

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



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**GORDON L. CRUICKSHANK**  
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**DOUGLAS A. MILLER**  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
August 1, 2016**

**PRESENT:           BILL WILLEY (ACTING CHAIRMAN)  
                          ELTING HASBROUCK (COMMISSIONER)  
                          DOUGLAS MILLER (CLERK)**

**EXCUSED ABSENCE: GORDON CRUICKSHANK (CHAIRMAN)**

Meeting called to order by Acting Chairman, Bill Willey at 9:01 a.m.

Commissioner, Elting Hasbrouck led the Pledge of Allegiance.

Acting Chairman Willey presented the Commissioner's Agenda for August 1, 2016. Commissioner Hasbrouck made a motion to approve the agenda as presented. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for August 1, 2016.

Acting Chairman Willey presented the Commissioner Meeting Minutes from July 25, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from July 25, 2016. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from July 25, 2016.

Acting Chairman Willey began the discussion related to setting the Tax Deed Sale for the properties that were presented during the Tax Deed process on July 25, 2016. Acting Chairman Willey advised that he would like to discuss setting the Tax Deed sale date with Treasurer, Glenna Young. Treasurer Young was not available on August 1, 2016. The Commissioners decided to set the matter on the Commissioner's Agenda for August 8, 2016.

Acting Chairman Willey presented the Code Red Emergency Notification Renewal form. Commissioner Hasbrouck made a motion to approve the Code Red Emergency Notification Renewal form. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Code Red Emergency Notification Renewal form.

Acting Chairman Willey began the Public Hearing for the Road Name Change: Loomis Lane in Paddy Flat Ranch to Territory Road at 9:15 a.m.

Acting Chairman Willey asked the Commissioners if any Commissioner had any ex-parte communication regarding the matter being presented. Commissioner Hasbrouck and Acting Chairman Willey advised that he had not had any ex-parte communication regarding the matter being presented.

Planning & Zoning Administrator, Cynda Herrick provided her staff report to the Commissioners related to the Road Name Change Loomis Lane in Paddy Flat Ranch Subdivision to Territory Road. She recommended the road name change that was presented.

Acting Chairman Willey asked to hear from anyone who is a proponent. The record should reflect no one was in attendance to speak as a proponent of the matter.

Acting Chairman Willey asked to hear from anyone who was uncommitted. Mr. Wayne Sobiech, P.O. Box 2 Donnelly, Idaho, presented that he was uncommitted but liked the road name that was being presented. He provided a brief overview of the road and what property the road connects.

Acting Chairman Willey asked to hear from anyone who wanted to speak as an opponent. The record should reflect that there was no one in attendance to speak as an opponent.

Acting Chairman Willey closed the Public Hearing at 9:30 a.m. and brought the matter back to the Commissioners for a decision.

Commissioner Hasbrouck made a motion to approve the road name change of Loomis Lane in Paddy Flat ranch Subdivision to Territory Road to be effective August 17, 2016 and sign Resolution 16-14. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the road name change of Loomis Lane in Paddy Flat Ranch Subdivision to Territory Road to be effective August 17, 2016 and sign Resolution 16-14.

Sherriff, Patti Bolen began the discussion related to 911 phone lines to Yellow Pine & Warm Lake. Sherriff Bolen explained that annual rates had changed for the 911 phone lines to Yellow Pine & Warm Lake. She provided a breakdown of the increase of costs that had been made by Midvale Telephone Company and explained the monthly cost associated with the 911 phone lines. Sherriff Bolen reported to the Commissioners that according to Dispatch records that had not been any calls to the 911 Dispatch from Yellow Pine & Warm Lake since the 911 phone lines were established. She believed that there should be a formal discussion with the residents of Yellow Pine & Warm Lake. Sherriff Bolen explained the phone lines that are currently established in Yellow Pine & Warm Lake. She advised that if the 911 phone lines were cut the residents of Yellow Pine could still call directly to the Dispatch center using the local Dispatch number. Sheriff Bolen explained that the phone lines she was discussing are the actual hard

lines that individuals have. The Commissioners advised that they would reach out to all of the residents in Yellow Pine who have hard lines to schedule a meeting to discuss the matter in further detail.

Recreation Director, Larry Laxson began the discussion related to Green Gate Road. Larry advised that Green Gate road was access for winter recreation specifically snowmobiling and he advised that there was a parking lot that was utilized by snowmobilers. He advised that the access provides a snowmobile trail that was groomed. Acting Chairman Willey asked what was bringing the issue to light. Larry provided an overview of the property that was purchased and gated the road which does not allow access to the historical trail. Commissioner Hasbrouck asked if anyone has notified the homeowner about a possible prescribed easement. Larry advised that no one has contacted the homeowner. Larry advised that it was possible the snowmobile groomed trail would not available. Larry explained that the trail had been groomed for over thirty years. Planning & Zoning Administrator, Cynda Herrick provided a map of the area for the Commissioners to review. Larry advised that the access was from state land to the federal forest. Scott Corkill Area Manager State of Idaho Department of Lands provided an overview of the current situation and background of the property. He advised that in 2009 a receptacle easement was allowed through JFS Enterprises. He explained the negotiations that took place. He advised that Valley County is a permitting in order to groom the snowmobile trails and advised of the land use permits. He advised the purchase that was made by Black Swan and how they were made aware of the gate being installed. He advised that he engaged in conversations with the Black Swan Group. He advised that alternative routes for the snowmobiling grooming trails were determined if needed and if the current landowner would not allow the grooming to take place. He explained that there were still legal review taking place regarding road and accessibility. Mr. Corkill provided a map of the proposed alternate snowmobile route and explained that a portion of the alternate route would cross into federally owned property. Larry advised that it potentially would take a significant amount of time for the Forest Service to make a modification to the Forest Plan. Mr. Michael Simplot advised that he had a cabin next to green gate road. He explained that he believed that Green Gate area allows additional parking during winter recreation and he would hate to lose the access to the area. He was hoping the Valley County had the ability to get an easement for the area and he believed that it was a critical area. Mr. Corkill reported that State of Idaho advised that they encouraged the home owner not to install any type of gate on the road. Planning & Zoning Administrator, Cynda Herrick would like the Commissioners to review a prescriptive easement to the area. The Commissioners advised that they would be submitting the matter the Valley County Prosecuting Attorney, Carol Brockmann for review. The Commissioners agreed that the matter should be pursued. Acting Chairman Willey made a motion to submit the matter to the Valley County Prosecuting Attorney to review if a prescriptive easement was available for the Green Gate Road. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to submit the matter to the Valley County Prosecuting Attorney, Carol Brockmann for review.

Mr. Mark Wood who resides a 25 Pleasant Acre Road, McCall, Idaho reported to the Commissioners that he was the president of the McCall Snowmobile Club. He believed that it would be detrimental if access was not allowed to the area. Mr. Harold Apple who resides at 14 Sampson Trail provided his opinion related to the matter and informed the Commissioners that he believed that the area was important for the snowmobile trails and summer recreation.

Road & Bridge Office Manager, Lori Bateman presented the change order from the Right of Way Specialist and informed that there was a reduction of \$1,625.00 for the work that was done at East Lake Ford Road. Commissioner Hasbrouck made a motion to accept the professional service agreement change order from Right of Way Specialist for the work that was conducted for the East Lake Fork Road project. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the professional service agreement change order from Right of Way Specialist for the work that was conducted for the East Lake Fork Road project.

Lori Bateman presented a Board Order for the East Lake Fork Road regarding liability for moving utilities. She provided an overview of the agreement that would be submitted to the utility companies. Commissioner Hasbrouck made a motion to approve the Board Order for the East Lake Fork Project for Idaho Power Company and Frontier Communications. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Board Order for the East Lake Fork Project for Idaho Power Company and Frontier Communications.

Lori Bateman advised that she had spoken with Valley County Fairgrounds President, Brian Hines about allowing a gas card for the fairground tractor. She was requesting permission from the Valley County Commissioners. The Commissioners advised that they would allow the Road Department to make the decision.

Lori provided an overview of road maintenance that the Valley County Road Department was working on.

Commissioners recessed for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:04 p.m.

Director of WICAP, Heidi Caldwell and WICAP Board Member, Ms. Ann McKaskill were in attendance to begin a discussion related to the Valley County WICAP Office. She reported that Rose Mary Beth Ritch had been hired as the new Director for the Valley County WICAP Office and would start August 8, 2016. She advised that they are reviewing the need to hire another full time employee for the office in Valley County. She reported that they would look at selecting from the applicants who applied for the Director position. Ms. Caldwell informed the Commissioners that they appreciated the assistance from the Building & Ground employees. WICAP Board Member, Ms. Ann McKaskill advised that they are attempting to get the WICAP Advisory Committee fully operational again and meeting on a regular basis. Ms. Caldwell reported that WICAP was attempting to recruit new members for the advisory committee. Ms. Caldwell reported on an allegation of misappropriation of funds being reported on social media. She wanted to know if there were any recent concerns of that issue. The Commissioners expressed that if there were concerns they would have a discussion directly with the Administrative Office and Heidi Caldwell.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioner Hasbrouck seconded the motion. No further discussion, all Commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 (b)-Personnel at 2:00 p.m.


Acting Chairman Willey recessed the Executive Session per Idaho Code 74-206 (b)-Personnel at 3:18 p.m. and continued with the Commissioner's Agenda.

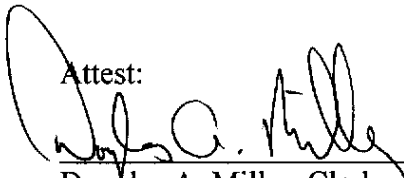
Acting Chairman Willey began the Fiscal Year 2017 Budget Workshop.

Acting Chairman Willey reconvened the Executive Session per Idaho Code 74-206 (b)-Personnel at 3:39 p.m.

Acting Chairman Willey brought the Commissioners out of Executive Session per Idaho Code 74-206 (b)-Personnel at 4:36p.m. No decision was made after the Executive Session.

Commissioners adjourned the meeting at 4:37 p.m.

  
Bill Willey, Acting Chairman

Attest:  
  
Douglas A. Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, August 1, 2016

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)  
Meeting Minutes of July 25, 2016  
Set date for Tax Deed Sales  
Code Red Emergency Notification Renewal
- 9:15 **PUBLIC HEARING- Road Name Change: Loomis Lane in Paddy Flat Ranch to Territory Road**  
  
Resolution No. 16-14 Territory
- 10:00 911 Phone Lines to Yellow Pine & Warm Lake Discussion
- 11:00 Green Gate Road Discussion- Larry Laxson
- 11:30 Road & Bridge- Jeff McFadden  
Right of way specialist- Change Order  
East Lake Fork Road- Board Order utilities  
Warren Wagon Road update  
Other Road and Bridge Discussions

- 12:00 Adjourn for Lunch
- 1:00 WICAP Discussion-Heidi Caldwell
- 2:00 Executive Session per Idaho Code 74-206 (b)-Personnel
- 2:30 Fiscal Year 2017 Budget Workshop

COMMISSIONER'S FUTURE MEETING DATE  
Monday, August 8, 2016



Cynda Herrick, AICP  
VALLEY COUNTY  
IDAHO

P.O. Box 1350/219 North Main Street/Cascade, Idaho 83611-1350

Planning & Zoning Administrator  
Flood Plain Coordinator

Phone: 208.382.7114  
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E-Mail: cherrick@co.valley.id.us

**Staff Report  
Road Name Change  
Loomis Lane in Paddy Flat Ranch Subdivision  
To Territory Road**

To: Valley County Board of Commissioners  
From: Cynda Herrick, AICP, Planning and Zoning Administrator  
Date: August 1, 2016  
RE: Road Name Change - Lanham Road to Whispering Timbers Road

1. Loomis Lane in Paddy Flat Ranch Subdivision is a platted private road. See attached rural addressing pages.
2. The road was originally unnamed in Paddy Flat Ranch Subdivision as recorded on February 13, 1977, Instrument No. 90276, at Book 6, Page 27.
3. The road was originally named Loomis Lane in the Valley County Rural Addressing System as approved by the Valley County Board of Commissioners on July 23, 1990.
4. The public hearing was noticed in the Central Idaho Star News on July 7 and July 14, 2016. The site was posted July 21, 2016. Notice was mailed to all property owners along Loomis Lane, potentially affected properties and political subdivisions, on June 27, 2016.

5. Responses:

Sgt. Kelly Copperi, Valley County Sheriff's Office, commented by e-mail dated June 27, 2016. She approves the name. (She actually thought up the name.)

6. Staff Comments: Roads are named for emergency response. Confusion exists as there are currently two separate roads named "Loomis Lane" in Valley County: one east-west route intersections Highway 55 south of Donnelly and this one in Paddy Flat Ranch Subdivision.

I recommend approval due to violation of 5-4-7(B) Changes Necessitated Due to Duplication in the Valley County Code (see below).

If approved notice shall be sent to all affected property owners and agencies; and, private road signs shall be placed at key intersections.



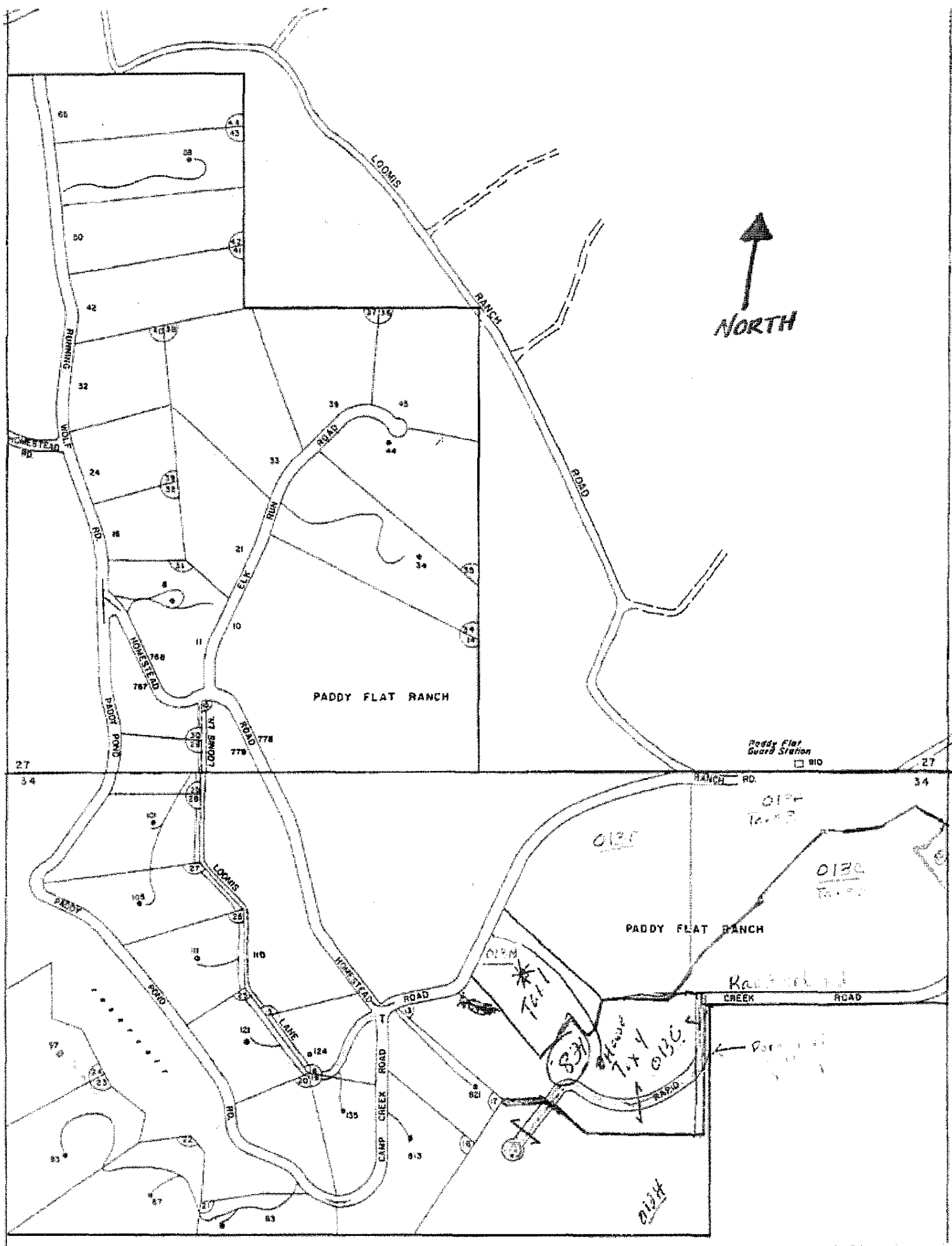
**Recommended Motion: I moved to approve the road name change of Loomis Lane in Paddy Flat Ranch Subdivision to Territory Road to be effective August 17, 2016.**

**Attachments:**

- A -- Selections from Valley County Code 5-4-7
- B -- Vicinity Map

## 5-4-7: CHANGES IN ROAD NAMES:

- A. **Application:** Where necessary or desirable, any person may make application to the planning and zoning administrator to change a road name, or the planning and zoning administrator may do so for reasons of duplication, similar pronunciation or spelling or for other reasons relating to public safety or convenience. The board shall not change signs without compensation or agreement from the applicant.
- B. **Changes Necessitated Due To Duplication:** In the case of road name changes necessitated due to duplication, similar pronunciation or spelling, the planning and zoning administrator shall determine the road name to be changed and select the new name to be used. The planning and zoning administrator shall take into consideration the number of existing addresses on the roads in question, the length of time each road has used the name in question, the date of the original dedication of said road(s), each road's compliance with this chapter and any other factor pertinent to resolving the similar pronunciation or spelling. No road name(s) may be changed until the proposed names have been checked against the official road name map and list.
- C. **Public Hearings:** The board shall hold public hearings on this matter. All property owners and residents having frontage on the affected road shall be notified by mail under the following procedures:
1. The applicant shall submit a list of addresses of all dwellings located on the affected road to the planning and zoning administrator or his designee.
  2. The planning and zoning administrator or his designee shall compare the submitted list to the land ownership records and mail notification to all affected residents and property owners.
  3. The board shall hold a public hearing on the road name change thirty (30) to forty five (45) days after the receipt and acceptance of the road name change application.
  4. Failure of the planning and zoning administrator or his designee to mail said notice to all residents and property owners in no way shall affect the validity of such procedures; provided, that such failure shall have occurred in good faith. (Ord. 90-2, 7-23-1990; amd. 2011 Code)
- D. **Manner Of Making Changes:** All changes shall be made in such a manner as to create the least possible inconvenience to residents and property owners in the area. No change shall become effective for at least fifteen (15) days after official action by the board. All residents and property owners shall be mailed notification of the board's final decision within seven (7) days of said action.
- E. **Location Of Signs:** All road name signs shall be located in such a manner as to be clearly visible to persons operating vehicles on the road. The minimum letter size shall be four inches (4") in height and placed on a six inch (6") by variable length blank. Existing names exceeding the ten (10) letter length restriction shall use four inch (4") lettering, if deemed necessary by the board. All signs shall be reflectorized or illuminated in addition to having contrasting colors. All dedicated road signs shall be green, all private road signs shall be blue, all lettering shall be white. All road name signs shall have the names lettered on both sides and shall be positioned so that the name is visible from both directions of the road. (Ord. 90-2, 7-23-1990)



*Kathleen Wilson*

RESOLUTION NO. 16-14

BOARD OF COMMISSIONERS OF VALLEY COUNTY

Road Name Change: Loomis Lane in Paddy Flat Ranch to Territory Road

A RESOLUTION OF THE VALLEY COUNTY BOARD OF COMMISSIONERS, IDAHO CHANGING THE NAME OF LOOMIS LANE IN PADDY FLAT RANCH TO TERRITORY ROAD.

WHEREAS, the Valley County Board of Commissioners adopted the Valley County Rural Addressing System on July 23, 1990; and

WHEREAS, Valley County Board of Commissioners adopted the Valley County Uniform Street Naming and Address Numbering Ordinance for the purpose of providing a uniform street name and addressing grid system to aid local emergency vehicles in the countywide 9-1-1 program, and for the proper administration and enforcement of these systems by Ordinance 90-2 on July 23, 1990; and,

WHEREAS, Section 5-4-7 Changes in Road Names in the Valley County Code provides for Changes Necessitated Due to Duplication in Section B; and

WHEREAS, a duly noticed public hearing regarding the road name change has been held by the Valley County Board of Commissioners on this day, August 1, 2016.

**NOW, THEREFORE, the Board directs as follows:**

- 1) Loomis Lane in Paddy Flat Ranch, as recorded on February 13, 1977, Instrument No. 90276, at Book 6, Page 27, be changed to Territory Road, and will be effective August 17, 2016.
- 2) Notice shall be sent to all affected property owners and agencies.
- 3) Private road signs shall be placed at key intersections.

**DATED this 1st date of August, 2016.**

*for*  
*Bill Willey*  
Gordon Cruickshank, Chairman  
Board of County Commissioners

ATTEST:  
*Douglas A. Miller*  
Douglas Miller  
Valley County Clerk

Larry Laxson  
Valley County Recreation Coordinator  
Cascade, Idaho

August 1, 2016

Mr. Laxson,

I am writing in regards to the Green Gate Snowmobile Parking Lot located on Warren Wagon Road north of McCall.

I have visited with several past and present board members of the McCall Area Snowmobile Club and they have informed me that the parking lot has been an important part of the area snowmobile trail system for over 20 years and possibly close to 30 years.

The trails that this parking lot serves are vital to the overall trail system that the McCall region has become famous for.

According to an economic study that was done in 2003-2005, Valley county benefits from an annual \$7 million influx from snowmobiling. The study went on to mention that the loss of only 1 trail system could negatively affect this by as much as \$800,000.

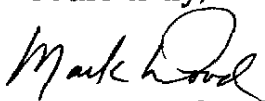
I have found copies of annual agreements with the Payette National Forest, Idaho Parks and Recreation, and Valley County as far back as 1995 that specifically identify the snowmobile parking lots and Green Gate Parking Lot is on the list.

One past board member stated that he was a member from 1991 to 1996 and that the Green Gate Parking Lot and the trails it serves were the backbone of the snowmobile trail system, at that point in time.

It would be an extreme detriment to the snowmobile trail system to loose such a valuable and integral piece.

Feel free to contact me if you have any questions.

Yours truly,



Mark Wood

President

McCall Area Snowmobile Club