highway on July 25, 2015. Teresa Perry advised that the amount of current registered riders was 291. She explained that IDPR would be continuing marketing of the program but explained that the cap of riders would be 650. She stated that they are competing with several other events that are scheduled in the Pacific Northwest. Teresa thanked the Commissioners for the support of Valley County for supporting the event.

Budget Workshop began at 3:30 p.m.

Commissioners adjourned the meeting at 4:46 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk