

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 10, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Treasurer, Glenna Young led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's agenda for August 10, 2015. Commissioner Willey made a motion to approve the Commissioner's agenda for August 10, 2015. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's agenda for August 10, 2015.

Deputy Auditor, Katie Bomberger presented the Commissioners with Claims and Board Order Claims. Also presented was a Junior College Application for Mr. Seth Lowen.

General Fund	\$118,105.29
Road & Bridge	\$326,027.51
Magistrate Court	\$2,861.68
Probation	\$3,313.63
Indigent & Charity	\$4,419.43
Revaluation	\$1,100.13
Solid Waste	\$142,151.85
Tort	\$59.00
Weeds	\$1,090.56
Pest Control	\$101.65
Waterways	\$33,159.61
McCall-Donnelly Snowmobile	\$42.11

Board of County Commissioners Meeting
August 10, 2015

Board Order	Cascade-Warmlake Snowmobile	\$22.06
	OHV Trust	\$11.74
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	Total:	\$629,604.97

Commissioner Hasbrouck made a motion to approve the Board Order Claims and Claims and the Junior College Application for Mr. Seth Lowen as presented on August 10, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Board Order Claims, Claims and the Junior College application for Mr. Seth Lowen as presented on August 10, 2015.

Assessor, June Fullmer reported to the Commissioners that Chief Deputy Assessor, Sue Probst would be having a retirement party on September 24, 2015. She reported that the appraisers are working in the field and would be conducting reappraisals of back country properties. She reported on the areas that would be reappraised in the fall of 2015.

Clerk, Douglas Miller provided an update about the Clerk's Office including Court and Buildings and Grounds. He reported that there would be a civil jury trial starting on August 17, 2015.

Treasurer, Glenna Young presented the Commissioners with the Treasurer/Auditor Joint Quarterly Report for the Commissioners to review and approve. Commissioner Hasbrouck made a motion to approve the Treasurer/Auditor Joint Quarterly Report. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Treasurer/Auditor Joint Quarterly Report that was presented on August 10, 2015. Glenna reported that she attended the Idaho Association of Counties Treasurer's Conference in Wallace, Idaho, on August 4th, through August 7th. Commissioner Willey asked about the Lake Irrigation Trust? Glenna reported that the Clerk, Douglas Miller and she are researching the trust to determine who the funds should be distributed to. She was hoping that it could be resolved within the next couple of weeks.

Solid Waste Manager, Dale Eskridge presented to the Commissioners a proposal for rubber edges for the loaders at the MRF to prevent damage of the concrete. Chairman Cruickshank suggested that a discussion take place with Lake Shore Disposal to see if Lake Shore Disposal would consider purchasing the rubber edges for the loaders. Dale reported on a concern from the general public related to how televisions are being disposed of. Dale indicated that he would research if a separate bin could be brought up to separate electronic devices. Dale reported that he was working on fixing the doors at the Warm Lake Transfer site. He explained that he contacted Bill Fly for an estimated cost. Dale reported that there was a rumor that Idaho Waste Systems would be going out of business. He indicated that he contacted Payette Waste and reported that they would allow Valley County to use the site at \$18 per ton. Dale stated that there was a new employee at the Lake Fork Recycling center and he reported that he would make sure to train the new employee. He advised that the recycling material was being transferred out once week.

Alyson Staats from the University of Idaho Extension Office reported that the Valley County Fair was a success. She thanked all of the volunteers who made the repairs at the fairground prior to the fair. Those individuals were parents, road department employees and building and grounds department. She stated that there would be a recognition ceremony in the next few weeks. She discussed the 4-H programs and explained that the events were very rewarding. Sue Leeper from the Valley County Fairboard also thanked all of the volunteers who assisted with the fair. Chairman Cruickshank reported on the comments that he received from the general public and stated that the comments were very positive. He explained that there were a few requests to improve the fairgrounds or move the fairgrounds to another location. Chairman Cruickshank explained that the county would continue to review all options for improvements for the fairgrounds.

Human Resource Director, Ken Arment reported that there would be interviews for the part-time scanner position next week. Ken asked about the scanning and destruction of employee files? The Commissioners believed that Ken should follow the ICRMP retention policy for employee personnel files. Ken advised that he would be reviewing the files with Elected Officials and determining which files would be retained and which files would be destroyed. Ken reported that he would be implementing a new application that requires background checks up front. Ken stated that he would be working on the ICRMP safety plan in order to obtain the ICRMP discount. He advised that there was a conditional offer made to a application for the mechanic position at the Road Department. Ken reported that there are a few departments working on employee evaluations.

IT Administrator, David Crawford provided an update of the IT Department and he reported that Jordan Kinsmann was out of the office for Army Reserves training.

Planning & Zoning Administrator, Cynda Herrick reported that she received a scholarship for the flood plain management conference in Idaho Falls, Idaho. She wanted to remind everyone to take the Americas Best Communities survey. Cynda reported that she had received the Potlatch easements and she would present to the Commissioners next week. She informed the Commissioners that there would be a McCall Impact Area training on October 5, 2015, and advised that the City of McCall would like the Commissioners to attend. Cynda reported that the surveyors from Potlatch are in the field to determine an alternate route to High Valley. Cynda advised that she received a phone from Idaho Department of Lands with a concern that they do not have access to 640 acres in High Valley. Commissioner Hasbrouck believed that there was an easement that was completed. She reported that she was still working on flood plains submittal.

Recreation Director, Larry Laxson reported to the Commissioners that there was damage at the Cabarton Boat Launch and at Wellington Park. He informed the Commissioners that the repairs had been completed. He reported that he attended the Idaho ATV convention and he indicated that it was successful event. He also reported that he attended IRC meeting. He discussed the snowmobile club picnic that occurred and reported that it was well attended. Larry provided the details related to the snowmobile registrations statistics. He informed the Commissioners that registration statistics were similar to last years. Larry reported that he would be attending the ISSA conference on August 14, 2015.

WICAP Director, Lynnae Kreager reported to the Commissioners that WICAP was still working on school supply drive which included gym shoes. She reported that the American Legion would be assisting with supplying the socks. She reported that the distribution August 19th would be distribution in McCall, Cascade August 18th, 20th and 21st. She reported that there would be salmon distribution on August 10, 2015. She advised that they have collaborated with the Cascade Food Pantry and WICAP has had the ability to discuss energy assistance with individuals who receive services through the Cascade Food Pantry.

Chairman Cruickshank advised that the Commissioners would be going into closed hearing for Indigent/Charity at 10:50 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 11:11 a.m.

Decision after Indigent/Charity

15-ST077	Final Denial
15-NR071	Request for Amended Determination of Approval
16-MM068-3	Request for Denial for County Assistance

Chairman Cruickshank presented the Commissioner meeting minutes from July 27, 2015. Commissioner Willey made a motion to approve the Commissioner meeting minutes from July 27, 2015. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from July 27, 2015.

Stephanie Johnson with Cabin Creek Enterprises was in attendance for the bid openings of Meadow Bear Unit #6 and Unit #7. Chairman Cruickshank opened the bids for Meadow Bear Unit #6. First bid that was opened was from Mr. Baron Loper the bid \$1280 per acre. The second bid that was opened was from Whitney Framing for \$998 per acre. Chairman Cruickshank advised that he would be opening the bids for Meadow Bear Unit#7. The first bid for Meadow Bear Unit #7 was from Whitney Framing for \$950 per acre. The second bid that was opened for Meadow Bear Unit #7 was from Baron Loper for \$1055 per acre. Stephanie reported that the funds that are being utilized expires the end of September 2015. Stephanie would like to make certain that whomever the Commissioners select would be able to complete the work by September 2015. Commissioner Hasbrouck made a motion to award both contracts to Whitney Framing with the stipulation that if they cannot complete the work by the September 2015 deadline it would be offered to Baron Loper and authorize the Chairman to sign the bids. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to award both contracts to Whitney Framing with the stipulation that if they cannot complete the work by the September 2015 deadline the contract would be offered to Barron Loper and authorize the Chairman to sign the bids.

Chairman Cruickshank began the propane services bid opening. The first bid that the Chairman opened was from AmeriGas with a bid of \$0.22 cents per gallon and no additional costs for tank rentals or additional costs for services. The second bid that was opened was from Suburban Propane with a total amount of \$47,214 and tank rental of \$1.00 per year and no

additional costs for services. Chairman Cruickshank was concerned that the Suburban Propane's bid did not follow the bid format. The third bid that was opened was from Ed Staub's & Sons with a bid of \$0.25 cents per gallon, \$1.00 tank rental for the EOC propane tank and additional costs for services at \$50.00 per hour. The fourth bid that was opened was from Valley Wide Energy with a bid of \$0.199 cents per gallon, tank rental of \$1.00 per year and no additional costs for services. There was discussion that Valley Wide Energy did not have a storage facility located in Valley County. A copy of all the bids that were presented will be attached to the Commissioners meeting minutes. Commissioner Willey made a motion to approve the AmeriGas bid for propane for Fiscal Year 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the bid from AmeriGas for propane for Fiscal Year 2016.

Commissioners adjourned for lunch at 12:08 p.m.

Commissioners returned from lunch at 1:11 p.m.

Commissioner Willey made a motion to go into Executive Session under I.C. 74-206(1)(b)-Personnel. Commissioner Hasbrouck seconded the motion. No further discussion, all Commissioners voted "aye". Commissioners went into Executive Session under I.C. 74-206(1)(b)-Personnel at 1:14 p.m.

Commissioners came out of Executive Session under I.C. 74-206(1)(b)-Personnel at 1:50 p.m. No decisions were made after the Executive Session.

Commissioner Hasbrouck made a motion to go into Executive Session under I.C. 74-206(1)(f)-Pending Litigation. Commissioner Willey seconded the motion. No further discussion, All Commissioners voted "aye". Commissioners went into Executive Session under I.C. 74-206(1)(f)-Pending Litigation at 1:51 p.m.

Commissioners came out of Executive Session under I.C. 74-206(1)(f)-Pending Litigation at 2:08 p.m. No decision was made after the Executive Session.

Mr. Tim Marks with Gem Plan conducted his presentation regarding renewal of the Government Employees Medical Plan. A copy of the presentation would be amended to the Commissioner meeting minutes. Mr. Marks explained that there would be a 2% increase for Valley County. He provided an overview for the increase to the Gem Plan for Valley County. Mr. Marks discussed the possibility of additional counties that have requested to join the Gem Plan. He also explained how the Affordable Care Act would impact Valley County and the fees associated with the Affordable Care Act.

Chairman Cruickshank began the discussion regarding to the Valley County EMS District budget request. In attendance were Chief Juan Bonilla from Donnelly Fire Department, Vicki Eld from Donnelly Fire Department, Chief Steve Hull from Cascade Fire Department and Chief Mark Billmire from the McCall Fire Department. Chief Bonilla requested that the Commissioners increase the Valley County EMS budget by 3%. He provided an overview of the Donnelly Fire Departments projected expenses and projected revenues for fiscal year 2016. Chief Bonilla explained that the 3% increase that was requested would help maintain the existing EMS program. Chief Steve Hull from the Cascade Fire Department provided the

Commissioners with a copy of the Cascade Fire Department proposed 2016 budget. Chief Hull informed the Commissioners that all three agencies are Advance Life Support certified and have the ALS credentials. Chief Hull advised that if the 3% increase to the EMS budget was granted, it would be utilized for training and increase to employees' wages. Chief Mark Billmire with the McCall Fire Department conducted his presentation related to the EMS budget for the McCall Fire Department. He provided an overview of the McCall Fire Departments projected expenses and projected revenues for fiscal year 2016. Chief Billmire advised that over 70% of the calls received by the McCall Fire Department were for EMS calls. Chief Billmire reported that there are 27 volunteers with 12 of the volunteers being paramedics. Chairman Cruickshank advised that the Commissioners would take the 3% increase under advisement and would allow comments from the general public on August 24, 2015.

Sherry Maupin representing the Valley County Economic Development Council provided an update and a proposal of future goals. She explained that the 501 c(3) was in place for the Valley County Economic Development Council. She advised that there has been a collaborative effort to determine long term goals. She explained that an area of primary focus would be work force housing. She explained that the Valley County Economic Development Council would like to develop a recreation district between Donnelly and McCall. Ms. Maupin discussed the small business program that is in development. She reported that there would be a newsletter distributed to the community to provide an overview of how people can become involved with economic development. Goals would be to attempt to write a grant to become associated with the state wide economic development board. She advised that there has been some discussion to determine if a part time Economic Director should be hired. Commissioner Hasbrouck asked if Larry Laxson could assist with the proposed duties of the Economic Director? Chairman Cruickshank suggested that a job description would need to be reviewed to determine if it would be a possibility. Chairman Cruickshank asked for clarifications with what would be asked of the Economic Director? Sherry explained that it would come down to conducting the business of the council and organizing all who are involved. Commissioner Hasbrouck asked if Ms. Maupin had a discussion with the cities related to funding an Economic Director position? She advised that she had only discussed the possibility with Valley County. Chairman Cruickshank suggested that the Valley County Economic Council look for local volunteers and encouraged Americas Best Communities be a part of the discussions. Sherry understood that it needed to be a region discussion and a region decision. She believed that there needed to be a funding mechanism behind the Valley County Economic Development Council to be successful. She provided an overview of how she believed it could be accomplished. Chairman Cruickshank suggested that Ms. Maupin discuss with the cities to determine if they would be in support of an Economic Development Director.

City of Cascade Mayor, Rob Terry was in attendance to discuss the City of Cascade creating a Mosquito Abatement District. He believed that better communication needed to take place between the City of Cascade and Valley County. Mayor Terry explained that with the recent alleged test for West Nile Virus with a human, there needed to be better communication. He was requesting permission to work with the Steve Andersen who is the Weed/Pest Control Supervisor for Valley County and Valley County Prosecuting Attorney, Mr. Jay Kiiha. City of Cascade Council Member, Cathy Hull provided an overview of the Idaho Code that would allow the City of Cascade to join the Edwards Mosquito Abatement District. Mayor Rob Terry would like to have the ability to discuss with Mr. Jay Kiiha. Mr. Phil Davis believed that

Valley County had a NPFS permit which would allow Valley County to spray for mosquitos. Mr. Steve Andersen with the Valley County Weed/Pest Control Department reported that there have been additional traps added to test mosquitos for West Nile Virus. He informed the Commissioners that there had not been another positive test for West Nile Virus for two weeks. Road Superintendent, Curtis Bennett provided a response guide for counties and indicated that the current level that the county would be considered in would be a level 3 which is considered at moderate to high. A copy of the handout would be appended to the Commissioner meeting minutes. Mr. Phil Davis suggested that the Commissioners contact Canyon County to get an estimated cost of spraying for the mosquitos. Mr. Andersen provided a cost estimate of fogging and adulticiding of the area. Mr. Steve Andersen advised that the company he contacted would be able to be in the area within twenty four hours for the treatment. Commissioner Hasbrouck made a motion to allow the Clerk to expend \$1,600 for mosquito control in the Cascade area. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow the Clerk to expend \$1,600 for mosquito control in the cascade area.

Valley County Road Superintendent, Curtis Bennett provided a document from the Idaho Transportation Department which would require payment for exempt plates would be due at the same time that the exempt plate application is processed.

Curtis provided a blue print of the proposed location of the recycling center in McCall for the Commissioners to review. He informed the Commissioners about the temporary location to move the recycling center and advised that the movement would take place on August 11, 2015.

Budget Workshop began at 4:35 p.m.

Commissioners adjourned the meeting at 5:33 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk