

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
September 21, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Senior Deputy Auditor, Katie Bomberger led the Pledge of Allegiance.

Commissioner Hasbrouck made a motion to approve the Commissioner's agenda as presented for September 21, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's agenda as presented for September 21, 2015.

Senior Deputy Auditor, Katie Bomberger presented the Commissioners with Claims, Board Order Claims and Junior College Tuition Applications.

General Fund	\$77,395.36
Road & Bridge	\$228,667.88
Magistrate Court	\$4,916.80
Probation	\$1,390.53
Indigent & Charity	\$700.06
Revaluation	\$428.07
Solid Waste	\$24,803.01
Tort	\$105
Weeds	\$759.13
Pest Control	\$85.37
Waterways	\$3,318.50
McCall Donnelly Snowmobile	\$455.13

Board of County Commissioners Meeting
September 21, 2015

	Smith's Ferry Snowmobile	\$1.00
Board Order	Title III Trust	\$6,884.23
	Interlock Device Fund	\$921.50
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	Total:	\$350,830.57

Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claims and Junior College Tuition Applications as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Tuition Applications for Ms. Mettalise Bracht-Bedell, Mr. Quinton DiLenge, Ms. Margie Cook, Mr. Aaron Cook and Ms. Brianna Price.

Assessor, June Fullmer reported to the Commissioners that the Assessor's Office had hired another full time appraiser, Mr. John Van Buren. She reported that Chief Deputy Assessor, Sue Probst retirement party would be on September 24, 2015.

Clerk, Douglas Miller provided an update about the Clerk's Office including Court and Buildings and Grounds.

Treasurer, Glenna Young reported that she would continue to work with the Valley County Prosecuting Attorney, Mr. Jay Kiiha on Tamarack Tax Deeds. Glenna reported that the Treasurer's Office was getting prepared for the tax notices to be mailed to property owners.

Solid Waste Manager, Dale Eskridge provided photos of the recycling center in McCall, Idaho, which had cardboard boxes that were not placed in the containers. He explained to the Commissioners that he would be sending out written letters to the individuals who left the cardboard on the ground. Dale also provided photos of the Warm Lake Transfer Site and reported that there were repairs made to the site. Dale reported on the insurance claim for the gate at the solid waste site. The Commissioners gave authorization for Dale to have the repair made before the insurance claim was processed. Dale advised that he would be asking the Forest Service to burn the slash at the Yellowpine Transfer site. He reported that September 24th, 25th and 26th would be free the dump weekend.

Court Services Director, Skip Clapp reported that the carpet installation would take place at the McCall Annex on September 26, 2015. Skip reported that there was one juvenile at the Juvenile Detention Center. He indicated that he resigned as the Treasurer for Idaho Juvenile Justice Administrators Board. Skip provided a brief description of a new diversion program that would be created with the approval of the Valley County Prosecuting Attorney and the Court.

Anne Guarino with the Building Department informed the Commissioners that the Building Department had received 187 building permits. She advised that there might be more permits issued by the end of the year.

University of Idaho Extension Educator, Melissa Hamilton reported that the community garden had been harvested and about 400 pounds of food was grown. She reported that the

conversation regarding food systems had 20 participants. She provided some of the feedback from the conversation that took place. Melissa reported on the horticulture conference that she attended. She hoped that a Master Garden would volunteer to assist her with a possible program. She reported that she had several Fall Conferences that she would be attending. She reported that on October 21, 2015, she had an energy efficiency conference that she would be facilitating at the EOC building with Idaho Power. Alyson had a District 3 meeting for the University of Idaho. She discussed her 2016 budget and explained that there was an item that was not funded. Melissa reported on her conversations with the agriculture communities and what she had been working on. Commissioner Hasbrouck asked Melissa if she was aware of a grant to improve the Valley County Fairgrounds? Melissa advised that she would research and report back to the Commissioners.

Human Resource Director, Ken Arment provided a handout related to the ICRMP Discount program and those who had participated. Ken discussed the process for new hires and explained that he would need at least another week to develop a formal checklist. Chairman Cruickshank suggested that there should be only one form that should be completed in order for Department Heads and Elected Officials to review. Ken discussed a formal policy for drug screening.

IT Administrator, David Crawford reported that the GIS Analyst position had been posted and seven applications had been received. David believed that the interviews would take place in October of 2015.

Planning & Zoning Administrator, Cynda Herrick reminded the Commissioners about the impact area training that would take place on October 5, 2015, with the City of McCall. She reported that she would be attending a flood plain conference on September 22, 2015.

Recreation Director, Larry Laxson informed the Commissioners that the construction had started at Wellington Park. Larry reported that the Cougar Mountain Club would be having a cleanup on September 26, 2015. Larry reported on some modifications to the Francie Wallace garage that would take place. He discussed culverts that would be installed. Larry talked about some changes that would be made at the Brush Creek culvert. He reported that the seasonal snow groomers would be returning and he would work with Human Resource Department.

WICAP Director, Lynnae Kreager reported that the energy assistance program would be starting on October 1, 2015 and might run through April of 2016. She advised that WICAP would be providing school supplies to the Yellow Couch for distribution. Lynnae advised that the Valley County WICAP office would be closed from September 28, 2015, through October 2, 2015, for training. She advised that on October 7, 2015, there would be a poverty simulation program at the Ashley Inn.

Road Superintendent, Curtis Bennett discussed the Warren Wagon Road repair options and explained that he had been working with Valley County Prosecuting Attorney, Mr. Jay Kiiha. Curtis reported that the Mr. Kiiha suggested that the Road Department conduct the repairs and then review options. Curtis presented a bid for \$13,000 from Granite Excavation to replace the culvert on Warren Wagon Road. Commissioner Hasbrouck made a motion to allow Curtis Bennett to sign for the repairs of the Culvert at Warren Wagon Road. Commissioner Willey seconded the motion. No further discussion, all in favor. Mr. Kiiha suggested that Curtis

discuss with the engineer about the formal repairs and provide the engineer's opinion in writing to Mr. Kiiha. The Commissioners directed that Curtis hold off having the repairs done by Granite Excavation on Warren Wagon Road.

Curtis began the discussion related to the 2015/2016 Winter Snowmobile Parking Lot Snow Removal. Curtis asked if the Recreation Director, Larry Laxson could research the possibility of hiring a local contractor to conduct snow removal at the Brundage snowmobile parking lot? Chairman Cruickshank suggested that Curtis and or Larry should contact Brundage Mountain and Adams County to see if they would be willing to conduct snow removal for the snowmobile parking lots that fall within Adams County. Larry suggested that Curtis and he attend an Adams County Commissioner meeting to discuss possible options.

Curtis discussed Fiscal Year 2016 equipment purchases. Curtis wanted permission to be able to trade in two pieces of equipment to acquire one piece of equipment plus an additional \$100,000. Curtis provided a document from CESCO regarding the cost of a motor grater with the trade in value.

Chairman Cruickshank advised that the Commissioners would be going into closed hearing for Indigent/Charity at 10:44 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 10:50 a.m.

Decision after Indigent/Charity

16-LP063 Request for County Indigent Lien/New Application

Chairman Cruickshank presented the Commissioner meeting minutes of September 14, 2015, for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes of September 14, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes for September 14, 2015.

Chairman Cruickshank presented Resolution 15-15 Destruction of Scanned Contracts. Commissioner Hasbrouck made a motion to approve Resolution 15-15 for Destruction of Scanned Contracts. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 15-15 Destruction of Scanned Contracts.

Chairman Cruickshank advised that there was a donation received in the amount of \$1,000 from Payette Lake Protective League for the Waterways buoy programs. Commissioner Willey made a motion to accept the \$1,000 donation from Payette Lake Protective League for the Waterways buoy program on Payette Lake. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the \$1,000 donation from Payette Lake Protective League for the Waterways buoy program on Payette Lake.

Chairman Cruickshank presented the letter of support for re-issuance of all outfitter permits for the Salmon/Challis National Forest. The minutes will reflect that the Commissioners were in support of re-issuance of all outfitter permits for the Salmon/Challis National Forest and notice was sent.

Chairman Cruickshank advised that he had a conversation with Marc DeJong regarding asphalt at the McCall Food Pantry and indicated that Mr. DeJong would like to postpone the asphalt at the McCall Food Pantry for one year. Chairman Cruickshank provided an overview of the asphaltting and the recycling center and it was agreed by the Commissioners that postponing the matter for another year would be in the best interest of all involved.

Stephanie Nelson with Wildfire Prevention Associates LLC presented the professional services agreement for the fire wise program with Valley County. Chairman Cruickshank explained about the grants that Valley County has for the Fire Wise Program. Valley County Prosecuting Attorney, Mr. Jay Kiiha questioned Stephanie Nelson about her involvement with Cabin Creek LLC. Mr. Kiiha was concerned about a possible fraudulent transfer of the professional services agreement with another company and advised that prior to signing any agreement; he would need to research the matter and would advise that the Valley County Board of Commissioners not to sign the professional services agreement with Wildfire Prevention Associates LLC. Attorney, Mr. Greg Pittenger provided an overview of the lawsuit that was against Cabin Creek Enterprises. Mr. Pittenger explained that there was a judgement against Cabin Creek Enterprises and he reported that there is \$35,000 that was still owed. Mr. Pittenger was concerned that Ms. Nelson was a part owner of Cabin Creek Enterprises LLC at the time the lawsuit was filed. Mr. Pittenger had a concern that with a transfer to a new company, it would appear that fraud was possibly being committed. Mr. Pittenger asked that the Commissioners not sign the professional services agreement with Wildfire Prevention Associates and allow the matter to go to bid. Mr. Kiiha did not have any further comments. Chairman Cruickshank advised that Valley County was not involved with the lawsuit and it was Valley County's intention to make sure that the fire wise programs would continue. Ms. Stephanie Nelson informed the Commissioners that Cabin Creek LLC dissolved and she was an employee for Cabin Creek LLC. She reported that Wildfire Prevention Associates was a separate entity. She explained the dissolving of Cabin Creek LLC. Mr. Kiiha suggested that the discussion continue until October 5, 2015, in order for him to be able to research the legalities. Commissioner Hasbrouck asked what should be done in the short term? Mr. Kiiha advised that it would be Valley County's responsibility to make sure that the program continues.

Chairman Cruickshank began the bid opening for the Van Wyck Dock/Ramp Bid. Chairman Cruickshank opened the first bid which was from Falvey LLC for \$221,415. There was a bid alternative for \$16,600. A public works license and a bid bond was included in the bid packet.

Chairman Cruickshank opened the second bid from Granite Excavation for \$242,000. The bid alternative was for \$9,098.00. A public works license and bid bond was included in the bid packet.

Chairman Cruickshank opened the third bid from Dalrymple Incorporated for \$238,768. The bid alternative was for \$7,017.29. A public works license and bid bond was included with the bid packet.

Chairman Cruickshank opened the fourth bid from ASCORP, INC Debco Construction for \$365,000. The bid alternative was for \$5,650.00. A bid bond and public works license was included in the bid packet.

Corporal Jason Speer of the Valley County Waterways program informed the Commissioners that all the bids that were received exceeded the amount of the grant of \$213,000. Corporal Jason Speer and Teresa Perry with Idaho Departments of Park and Recreation recommended that the Commissioners reject all the bids to allow IDPR to look at the project and possibly make reductions to the project and put the project out for formal bid again. Chairman Cruickshank explained that the Commissioners could take the bids that were received under advisement and place the matter on the Commissioners agenda on October 5, 2015. Chairman Cruickshank made a motion to postpone the discussion for the Valley County Waterways Van Wyck Project until October 5, 2015. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to postpone the discussion and decision for the Valley County Waterways Van Wyck Project until October 5, 2015.

Commissioners adjourned the meeting at 11:49 a.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk