

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
November 10, 2014**

**PRESENT: GORDON L. CRUICKSHANK (CHAIRMAN)
ELTING G. HASBROUCK (COMMISSIONER)
BILL WILLEY (COMMISSIONER)
DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:03 a.m.

Commissioner Willey led the Pledge of Allegiance.

Commissioner Hasbrouck would like to add an item under Commissioner Discussion for removal Solid Waste fees at Alpha Grange. Commissioner Hasbrouck made a motion to approve the agenda with the amendment. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the agenda for November 10, 2014, with the additional item.

Chairman Cruickshank presented Resolution 15-1 Transfer funds from General Fund to Solid Waste. Commissioner Willey made a motion to approve Resolution 15-1. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 15-1 and to have the Commissioners sign the resolution.

Deputy Auditor, Kathryn Bomberger presented to the Commissioners the Claims, Board Order Claims and Junior College Certificate of Residency. Commissioner Hasbrouck made a motion to approve the Claims and Board Order Claims as presented totaling \$262,226.18 and also Junior College Certificate of Residency for Martin Vargas Arias and Kyle Olson. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Board Order Claims totaling \$262,226.18 as well as Junior College Certificate of Residency applications for Martin Vargas Arias and Kyle Olson.

Chief Deputy Clerk, Alysa Morrison presented the votes from the 2014 General Election to be canvassed by the Commissioners. Commissioner Hasbrouck made a motion to approve the canvass of the ballots for the 2014 General Election. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the canvass of the ballots for the 2014 General Election.

Assessor, June Fullmer informed the Commissioners that the appraisers are wrapping up their field work. She presented a cancellation of Solid Waste Fee for a manufactured home. She reported that the home is no longer on this lot. Commissioner Hasbrouck made a motion to cancel Solid Waste Fee Cancellation #4. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve Solid Waste Fee Cancellation #4.

Clerk, Douglas Miller informed the Commissioners that the 2014 General Election went well. He reported that at the McCall Precinct there were 130 Voter Registration cards filled out. He informed the Commissioners that Court Clerk Supervisor, Gabrielle Knapp and he will be conducting interviews for the Deputy Court Clerk position on November 12, 2014.

Treasurer, Glenna Young presented to the Commissioners that the Treasurer's office mailed out the tax notices last week. She advised the Commissioners that the office has been receiving numerous questions about commercial appraisals. She advised that the Treasurer's Office would be referring those questions to the Assessor. Glenna discussed with the Commissioners that there is not a Solid Waste fee for the residence who reside in Leisure Time. She just wanted to inform the Commissioners. She believed that the way solid waste fees are decided needs to be reviewed by the Commissioners. Chairman Cruickshank believed that if there is a structure that is livable on the lot, there needs to be a solid waste fee charged. Commissioner Hasbrouck believed that the Southern Valley Recreation District also needs to be informed if recreation fees will be assessed to residents of Leisure Time.

Anne Guarino with the Building Department presented that the Building Department is staying busy and has been scanning old documents. She reported that there are 187 building permits that have been issued for 2014.

Melissa Hamilton with the University of Idaho Extension Office reported that she attended a New Mobility West Workshop last week with the City of Cascade. She presented on the topics that were discussed which included line painting and bike lanes. She reported that the 4-H program has had an increase in leaders.

Human Resource Director, Ken Arment reported that there are interviews scheduled for the Deputy Court Clerk. He explained that the Road Department has not replaced a full time position that is open but would be hiring for seasonal part time employment. Ken indicated that he will be gearing up for the ICRMP discount program for the Valley County employees to participate in. He reported that benefit managers program needs to be presented to the Commissioners in the near future for the Commissioners to decide. Commissioner Hasbrouck asked who sets the maximum amount that can be contributed to the medical program? Ken advised what the maximum allowed is. Ken advised that there is \$500 carry over that could be done per IRS regulations. Ken reported that the New York Life plan would be wrapping up.

Information Technology Director, David Crawford reported that he will be submitting a contract with Frontier to include the Road Department and the McCall Annex to the counties network. He provided an explanation of why this should be done and the benefits that there would be. David reported that there are seven applicants for the help desk position. David reported that the projector on the third floor of the Courtroom needs to be replaced.

Planning & Zoning Administrator, Cynda Herrick presented to the Commissioners that she will be attending the Community Rating System training in Tacoma, Washington. She explained that the trainings are related to flood plain management. She reported that she will be looking at the impact agreement with the City of Donnelly. She also indicated that she will be providing a plat for the Commissioners to review. She reported that working through the Potlatch roads to present to the Commissioners at a later date.

Recreation Director, Larry Laxson presented to the Commissioners that he attended the ISSA convention in Sandpoint, Idaho. He reported that Mr. Mark Mendlove with Winter Wildands was the guest speaker. He reported that there is not a lot of connectivity between the groups that are involved. He reported that there was an agreement that these individuals would create a committee. Larry reported that there was a meeting at Francie Wallace Park to discuss parking struggles. He reported that there is a parking plan that will be developed. He might ask for a county ordinance. He indicated that there are new signs that have been made for the Francie Wallace Park. Larry stated that he would be working the Snow Show in Boise, Idaho on November 14, 2014. He also presented that there would be an IRC meeting at the Boise Convention Center on November 15, 2014. Larry presented the changes in the EPH rules and the letter that is being sent out for review to express concerns about the proposed changes. Larry presented the letter for the Commissioners to review. The belief is that the EPA should not change the process and should follow the current rules that are in effect. Larry reported that there are two weeks left for the comment period before it ends. Chairman Cruickshank advised that NACO believed that the proposed changes would impact rural communities. Commissioner Hasbrouck made a motion that the Commissioners sign on to support the letter. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to have the Commissioners sign on to the letter. Larry discussed the snow grooming volunteers and asked who needs to be drug tested? The Commissioners explained that the volunteers that are using Valley County equipment need to be drug tested.

Chairman Cruickshank presented the Commissioner meeting minutes from November 3, 2014. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from November 3, 2014. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from November 3, 2014.

Chairman Cruickshank discussed the possibility of what type of Holiday Compensation the Commissioners should provide to the county employees. It was discussed a bonus of \$50.00 or the day after Thanksgiving off or the day after Christmas off. Treasurer, Glenna Young believed that all Valley County buildings should be closed at 3:00 p.m. on Christmas Eve. Commissioner Willey made a motion to give \$50 bonus to full time and part time employees and that all Valley County buildings would be closed on Christmas Eve at 12:00 p.m. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to give \$50.00 bonus to full time and part time employees and to have Valley County building close at 12:00 p.m. on December 24, 2014.

The Commissioners adjourned to tour the Emergency Operation Center and Dispatch office at 11:07 a.m.

Commissioners adjourned for lunch at 12:00 p.m.

Commissioners returned from lunch at 12:50 p.m.

Chairman Cruickshank presented Resolution 15-2 Closing Drug Trust #9136 and Resolution 15-3 Reactivating V.C.S.O. Trust #9138. Commissioner Willey made a motion to approve Resolution 15-2 and Resolution 15-3. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Resolution 15-2 and Resolution 15-3.

Chairman Cruickshank presented a Solid Waste Cancellation #4 for Alpha Grange Building. The Commissioner discussed that Alpha Grange Building does not have a kitchen and does not have a disposal area for refuse. The Commissioners believed that a solid waste fee should be assessed. Commissioner Hasbrouck would like to have a meeting with the Assessor's Office to determine what property is considered commercial and what property is considered residential. Commissioner Hasbrouck made a motion to reduce the Solid Waste fee for Alpha Grange Building to the residential fee of \$60. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to reduce the Solid Waste fee for Alpha Grange Building to \$60.

Deputy Assessor, Julie Yates reported on the amount of lots that are at Leisure Time. She provided a breakdown of amount of lots in the area. The Commissioners would like the Assessor's Office to gather all of the statistics and present back to the Commissioners in order to develop a formal assessment for solid waste fees and recreation fees.

Chairman Cruickshank advised that the Commissioners would be going into closed hearing for Indigent/Charity at 1:15 p.m.

Chairman Cruickshank brought the Commissioners out of Indigent at 1:20 p.m.

Decision after Indigent

15-BK050-2 Request for Denial

15-KM055 Request for County Indigent Lien/New Application

Assignment Sheet for Commissioners signatures

13-ND082

Commissioner Willey made a motion to go into Executive Session per I.C. 67-2345(1)(f)-Pending Litigation. Commissioner Hasbrouck seconded the motion. All Commissioners voted "aye". Commissioners went into Executive Session per I.C. 67-2345(1)(f) at 1:20 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session at 1:28 p.m.

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Decision after Executive Session was that the Commissioners agreed to allow Valley County Prosecuting Attorney, Jay Kiiha to offer a settlement for the Road Development Agreements.

County Clerk, Douglas Miller presented the bid proposal from Cornerstone Construction to cut out a window out of the south side of the Courthouse. Commissioners believed that a more extensive proposal needed to be submitted for review. It was decided to place it on the agenda for next week. Anne Guarino with the Building Department also recommended contacting the City of Cascade to determine if a building permit is needed.

Commissioners adjourned the meeting at 1:37 p.m.

Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk