

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
October 13, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Commissioner Willey led the Pledge of Allegiance.

Commissioner Hasbrouck requested that an item be added to the agenda. He advised that PEER Wellness Center was applying for a Millennium Grant and there was a request for a support letter. Executive Director, Monica Forbes requested to appear before the Valley County Commissioners. Commissioner Hasbrouck made a motion to approve the agenda with the additional item. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda for October 13, 2015, with the addition of a presentation from PEER Wellness Center.

Chairman Cruickshank presented Resolution 15-16 Transfer of Funds from General Fund to Weed Department for the Commissioners to review. Commissioner Willey made a motion to approve Resolution 15-16. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 15-16 Transfer of Funds from General Fund to Weed Department.

Chairman Cruickshank presented Resolution 15-17 Transfer of Funds from General Fund to Solid Waste for the Commissioners to review. Commissioner Hasbrouck made a motion to approve Resolution 15-17. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 15-17 Transfer of Funds from General Fund to Solid Waste.

Senior Deputy Auditor, Katie Bomberger presented the Commissioners with Claims, Board Order Claims and Junior College Tuition Applications.

	General Fund	\$193,760.44	
	Road & Bridge	\$322,708.22	
	Magistrate Court	\$3,292.00	
	Probation	\$6,687.42	
	Election Consolidation	\$1,856.59	
	Indigent & Charity	\$8,675.70	
	Junior College Tuition	\$850	
	Revaluation	\$2,767.18	
	Solid Waste	\$122,572.22	
	Tort	\$171	
	Weeds	\$26,919.52	
	Pest Control	\$264.50	
	Waterways	\$3,457.65	
	McCall Donnelly Snowmobile	\$17,835.47	
	Cascade-Warmlake Snowmobile	\$5,075.35	
	Smiths Ferry Snowmobile	\$1,148.18	
Board Order	Title III Trust	\$210	
	Clerks Trust	\$15,012.56	
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	Total:	Fiscal Year 2015	\$592,884.77
		Fiscal Year 2016	\$137,087.22

Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claims and Junior College Tuition Applications as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Tuition Applications for Mr. Mark Colafranceschi, Ms. Catherine Farner, Ms. Alexandra Kennedy, Ms. Harlee Grant, Mr. Henry Kindall and Ms. Sophie Hill.

Assessor, June Fullmer reported to the Commissioners that the Assessor's Office would be starting Board of State Tax Appeals on October 14, 2015, in Cascade. She indicated that the Assessor's Office began working on making sure that the Solid Waste Fees were appropriately attached to the correct properties.

Clerk, Douglas Miller provided an update about the Clerk's Office including Court and Buildings and Grounds.

Sherriff, Patti Bolen reported that she attended training last week in Boise, Idaho, related to recovering missing and exploited children. She explained that the training was hosted by the U.S. Marshals and presented by the Center For Missing and Exploited Children Center. She

indicated that it was a three day training which provided great training for the Valley County Sherriff's Department.

Treasurer, Glenna Young informed the Commissioners that the Treasurer's Office would begin importing the figures for the taxes. She advised that she was waiting from the Idaho State Tax Commission to certify the 2015 taxes in order to begin the tax drive.

Solid Waste Manager, Dale Eskridge reported to the Commissioners that the Lake Fork recycling building had been repaired and the gate at the Solid Waste Site. He reported that the belt on the recycling bailer needs repair. He advised that the cost for the repair was \$5,000. Dale asked the Commissioners if they would approve of making a notice in the paper about a free brush delivery at the Transfer Site? The Commissioners agreed that the Solid Waste Department could put an ad in the paper to notify the public about dropping of woody debris for free at the transfer site. He advised that the Warm Lake Transfer site gate was damaged again by a possible bear. He reported that he has attempted to contact Idaho Fish & Game about investigating to see if a bear was the culprit. Chairman Cruickshank asked Dale to see if an electric fence could be installed to prevent the bear from getting back into the bins.

Anne Guarino with the Building Department reported to the Commissioners that the office was still receiving building permits. She reported that there have been 205 permits received for 2015. Chairman Cruickshank asked if she could provide the Commissioners with a breakdown of where the new residents were built? Anne suggested getting the information from the Assessor's Office.

Human Resource Director, Ken Arment provided the Commissioners with an update of the ICRMP Discount Program. He provided a breakdown of openings with Valley County for the Commissioners to review. He advised that he would have ICRMP or State Insurance Fund conduct a safe driving course and harassment training. Commissioner Hasbrouck requested that Ken contact ICRMP to see if Valley County can cover several events at the Valley County Fairgrounds and asked him to contact the Valley County Fair Board to see what their insurance covers.

Planning & Zoning Administrator, Cynda Herrick reported that she had the photos developed of Cabaraton to be viewed. She advised that she attended the Flood Plain conference two weeks ago. She advised that there are several others communities that would no longer be participating with the flood plain program. She reported that she attended the Planning Conference in Sandpoint, Idaho, last week and indicated that it was great conference. She provided an overview of the conference. Cynda explained that she was continuing to work with the Americas Best Communities Committee. She reported that she had created partnerships because of the committee. Cynda reported that she attended a Scenic Byway meeting. She reported that she had advertised for a new Planning & Zoning member. She explained that the Planning & Zoning Committee is continuing to work on a nuisance ordinance. Cynda reported that she received a letter of the Mayor of McCall, Jakie Aymon in order to redo the Impact Area Ordinance.

Chairman Cruickshank advised that the Commissioners would be going into closed hearing for Indigent/Charity at 10:16 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 10:24 a.m.

Decision after Indigent/Charity

16-MM068-3	Amended Determination of Denial
13-JT083	Request for Release of Lien
16-NH053-2	Request for County Indigent Lien/New Application
16-DC064	Request for County Indigent Lien/New Application
16-MF077	Request for County Indigent Lien/New Application
16-LB095	Request for County Indigent Lien/New Application
16-AM082-2	Request for County Indigent Lien/New Application

Chairman Cruickshank presented the Commissioner meeting minutes of October 5, 2015 for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes of October 5, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes for October 5, 2015.

Chairman Cruickshank presented the ICRMP Terrorism Coverage Letter for the Commissioners to review. The Terrorism Coverage Letter would allow the Commissioners to deny the insurance. Commissioner Hasbrouck made a motion to sign the ICRMP Terrorism Coverage Letter. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to sign the denial form for ICRMP Terrorism Coverage.

Chairman Cruickshank presented Resolution 16-01 Transfer of Funds from Jail Bond Redemption Fund to Jail Fees Reimbursement for the Commissioners to review. Commissioner Hasbrouck made a motion to approve Resolution 16-01. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to sign resolution 16-01 Transfer of Funds from Jail Bond Redemption Fund to Jail Fees Reimbursement.

Chairman Cruickshank presented the Letter of Support for healthy forests for the Commissioners to review. Commissioner Hasbrouck made a motion to allow the Commissioners to sign the letter of support for healthy forests. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the letter of support for healthy forests.

Chairman Cruickshank informed the Commissioners about the McCall City Council meetings and asked who would like to attend the next McCall City Council meeting? Chairman Cruickshank advised that he would notify the McCall City Clerk that a Commissioner would attend the McCall City Council meeting on November 5, 2015.

Chairman Cruickshank began the discussion related to the abandoned trailer at Wellington Park. Rorie Snapp with the Valley County Sheriff's Department informed the Commissioners about the certificate of sale for the abandoned trailer and the options that the Commissioners

have. She advised that if the county was going to sell it or give the trailer away, Valley County would need to title the trailer. The Commissioners requested that the Clerk's Office obtain the title for the trailer.

Valley County Public Defender, Mr. Scott Erikson presented the proposed public defender contract for the Commissioners to review and consider. He explained that the proposed contract would allow him to hire an additional attorney which would reduce the amount of cost for conflict attorney. Commissioner Willey made a motion to approve the Public Defender Contract as presented. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Public Defender Contract as presented.

Monica Forbes, Executive Director for P.E.E.R Wellness Center presented to the Commissioners about her organization. She advised that P.E.E.R Wellness Center was created because of the millennium grant. She presented to the Commissioners that P.E.E.R Wellness Center was proposing to open up a Satellite Office in Valley County. She provided an overview of the services that P.E.E.R Wellness Center that could be provided including peer based support services, mental hold transportation. She requested from the Commissioners that the Valley County Commissioners sign a letter of support which would expand P.E.E.R Wellness Center into Valley County. She believed that the services provided would not initially cost Valley County. Chairman Cruickshank asked how the grant would be funded and for how long? Ms. Forbes indicated that the grant would be funded from 2016-2017. Commissioner Hasbrouck asked what specific services that would be provided? Ms. Forbes outlined the peer based support services and explained the transportation that would be provided. Sheriff, Patti Bolen provided examples of the situations that affect the Valley County Sheriff's Department. Prosecuting Attorney, Jay Kiiha explained that once an individual comes in contact with the Sheriff's Department, it is the responsibility of the Sherriff's Department to conduct the transport. He provided an example of the Designated Exams. Mr. Kiiha believed that rural Idaho has a gap in services for mental health patients and a program of this nature could be beneficial to Valley County. Chairman Cruickshank asked for clarification regarding the amount of grant funds that would be requested? Ms. Forbes explained that the grant award amount would be \$150,000. She requested that the letter of support be submitted to Idaho Association of Counties by October 15, 2015. Commissioner Hasbrouck made a motion to have the Commissioners sign a letter of support for PEER Wellness Center. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to create a letter of support for PEER Wellness Center to apply for the Millennium Grant to be submitted to Idaho Association of Counties.

Commissioners adjourned for lunch at 12: 10 p.m.

Commissioners returned from lunch at 1:05 p.m.

Valley County Deputy Prosecuting Attorney, Serhiy Stavynskyy and Ms. Delta James with the City of McCall began the presentation related to 1411 Stone Lane McCall, Idaho, Code Violation Enforcement Action. It was advised that the property was within the impact area. Delta informed the Commissioners about the property and gave her staff report. A copy of the staff report will be appended to the Commissioner meeting minutes. Mr. Stavynskyy provided the Commissioners options related to the property and believed that criminal action should be recommended by the Commissioners. Mr. Stavynskyy advised that the criminal charge would

be in violation of McCall City Code. Commissioner Willey believed that the Commissioners should follow the recommendations of the Valley County Prosecuting Attorney's Office. Commissioner Hasbrouck agreed with the recommendation. Commissioner Willey made a motion to enforce the 1411 Stone Lane Code Violation and turn the matter over to the Valley County Prosecuting Attorney's Office. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to enforce the 1411 Stone Lane McCall, Idaho, code violation and turn the matter over to the Valley County Prosecuting Attorney.

Chris Meyer with Givens Pursley LLP was in attendance to discuss Valley County entering into road development agreements with developers in the future. Prosecuting Attorney, Jay Kiiha provided an explanation of the presentation that would be conducted by Mr. Meyer. Mr. Meyer expressed to the Commissioners that if the county wants to move forward with a mechanism to charge developers for road development agreements, they should follow IDEFA and the statute that was created. He explained that it was approved by the legislatures. He believed that Valley County would need to prepare an ordinance. Mr. Meyer advised that Valley County would need to adopt a capital improvement plan. Chairman Cruickshank believed that the Valley County would need to develop an impact fee scale. Commissioner Hasbrouck was concerned that the fees are only submitted to the developers. Mr. Meyer advised that under IDEFA Valley County could only charge once. He explained that the item would need to have a Public Hearing. Mr. Meyer explained that he had prepared a draft ordinance for the Commissioners to review. A copy of the draft would be appended to the Commissioner meeting minutes. Mr. Kiiha advised that this was a matter that could be developed over time and not rushed into. Mr. Meyer explained that the developers drafted the statute and suggested that it would be something for the Commissioners to review sooner than later. Mr. Meyer provided a list of cities where the ordinance had been adopted. He did not know if there were any counties that had an ordinance that had been developed. Mr. Kiiha also believed that the county needed to have a path forward and prepare a plan. Mr. Meyer advised that Valley County would need to have a service plan for at least one area. The Commissioners agreed to review the issue in thirty days.

Road Superintendent, Curtis Bennett presented a daily field report from Strata for Warren Wagon Road for the Commissioners to review. Also presented was an In-Place Field Density Test result. He advised that he should be receiving an additional report from Strata. Curtis recommended that the results be passed on to Mr. Falvey and invite him to the next Commissioner meeting.

Curtis began the discussion related to the 2016 plow routes. He advised that he had received a letter from Superintendent, Pal Sartori related to the Cascade School Districts request for additional snow removal on new bus routes. Chairman Cruickshank expressed that the Murray Creek residents did not want the Road Department to conduct winter maintenance. Curtis presented a letter from a resident on Crown Point that advised that they needed winter maintenance because they are full time residents. Curtis was concerned that even if the funding was available for the upcoming winter, it is possible that there would not be enough funds in the future to continue to routes. Chairman Cruickshank advised that in the past the Road Department could plow certain routes but there are routes that may not be plowed until all of the main routes are plowed. Mr. Jim Kurczewski a private residence was in attendance to discuss a concern about how the road he lives on was graded. He asked for an explanation on why the road was graded the way it was? Curtis advised that he would conduct a site visit.

Chairman Cruickshank asked about the Dam Road and Vista Point? Curtis advised that a Road Maintenance agreement should be developed. Curtis reported that he would like to pursue having Adams County do the snow removal up at the snowmobile park near Brundage Mountain.

Curtis presented the Logan Creek Maintenance Agreement for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the Logan Creek Maintenance Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Logan Creek Maintenance Agreement.

Curtis began the Motor Pool maintenance schedule discussion. He advised that the recommendation now was for 5,000 mile maintenance instead of 3,000 miles. Curtis advised that the Valley County Motor Pool was down to three vehicles. He asked the Commissioners for suggestions? The Commissioners agreed to have Curtis review all options, including purchasing a new vehicle.

Chairman Cruickshank began the discussion related to the Valley County Cafeteria Plan. Human Resource Director, Ken Arment presented the proposed cafeteria for the Commissioners to review and consider. The Commissioners reviewed what should part of the Cafeteria Plan and what does not fall under the Cafeteria Plan. The Commissioners would take the Cafeteria Plan under advisement.

Commissioners adjourned the meeting at 4:11 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk