

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
August 31, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
BILL WILLEY (COMMISSIONER)  
ELT HASBROUCK (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:01 a.m.

David Crawford led the Pledge of Allegiance.

Chairman Cruickshank advised that Sheriff Patti Bolen would like to add the Securus Inmate Phone System Agreement to the agenda. Commissioner Hasbrouck made a motion to add the Securus Phone System Agreement and approve the agenda as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to add the Securus Inmate Phone System Agreement to the Commissioner's agenda and approve the agenda as presented.

Chairman Cruickshank presented the Commissioner meeting minutes from August 24, 2015. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from August 24, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from August 24, 2015.

Chairman Cruickshank presented Resolution 15-09 Employee Record Retention. Commissioner Hasbrouck made a motion to approve and adopt Resolution 15-09 Employee Record Retention. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve and adopt Resolution 15-09 Employee Record Retention.

Recreation Director, Larry Laxson discussed the camping pad costs for Wellington Park. Larry advised that there would be \$18,000 available through the Idaho Department of Parks and

Recreation Grant to expend after the initial cost for excavation at Wellington Park. He explained that the remaining funds could be utilized for construction of the camping pads. Commissioner Hasbrouck made a motion to utilize the remaining funds available from the IDPR grant to be expended for the cost of the construction of camp pads at Wellington Park. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to utilize \$18,000 in remaining funds from the IDPR grant to be expended for the cost of the construction of camp pads at Wellington Park.

Chairman Cruickshank began the discussion related to the funding for the Solid Waste conference. Chairman Cruickshank advised that he received an email from Solid Waste Supervisor, Dale Eskridge that indicated that he could not attend the conference. The Commissioners decided that they would not send anyone to the Solid Waste conference.

Chairman Cruickshank presented the Secesh Engineering Inc., Agreement of Professional Services for preparing and updating the Operating Professional Services plan for the Valley County Transfer Station. Commissioner Willey made a motion to approve the Secesh Engineering Professional Services Agreement for preparing and updating the Operating Professional Services plan for the Valley County Transfer Station. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Secesh Engineering Professional Services Agreement for preparing and updating the Operating Professional Services plan for the Valley County Transfer Station.

Chairman Cruickshank presented the Compunet Software Agreement Renewal. IT Administrator, David Crawford provided an overview of the agreement and the services that are provided by Compunet. Commissioner Hasbrouck made a motion to approve the Compunet Software Agreement Renewal and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Compunet Software Agreement and authorize the Chairman to sign.

Chairman Cruickshank presented the Shavlik Software Agreement. IT Administrator, David Crawford also provided an overview of the agreement and the services that are provided by Shavlik Software. Commissioner Hasbrouck made a motion to approve the Shavlik Software Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Shavlik Software Agreement.

Sheriff Patti Bolen presented the Securus Inmate Phone Agreement renewal. She provided an overview of the agreement and the phone system. Commissioner Hasbrouck made a motion to approve the Securus Inmate Phone Agreement and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Securus Inmate Phone Agreement and authorize the Chairman to sign.

Kate Hunter, Senior from the Cascade High School presented to the Commissioners on her Senior Project and she would like to hold a Gymkhana at the Valley County Fairground Arena on October 11, 2015. She asked if there would be a volunteer who could water and prepare the arena? She reported that she had researched the possibility of getting insurance on her own but it would cost \$300. She asked if the Valley County Fairground's insurance could be utilized for the event. Chairman Cruickshank advised that the Valley County Fair Board would need to research the question related to insurance and it was suggested that Ms. Hunter discuss with

volunteers related to working up the arena. Chairman Cruickshank advised that if the insurance would not be covered the Valley County would cover the liability insurance. Commissioner Willey made a motion that Valley County would cover the liability insurance if the liability insurance that is under the Valley County Fair Board was not available. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed that Valley County would cover the liability insurance if the liability insurance that is under the Valley County Fair Board was not available.

Planning & Zoning Administrator, Cynda Herrick began the discussion related to the Planning & Zoning Commissioner Term. She explained that the Planning & Zoning Commissioner, Mr. Dusty Hibbard term was up in January of 2016. She asked the Commissioners if they wanted to advertise the position? Chairman Cruickshank informed Cynda that the Commissioners would need a letter from Mr. Hibbard indicating that he would like to continue his service as a Planning & Zoning Commissioner before advertising the position.

Sandy Cotrell & Barrett Lamm representing the Long Valley Preservation Society were in attendance to request property tax exemption status. She provided an explanation of why there was a delay on requesting the property tax exemption. She requested that the Valley County Commissioners grant the Long Valley Preservation Society property tax exemption. Chairman Cruickshank asked to hear from Assessor, June Fullmer. Assessor Fullmer referred to Idaho Code 63-602 (c) and 63-602 (e) Chapter 6 and informed the Commissioners of the notification that was sent to the Long Valley Preservation Society regarding the property tax exemption application process. Chairman Cruickshank believed that the Treasurer's Office would need to present a cancelation or a reduction for the property taxes and the Long Valley Preservation Society could also apply for tax exemption status through the Assessor's Office. Treasurer, Glenna Young provided an explanation of the process to request tax cancelations and advised of the procedures.

Mary Faurot with the Boise National Forest provided an update of the Cougar Fire to the Commissioners. Ms. Faurot introduced the new Incident Commander, Joe White. The current Incident Commander informed the Commissioners that the Cougar Fire was 92% contained. He advised that the Type 3 Team was currently on the Cougar Fire and explained the type of action that was currently taking place. Justin provided an explanation of the types of teams that are used to fight wild fires. Mary informed the Commissioners that the 483 Road was still closed but there were no other closures. She did explain of an interior area closure that was still in effect. Chairman Cruickshank asked if the Forest Service would continue to utilize the Wellington Campground? Justin advised that the Forest Service should be moving from the Wellington Campground on September 1, 2015. Chairman Cruickshank asked about the planes that are being stationed at the McCall Airport? Justin explained the process of how the planes are utilized and how wind events impact how the planes are utilized. It was also explained that the planes are utilized when there are firefighters on the ground to have more of an impact when fighting the fires. Justin ?????? advised that there was one helicopter assigned for the Cougar Fire. Mary reported on the public meeting that took place at the Warm Lake Lodge on August 26, 2015.

Treasurer, Glenna Young began the discussion related to debit cards. She provided an overview of the debit card program. She advised that there needed to a resolution on how and when debit cards could be used and provided an explanation of why. She explained that there

was one department who charged a registration fee on the debit card and also paid the registration through the debit card. She advised that this created an increase to the amount of funds that are available on the department debit card. Chairman Cruickshank advised that the Commissioners need to again advise the departments how the debit cards should be utilized. Commissioner Hasbrouck made a motion to allow the Treasurer to make adjustments to the debit cards for anything under \$10 and any amount over \$10 would need to be presented to the Commissioners. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow the Treasurer to make adjustment to debit cards for anything under \$10 and any amount over \$10 would need to be presented to the Commissioners.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206(b). Commissioner Willey seconded the motion. All Commissioners voted "aye". Chairman Cruickshank took the Commissioners into Executive Session per Idaho Code 74-206(b) at 11:08 a.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 11:29 a.m. Commissioner Willey made a motion that the Valley County WICAP employee reduction in force take effect as of September 30, 2015. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to have the Valley County WICAP employee's reduction in force take effect as of September 30, 2015.

Road Superintendent, Curtis Bennett presented the Payette National Forest Emergency Facilities & Land Use Agreement for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the Emergency Facilities & Land Use Agreement with the Payette National Forest for AG-0261-C-13-5200 and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Emergency Facilities & Land Use Agreement with the Payette National Forest for AG-0261-C-13-5200 and authorize the Chairman to sign.

Curtis presented the Valdez Gravel Pit blasting letter for the Commissioners to review and approve which would be sent to Idaho Department of Lands. Commissioner Hasbrouck made a motion to approve the Valdez Gravel Pit notification. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Valdez Gravel Pit notification letter which would be sent to the Idaho Department of Lands.

Commissioners adjourned the meeting at 12:02 p.m.

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Chairman Gordon Cruickshank

Attest:

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Douglas A. Miller, Clerk