

# Valley County Board of County Commissioners

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**DOUGLAS A. MILLER**  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
July 11, 2016**

**PRESENT:           GORDON CRUICKSHANK (CHAIRMAN)  
                      BILL WILLEY (COMMISSIONER)  
                      ELTING HASBROUCK (COMMISSIONER)  
                      DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for July 11, 2016. Commissioner Hasbrouck made a motion to approve the agenda as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for July 11, 2016.

Clerk, Douglas Miller presented the Commissioners with Claims, Board Order Claims and one Junior College Application.

General Fund	\$102,250.80
Road & Bridge	\$330,859.76
District Court	\$4,125.16
Indigent and Charity	\$13,587.52
Revaluation	\$160.59
Solid Waste	\$3,790.78
Tort	\$112.00
Weeds	\$1,381.11
Waterways	\$3,695.49

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Cascade-Warm Lake Snowmobile \$469.78

Board Order

Title III Trust	\$200.00
Clerks Trust	\$21,677.49
Valley County Fed Lands Access	\$652,000.00
OHV Trust	\$271.98

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Total: \$1,134,582.46

Commissioner Willey made a motion to approve the Claims, Board Order Claims and Junior College Application for Ms. Amberlyn Diener. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Application for Ms. Amberlyn Diener.

Assessor, June Fulmer reported to the Commissioners that there were no additional appeals to present to the Board of Equalization. She provided an overview taxable value for Valley County and new construction roll for Valley County.

Clerk, Douglas Miller provided the Commissioners with an update regarding the Clerk's Office. Clerk Miller informed the Commissioners about the upcoming Jury Trials that were scheduled and the progress made in transitioning to the new Court Management System.

Sheriff, Patti Bolen reported that there were two searches that were conducted by Valley County Search and Rescue over the weekend. She advised that with both searches the parties were found. Sheriff Bolen advised that there was an inmate that was transported to Boise over the weekend for medical reasons. She provided an overview of the on goings for the 4<sup>th</sup> of July and expressed that from her perspective it was a successful weekend.

Treasurer, Glenna Young reported that their office had been busy preparing the affidavits of compliance for the Tax Deed process for the Clerk's Office to record. She reported that Chief Deputy Treasurer, Rhonda Komula and her will be attending the NAFTCO conference. She provided an overview of properties that are currently in the Tax Deed process. She explained the process that has been implemented regarding the pending Tax Deed sales and has requested that the Sheriff's Department post the sales on the properties. She asked for direction from the Commissioners on how the posting should be conducted this year because of the amount of parcels there are. The Commissioners requested that the Sheriff's Department post notice of the sales on parcels that have improvements.

Solid Waste Supervisor, Cindy Forgy reported to the Commissioners the dust abatement was done at the Solid Waste Transfer Site. She reported that she was working with the Donnelly Fire Department to have protocol if there was a fire at the Solid Waste Transfer Site. Cindy reported that the Operational Plans had been completed and she reported that they will be submitted to the Commissioners for review. She reported that she went by the recycle center in Lake Fork yesterday and advised that nothing had changed. She reported on general

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maintenance that had been occurring at the Solid Waste Transfer Site. She informed the Commissioners that she had not had the opportunity to speak with Lake Shore Disposal Manager, Paul Dionne since her return from vacation but plans on making an attempt to have a meeting with him in the near future.

Court Services Director, Skip Clapp reported that there was one juvenile at the Juvenile Detention Center. He reported that he had a formal meeting with Idaho Department of Juvenile Corrections regarding the certification notice and training for Part-Time Juvenile Detention Officers. He advised that a training schedule had been determined with Idaho Department of Juvenile Corrections. Skip requested that the Commissioners allow him to hire another full-time employee for the Juvenile Detention Center. He explained the problems he had with staffing the Juvenile Detention Center. Skip reported on the Community Garden project and requested that the Commissioners allow juveniles in custody to work on the garden but it would require an additional fence to be built. He asked the Commissioners for permission to obtain a bid for a fence. Skip advised that he would be meeting with the McCall Donnelly School District on July 12, 2016, to discuss the Juvenile Detention Center education program. Commissioner Willey asked if there was ever the possibility of a work release programs for juveniles in custody. Skip explained that it was possible if the Court orders a work release program for juveniles.

Anne Guarino with the Building Department reported that they have received 97 building permits. She reported that a new windshield was installed on the county vehicle and had to replace a flat tire. Anne requested that Buildings and Grounds look at possibly installing a new step at the north entrance of the Courthouse.

Human Resource Director, Ken Arment advised that he sent out the BDPA update to all Valley County Employees related to the job analysis. Ken reported that there was a posting for a part time Deputy Court Clerk position. He advised that there was a new Dispatcher that was recently hired. Ken advised that he was working on fire extinguisher training. He reported that the Board of Community Guardians has a meeting on July 12, 2016.

IT Director, David Crawford informed the Commissioners that there was a hardware failure that he repaired on July 10, 2016. He explained that the GIS Analysis, Kate Wilson would be conducting a forum for surveyors to discuss data standards in Valley County in August of 2016.

Planning & Zoning Administrator, Cynda Herrick reported that she attended the Valley County Economic Develop Council meeting in which it was proposed for each city and Valley County to make a contribution for the Economic Development Director position. She advised that the requested contribution from Valley County would be \$10,667.37.

Recreation Director, Larry Laxson provided an overview of recreation matters that he had been addressing. He explained that he was researching problems at the Cabarton Boat Launch. He informed the Commissioners that there would be a Snowmobile Advisory Committee meeting on July 14, 2016.

Chairman Cruickshank advised that Commissioners would be going into closed session for Indigent and Charity at 10:28 p.m.

Chairman Cruickshank brought the Commissioners out of Indigent and Charity at 10:45 a.m.

Decision after Indigent and Charity:

- 17-LG065            Request for Denial for County Assistance
- 17-VW062            Request for County Indigent Lien /New Application
- 16-GG087            Request for release of Lien

Treasurer, Glenna Young and Solid Waste Manager, Cindy Forgy presented to the Commissioners regarding concerns about the billing for Lake Shore Disposal. It was determined that Treasurer, Glenna Young and Solid Waste Manager, Cindy Forgy would continue to work together to resolve the billing concerns with Lake Shore Disposal and present to the Commissioners at a later date.

Chairman Cruickshank presented the Commissioner Meeting Minutes from July 5, 2016. Commissioner Willey made a motion to approve the Commissioner Meeting Minutes from July 5, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from July 5, 2016.

Clerk, Douglas Miller presented on the application for Certificate of Title for the Cascade Rural Fire Ambulance. Commissioner Hasbrouck made a motion to allow the Clerk to sign the Certificate of Title for the Cascade Rural Fire Ambulance. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow the Clerk, Douglas Miller to sign for the Certificate of Title for the Cascade Rural Fire Ambulance.

Chairman Cruickshank began the discussion related to the South West Idaho Resource Conservation & Development Council. Commissioner Hasbrouck made a motion to appoint Commissioner Willey as the representative for Valley County for the Southwest Idaho RC&D and Ms. Stephanie Nelson, Chairman, Gordon Cruickshank and Commissioner, Elt Hasbrouck to be alternatives. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed.

Road Superintendent, Jeff McFadden reported that he would be putting out the bid for the Big Creek Bridge because the Road Department was unable to begin the project in 2016. Jeff provided an overview of Road & Bridge projects that were in progress.

Recreation Director, Larry Laxson began the discussion related to Payette Lands Allocation Committee. Larry referred to an email that was sent to by the Payette National Forest requesting that Larry participate on the Payette Lands Allocation Committee. The Commissioners advised that they needed to deliberate on the matter before a decision was made to allow Recreation Director, Larry Laxson to become a member of the Payette Lands Allocation Committee.

Commissioners recessed for lunch at 12:02 p.m.

Commissioners returned from lunch at 1:00 p.m.

The Commissioners began the interview for the opening with the Valley County Planning & Zoning Commission. Ms. Johanna Defoort was interviewed for the opening on the Valley County Planning & Zoning Commission. Commissioner Willey made a motion to appoint Ms. Johanna Defoort to the Valley County Planning & Zoning Commission opening fulfilling Ms. Kathy Deinhard term through January of 2018. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to appoint Ms. Johanna Defoort to the Valley County Planning & Zoning Commission fulfilling Ms. Kathy Deinhard's term through January of 2018.

Commissioner Willey made a motion to go into Executive Session per Idaho Code 74-206 (c)-Acquire Interest in Real Property. Commissioner Hasbrouck seconded the motion. No further discussion, all Commissioners voted "aye" to go into Executive Session per Idaho Code 74-206 (c)-Acquire Interest in Real Property. Commissioners went into Executive Session at 1:35 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per Idaho Code 74-206(c)-Acquire Interest in Real Property at 2:25 p.m. Commissioner Hasbrouck made a motion to accept the recommendations from Mr. Johnston Hill from Right Of Way Specialists, Inc. related to Right of Way purchases. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept Mr. Johnston Hill recommendations from Right of Way Specialists, Inc. related to right of way purchases.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Chairman Cruickshank seconded the motion. No further discussion, all the Commissioners voted "aye". The Commissioners went into Executive Session per Idaho Code 74-206 (b)-Personnel at 2:35 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per Idaho Code 74-206 (b)-Personnel at 2:46 p.m. Chairman Cruickshank advised that Mr. John Russell from Russell Surveying submitted a verbal notice to resign as the Valley County Surveyor. Commissioner Hasbrouck made a motion to accept the resignation of Mr. John Russell as the Valley County Surveyor. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the resignation of Mr. John Russell as the Valley County Surveyor.

Chairman Cruickshank advised that the Commissioners would be recessing as the Valley County Board of Commissioners and convening as the Board of Equalization at 2:50 p.m.

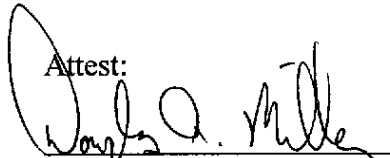
Chairman Cruickshank brought the Commissioners back into regular session at 2:53 p.m.

Chairman Cruickshank began the discussion related to the Bio-Mass Agreement for feasibility study. Chairman Cruickshank advised that the agreement had not completed and would be reviewed by the Valley County Prosecuting Attorney.

Chairman Cruickshank advised that the Commissioners would be having the Fiscal Year 2017 Budget Workshop.

Commissioners adjourned the meeting at 3:26 p.m.

  
Gordon Cruickshank, Chairman

Attest:  
  
Douglas A. Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, July 11, 2016

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Claims, Board Order Claims & Junior College Tuition- Katie Bomberger, Senior Deputy Auditor
- 9:10 **Elected Official Reports/Discussion**  
Assessor – June Fullmer  
Clerk – Doug Miller  
Prosecutor  
Sheriff – Patti Bolen  
Treasurer – Glenna Young
- Department Head Reports** - 5 Minutes each  
Solid Waste- Cindy Forgy  
WICAP  
Building Department – Anne Guarino  
Court Services – Skip Clapp  
Extension Office- Melissa Hamilton  
Human Resources/Risk Management – Ken Arment  
Information Technology – David Crawford  
Planning and Zoning-Cynda Herrick  
Parks and Recreation- Larry Laxson
- 10:30 Indigent and Charity
- 10:45 Transfer Station- Treasurer's Office
- 11:00 Commissioner Discussion (Correspondence)  
Meeting Minutes of July 5, 2016  
Application for Certificate of Title for Cascade Rural Fire Ambulance  
SW ID RC&D- letter and application

11:15 Road & Bridge- Jeff McFadden  
Road Dept. Discussion

11:30 Parks and Recreation- Larry Laxson- Payette Lands Allocation Committee Discussion

12:00 Recess for Lunch

1:00 Planning & Zoning Commissioner Interviews

1:30 Executive Session Idaho Code 74-206 (c)-Acquire Interest in Real Property

2:10 Bio-Mass Agreement for Feasibility Study

2:15 Executive Session Idaho Code 74-206 (b)-Personnel

2:45 Board of Equalization

3:00 Fiscal Year 2017 Budget Workshop

Adjourn

COMMISSIONERS FUTURE MEETING DATE  
Monday, July 18, 2016