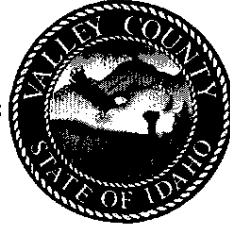


Valley County Board of County Commissioners

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**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
December 12, 2016**

**PRESENT: GORDON CRUICKSHANK (CHAIRMAN)
 ELTING HASBROUCK (COMMISSIONER)
 BILL WILLEY (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

Meeting called to order by Chairman Cruickshank at 9:00 a.m.

Commissioner Willey led the Pledge of Allegiance.

Chairman Cruickshank presented the Commissioner's Agenda for December 12, 2016. Assessor, June Fullmer advised that she needed to add a Solid Waste Cancellation to the agenda. Commissioner Hasbrouck made a motion to amend the agenda by adding cancellation to the agenda and approve the agenda for December 12, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to amend the agenda by adding Solid Waste Cancellation No. 12 and approve the agenda for December 12, 2016.

Senior Deputy Clerk, Christina Shaffer presented the Commissioners with Claims and Board Order Claims.

General Fund	\$106,285.54
Road & Bridge	\$26,629.91
District Court	\$320.61
Indigent and Charity	\$420.00
Junior College	\$900.00
Revaluation	\$350.11
Solid Waste	\$793.84

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Tort	\$44.00
Weeds	\$1,345.24
Waterways	\$40.01
McCall Donnelly Snowmobile	\$2,396.78
Cascade-Warm Lake Snowmobile	\$219.20
Smiths Ferry Snowmobile	\$617.20
Court Facilities Trust	\$915.50
<hr/>	
Total:	\$144,277.94

Commissioner Hasbrouck made a motion to approve the Claims, Board Order Claims and Junior College Applications for Breanna Ellis and Arie deLint. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Applications for Breanna Ellis and Arie deLint.

Assessor, June Fullmer provided an update of the Assessor's Office and the appraiser positions that had been filled. June presented Value Cancellation No. 11 and explained the reason for the requested cancellation for Parcel# RPM0222000003A. Commissioner Willey made a motion to approve Value Cancellation No. 11 for Parcel #RPM0222000003A. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Value Cancellation No. 11 for Parcel #RPM0222000003A.

Assessor, June Fullmer presented Solid Waste Cancellation No. 12 and explained the reason for the requested cancellation for Parcel# RP001680000060 . Commissioner Willey made a motion to approve Solid Waste Cancellation No. 12. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve Solid Waste Cancellation No. 12 for Parcel# RP001680000060.

Clerk, Douglas Miller provided an update to the Commissioners regarding the Clerk's Office and Building & Grounds Department. Clerk, Douglas Miller presented on a claim correction that needed to be made for Wildfire Prevention Associates. He advised that there needed to be a journal entry done from Fire Mitigation Expense Line to Title III Trust. Commissioner Willey made a motion to correct the claim presented by Clerk, Douglas Miller. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to correct the claim presented by Clerk, Douglas Miller for Wildfire Prevention Associates.

Sheriff, Patti Bolen informed the Commissioners about the Newly Elected Sheriff's Course that took place in Boise, Idaho. She advised that there were 12 new Sheriffs that were elected into office. Sherriff, Patti Bolen advised that there would be a retirement party for Lt. Dan Smith on December 21st, 2016, from 2:00 p.m. to 4:00 p.m.

Treasurer, Glenna Young reported that the Treasurer's Office was currently posting taxes. She advised that the due date for taxes was December 20, 2016. Glenna provided an overview of

the tax deed process that took place last week. She informed the Commissioners that there was a third change of ownership and provided an explained the process of the change of the ownership. Commissioner Hasbrouck asked about the outsourcing of the tax bills and how it worked with the addresses that were incorrect. Glenna reported on the corrections that were made in order to obtain the correct mailing addresses and the corrections that were made on the system.

Solid Waste Supervisor, Cindy Forgy informed the Commissioners that all of the used batteries had been picked up. Cindy reported that Josh Brown from Lake Shore Disposal had dropped of the Lake Shore bill and she was reviewing the invoice before submitting it for payment. She reported on repairs that had been made at the Lake Fork Recycling location. Cindy reported on the refrigerator recycling program. She reported that the Donnelly Fire Department had started the fire at the burn pile at the transfer site.

Court Services Director, Skip Clapp informed the Commissioners that the Juvenile Detention Center had conducted two intakes at the detention center of Valley County Juveniles. He reported that there was one juvenile from IDJC who was staging at the juvenile detention center. Skip presented three Personal Action Forms for the Commissioners to review to increase their salaries from \$11.00 to new wages per hour because of the increase of the part time wages to \$13.00 per hour. Skip presented that he would like to have an increase for Ron Zarbnisky, Michael Johnson, James Johnson because of their longevity with Valley County. Commissioner Hasbrouck made a motion to approve salary increase for Ron Zarbnisky to \$15.00 per hour, Michael Johnson to \$14.00 per hour and James Johnson to \$14.00 per hour. Commissioner Willey seconded the motion. Treasurer, Glenna Young wanted to know if all part time salaries had been increased. The Commissioners advised that the starting salary had been increased to \$13.00. Motion passed.

University of Idaho Education, Melissa Hamilton introduced Ms. Casey Carnes as the new part time Office Administrator. Melissa reported that she had the opportunity to meet with the Rotary Club and Optimism Club about the University of Idaho Extension Office. She advised that she had been working on a proposal and had been reviewing grants specifically for two interns at the University of Idaho Extension Office. She presented on other grants that she would be applying for related to small farms. She also presented on a critical issues grant and grant to use arts as an education tool related to invasive species.

Human Resource Director, Ken Arment provided an update of the openings within Valley County. He reported that the majority of the openings had been filled but there were still openings at the Valley County Jail and Dispatch. Ken reported on the AFLAC identify theft protection program and flexible spending account enrollment. Ken reported that the Elected Officials had been working on updating the employee personnel manual. He advised that the internal deadline for the ICRMP Employee discount is January 16, 2017. Ken reported that the Centennial Committee would be requesting a contribution from Valley County to support the upcoming centennial.

IT Administrator, David Crawford reported on the openings within his department. He reported that he would continue to interview prospective candidates. David reported on repairs that he was able to make at the Valley County Jail.

Planning & Zoning Administrator, Cynda Herrick provided an overview of the resolution that would be presented next week and she reported on matters involving her office. She reported on the Clear Creek Snowmobile parking lot and the progress that had been made. Cynda reported on the floodplain ordinance and advised that there had been a new model ordinance that had been created which Valley County needed to adopt but Valley County's was more stringent than the newly prepared ordinance. She advised that she would continue to work with the individual who prepared the model ordinance.

Chairman Cruickshank advised that the Commissioners would be going into a closed session for Indigent and Charity at 10:45 a.m.

Chairman Cruickshank brought the Commissioners out of closed session for Indigent and Charity at 11:00 a.m.

Decision after Indigent and Charity:

17-MA069 Request for County Indigent Lien /New Application

17-CB067 Request for County Indigent Lien /New Application

17-GT062 Request for Release of Lien

Chairman Cruickshank presented the Commissioner meeting minutes from December 5, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner Meeting minutes from December 5, 2016. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner Meeting Minutes from December 5, 2016.

Chairman Cruickshank presented the letters of support for the Idaho Department of Parks & Recreation grant. Commissioner Hasbrouck made a motion to approve the letters of support for the Idaho Department of Parks & Recreation Grant. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the letters of support for the Idaho Department of Parks & Recreation grant.

Chairman Cruickshank began the discussion related to the Valley County Fire Working Group. Stephanie Nelson advised that in 2007 when the Fire Working Group reorganized there was a general committee with other sub committees. She reported that Chief, Juan Bonilla had recently resigned as the Chairman of the Valley County Fire Working Group. She advised that McCall Fire Chief, Mark Billmire was willing to submit his name as the Chairman for the Valley County Fire Working Group. Commissioner Willey made a motion to accept Chief, Mark Billmire as the Chairman for the Valley County Fire Working Group. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to accept Chief, Mark Billmire as the Chairman for the Valley County Fire Working Group.

Commissioners recessed for lunch at 12:00 p.m.

Commissioners returned from lunch at 1:00 p.m.

Road & Bridge Superintendent, Jeff McFadden and Office Manager, Lori Bateman presented the GEO Road Mileage Report for the Commissioners to review and consider approving. Commissioner Hasbrouck made a motion to authorize the Chairman to sign the GEO Road Mileage Report. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to authorize the Chairman to sign the GEO Road Mileage Report.

Lori presented the 2016 Annual Road & Street Financial Report for the Commissioners to review and consider approving. She provided an overview of the report to the Commissioners. Commissioner Hasbrouck made a motion to approve the 2016 Annual Road & Street Financial Report. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the 2016 Annual Road & Street Financial Report as presented.

Jeff presented the bids for ½ ton patrol vehicle for the Sheriff's Office. The first bid that was opened was from Cascade Auto for a ½ ton truck with a price of \$29,977.00. The second bid that was opened was from Bob Bate Ford and a price of \$31,681.00 for a ½ ton truck. Chairman Cruickshank also presented a bid from Bob Bate Ford for a Ford Explorer for \$28,868. Commissioner Hasbrouck made a motion to approve the bid from Cascade Auto for a ½ ton truck in the amount of \$29,977.00. Chairman Cruickshank seconded the motion. No further discussion, Chairman Cruickshank and Commissioner Hasbrouck voted "aye", Commissioner Willey opposed. Motion passed to approve the bid from Cascade Auto for a ½ ton truck with a price of \$29,977.00.

Jeff presented the East Lake Fork Bridge advancement letter. He advised that the funding still might be available for the project to proceed in 2017 and that LHTAC needed a letter from the Commissioners regarding the possibility of advancement. Commissioner Willey made a motion to approve East Lake Fork Bridge Advancement letter and have the Commissioners sign. Commissioner Hasbrouck seconded the motion. No further discussion, all in favor. Motion passed to approve East Lake Fork Bridge Advancement letter.

Jeff began the discussion related to the Butch Grothius Norwood Right of Way. Jeff informed the Commissioners that a survey had been done and submitted the survey for the Commissioners to review. Jeff advised that it would appear that the road was constructed outside of the platted right-of-way by the original developer. He advised that there might be prescriptive right of way because the Road Department and been maintaining the road for several years. He advised that there needed to be continued research on the matter and he would report back at a later date.

Lori presented on the Upper Payette Cooperative Weed Management Area Cost Share Agreement for the Commissioners to review and consider approving. She advised that the request was for \$6,000. Commissioner Hasbrouck made a motion to approve the Upper Payette Cooperative Weed Management Area Cost Charge Agreement and authorize the Chairman to sign. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Upper Payette Cooperative Weed Management Area and authorize the Chairman to sign. \

Assessor, June Fullmer began the discussion related to the existing Solid Waste Resolution. She advised that the Appraisers are concerned that the existing resolution does not address contiguous structures. Treasurer, Glenna Young reminded the Commissioners that the existing

Solid Waste Resolution that was approved was if there were improvements or structures on the parcels. She reminded the Commissioners that by law it was service that the County was required to operate a Transfer Site. June presented three alternative proposals for resolutions. June felt that there needed to be a resolution that was extremely clear and would like the Commissioners to modify the existing Resolution 16-19. The Commissioners advised that they would take the modification into consideration and place the matter on another agenda.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioner Willey seconded the motion. All Commissioners voted "aye" to go into Executive Session per Idaho Code 74-206 (b)-Personnel. Commissioners went into Executive Session at 2:47 p.m.

Chairman Cruickshank brought the Commissioners out of Executive Session per Idaho Code 74-206 (b)-Personnel at 3:01 p.m. Commissioner Hasbrouck made a motion to modify one of the positions on the job classification chart provided by BDPA and submit \$3,500 to BDPA for payment for the job classification analysis. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion passed to modify one of the positions on the job classification chart provided by BDPA and submit \$3,500 to BDPA for payment for the job classification analysis.

Chairman Cruickshank opened the Public Hearing CA-16-01 Formula Business Ordinance Amendment at 3:00 p.m.

Chairman Cruickshank asked if there had been any Ex-Parte Communication. All Commissioners indicated that there had been no Ex-Parte Communication about the proposed ordinance amendment.

Community Development Director, Ms. Michelle Grovenvelt provided a staff report to the Commissioners regarding the Formula Business Ordinance Amendment. She provided a review of the proposal. She advised that the McCall Planning & Zoning Commissioners had voted unanimously in favor of the proposal.

Chairman Cruickshank asked to hear from the applicant. Attorney, Steve Milleman representing the applicant presented to the Commissioners. He provided an overview of the proposed amendment. He advised that the McCall City Council also approved the proposed amendment. He informed the Commissioners that there had been no opposition to the amendment.

Chairman Cruickshank asked to hear from proponents. Mr. Mike Hormaechea presented testimony to the Commissioners on why he was in favor of the proposed amendments.

Ms. Ashley Ferguson, owner of the Griddle presented to the Commissioners regarding why she would like the Commissioners to approve the proposed amendment. She provided the Commissioners with an overview of her experience in the restaurant industry.

Chairman Cruickshank asked to hear from those who were uncommitted.


Valley County Planning & Zoning Administrator, Cynda Herrick asked the Commissioners to review section three of the proposed ordinance.

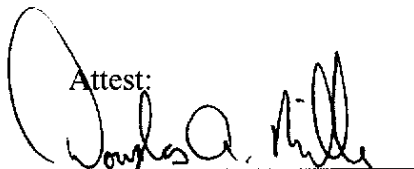
Chairman Cruickshank asked to hear from anyone who was opposed to proposed ordinance. Chairman Cruickshank wanted the record to reflect there was no one in the audience who wanted to speak in opposition of the proposed ordinance.

Chairman Cruickshank closed the CA-16-01 Formula Business Ordinance Amendment at 3:35 p.m.

Commissioner Hasbrouck made a motion to approve Ordinance 17-01. Commissioner Willey seconded the motion. No further discussion, all in favor. Motion Passed to approve Ordinance 17-01.

Commissioners adjourned at 3:37 p.m.


Gordon Cruickshank, Chairman

Attest:

Douglas A. Miller, Clerk

Valley County Board of County Commissioners

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday, December 12, 2016

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

- 9:00 Call to Order – Pledge of Allegiance – Approve Agenda
- 9:05 Claims, Board Order Claims & Junior College Tuition- Senior Deputy Clerk, Christina Shaffer
- 9:10 **Elected Official Reports/Discussion**
Assessor – June Fullmer
Value Cancellation No. 11
Clerk – Doug Miller
Approval of Claim Correction
Prosecutor – Carol Brockmann
Sheriff – Patti Bolen
Treasurer – Glenna Young
- Department Head Reports - 5 Minutes each**
Solid Waste- Cindy Forgy
WICAP
Building Department – Anne Guarino
Court Services – Skip Clapp
PAF Approval
Extension Office- Melissa Hamilton
Human Resources/Risk Management – Ken Arment
Information Technology – David Crawford
Planning and Zoning-Cynda Herrick
Parks and Recreation- Larry Laxson
- 10:30 Indigent and Charity

- 11:00 Commissioner Discussion (Correspondence)
Meeting Minutes of December 5, 2016
Letters of Support for Idaho Department of Parks & Recreation Grants
- 11:30 Acceptance of Chair for the VC Fire Working Group
- 12:00 Recess for Lunch
- 1:00 Road & Bridge- Jeff McFadden
GEO Road Mileage Report
2016 Annual Road & Street Financial Report
Bid Opening Sheriff Vehicle
East Lake Fork Bridge Advancement Letter
Butch Grothius Norwood Right of Way
Gravel Pit Material Pricing
- Weed Department- Steve Anderson
Upper Payette Cooperative Weed Management Area- Cost Share Agreement
- 2:00 Solid Waste Discussion- June Fulmer
- 2:30 Executive Session per Idaho Code 74-206 (b)-Personnel
- 3:00 **PUBLIC HEARING-** CA-16-01- Formula Business Ordinance Amendment

Adjourn

COMMISSIONERS FUTURE MEETING DATE
Monday, December 19, 2016

Date: 11/29/20016

Cancellation number: #18

Valley County Assessors Request for Cancellation of REC Fee

Assessment Year: 2016

Name: BOHNHOF SHAWN R

Code Area: 020-00

Parcel Number
RP00103000044A

Category	Old Fee	New Fee	Fee Value to be Canceled
	\$82.62	Ø	82.62

Explanation: Cancel the REC fee and all interest and pentalties on RP.

IMPROVEMENT ON RP DOES NOT JUSTIFY REC FEE

Requested by Assessor: *June Fullmer* Appraiser: JOHN VAN BUREN

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman: *John S. Quirk* Dated: _____

Date Assessor Notified: _____

Date Treasurer Notified: _____

Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____

Date and Amount Canceled: \$ _____

Date and Amount of Refund: \$ _____

Date Auditor Canceled: _____

Date: 12/8/2016
Cancellation number: 11

Valley County Assessors Request for Cancellation of Market Value

Assessment Year: 2016
Name: Joseph and Danielle Swinford
Code Area: 003-0000

Parcel Number	Category	Old M.V.	New M.V.	Market Value to be Canceled
PRM0222000003A	20H	\$74,400	\$52,080	\$22,320
	41H	\$285,224	\$212,799	\$72,425
	20 & 41	\$255,952	\$255,952	\$0
Total		\$615,576	\$520,831	\$94,745

Explanation: A combination for 2013 occurred and the Homeowner's Exemption did not get moved to the new parcel.

Requested by Assessor: *June Hellmuth* appraiser: *Dee Dee Horn*

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman: *[Signature]* Dated: *Dec. 12, 2016*

Date Assessor Notified: _____

Date Treasurer Notified: _____

Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____

Date and Amount Canceled: _____ \$ _____

Date and Amount of Refund: _____ \$ _____

Date Auditor Canceled: _____

Date: 12/12/2016
Cancellation number: 12

Valley County Assessors Request for Cancellation of Solid Waste Fee

Assessment Year: 2016
Name: Donald V. Hill
Code Area: 61-0000

Parcel Number	Category	Old Fee	New Fee	Fee Value to be Canceled
RP001680000060		\$85	\$0	\$85

Explanation: The MH for this property was assessed a solid waste fee for 2016.

Requested by Assessor: *June Hillman* Appraiser: _____

By Board of County Commissioners:

Cancellation of Market Value is

Approved: Disapproved:

Signature of Chairman: *Robert J. Leitch* Dated: DEC. 12, 2016

Date Assessor Notified: _____

Date Treasurer Notified: _____

Total Amount of Taxes \$ _____

Amount 1st Half Paid: \$ _____ Amount 2nd Half Paid: \$ _____

Date and Amount Canceled: _____ \$ _____

Date and Amount of Refund: _____ \$ _____

Date Auditor Canceled: _____