

Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
August 29, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
BILL WILLEY (COMMISSIONER)
ELT HASBROUCK (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for August 29, 2016. Chairman Cruickshank advised that there needed to be one item added to the Commissioner's Agenda regarding the New Trac LR Properties at Tamarack. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda with the added item. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for August 29, 2016, with the added item regarding New Trac LR Properties at Tamarack.

Chairman Cruickshank presented the Commissioner Meeting Minutes from August 22, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from August 22, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from August 22, 2016.

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Chairman Cruickshank presented the letter to the Boise National Forest on salvage logging for the Pioneer Fire. Commissioner Hasbrouck made a motion to have the Chairman sign the letter regarding the proposal for salvage logging on the Pioneer Fire. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the letter to the Boise National Forest regarding the proposal for salvage logging on the Pioneer Fire.

Chairman Cruickshank began the discussion related the possibility of Valley County making a contribution for the Economic Summit. Commissioner Willey made a motion to make a contribution of \$500 for the Economic Summit out of the Economic Development budget. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to make a contribution of \$500 for the Economic Summit scheduled for September 12, 2016, out of the Economic Development budget.

Chairman Cruickshank presented the 2016 Emergency Management Performance Grant for the Commissioners to consider. Commissioner Hasbrouck made a motion to approve the EMPG Grant and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the EMPG Grant and authorize the Chairman to sign.

Chairman Cruickshank presented the nomination for the Capital Crimes Defense Board. Commissioner Willey made a motion to nominate Mark Rekow from Gem County to the Capital Crimes Defense Board. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to nominate Mark Rekow, Gem County Commissioner to the Capital Crimes Defense Board.

Chairman Cruickshank began the discussion related to the New Trac LR Properties at Tamarack. Valley County Prosecuting Attorney, Carol Brockmann indicated that Valley County could take the improvements that had been made on the LR Properties through the tax deed process. She reported on the areas that were involved with the tax deed process. She notified the Commissioners about property that had been left up at Tamarack. She advised the Commissioners that she had spoken with security member at Tamarack and requested that they allow the people who have property up at Tamarack to get any items that belonged to them. Treasurer, Glenna Young reported to the Commissioners that she believed that the Commissioners should take the LR Properties that were not objected to by New Trac LLC. Commissioner Hasbrouck made a motion to take parcel LR16NO3E31000 through the tax deed process and LR15NO3E080155 through the tax deed process. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to take Parcel LR16NO3E31000 through the tax deed process and LR15NO3E080155 through the tax deed process.

Chairman Cruickshank began the discussion regarding billing and credit accounts at the Solid Waste Transfer site. Commissioner Willey made a motion to eliminate the credit accounts at the Solid Waste Transfer Site, no longer allow billing to individuals and that any dumping would require immediate payment. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to eliminate credit accounts at the Solid Waste Transfer Site, no longer allow billing to individuals and that any dumping would require immediate payment.

Human Resource Director, Ken Arment began the discussion related to the job descriptions for Department Heads. He advised that the job descriptions had been prepared by BDPA for the Department Heads and he would recommend that the Commissioners review the job descriptions that had been prepared by BDPA. Ken reported that he had emailed the job descriptions to the Commissioners for review. The Commissioners decided that they would review the job descriptions prepared on September 19, 2016, at 1:00 p.m.

Ryan Navin with Billing Document Specialists presented to the Commissioners regarding the process for outsourcing the mail for Valley County. He provided an overview of how the process would function and options for the county. He explained the process for sending the mailings out for the Treasurer's Department and the Assessor's Department. Treasurer, Glenna Young reported to the Commissioners that she and the IT Administrator, David Crawford conducted an analysis of moving forward with outsourcing the mailings and believed that there would be a cost savings. It was also explained that the employees would no longer be responsible for preparing the notices which would free up their time to conduct other duties. The Commissioners believed that Valley County should move forward with outsourcing the mail to determine if there could be a cost savings.

Chairman Cruickshank began the discussion related to the DF Development LLC purchase of timber lands in Valley County. He reported that there was a concern that the timber harvest would be shut down on the lands that were purchased. He heard that several logging companies have been impacted because they are no longer able to harvest timber on the land that was purchased. Recreation Director, Larry Laxson reported that he was looking into the easements that were in place for snowmobile trails on the property. He advised that he would continue to work on the matter. Planning Zoning Administrator, Cynda Herrick reported that she had all the easements regarding the roads that Larry could review. She also believed that there could be a need for a GIS Layer on the area regarding easements.

Planning Zoning Administrator, Cynda Herrick presented on the Community Planning Assistance for Wildfire Program to the Commissioners. She provided an overview of the functions that are provided by Community Planning Assistance for Wildfires. Chairman Cruickshank informed Cynda what had already been done in our community regarding wildfire prevention. Cynda reported that she wanted to present the grant for the Commissioners to review.

Stephanie Nelson with Wildfire Prevention Associates provided an overview of work that had been conducted over the summer. She reported on the mitigation projects that have been completed including private property in Bear Basin. She advised of the work that had been completed by John Lydrickson and the new project that will be conducted by Baron Loper. Stephanie advised that the landowners have been pleased with the work that was done. She discussed other potential locations that could be reviewed for possible fire mitigation work. Stephanie reported that she would be conducting a site review of the project at Alazar School and how the project was being worked into the education program. She reported on the project at Camp Morrison and the overall picture of what could be accomplished. She advised that she would be sending out the scope of work to the contractors in order for bids to be submitted. She reported on the Dr. Harold Nokes property and advised that she would be looking at the area to see what work could be performed. She advised that would be able to accept a bid from

SITPA. She advised that she had been working with the Fire Departments who have been meeting with Home Owners Associations in order to develop fire plans for their neighborhoods. Stephanie discussed the State Farm Grants that were awarded for fire mitigation work to be conducted on personal properties. She reported on the Western States Fire wise Grants and advised that she was beginning to identify lands where the grants could be utilized. She reported on the quarterly meeting that would be held in McCall, Idaho on September 13, 2016. She provided an update on the feasibility study that the Commissioners agreed to conduct for woody biomass.

Stephanie reported on the funds that were in a fire trust for Pine Lake Ranch Home Owners Association and the process that it entailed for conducting fire mitigation. She advised that \$1,200 was for a lot in Pine Lake Ranch for the slash reduction. She advised that the Pine Lake Ranch Home Owners would like the funds to be used to reduce the slash in the parcel. The home owners association would like options to eliminate the slash deposit. Chairman Cruickshank made a motion to allow the \$1,200 deposit to be used for slash reduction at the Pine Lakes Ranch. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the \$1,200 deposit to be used for slash reduction at the Pine Lakes Ranch Subdivision.

Commissioners recess for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Chairman Cruickshank opened the Public Hearing for the Valley County Budget for Fiscal Year 2017 at 1:04 p.m.

Chairman Cruickshank requested a staff report from Valley County Clerk, Douglas Miller. Clerk, Douglas Miller presented his staff report to the Valley County Board of Commissioners.

Chairman Cruickshank requested to hear from any other members of the public. Mr. Larry Thoregren who resides at 13118 Tucker Lane, Donnelly, Idaho had concerns that his road had not been plowed because he was not a full-time resident. He had concerns regarding how Idaho Power seeds the cloud which appears to generate a mass amount of snow and believed that the should be responsible for the cost of snow removal.

Mr. Gene Tyler who resides in Donnelly, Idaho, commented about the article in the Star News related to the Fiscal Year 2017 Budget.

Chairman Cruickshank commented on the Valley County Fiscal Year 2017 Budget and what had budgeted for new positions. He also discussed the proposed 3% cost of living adjustment for employees and the increase medical costs. He also advised that the solid waste fees would not be increasing.

Chairman Cruickshank closed the Public Hearing for the Fiscal Year 2017 Budget at 2:00 p.m.

Chairman Cruickshank advised that the Commissioners would be convening as the Valley County EMS District for the Public Hearing regarding the Fiscal Year 2017 Budget at 2:00 p.m. and requested a staff report.

Valley County Clerk, Douglas Miller provided a staff report for the Commissioners regarding the proposed Valley County EMS District Fiscal Year 2017 Budget.

Donnelly Fire Chief, Juan Bonilla presented to the Valley County EMS Board regarding the proposed budget.

Chairman Cruickshank closed the Public Hearing for the Valley County EMS District Fiscal Year 2017 Budget at 2:29 p.m.

Chairman Cruickshank advised that the Commissioners would be going into closed meeting for Indigent/Charity at 2:35 p.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent/Charity at 2:51 p.m.

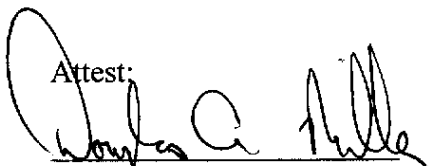
Decision after Indigent/Charity

- | | |
|------------|---|
| 17-SM054 | Determination for Approval |
| 08-RF076 | Request for Release of Lien |
| 17-CA079-3 | Request for County Indigent Lien /New Application |
| 17-ZL094 | Request for County Indigent Lien /New Application |

Chairman Cruickshank began the discussion related to the invitation that the Commissioners received to attend the Tamarack Municipal Association Members meeting on September 3, 2016. Valley County Prosecuting Attorney, Carol Brockmann recommended that the Commissioners respectfully decline to attend the Tamarack Municipal Association Members meeting. The Commissioners agreed and declined the invitation to attend the Tamarack Municipal Association Members meeting.

The Commissioners adjourned the meeting at 3:14 p.m.


Chairman Gordon Cruickshank

Attest:

Douglas Miller, Clerk

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, August 29, 2016

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)
 - Meeting Minutes of August 22, 2016
 - Letter to the Boise National Forest on Salvage Logging the Pioneer Fire
 - Valley County Sponsor Funding for the Economic Summit
 - EMPG Award
 - Nomination for Capital Crimes Defense Board
 - NEW TR - TAMARACK PROPERTIES - CAROL BROCKMANN*
- 9:15 Discussion & Decision Regarding Billing and Credit Accounts at Solid Waste Transfer Site
- 9:45 Job Descriptions for Department Heads-BDPA
- 10:00 Building Document Specialists-Ryan Navin
- 10:30 Discussion on DF Development LLC Purchase of Timber Lands
- 11:00 Community Planning Assistance for Wildfire Program
- 11: 15 Wildfire Prevention Associates Discussion- Stephanie Nelson
- 11:45 Pine Lake Ranch Home Owners Association Fuel Treatment Slash Deposit Discussion
- 12:00 Recess for Lunch
- 1:00 Public Hearing-Valley County Budget for Fiscal Year 2017

2:00 Convene as Valley County EMS Board Public Hearing-Budget for Fiscal Year 2017
EMS

2:30 Indigent/Charity- Treasurers Office

2:45 Discussion on Tamarack Municipal Association Members Meeting

COMMISSIONER'S FUTURE MEETING DATE

Monday, September 6, 2016