

# Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street  
Cascade, Idaho 83611-1350



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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS  
CASCADE, IDAHO  
November 14, 2016**

**PRESENT:                   GORDON CRUICKSHANK (CHAIRMAN)  
                                  ELTING HASBROUCK (COMMISSIONER)  
                                  BILL WILLEY (COMMISSIONER)  
                                  DOUGLAS MILLER    (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:02 a.m.

Commissioner Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for November 14, 2016. Clerk, Douglas Miller advised that the Road Department would like to add LRHIP Grant Application. Commissioner Hasbrouck made a motion to approve the Commissioner's Agenda for November 14, 2016, with the addition of the LRHIP Grant Application. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for November 14, 2016, as amended.

Deputy Clerk/Elections Clerk, Kathleen Wilson presented the Commissioners with Claims and Junior College Applications.

General Fund	\$164,227.38
Road & Bridge	\$383,822.03
District Court	\$3,216.86
Indigent and Charity	\$3,551.51
Junior College Tuition	\$750.00
Revaluation	\$461.67
Solid Waste	\$17,328.31

Board of County Commissioners Meeting  
November 14, 2016

Weed	\$819.06
Pest	\$21.94
Waterways	\$542.45
McCall Donnelly Snowmobile	\$1551.89
Cascade-Warm Lake Snowmobile	\$329.76
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Total:	\$577,672.86

Commissioner Hasbrouck made a motion to approve the Claims and Junior College Applications for Mr. Thomas Gebhards and deny the application for Ms. Madison Pugh because her application did not meet the residency requirement. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims and Junior College Application for Mr. Thomas Gebhards and deny the junior application for Ms. Madison Pugh because her application did not meet the residency requirement.

Elections Clerk, Kathleen Wilson presented the canvass of votes for 2016 General Election for the Commissioners to review. Commissioner Willey made a motion to accept the results for the 2016 General Election and sign the canvass of the votes. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept the results for the 2016 General Election and sign the canvass of the votes.

Clerk, Douglas Miller provided an update to the Commissioners regarding the Clerk's Office and Building & Grounds Department.

Sheriff, Patti Bolen reported that two Detention Deputies graduated from the Idaho P.O.S.T Academy. She indicated that Deputy Jensen and Deputy Lambirth graduated with high accolades. She reported that there were two prospective employees that are currently in background for Dispatch and Patrol. Sheriff Bolen reported that the Sheriff's Office received a donation from a citizen who was recently pulled over and felt that he was treated very fairly. The individual wanted to make a donation of \$131.50 which would of have been the fine for not having insurance. She indicated that the individual did have insurance but not in his vehicle. Commissioner Willey made a motion to accept the \$131.50 donation. Commissioner Hasbrouck seconded the motion. No further discussion all in favor. Motion passed to accept the \$131.50 donation to be used by the Sheriff's Office.

Sheriff, Patti Bolen reported that Malheur County Sheriff's Department had contacted Valley County to see if there were any unused radios that could be donated. Sheriff Bolen reported that Valley County had six radios that were not being used. Commissioner Hasbrouck made a motion to allow Valley County Sheriff's Office to donate six radios to Malheur County. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to allow Valley County Sheriff's Office to donate six radios to Malheur County.

Treasurer, Glenna Young reported that the tax bills had been sent out to the general public and her office was receiving numerous calls about the bills. She reported that the outsourcing of the tax bills appeared to be successful. She reported on changes that had been made on the tax bills.

Solid Waste Supervisor, Cindy Forgy presented to the Commissioners regarding the damage at the recycling center in McCall, Idaho. There was a discussion related to how to repair the building and improve the base at the recycling center. She reported that there was an electrical issue at the Lake Fork Recycling Center that would be repaired by Dunns Electric. She informed the Commissioners about the oil bin that is full of oil at the Solid Waste Transfer Site. Commissioner Hasbrouck recommended that Valley County hires a company to pump out the oil storage. There was a discussion related to the lack of signage at the recycling centers informed the general public of violations for illegal dumping.

Court Services Director, Skip Clapp informed the Commissioners about the Alive at 25 Program that Sgt. Pete Rittenger of the McCall Police Department would be facilitating to the general public. Skip reported that there was one juvenile at the Juvenile Detention Center. He informed the Commissioners that he was still trying to fill the full time position at the Juvenile Detention Center. Skip talked with the Commissioners about increasing the Part Time Salary to \$13.00 per hour. The Commissioners suggested adding a discussion to the agenda next week for part time salary hourly rate. Skip explained the training procedures for the new employees at the Juvenile Detention Center.

University of Idaho Extension Educator, Melissa Hamilton presented on programs that she had been working on over the past couple of weeks. She discussed the Area Sector Program. Melissa began the discussion related to the hourly rate for the Administrative Assistant Position. She presented that she believed that the starting salary for the Part Time Administrative Assistant should be \$13.00 per hour. The Commissioners suggested having a formal discussion on next week agenda on November 21, 2016, at 9:30 a.m.

IT Director, David Crawford reported that he was working on degraded storage array. He informed the Commissioners that GIS Analyst, Kate Wilson resigned and he advised that he would be conducting interviews in the very near future for the position.

Planning & Zoning Administrator, Cynda Herrick informed the Commissioners about the FEMA Meeting that would be held on November 16, 2016 and November 17, 2016. She reported that Valley County received notice that the National Park Service would be continuing the grant program for the water trails program.

Recreation Director, Larry Laxson informed the Commissioners that the Snow Grooming program was looking at switching out the existing radios. He reported that he attended the white water rafting annual meeting and he specifically discussed the Cabaraton ramp area. He informed the Commissioners about all of the meetings he attended the past week. He advised that they replaced thermostat in heaters at West Mountain Groomer Garage. He reported on several maintenance repairs that had been completed at various garages and on the snow groomers. Chairman Cruickshank presented the 2017 Annual Operating Plan Snowmobile Grooming Agreement #13-CS-11040204-004 Areas 43b, c&d) AOP17 for the Commissioners to consider approving. Commissioner Hasbrouck made a motion to approve the 2017 Annual Operating Plan Snowmobile Grooming Agreement #13-CS-11040204-004. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion Passed to approve the 2017 Annual Operating Plan Snowmobile Grooming Agreement #13-CS-11040204-004.

Chairman Cruickshank advised that the Commissioners would be going into a closed session for Indigent and Charity at 10:26 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at 10:34 a.m.

Decision after Indigent and Charity:

17-CA079-5	Request for Approval of County Assistance 9/18/16-9/29/16
17-CA079-5	Request for Denial of County Assistance dates 9/30/16-10/4/16
17-TW087	Request for Denial of County Assistance
17-VV028	Request for County Indigent Lien/New Application
17-CB077	Request for County Indigent Lien/New Application
17-CA079-3	Request for Release of Lien
17-ZL094	Request for Release of Lien

Major, Mike Keithly from the American Legion Post 60 provided his quarterly/semiannual Veterans' Service Officer Report. A copy of his report will be appended to the Commissioner meeting minutes.


Chairman Cruickshank presented the Commissioner meeting minutes from November 7, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from November 7, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from November 7, 2016.

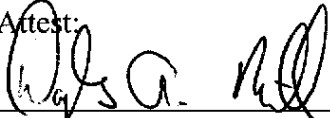
Road Superintendent, Jeff McFadden presented the winter maintenance agreement on Boulder Lake Road. He advised that the agreement was in place last year. Jeff advised that the road had been accepted for county maintenance in the past. Commissioner Willey made a motion to approve the Winter Maintenance Agreement on Boulder Lake Road. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve the Winter Maintenance Agreement on Boulder Lake Road.

Jeff began the discussion related to snow removal request for part-time residents. The Commissioners advised that the county priorities are to the bus routes and full time residents. The Commissioners felt that a discussion should take place with the part-time residents to determine if they would be willing to assist with the cost.

Jeff presented the LHTAC Fiscal Year 2018 LHRIP Grant Application for the Commissioners to review and consider approving. Commissioner Hasbrouck made a motion to approve the LHTAC Fiscal year 2018 LHRIP Grant Application for Mill Street. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the LHTAC Fiscal Year 2018 LHRIP Grant Application for Mill Street in Cascade, Idaho.

Commissioners adjourned at 12:01 p.m.

  
Gordon Cruickshank, Chairman

Attest:  
  
Douglas A. Miller, Clerk

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## VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, November 14, 2016

**PROPOSED AGENDA** Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Claims, Board Order Claims & Junior College Tuition- Deputy Auditor, Kathleen Wilson
- 9:10 Canvass of Votes for 2016 General Election- Deputy Auditor, Kathleen Wilson
- 9:15 **Elected Official Reports/Discussion**  
Assessor – June Fullmer  
Clerk – Doug Miller  
Prosecutor- Carol Brockmann  
Sheriff – Patti Bolen  
Acceptance of Donation  
Treasurer – Glenna Young
- Department Head Reports** - 5 Minutes each  
Solid Waste- Cindy Forgy  
WICAP  
Building Department – Anne Guarino  
Court Services – Skip Clapp  
Extension Office- Melissa Hamilton  
Discussion Regarding Hourly Rate for Administrative Assistant Position  
Human Resources/Risk Management – Ken Arment  
Information Technology – David Crawford  
Planning and Zoning-Cynda Herrick  
Parks and Recreation- Larry Laxson  
Annual Operating Plan Snowmobile Grooming Agreement #13-CS-11040204-004 (Areas 43b, c & d) AOP17
- 10:00 Indigent and Charity
- 10:30 American Legion Post 60 Update-Major, Mike Keithly

11:00 Commissioner Discussion (Correspondence)  
Meeting Minutes of November 7, 2016

11:30 Road Department-Jeff McFadden  
Winter Maintenance Agreement Boulder Lake Road  
Snow Removal Request Part-Time Residents  
*LRIP GRANT*

12:00 Recess for Lunch

COMMISSIONER'S FUTURE MEETING DATE  
Monday November 21, 2016