

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
November 9, 2015**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)  
ELTING G. HASBROUCK (COMMISSIONER)  
BILL WILLEY (COMMISSIONER)  
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Recreation Director, Larry Laxson led the Pledge of Allegiance.

Commissioner Willey made a motion to approve the Commissioner's agenda as presented for November 9, 2015. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's agenda as presented for November 9, 2015.

Senior Deputy Auditor, Katie Bomberger presented the Commissioners with Claims, Board Order Claims and Junior College Tuition Applications.

General Fund	\$113,427.58
Road & Bridge	\$43,411.43
Magistrate Court	\$1,734.26
Probation	\$1,109.76
Election Consolidation	\$3,091.69
Indigent & Charity	\$10.06
Junior College Tuition	\$300.00
Revaluation	\$1,954.56
Solid Waste	\$112,741.86
Tort	\$57
Weeds	\$946.40
Waterways	\$1,090.64
McCall-Donnelly Snowmobile	\$1,360.83
Cascade-Warm Lake Snowmobile	\$68.44

	Smiths-Ferry Snowmobile	\$38.81
Board Order	Title III Trust	\$294.00
	OHV Trust	\$907.05
	V.C.S.O Trust	\$1940.09
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	Total:	\$284,485.07

Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claims and Junior College Tuition Applications as presented. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Tuition Applications for Mr. Miguel Rodriguez and Mr. Kirby Blakeley.

Clerk, Douglas Miller provided an update about the Clerk's Office including Court and Buildings and Grounds.

Sherriff, Patti Bolen presented the ABL Food Service Agreement for the Commissioners to review. Commissioner Hasbrouck made a motion to approve the ABL Food Service Renewal Agreement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the ABL Food Service Renewal Agreement. Sheriff reported on the openings that were at the Valley County Jail and informed the Commissioners that Sgt. David Schneider would be retiring in December of 2015.

Treasurer, Glenna Young reported that the tax notices had been sent out. She advised that the Treasurer's Office had received a few calls regarding the Solid Waste Fee. Glenna explained that there was a form that individuals could fill out if they were claiming a hardship. Commissioner Hasbrouck asked a question about the Tax Deed process? Glenna explained that she begins the process in February if the individual had not paid their property taxes within three years. Glenna informed the Commissioners that she would be on vacation the rest of the week.

Anne Guarino with the Building Department reported that the office was continuing to complete inspections. She reported that there was one house plan submitted.

Melissa Hamilton with the University of Idaho Extension Office reported that she received her annual review. She reported on event that would be held 11-18-2015. Annual Enrollment process. She explained the new state wide process to inform high school students about the possibility of furthering their education. Melissa advised that she would be learning more at the time of the event. She advised that she would be attending an in-service conference for pesticides next week. Commissioner Willey informed Melissa that the 4H payments for animals were sent out to the kids and it appears that the matter was resolved.

Human Resource Director, Ken Arment reported that he had returned from the PRIMA Conference in New Mexico. He explained that one of the main topics was the need for a Social Media Policy. Ken indicated that he would be researching and developing a policy to present to the Commissioners. He advised that the Human Resource Vault had been cleaned out and he was ready to begin disposing of the personnel files. Ken reported that there would be interviews for the Juvenile Detention Center position next week. Commissioner Hasbrouck asked about a benefit manager? Ken reported that he would be sending out a request for



Chairman Cruickshank presented the Commissioner Meeting Minutes from November 2, 2015. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting Minutes from November 2, 2015. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from November 2, 2015.

Chairman Cruickshank presented the Intermountain Hospital Contract Renewal for the Commissioners to review. Commissioner Hasbrouck made a motion to approve and sign the Intermountain Hospital Contract Renewal. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve and sign the Intermountain Hospital Contract Renewal.

Chairman Cruickshank presented Resolution 16-03 Transfer Funds from General Fund to Weeds. Commissioner Hasbrouck made a motion to approve and sign Resolution 16-03. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve and sign Resolution 16-03 Transfer Funds from General Fund to Weeds.

Ronda Bishop from the Boise National Forest presented the FY 2016 Annual Operating Plan for the Snowmobile Trail Grooming Program for the Commissioners to review. She explained that there were changes that were agreed by all parties and she provided an overview of the changes that were made. She advised that there were changes to the Deer Creek Protocol and there was an agreement reached with the Sheriff's Department. Ronda explained that Sheriff, Patti Bolen was added on the signature page of the operating plan. Larry Laxson reported that the Groomer Advisory Committee had an opportunity to review the operating plan and he indicated that the committee has expressed their approval. Commissioner Hasbrouck asked about a parking spot near Clear Creek because it was not reflected on the map? Larry reported that there was a parking spot and explained where it was reflected. Chairman Cruickshank advised that the AOP would be on the Commissioner's Agenda on November 23, 2015, for further discussion and possible approval.

Susan Jenkins with the Payette National Forest presented the FY 2016 Annual Operating Plan for the Snowmobile Trail Grooming Program for the Commissioners to review. Chairman Cruickshank wanted to make sure that the Valley County Prosecuting Attorney, Mr. Jay Kiiha has had the opportunity to review the FY 2016 AOP. Chairman Cruickshank advised that the AOP would be placed on the Commissioner's Agenda on November 23, 2015.

Delta James from the City of McCall presented Mr. Steve Clements the proposed individual who would be an Impact Area Representative to the McCall Area Planning and Zoning Commission. Commissioner Hasbrouck asked about Mr. Clements ability to commit to the Planning & Zoning Commission? Mr. Clements assured the Commissioners that he is aware of the commitment and was fully aware that decisions need to be based on code. Delta explained that training process that Mr. Clements must undergo. Commissioner Hasbrouck made a motion to approve and appoint Mr. Steve Clements to the Planning and Zoning Commissioner. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve and appoint Mr. Steve Clements as the Impact Area representative to the McCall Area Planning and Zoning Commission.

Commissioners adjourned for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Chief Deputy Clerk, Alysa Morrison and Senior Deputy/Election Clerk, Katie Bomberger presented to the Commissioners the results of votes for the November 3, 2015, General City Election. Commissioner Willey made a motion to approve the canvass of votes for the November 3, 2015, General City Election. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the canvass of votes for the November 3, 2015, General City Election.

Chairman Cruickshank presented the letter of support for re-issuance of all outfitter permits for the Salmon/Challis National Forest. The minutes will reflect that the Commissioners were in support of re-issuance of all outfitter permits for the Salmon/Challis National Forest and notice was sent.

Chief Steve Hull with the Cascade Fire Department advised that the Commissioners that the Cascade Rural Fire would like to utilize the building at 108 Pine Street Cascade, Idaho, for fire training. He provided an overview of what type of training they would like to conduct on the building. Chief Hull indicated that the Fire Department would be willing to remove the windows and the doors from the building. He explained that it would be an asset to the Cascade Fire Department to be able to utilize the building. Chairman Cruickshank wanted to make sure that whenever there are firemen in the house that they are wearing their oxygen tanks. The Commissioners agreed to allow the Cascade Fire Department to utilize the building at 108 Pine Street in Cascade, Idaho, for training purposes.

Road Superintendent, Curtis Bennett began the Road & Bridge presentation. Curtis presented Resolution 16-02-Acceptance of Quitclaim Deed for Portions of Lost Base Road. Planning & Zoning Administrator, Cynda Herrick provided a description of the area that was being discussed. Commissioner Hasbrouck made a motion to approve Resolution 16-02. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 16-02.

Curtis presented the 2015 VAPP LHTAC Grant letter of support for the Commissioners to review. Commissioner Willey made a motion to allow the Chairman to sign the 2015 VAPP LHTAC Grant Letter. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to allow the Chairman to sign the 2015 VAPP LHTAC Grant Letter.

Curtis presented a letter that would be sent to Bureau of Reclamation regarding Lake Shore Drive to clarify the right of way. Commissioner Willey made a motion to have the Chairman sign the letter to the Bureau of Reclamation. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed.

Curtis advised that he had started to complete the 2015 Road & Street Financial report. He was asking the Commissioners for direction for grants that he would be applying for and what roads they would like to prioritize.

Commissioner Willey made a motion to go into Executive Session Per Idaho Code 74-206(1)(b)-Personnel. Commissioner Hasbrouck seconded the motion. All Commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206(1)(b) at 1:51 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 2:32 p.m. A performance improvement plan would be prepared by the Human Resource Director, Ken Arment and submitted to the Commissioners on November 23, 2015.

Chairman Cruickshank began the Elected Officials Workshop at 2:37 p.m.

Commissioners adjourned the meeting at 3:04 p.m.

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Gordon Cruickshank, Chairman

Attest:

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Douglas A. Miller, Clerk