

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



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**GORDON L. CRUICKSHANK**  
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**ELTING G. HASBROUCK**  
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**DOUGLAS A. MILLER**  
*Clerk*  
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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
November 7, 2016**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
BILL WILLEY (COMMISSIONER)  
ELTING HASBROUCK (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:04 a.m.

Commissioner, Bill Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for November 7, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda for November 7, 2016 as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for November 7, 2016.

Chairman Cruickshank presented the Commissioner Meeting Minutes from October 31, 2016. Commissioner Willey made a motion to approve the Commissioner Meeting Minutes from October 31, 2016. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from October 31, 2016.

Chairman Cruickshank presented the support letter to Idaho Department of Lands related to the upcoming auction of endowment lands. Commissioner Hasbrouck made a motion to approve the support letter to the Idaho Department of Lands. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the support letter to the Idaho Department of Lands related to the upcoming auction of endowment lands.

Chairman Cruickshank presented Resolution 17-02 Rural Impact County Challenge. Commissioner Hasbrouck made a motion to approve Resolution 17-02 Rural Impact County Challenge. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 17-02 Rural Impact County Challenge.

Chairman Cruickshank began the discussion related to setting future Commissioner meeting dates. It was brought to the attention that the December 2016 Commissioner meetings had been set. The discussion continued regarding January 2017 Commissioner Meeting minutes. The Commissioner meetings for January were scheduled for the 9<sup>th</sup>, 17<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup>. The Commissioner meetings for February 2017 were scheduled for the 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>.

Treasurer, Glenna Young and Clerk, Douglas Miller presented the Joint Quarterly Report for the Commissioners to review and consider approving. Treasurer, Glenna Young provided an overview of the Statement of Treasurer's Cash Report to the Commissioners. Commissioner Hasbrouck made a motion to approve the Joint Quarterly Report as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Joint Quarterly Report as presented.

Assessor, June Fullmer presented on the Department of Motor Vehicle request for a quarter time employee for the McCall Annex. She wanted the Commissioners to be aware that the hours would need to be reduced to twenty seven hours per week. She presented a schedule for the Commissioners to review. She provided an overview of the interviews that had been conducted for the position.

Recreation Director, Larry Laxson began the discussion related to the possibility of decommissioning the Arctic Cat Snowmobile with the possibility of donating the snow machine to the Valley County Search & Rescue. Chairman Cruickshank asked where the snowmobile originated. Larry reported that the snowmobile was a 1994 Arctic Cat Snowmobile 440cc. He did not know who donated the snowmobile to the Recreation Department. He explained that it had been used in several years. Commissioner Willey made a motion to decommission the 1994 Arctic Cat Snowmobile and donate to the Valley County Search and Rescue. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to decommission the 1994 Arctic Cat Snowmobile and donate to the Valley County Search and Rescue.

Clerk, Douglas Miller presented the Conflict Public Defenders request for proposals that had been received for the Commissioners to review. Commissioner Hasbrouck made a motion to accept the entire Conflict Public Defenders request for proposals and begin working on individual contracts with the attorneys. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to accept the entire Conflict Public Defenders request for proposals and begin working on individual contracts with the attorneys.

Clerk, Douglas Miller presented the certificate of residencies for the Junior College Applications. Commissioner Hasbrouck made a motion to approve the Junior College Applications for Ms. Sierra Knudsen, Ms. Ashlee Robinson, Mr. Trevor Hamilton, Mr. Connor Swift and Ms. Paige Robnett. Commissioner Willey Seconded the motion. No further discussion, all in favor. Motion passed to approve the Junior College Applications for Ms. Sierra Knudsen, Ms. Ashlee Robinson, Mr. Trevor Hamilton, Mr. Connor Swift and Ms. Paige Robnett.


Commissioner Hasbrouck made a motion to deny the Junior College Application for Mr. Maxwell Meyers because Mr. Meyers did not meet the residency requirement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to deny the Junior College Application for Mr. Maxwell Meyers because Mr. Meyers did not meet the residency requirement.

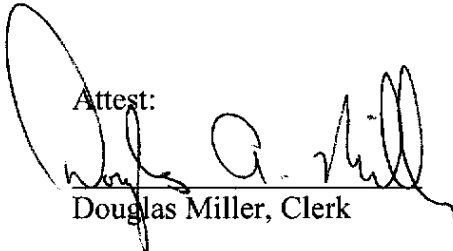
Clerk, Douglas Miller began the discussion related to the new hire process for employees of Valley County. Several Elected Officials and Department Heads were present during the discussion.

Commissioner Hasbrouck made a motion to go into Executive Session 74-206 (a)-Personnel. Commissioner Willey seconded the motion. All Commissioners voted "aye". Commissioners went into Executive Session 74-206 (a)-Personnel at 11:53 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per I.C. 74-206 (a)-Personnel at 12:10 p.m. Commissioner Willey made a motion to approve the recommendation from Captain, John Coombs to bring on one Deputy Patrol at the starting salary of \$34,424 and the other Deputy Patrol with four years of experience with a starting salary of \$39,518.52. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the wages as presented by Captain, John Coombs.

Commissioners adjourned the meeting at 12:14 p.m.

  
Chairman Gordon Cruickshank

Attest:  
  
Douglas Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, November 7, 2016

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Commissioner Discussion (Correspondence)
  - Commissioner Meeting Minutes of October 31, 2016
  - Letter to Idaho Department of Lands Related to Auction of Endowment Lands
  - Resolution 17-02 Rural Impact County Challenge
  - Set future Commissioner meeting dates for December 2016 through February 2017
- 9:15 Joint Quarterly Report-Treasurer, Glenna Young & Clerk, Douglas Miller
- 9:30 Department of Motor Vehicle Quarter Time Employee Discussion-Assessor, June Fullmer
- 10:00 Decommission of Artic Cat Snowmobile and Donate to Valley County Search & Rescue Recreation Director, Larry Laxson
- 10:30 Review of Conflict Public Defender Requests for Proposals
- 11:00 Junior College Applications
- 11:15 New Hire Process Discussion
- 12:00 Executive Session 74-206 (a)-Personnel

COMMISSIONER'S FUTURE MEETING DATE  
Monday, November 14, 2016