

Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Facsimile (208) 382-7107

GORDON L. CRUICKSHANK
Chairman of the Board
gcruickshank@co.valley.id.us

BILL WILLEY
Commissioner
bwilley@co.valley.id.us

ELTING G. HASBROUCK
Commissioner
ehasbrouck@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
July 18, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELT HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Recreation Director, Larry Laxson led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for July 18, 2016. Commissioner Willey made a motion to approve the agenda for July 18, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for July 18, 2016.

Chairman Cruickshank presented the Commissioner Meeting Minutes from July 11, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from July 11, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from July 11, 2016.

Chairman Cruickshank presented the Board of Equalization Meeting Minutes from June 30, 2016, July 5, 2016 and July 11, 2016. Commissioner Hasbrouck made a motion to approve the Board of Equalization meeting minutes from June 30, 2016, July 5, 2016 and July 11, 2016.

Board of County Commissioners Meeting
July 18, 2016
Page 1

Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Board of Equalization meeting minutes from June 30, 2016, July 5, 2016 and July 11, 2016.

Chairman Cruickshank presented the Idaho Parks and Recreation Grant RB17-3-43-1 for Clear Creek Trailhead. Commissioner Willey made a motion to accept the Idaho Parks and Recreation Grant RB17-3-43-1 for Clear Creek Trailhead and have the Chairman sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the Idaho Parks and Recreation Grant RB17-3-43-1 for Clear Creek Trailhead and have the Chairman sign.

Chairman Cruickshank began the discussion related to having Recreation Director, Larry Laxson become a member on the Lands Allocation Committee with the Payette Forest Coalition. Chairman Cruickshank advised that he spoke with the Valley County Attorney and he indicated that there does not appear to be a conflict of interest. Larry advised that he would be willing to represent recreation interests but would not be representing Valley County. Commissioner Hasbrouck made a motion to allow Recreation Director, Larry Laxson to join the Lands Allocation Committee with the Payette Forest Coalition to represent recreation and not specifically Valley County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow Recreation Director, Larry Laxson to join the Lands Allocation Committee with the Payette Forest Coalition to represent recreation interest and not specifically Valley County.

Assessor, June Fullmer presented Solid Waste Cancellation #39 for MH00015000066A and she provided an overview of the cancellation and explained that the parcel was not occupied. She reported that the Treasurer's Office has acknowledged that the solid waste fee needed to be canceled. Commissioner Willey made a motion to approve Solid Waste Cancellation #39 for MH00015000066A including all interest and penalties. CH seconded the motion. No further discussion, all in favor. Motion passed to approve Solid Waste Cancellation #39 for MH00015000066a including all interest and penalties.

Assessor, June Fullmer presented Value Cancellation Number #1 for Parcel #RPM031500B0540. June provided an overview of the cancellation. She requested that the market value be reduced by for a new value of \$562,323. June advised that she reviewed the matter with the Treasurer's Office and they also agreed that the Parcel #RPM031500B0540 should be presented for a Value Cancellation. Commissioner Willey made a motion to accept and approve value cancellation number #1 for Parcel #RPM031500B0540. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept and approve value cancellation Number #1 For Parcel #RPM031500B0540.

Planning & Zoning Administrator, Cynda Herrick presented on request for qualifications for the Valley County Surveyor. Cynda advised that the Valley County Commissioners need to have a surveyor review Valley County Plats. Chairman Cruickshank advised that the statue just requires that the county have a certified surveyor review the plats. He provided an overview of the existing process. Commissioner Hasbrouck suggested that Valley County should put the matter out for bid. Cynda advised that Valley County just needs a surveyor to review plats. Chairman Cruickshank suggested that Valley County put out an RFQ but not necessarily have a dedicated surveyor. Commissioner Hasbrouck believed that when surveys are conducted

Valley County would need the control points. Chairman Cruickshank explained that when the county needs a survey there should be a scope of work provided. He advised that if Control Points needed to be purchased that would need to be included in the scope of work. Cynda advised that Valley County needs a surveyor to review plats and to also conduct ground work. She explained what she believed needed to be included in the Request for Qualifications. Chairman Cruickshank suggested that Cynda and GIS Analysis, Kate Wilson work on a draft Request for Qualifications to be reviewed by the Commissioners and Valley County Prosecuting Attorney. Commissioner Hasbrouck had concerns that the control points were not automatically provided to Valley County when it was obtained. GIS Analysis, Kate Wilson explained that there would be a meet and greet with surveyors on July 27, 2016 at 10:00 a.m. and she advised that the State of Idaho would be having a GIS Forum on August 5, 2016.

Ashley Gifford from the Treasurer's Office presented an application for credit at the Solid Waste Transfer site for Resto Clean Worth from McCall, Idaho. She advised that she had conducted a credit check of the company and it appeared that they were in compliance with other creditors. Commissioner Hasbrouck made a motion to allow Resto Clean Worth to have up to \$1,000 of credit at the Solid Waste Transfer Site. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow Resto Clean Worth to have up to \$1,000 of credit at the Solid Waste Transfer Site.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (c)-Acquire Interest in Real Property. Commissioner Willey seconded the motion. No further discussion, all Commissioners voted "aye". Motion passed to go into Executive Session per Idaho code 74-206 (c)-Acquire Interest in Real Property at 10:02 a.m. Chairman Cruickshank brought the Commissioners out of Executive Session per Idaho Code 74-206 (c)-Acquire Interest in Real Property at 10:18 a.m. Commissioner Hasbrouck made a motion to allow the Chairman to negotiate price with landowner for Right of Way. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow Chairman Cruickshank to negotiate price with landowner for Right of Way.

Chairman Cruickshank began the Secure Rural Schools funding discussion. Chairman Cruickshank advised that there was an interest to continue fund but there is not a direction to reauthorize. He explained that he has been in discussion with Senator, Mike Crapo and Senator Crapo understands that the funding was important to Valley County Road Department and other rural counties and will continue to advocate reauthorization. Chairman Cruickshank explained that there is discussion for more timber harvest to be conducted. He advised that if Secure Rural Schools was not reauthorized Valley County Road Department might move to conducting more maintenance and not focus on new construction.

Tom Bate with American Legion 60 requested from the Commissioners to allow the American Legion 60 to again perform the Patriot Day Celebration and 9/11 Ceremony on September 12, 2016 on the Valley County Courthouse lawn. Commissioner Willey made a motion to grant the request from the American Legion 60 to have the Patriot Day Celebration at the Valley County Courthouse lawn on September 12, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the American Legion 60 to again perform the Patriot Day Celebration at the Valley County Courthouse lawn on September 12, 2016.

Road Department Office Manager, Lori Bateman presented the East Lake Fork Right of Way Contract. She advised that the contracts have been reviewed by Valley County Prosecuting Attorney, Carol Brockmann. Commissioner Hasbrouck made a motion to have the Chairman sign the East Lake Fork Right of Way contracts. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the East Lake Fork Right of Way contracts.

Boise National Forest District Ranger, Jake Stromeyer presented to the Commissioners and reported on the Deadwood Reservoir fire and advised that the fire was contained. He advised that there was over an inch of rain within the past few weeks but the forest was drying out. He advised that Josh Warden was hired as the new Fire Management Officer. He provided an overview of Mr. Warden's qualifications and experience. Jake reported that the commented period for the NEPA closed for the snowmobile program on July 15, 2016. Jake advised the South Fork of the Salmon fishing season was a success and there were no major issues. He advised that there was a Forest Service crew taken out to conduct work at Landmark. He advised that there are some volunteers at Landmark this year. Jake briefly discussed how they Boise National Forest Service would collaborate with SITPA during the fire season. He mentioned the improvements that were made on the road near Warm Lake Road and believed that it made a difference. Chairman Cruickshank asked about the fire crew that was available and Jake reported that there was a ten man fire crew plus a Type 4 engine. He advised that there were also two prevention crews that conduct regular ground work. Commissioner Hasbrouck asked when a decision would be made after the NEPA process for the snowmobile grooming. Jake reported that a decision would be made in September of 2016. Jake concluded his presentation.

Commissioners recessed for lunch at 11:50 a.m.

Commissioners returned from lunch at 12:55 p.m.

Public Hearing-Appeal CUP 16-04 Asphalt Hot Plant

Chairman Cruickshank opened the Public Hearing at 1:00 p.m. he announced that the Commissioners would be hearing the Appeal of CUP 16-04 Asphalt Hot Plant.

Chairman Cruickshank asked the Commissioners if there was any ex-parte communication or conflict of interest. The Commissioners advised that there was no ex-parte communication or conflict of interest related to this matter.

Chairman Cruickshank asked for the Staff Report to be presented by Planning & Zoning Administrator, Cynda Herrick. Cynda presented her staff report to the Board of Commissioners. She explained that there were two appeals and both appeals were filed in a timely manner. A copy of the Staff Report will be appended to the Board of County Commissioner meeting minutes for July 18, 2016. She provided an overview of the decision made by the Valley County Planning & Zoning Commission and the conditional use permit that was required. She read all of the conditions of approval required by the Planning and Zoning Commissioners. She reported that since the Staff Report was submitted there had been additional information obtained. She presented ten additional exhibits for the Commissioners to take into consideration, as follows: Exhibit 1: Letter from Laurie Frederick, Cadastral

Board of County Commissioners Meeting

July 18, 2016

Page 4

Specialist, concerning ownership of the ditch; Exhibit 2: E-mail from Connie Lessard dated July 13, 2016; Exhibit 3: E-mail from Jim Rowlan dated July 15, 2016; Exhibit 4: E-mail from Mike Fisher dated July 14, 2016; Exhibit 5: Letter from the Andersons dated July 12, 2016; Exhibit 6: E-mail from Mark Pickard dated July 12, 2016; Exhibit 7: E-mail from Amelia Loomis dated July 18, 2016; Exhibit 8: New Site Plan; Exhibit 9: Industrial Land Use Map in General Area, and; Exhibit 10: E-mail from Lauren Warboy dated July 18, 2016.

Cynda advised that after the Planning and Zoning Commission approved the conditional use permit she discovered that there was an error in the setbacks that were initially filed in the application on the site plan and now the correct setbacks have been determined. Based on the newly obtained information she would make a recommendation to the Board of County Commissioners to refer the matter back to the Valley County Planning & Zoning Commission to hear the variance required for all of the setbacks. She referred to Valley County Code Title 9-5H-12.B.8 which reads the Board may elect to refer the matter to the commission with specific instructions. Chairman Cruickshank asked for clarification. Cynda provided an overview of how it was discovered that the setbacks were wrong and again would recommend referring the matter back to the Valley County P&Z. Cynda recommended that the applicant be allowed 60 days to resubmit a variance application for the setbacks. Cynda provided an overview of decision on the appeal and a decision on the variance. The Commissioners debated if the public hearing should continue today since the Planning & Zoning Administrator was recommending that the matter be referred back to the Valley County Planning & Zoning Commission to make a recommendation to them on the variance. A member of the audience interjected and asked if there could be an official record made that they attended the Public Hearing today. Chairman Cruickshank advised that if the sign in sheet was filled out that would be an official record. Cynda advised that the scale on the site plan was inaccurate and provided an overview of the new setbacks, as follows: North – 100' relaxed to 39', West – 75' feet relaxed to 47', South – 150' relaxed to 96' and East 152' with required 150'.

A number of questions were asked from the audience, mostly concerning how the application would proceed.

Chairman Cruickshank closed the Public Hearing at 1:37 p.m. and brought the matter back to the Board of Commissioners for deliberations. Commissioner Hasbrouck made a motion to remand CUP 16-4 back to the Valley County Planning & Zoning Commission based on the new information presented and allow the original applicant to have 60 days to submit the variance to the Valley County Planning & Zoning Commission. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to remand CUP 16-4 back to the Valley County Planning & Zoning Commission based on the new information presented and allow the original applicant to have 60 days to submit the variance to the Valley County Planning & Zoning Commission.

Commissioners adjourned the meeting at 1:45 p.m.

Etting D. Hasbrouck
Chairman Gordon Cruickshank

Attest:
Douglas A. Miller
Douglas Miller, Clerk

Date: 7/11/2016
Cancellation number: 39

Valley County Assessors Request for Cancellation of Solid Waste Fee

Assessment Year: 2015
Name: Lois Mikelson
Code Area: 039-0000

Parcel Number	Category	Old Fee	New Fee	Fee Value to be Canceled
MH00015000066A				\$85

Explanation: Cancel the solid waste fee and all interest and pentalties on MH.
This MH is not occupied. It is questionnable if it could be used for living. The solid waste fee was removed in 2014, and put back on in 2015 by mistake.

Requested by Assessor: *Jane Pullman* Appraiser: _____

By Board of County Commissioners:

Cancellation of Market Value is
Approved: Disapproved: _____

Signature of Chairman: *Robert L. Smith* Dated: JULY 18, 2016

Date Assessor Notified: _____
Date Treasurer Notified: _____
Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____
Date and Amount Canceled: _____ \$ _____
Date and Amount of Refund: _____ \$ _____
Date Auditor Canceled: _____

Date: 7/13/2016
Cancellation number: #1

Valley County Assessors Request for Cancellation of Market Value

Assessment Year: 2016
Name: Mooney Family Trust
Code Area: 003-0000

Parcel Number	Category	Old M.V.	New M.V.	Market Value to be Canceled
RPM031500B0540	26H	\$691,956	\$562,323	\$129,633
		\$691,956	\$562,323	\$129,633

Explanation:
This condominium had the upper level designated as a 3/4 story in proval. All other similar units had the upper level designated as a loft. This is to correct our error in proval.

Requested by Assessor: *Jane Hullman* Appraiser: *Mike Ellis*

By Board of County Commissioners:

Cancellation of Market Value is
Approved: Disapproved:

Signature of Chairman: *Robert J. Paillat* Dated: *JULY 18, 2016*

Date Assessor Notified: _____
Date Treasurer Notified: _____
Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____
Date and Amount Canceled: _____ \$ _____
Date and Amount of Refund: _____ \$ _____
Date Auditor Canceled: _____

Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350



Phone (208) 382-7100
Facsimile (208) 382-7107

GORDON L. CRUICKSHANK
Chairman of the Board
gcruickshank@co.valley.id.us

BILL WILLEY
Commissioner
bwilley@co.valley.id.us

ELTING G. HASBROUCK
Commissioner
ehasbrouck@co.valley.id.us

DOUGLAS A. MILLER
Clerk
dmiller@co.valley.id.us

VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, July 18, 2016

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)
 - Commissioner Meeting Minutes of July 11, 2016
 - Board of Equalization Meeting Minutes from June 30, 2016 & July 5, 2016
 - Approval of Idaho Parks and Recreation Grant RB17-3-43-1 Clear Creek Trailhead Recreation Director as Lands Allocation Co-Chair for PFC
- 9:15 Solid Waste Cancellation #39 for MH00015000066A & Value Cancellation Number#1 Parcel #RPM031500B0540
- 9:20 Request for Qualifications for Valley County Surveyor Discussion
- 9:40 Transfer Station- Treasurer's Office
- 10:00 Executive Session Idaho Code 74-206 (c)-Acquire Interest in Real Property
- 10:30 Secure Rural Schools Funding Discussion
- 11:00 American Legion Post 60- Patriot Day Celebration 9/11
- 11:15 Road & Bridge- Jeff McFadden
 - East Lake Fork Right of Way Contract
- 11:30 Boise National Forest- District Ranger- Jake Stromeyer
- 12:00 Recess for Lunch
- 1:00 **PUBLIC HEARING-Appeal of CUP-16-04 Asphalt Hot Plant**

COMMISSIONER'S FUTURE MEETING DATE
Monday, July 25, 2016