

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
September 8, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
ELTING G. HASBROUCK (COMMISSIONER)  
BILL WILLEY (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Assessor, June Fullmer led the Pledge of Allegiance.

Chairman Cruickshank advised that the Gem Plan discussion would take place later in the day and needed to be removed from the Commissioner's discussion. Commissioner Willey made a motion to approve the agenda as amended for September 8, 2014. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda as amended for September 8, 2014.

Deputy Auditor, Alysa Morrison presented to the Commissioners the Claims, Board Order Claims and Junior College Certificate of Residency. Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims as presented totaling \$354,168.73 and also Junior College Certificates of Residency for Kaylee Arnold, Katherine Hunter and Catherine Farner. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims totaling \$354,168.73 as well as Junior College Certificates of Residency for Kaylee Arnold, Katherine Hunter and Catherine Farner.

Assessor, June Fullmer reported that appraisers are finishing up appraisals. She stated that the State Board of Tax Appeals is scheduled for September 30<sup>th</sup>, October 1<sup>st</sup> and October 15<sup>th</sup>, 2014. She reported that there are nine that will be heard.

Clerk, Douglas Miller reported that Jennifer Donlon was recently hired as a Deputy Court Clerk. The 2015 Fiscal Budget was also discussed.

Sheriff, Patti Bolen presented a \$50 gift certificate that was given to the Marine Deputies from Mile High Marina. She would like the Commissioners to approve the gift certificate. The Commissioners approved the gift certificate. She advised that a new dispatcher was hired and reported that there are two more potential candidates for the open positions.

Treasurer, Glenna Young advised that she did not have anything to report.

Building Department, Anne Guarino reported that they received four applications for buildings last week. Anne advised that a total of 130 applications have been received this year. She advised that Annette and she will be attending training next week to keep up their certifications.

Court Services Director, Skip Clapp reported that there are four juveniles at the Juvenile Detention Center. He reported that Cindy Goodwin was hired as the Community Service Coordinator and she would also be able to do act as the Deputy Court Clerk for Juvenile Court. Skip reported that the Judges Fishing Day will take place on September 13, 2014.

IT administrator, David Crawford advised that he is working on updating antivirus software. David advised that Granite Excavation would be doing more excavation this week and he would be marking the fiber optic cables.

Planning & Zoning Administrator, Cynda Herrick advised that she has been receiving calls from the general public related to planning & zoning issues. Chairman Cruickshank asked about the scheduled meeting that Cynda had earlier in the week. Cynda explained that there is a renewed effort for the county to accept Lee Way as a public right-of-way. Discussion ensued concerning the road and it was decided to set as an agenda item. Commissioner Hasbrouck advised that the residents on Herrick lane would like to raise the speed limit. Cynda stated that in the past an engineering study was conducted and a safe speed was determined. Commissioner Hasbrouck reported that the residents would be submitting a petition. Cynda advised that she would be in later today to discuss the Quitclaim Deed for Mill Street. Cynda reported that Elk Creek Baptist would like to expand their parking lot. She requested a site plan to determine if a conditional use permit would be needed. Cynda informed the Commissioners that she would be attending training on NORFMA on September 12, 2014.

Recreation Director, Larry Laxson advised that he received two calls from the general public about the closed campgrounds south of Smith's Ferry. He is working with IT Department about getting the grooming report on the Valley County website. He reported that Van Wyck Bridge has been installed. He indicated that Forest Service 35B road will be closed. Cougar Rock would also be closed because of a mudslide. Larry advised that he has started on Brush Creek and Francie Wallace grant projects. Larry indicated that the cost of the engineering for Cabarton has not been approved by the Commissioners. Commissioner Hasbrouck made a motion to expend \$2,200 out of the General Fund Reserve to pay for the Cabarton Engineering cost. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to expend \$2,200 from the General Fund Reserve to pay for the cost of the engineering at Cabarton Larry advised that he will be on vacation from the September 15, 2014 through

September 19, 2014. Larry advised that the Winter Recreation meeting is on September 9, 2014 at 9:30 a.m. Larry informed the Commissioners that he was appointed as Chairman for the Winter Recreation Board.

Teresa Pinson advised that she was appointed as the new Director for WICAP approximately two weeks ago. She reported that WICAP provided 83 kids with school supplies including backpacks and shoes. They will be going to the schools to let them know about extra supplies. She reported that the chimney sweeps has generated \$519 in receipts. It was advised that WICAP is still looking for a Homemaker to cover the Cascade area.

Human Resource Director, Ken Arment advised that new Dispatcher would be starting September 16, 2014. Ken stated that the Court Clerk Supervisor and Maintenance Technician positions would be posted in the local paper and job services for two weeks. Ken advised that it is open enrollment for county insurance and he would be having the representatives from the insurance companies meet with county employees.

Chairman Cruickshank presented the Commissioner Meeting Minutes from August 25, 2014. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting Minutes from August 25, 2014. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from August 25, 2014

Chairman Cruickshank presented the Ada County Pathology Agreement for the Commissioners to review. Commissioner Willey made a motion to approve the Ada County Pathology Agreement. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Ada County Pathology Agreement.

Commissioner Hasbrouck made a motion to cancel the Commissioner meeting for September 15, 2014 because of the Idaho Association of Counties Conference in Moscow, Idaho. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to cancel the Commissioner meeting for September 15, 2014 because the Commissioners would be attending the Idaho Association of Counties Conference in Moscow, Idaho.

Chairman Cruickshank discussed setting the Commissioner meetings for the next three months. The Commissioner meetings in October would be the 6<sup>th</sup>, 14<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup>. The Commissioner meetings in November would be the 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup>. The Commissioner meetings in December would be 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup>. The meeting for the 29<sup>th</sup> of December would be canceled.

Chairman Cruickshank discussed the nomination process for a Board Member to Idaho State Historical Society Board of Trustees. The Commissioners declined to make a nomination for the Board at this time.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent/Charity at 10:34 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 10:40 a.m.

## Decision after Indigent/Charity

15-DG071 Request for Release of Lien  
15-MG078-3 Request for Release of Lien  
15-BH094 Request for Release of Lien

Mr. David Hand and Ms. Monty Goodman with New York Life Insurance Company made a presentation to the Commissioners to review for county employees. Voluntary Benefit for county employees was discussed. The participants would select the amount of funds. An Employee whole life insurance which has a level premium. The product can be transferred to another employer if the individual leaves. There are no medical questions or life style questions. The program is also extendable to family members including spouse, children and grandchildren. The policy premium cost would be the same for the rest of their life. Additional coverage can be purchased. Individuals must be between the ages of 16 through 70. New York Life as started since 1950. The program that is being offered would not financially impact Valley County. Commissioner Hasbrouck asked if there would be an issue if someone has additional life insurance? Mr. Hand advised that it would not be an issue if someone has other life insurance. The minimum amount that it would cost the employee would be \$15 a month. Chairman Cruickshank asked if you can borrow against the amount that is saved? Mr. Hand advised that an employee could. Mr. Hand explained that they would need to sign up 20% of the eligible employees to go under a guaranteed plan. Mr. Arment discussed the possibility of increasing the amount an employee is eligible to contribute to medical plan and the question is the time frame that plan would start. Chairman Cruickshank did not have an issue with the funds being rolled over. Chairman Cruickshank asked how this would impact the County? It was advised that this question would need to be researched. Chairman Cruickshank would not have an objection to New York Life Insurance offering the program to Valley County Employees. Mr. Hand advised that the Contract with New York Life Insurance would be submitted on September 22, 2014.

Mr. Tim Petersen with Senator Risch's Office presented to the Commissioners. Mr. Petersen advised that he has worked with Senator Risch's office since 2009. He advised that on the front burner is the discussion of Payment in Lieu of Taxes and Secure Rural Schools. It was explained that the Senator Risch is very aware of how this affects counties. Mr. Petersen believed that September 23, 2014, is the projected deadline. Chairman Cruickshank expressed a concern to Mr. Petersen that the county has to set the county budget today and without being aware of the amount SRS and PILT will be, it poses a significant problem. Mr. Petersen advised that the Federal Government has not passed a budget in seven years. Chairman Cruickshank informed Mr. Petersen that Valley County is receiving significantly less funds in SRS which has negatively impacted the Road Department funding. Mr. Petersen expressed that Senator Risch would like to change the current formula that is being used for SRS and believed that it needs to be fixed. Chairman Cruickshank advised that with the 2008 formula, Valley County has taken a significant reduction. Mr. Petersen advised that the House is coming off a five week recess and he believed that not a lot of legislation would be heard by the House after September 23, 2014. The Continuing Resolution (CR) should happen before the deadline. Mr. Petersen advised that if Senator Risch is needed the Commissioners could contact the office. Mr. Petersen advised that he conducts service academies for students in Idaho and he would like the rural students of Idaho to participate. Chairman Cruickshank asked about the internet sales tax and wanted to know the position of Senator Risch? Mr. Petersen explained that this

was a hot topic when it was thought that tax reform was going to be conducted and Senator Risch is still reviewing the issue. Commissioner Hasbrouck asked if there has been a solution for Highway Funding? Mr. Petersen stated that he does not believe that there is any viable solutions being discussed that positively impact Idaho. He advised that legislation that is being prepared for Highway funding is worse than it is now. Mr. Petersen concluded his presentation.

Commissioners adjourned for lunch at 12:05 p.m.

Commissioners returned from lunch at 1:05 p.m.

Chairman Cruickshank advised that on the agenda is for the Commissioners to approve the budget for Fiscal Year 2015. Commissioner Willey made a motion to approve the Fiscal Year 2015 Budget of \$16,794,231 with the balance to be levied \$5,919,633. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Fiscal Year 2015 Budget for Valley County.

Chairman Cruickshank advised that the Commissioner would be recess as the Valley County Board of Commissioners at 1:45 p.m. and convene as the Valley County EMS Board. Commissioner Hasbrouck made a motion to approve the Valley County EMS District 2015 Budget and sign Resolution 14-11. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Valley County EMS District 2015 Budget of \$775,000 and sign Resolution 14-11.

Chairman Cruickshank presented the EMS contracts for the Commissioners to review. Chairman Cruickshank had a concern about the wording on the three contracts and requested that the Clerk's Office work with the EMS Districts to make sure the contracts are accurate and the wording is the same.

Chairman Cruickshank advised that the Commissioners would be reconvening as the Valley County Board of Commissioners at 2:00 p.m. Stephanie Johnson with Cabin Creek Enterprises presented the bids for Meadow Bear Unit 4. The bids were sealed and presented to the Commissioners. The first bid to be opened was from Granite Excavation. The bid from Granite was for \$4,000 per acre for eight acres. The second bid to be opened was from Baron Loper with Custom Works and the amount was for \$1,465 per acre for eight acres. The third bid opened was from Whitney Framing and the amount was for \$1,300 per acre for eight acres. Commissioner Willey made a motion to award the Meadow Bear Unit 4 contract to Whitney Framing in the amount of \$1,300 per acre. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to award the contract to Whitney Framing in the amount of \$1,300 per acre for a total of \$10,400.

Ken Postma presented the Commissioners with the service contract for the YMCA camp. Ken advised that there is a concern about some bug infestation in a portion of the timber at the YMCA camp which caused some of the trees to die. Mr. Postma advised that there has been a bid of \$2,800 to clean up the area and chip the area. Stephanie advised that the cost of this project could be expended from the YMCA Horsethief Camp funds. Commissioner Willey made a motion to expend \$2,800 from YMCA Horsethief Camp Fund. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow Cabin Creek to expend \$2,800 for the YMCA Horsethief Camp.

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Chairman Cruickshank recessed as the Valley County Board of Commissioners and convened as the EMS board at 2:25 p.m.

Paragraph IV of the McCall EMS Contract was revised by Chief Deputy Clerk, Trudy Eiguren and Commissioner Willey moved to approve the EMS Contracts for Cascade, Donnelly and McCall. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the EMS Contracts for Cascade, Donnelly and McCall.

Chairman Cruickshank adjourned the EMS Board at 2:33 p.m. and reconvened as the Valley County Board of Commissioners.

Curtis Bennett presented a quit claim deed for Cloverdale nursery for the Mill Street extension. Commissioner Hasbrouck made a motion to have the Commissioners sign the quit claim deed for the Mill Street extension. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the quit claim deed for the Mill Street extension.

Curtis explained that he is getting phone calls from new full time residents who want the county to take on maintenance of roads that the county does not currently maintain. Curtis is requesting some input from the Commissioners. Curtis is concerned that with the budget restraints he might not be able to maintain all the roads that are being requested. It was advised that the County would continue to maintain the current roads.

Curtis advised that he has been contacted by a citizen who wants a guardrail installed on an area of the road. It was suggested that rocks be used at the area. He presented that the Van Wyck Bridge has been installed. Jerry Robinson and Conway Ivey brought a Road Maintenance Agreement for Curtis to review for Logan Creek. It is a change of ownership agreement from the Commissioners to review. Commissioner Hasbrouck made a motion to have the Commissioners sign the Road Maintenance Agreement for Logan Creek. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign the Road Maintenance Agreement for Logan Creek.

Curtis presented that there are some invoices that he has submitted to the Snowmobile Clubs for snow removal that have not been paid. He explained that he would be having direct contact with the Snowmobile Clubs.

Curtis presented the Idaho Transportation Department Right of Way Spraying Contract. Commissioner Hasbrouck made a motion to sign the ITD Right of Way Spraying Contract. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Idaho Transportation Department Right of Way Spraying Contract.

Solid Waste Manager, Ralph McKenzie presented on the Solid Waste Statistics for Valley County. A copy of this report will be appended to the Commissioner meeting minutes. The Commissioners advised that they would like to see gate receipts. Ralph advised that he sent a load of Recycling at two cents per pound and there was approximately thirty tons. Ralph advised that the metal shipment would also be sent out the end of September 2014. Ralph

informed the Commissioners that he is receiving estimated costs for moving the 911 Dispatchers.

Chairman Cruickshank brought up the discussion regarding the cost of the repairs on the damaged hydronic system that happened during excavation work conducted by Granite Excavation. Ralph advised that the cost of the repair for the damage was \$4,587.83. Josh Davis with Granite Excavation advised that he spoke with Scott Dejong with Valley County before the excavation was completed. Mr. Jay Kiiha suggested that the county should file a Claim with ICRMP and have them subrogate the deductible with Granite's Insurance.

Commissioner Hasbrouck made a motion to go into Executive Session per I.C. 67-2345(1)(b)-Personnel. Commissioner Willey seconded the motion. All voted "aye". Commissioner went into executive session at 3:30 p.m.

Chairman Cruickshank brought the Commissioners out of Executive session at 4:15 p.m.

#### Decision after Executive Session

Commissioner Willey made a motion to hire Mr. Allan Bosch to review Valley County's cafeteria plan in the amount not to exceed \$5,000. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to hire Mr. Allan Bosch to review Valley County's cafeteria plan.

Commissioner Hasbrouck made a motion to continue with the Benefit Managers program \$1,800 limit and authorize \$500 roll over for the end of the year and authorize a three month plan through December of 2014. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to continue with Benefit Managers program with \$1,800 limit and authorize \$500 roll over for the end of the year and authorize a three month plan through December of 2014.

Commissioner Hasbrouck made a motion to have the Chairman sign Resolution 14-10 to adopt Valley County Fiscal Year 2015 Budget. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Chairman sign Resolution 14-10 to adopt Valley County Fiscal Year 2015 Budget.

Commissioners adjourned the meeting at 4:25 p.m.

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Gordon Cruickshank, Chairman

Attest:

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Douglas A. Miller, Clerk