

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
October 14, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
ELTING G. HASBROUCK (COMMISSIONER)  
BILL WILLEY (COMMISSIONER)-Excused Absence  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner Hasbrouck led the Pledge of Allegiance.

Chairman Cruickshank stated that there needs to be an Executive Session per I.C.67-2345 (1)(b)-Personnel added to the agenda. Commissioner Hasbrouck made a motion to approve the agenda with the addition of an Executive Session for October 14, 2014. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda as amended for October 14, 2014.

Chairman Cruickshank presented Resolution 14-12 Transfer Funds from General to Solid Waste. Commissioner Hasbrouck made a motion to approve Resolution 14-12. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 14-12 Transfer Funds from General Fund to Solid Waste.

Deputy Auditor, Alysa Morrison presented to the Commissioners the Claims, Board Order Claims and Junior College Certificate of Residency. Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims as presented totaling \$560,886.55 and also Junior College Certificate of Residency for Katelyn Young, Micah Woodward and Isabelle Main. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims totaling \$560,886.55 as well as Junior College Certificate of Residency for Katelyn Young, Micah Woodward and Isabelle Main.

Assessor, June Fullmer presented to the Commissioners a Board of Tax Appeals Value Cancellation #3. Commissioner Hasbrouck made a motion to approve Tax Cancellation #3 with the Market Value to be canceled of \$14,000. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve Tax Cancellation #3 with the Market Value to be canceled of \$14,000. June advised that there is two more Board of Tax Appeals scheduled for October 15, 2014. She reported that the office is finishing up occupancy values and provided an overview of the requirements to determine if a building is occupied.

Clerk, Douglas Miller introduced the new Court Clerk Supervisor, Gabrielle Knapp. He informed the Commissioners that he is still trying to fill one Court Clerk position.

Treasurer, Glenna Young presented to the Commissioners that the Treasurer's office is working on the specials for the tax drive. She reported that Idaho State Tax Commission has asked Valley County to be the pilot for the new software. Gary Kinley with the Idaho State Tax Commission will be in the office on October 14, 2014. She advised that the tax bills should be ready in a week to print and send out. Glenna advised that the notice for Tax Deed excess funds have been prepared and ready for the Commissioners signature. Glenna advised that she needs to present the Treasurer/Clerk last Joint Quarterly Report for the Commissioners to review on the next Commissioners agenda for October 20, 2014. Commissioner Hasbrouck asked about the solid waste fees for the Church that has not paid? Glenna advised that there is nothing in code that allows the Treasurer's Office to have authority to pursue a small claim case.

Chairman Cruickshank advised that Anne with the Building Department would not be available to present.

Court Services Director, Skip Clapp presented the JAIBG Grant renewal for the Commissioners to review. Commissioner Hasbrouck made a motion to renew the JAIBG grant and authorize the Chairman to sign. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to renew the JAIBG Grant and authorize the Chairman to sign. Skip presented the Owyhee County Juvenile Detention contract for the Commissioners to review. The agreement allows Owyhee County to utilize the Juvenile Detention Center. Skip reported that there are two juveniles currently housed at the Juvenile Detention Center. Commissioner Hasbrouck made a motion to approve the Owyhee County Juvenile Detention Contract as presented. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Owyhee County Juvenile Detention Contract. Skip presented the snow removal agreement with Fly Construction. Skip advised that he did attempt to get quotes from other outfits but the costs were \$125 per hour. Fly Construction has provided a cost of \$85 per hour. Commissioner Hasbrouck made a motion to approve the snow removal agreement with Fly Construction. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the snow removal agreement with Fly Construction. Skip informed the Commissioners that he attended the three year plan for the Juvenile Justice Council. He advised that it was a productive planning session and reported that he was involved with reintegration discussion. He explained that the goals and task were completed and he will present back to the Commissioners for their review. Commissioner Hasbrouck discussed the need for the Annex to have some improvements on the interior of the building.

Human Resource Director, Ken Arment reported that Kathryn Bomberger, Larry Laxson and he conducted a site visit to the entire recreation sites to determine what needs to be added to the property list to be insured. Ken reported that he would like to schedule interviews for the Maintenance Position. He reported that he is planning on scheduling interviews for the Snow Grooming Operator positions. He also reported that he will be conducting interviews for Dispatch. He advised that he attended the Risk Management seminar on October 10, 2014 and he believed that it was a well presented seminar. Ken indicated that he is working on developing a Human Resource filing system. Ken reported that there will be a presentation by Nationwide for county employees on October 15, 2014. Ken stated that he will be modifying the Valley County Personnel Manual for the Commissioners to review. Chairman Cruickshank recommended that Ken work closely with the Commissioners with the modifications. Commissioner Hasbrouck asked if Ken has worked on a Valley County evaluation form? Ken explained that he is currently working on a standardized form for the Elected Officials and Department Heads to review. Chairman Cruickshank suggested that Ken should involve the Elected Officials with the development of the evaluation forms. Commissioner Hasbrouck asked if Ken has purchased a filing cabinet? Glenna informed the Commissioners that the county has a vault that was previously used to store personnel files. Chairman Cruickshank agreed that the Human Resource Director should utilize the county vault to store personnel files.

Chairman Cruickshank presented the Cable One Business High Service Agreement for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the Cable One Business High Service agreement and have the Chairman sign. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Cable One Business High Service Agreement.

Planning & Zoning Administrator, Cynda Herrick presented to the Commissioners that she is attending the Surface Water Protection meeting. She advised that she spoke with Ken Postma about being on the Potlatch committee to discuss the roads for access to other lands. They are working on notifying all the individuals included in the Boulder Creek Flood Plain north and south of Donnelly. She asked if the Commissioners received the Planning & Zoning letter in which housing is discussed? Chairman Cruickshank advised that he did have a chance to review the letter and he suggested that the Commissioners attend a Planning & Zoning Commission meeting to discuss housing issues in Valley County. Commissioner Hasbrouck asked if Cynda has talked with Tamarack regarding employment housing? She advised that she has attempted e-mail Tamarack but she has not heard anything back. She will continue to make contact with a representative from Tamarack. Cynda reported that she attended the Planning Conference last week and it was discussed that the members would try and attend the next IAC meeting. Cynda advised that the Kelly's Parkway road right-of-way documents are finished and the County needs to purchase signs. She advised that she just received the Quit Claim deed for Lee Way. She anticipates on having a public hearing in the near future for Lee Way.

Chairman Cruickshank advised that the Commissioners would be going into closed session for Indigent/Charity at 10:38 a.m.

Chairman Cruickshank brought the Commissioners out of Indigent/Charity at 10:56 a.m.

Decision after Indigent/Charity

15-BK050 Request for Approval

15-MB070 Request for Denial

15-CM085 Request for County Indigent Lien/New Application

15-BK050 Request for County Indigent Lien/New Application

Chairman Cruickshank presented the Commissioner meeting minutes from October 6, 2014. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from October 6, 2014. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from October 6, 2014.

Chairman Cruickshank presented the Intermountain Hospital Agreement. Commissioner Hasbrouck made a motion to approve the Intermountain Hospital Agreement and have the Commissioners sign. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Intermountain Hospital Agreement and have the Commissioners sign.

Chairman Cruickshank presented the Tax Deed letters to notify individuals about recent sales. Commissioner Hasbrouck made a motion to have the Commissioners sign the Tax Deed Letters. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Tax Deed letters.

Rick Brenneman with Woody Biomass Utilization Partnership (WBUP) was in attendance to provide the Commissioners with an update of activities and status of accomplishments. He explained that the Woody Biomass Utilization projected was formed in 2007. He provided an overview of the sponsorship and the participation. He advised that Woody Biomass Utilization has been involved with several programs and lead entity for these types of programs. Mr. Brenneman gave an update of projects that have been completed. They have worked on securing grants that help to create local jobs. He provided a list of companies that they have assisted including Evergreen. It was explained that the focus of Evergreen is currently on the Horseshoe Bend area and there is a possibility of expanding the program. He stated that they worked with a company in Homedale to harvest Poplar trees. He gave an overview of what the Poplar trees could be utilized for within the industry. Mr. Brenneman provided information about a company in Kerrig, Idaho that is working on developing a program. Mr. Brenneman talked about the project at the Garden Valley School for the bio-mass burner for heating. He explained that Woody Biomass Utilization was involved with making the project successful. Mr. Brenneman commented about how the collaboration with the school was successful. He provided information on a project of a Pellet Mill that WBUP is working on in Emmett. He is also trying to create some funding avenues while working with the project. Mr. Brenneman advised that there has been some conversation with the McCall Hospital and McCall/Donnelly High School to heat and cool local buildings with woody biomass. He reported that they have applied for a competitive grant for use of wood debris. They have used the grant to fund some workshops to bring the projects to the forefront that could be evaluated. Midvale is also working on a developing a wood burner for the school. Mr. Brenneman explained that he will be on a working with a committee to discuss Juniper Trees. He believed that some commercial

gain could be possible harvesting Juniper Trees. Mr. Brenneman stated that the new mill in Emmett, Idaho is owned by Gem Products. Gem Products will produce traditional wood products. There has been a discussion regarding an agreement to have the residual product be removed and utilized at other locations. Chairman Cruickshank believed that the best thing has been the collaboration between the counties and believed that the program is very beneficial as it provides another source for timber products to be sold which helps Valley County

Ken Postman with Cabin Creek Enterprises presented on Meadow Bear Unit #4. He advised that Cabin Creek Enterprises is requesting to add an additional acre to the area. Commissioner Hasbrouck made a motion to amend the Meadow Bear Unit #4 for the addition of one acre to the unit. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to amend the Meadow Bear Unit #4 for the additional one acre.

Commissioners adjourned for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Recreation Director, Larry Laxson presented the Payette Annual Operating Plan Agreement. Larry provided an overview of what is presented in the agreement. Commissioner Hasbrouck made a motion to approve the Payette Annual Operation Plan Agreement and authorize the Chairman to sign. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the Payette Annual Operation Plan and authorize the Chairman to sign.

Larry presented on the outstanding invoices that are owed to the Valley County Road Department. He explained of the circumstances related to the invoice. He advised the invoice is from work that was done by the Valley County Road Department when gravel was hauled for the Francie Wallace Parking lot. He would like the opportunity to negotiate the invoice. Larry advised that he has discussed the invoice with the Snowmobile Advisory Board. The Snowmobile Advisory Board is concerned that the work was done in October of 2013 and the invoice is just now being submitted. Larry advised that there is another Snowmobile Advisory Board on October 16, 2014. Curtis presented that there was an agreement for the Valley County Road Department to perform the work at cost. Commissioner Hasbrouck suggested that the Snowmobile Advisory Committee pay at least half of the \$18,850 and the remaining half would be absorbed by the Road Department. Chairman Cruickshank suggested that the Snowmobile Advisory Committee pay \$10,000 over two years or half in one payment. Larry advised that he would need to present to the Snowmobile Advisory Committee.

Larry advised that the Idaho State Snowmobile Association did win the lawsuit with the Forest Service. The Forest Service was taking areas suggested as wilderness areas and making the areas wilderness. It was challenged by Winter Wildlands and there will be a settlement that the Forest Service will have to pay. Larry reported that there is a discussion to create a Recreation Group without including the name Snowmobiles.

Curtis Bennett presented on the Road Department Survey results. Curtis provided an overview of the survey. Curtis believed that there needs to be more education to the general public about the funding for the Road Department. The discussion continued regarding that how the survey should have reflected the amount of funds that would be generated by specific levy rates. It

was also discussed about pursuing the possibility of increasing registration fees and advocating for increase to the fuel tax. Chairman Cruickshank would like to work with University of Idaho to have them analysis the results and determine if there is a way to have a more effective survey.

Curtis presented the Idaho Distribution Highway User Account Sources and Distribution for the Commissioners to review. The document provides information how funds collected by the State of Idaho are broken out and distributed to the counties.

Curtis presented on East Lake Fork Bridge. He advised that the concept report was completed by LHTAC and presented it was presented to the Commissioners for review. Commissioner Hasbrouck made a motion to approve the concept report for Project Number A013(056) that was completed and authorize the Chairman to sign. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to approve the concept report for Project Number A013(056) and authorize the Chairman to sign.

Curtis presented the Blue Line maps for the Commissioners to review and sign. These maps are used to calculate funding from Idaho Department of Transportation. Commissioner Hasbrouck made a motion to have the Commissioners sign the Blue Line Maps. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign the Blue Line Maps.

Curtis discussed the Yellow Pine/Back Country winter plowing. He advised that he would propose plowing down to the airport/Johnson Creek and provide a piece of equipment to loan to Midas Gold for plowing the other areas. Chairman Cruickshank suggested that a discussion should take place with Midas Gold to see if they could operate a piece of loaner equipment.

Curtis presented the Memorandum of Agreement for Warren Wagon FLAP Project which provided a description of the role of the county. Chairman Cruickshank asked if the county would be required to get Right of Way? Curtis explained that a survey is being conducted to determine if it will be necessary to get Right of Way. Commissioner Hasbrouck made a motion to sign the Memorandum of Agreement for Warren Wagon FLAP Project. Chairman Cruickshank seconded the motion. No further discussion, all in favor. Motion passed to sign the Memorandum of Agreement for Warren Wagon FLAP Project.

Solid Waste Supervisor, Ralph McKenzie presented that the general maintenance is done at the jail, McCall Annex and Cascade Courthouse. Also completed were the annual maintenance to the emergency generators. He advised that the smoke and fire detectors were also checked. He also advised that the sprinkler systems were checked. Ralph advised that there are five applications for the Maintenance Position and he would like to arrange for interviews on October 15, 2014 and October 16, 2014. He advised that he is meeting with a contractor tomorrow to determine if a window can be placed in the Prosecuting Attorney's Office. Ralph advised that he has an estimated cost for a possible move for Dispatch to the Emergency Operation Center. He will provide a total once he as all the costs. Ralph advised that there have been some cement blocks placed down at the McCall annex to prevent people from driving through to the Spring Apartments using the Annex parking lot and also surrounded the propane tank with the cement blocks.

Ralph discussed the issues with the Recycling Centers being used as a dump site. He believed that there is a littering ordinance that needs to be enforced. Chairman Cruickshank suggested that the Star News write an article regarding the issue. Commissioner Hasbrouck suggested that the Weed Department could also remove some of the weeds at the Recycling Center. Commissioner Hasbrouck asked if there has been any discussion with the Road Department on helping out with the Courthouse parking bumpers? Curtis advised that he could help after the Road Departments Fall projects.

Chairman Cruickshank discussed with Ralph the bill from Valley Paving who paved the Solid Waste site. Chairman Cruickshank pointed out that the invoice that was submitted was more than what the bid was for. Chairman Cruickshank asked for an explanation of the overage? Ralph provided an explanation of the overage and advised that the work was completed. The Commissioners would like to know if there is an increase on any future projects.

Commissioner Hasbrouck made a motion to go into Executive Session per IC 67-2345 (b) Personnel at 3:07 p.m. Chairman Cruickshank seconded the motion. All Commissioners voted "aye" to go into Executive Session. Commissioners went into Executive Session at 3:11 p.m.

Commissioners out of Executive Session at 3:38 p.m. No decision was made.

Commissioners adjourned the meeting at 3:39 p.m.

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Gordon Cruickshank, Chairman

Attest:

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Douglas A. Miller, Clerk