

**IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
April 25, 2016**

**PRESENT: BILL WILLEY (ACTING CHAIRMAN)
 ELTING HASBROUCK (COMMISSIONER)
 DOUGLAS MILLER (CLERK)**

EXCUSED ABSENCE: GORDON CRUICKSHANK (CHAIRMAN)

Meeting called to order by Acting Chairman Willey at 9:03 a.m.

Recreation Director, Larry Laxson led the Pledge of Allegiance.

Acting Chairman Willey presented the Commissioner's Agenda for April 25, 2016. Commissioner Hasbrouck made a motion to approve the agenda as presented. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner's Agenda for April 25, 2016.

Clerk, Douglas Miller & Chief Deputy Clerk, Gabrielle Knapp presented the Commissioners with Claims and Junior College Tuition Applications.

General Fund	\$61,876.36
Road & Bridge	\$30,667.42
District Court	\$3,953.30
Indigent and Charity	\$250.00
Junior College Tuition	\$450.00
Revaluation	\$6,229.35
Solid Waste	\$83,575.62
Weeds	\$396.01
Waterways	\$333.36

	McCall Donnelly Snowmobile	\$316.89
	Cascade Warm Lake Snowmobile	\$146.54
	Smiths Ferry Snowmobile	\$32.19
Board Order	Title III Trust	\$3,526.24
	Clerks Trust	\$17,066.61
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	Total:	\$208,819.89

Commissioner Hasbrouck made a motion to approve the Claims and & Junior College Tuition as presented. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Claims, Board Order Claims and Junior College Tuition Applications for Ms. Cameron Hill and Ms. Tessa Mahoney as presented.

Assessor, June Fullmer informed the Commissioners that the Assessor's Office should have values set within two weeks and she would request a time on the Commissioner's Agenda to formally present the final values.

Clerk, Douglas Miller provided the Commissioners with an update regarding the Clerk's Office.

Sheriff, Patti Bolen presented to the Commissioners regarding matters related to the Sheriff's Office.

Chief Deputy Treasurer, Rhonda Komula presented the Joint Quarterly Report for the Commissioners to review and approve. Commissioner Hasbrouck made a motion to approve the Joint Quarterly Report. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Joint Quarterly Report.

Acting Chairman Willey notified those in the audience that Solid Waste Department and IT Department submitted email reports to the Commissioners.

University of Idaho Extension Education, Melissa Hamilton advised that the Cascade Review would take place next week. She reported on a Town Hall meeting at the Ashley Inn on May 3, 2016. She provided an overview of the follow up meetings that would be taking place. Melissa reported on the Big Creek Yellow Pine meeting on April 28, 2016. She advised that the Area Sector Analysis Process started last week.

Human Resource Director, Ken Arment informed the Commissioners that there were two Marine Deputies hired last week. He advised that there was an opening for a Jailer and seasonal weed employees. He explained that there needed to be a discussion with the Weed Department and Recreation Department regarding the shared employee position. Ken reported on training that could be offered by ICRMP. He also provided a brief overview of the BDPA Analysis project that the Commissioners approved.

Planning & Zoning Administrator, Cynda Herrick informed the Commissioners that the City of McCall would be hosting a breakfast tomorrow that she would be attending regarding the

comprehensive plan. She advised that Wednesday would be the livestream of the West Central Mountains Committee presentation in North Carolina. Cynda advised that the nuisance ordinance would be heard by the Planning & Zoning Commission in May of 2016. She advised that she had heard concerns regarding the proposal. She reported on the hot plant that had been approved by the Planning & Zoning Commission for Granite Excavation and explained that the Commissioners would need to modify the bond. She advised that there were no opponents who spoke at the Planning & Zoning presentation. Cynda reported that next Monday there would be an appeal of C.U.P. 16-01 Huckleberry Jam Camping Site. She advised that she might be attending a Planning Meeting in Great Falls, Montana. Cynda had questions regarding the BDPA Comprehensive Study. Human Resource Director, Ken Arment provided a brief overview of the process. The Commissioners requested that Cynda do a job description for her position, a full-time assistant, and a part-time assistant, while they are doing their analysis.

Recreation Director, Larry Laxson informed the Commissioners that the snow grooming maintenance was continuing and he provided an overview of parts that were needed. Larry informed the Commissioners of the Snow Mobile Advisory Meeting that took place. He advised that he attended the IDPR meeting related to registration and he voiced his concerns regarding the possible change in the proposed process. He advised that he also attended the ISSA Board meeting. He explained that he also attended the Payette Forest Coalition meeting. He advised that he would be applying for the IDPR Board position that was open. Commissioner Hasbrouck asked if the IDPR Grant was awarded to the Recreation Department for Clear Creek? Larry advised that he should know by May 26, 2016. Larry advised that the Wellington Park Grant was extended until September of 2016.

Court Services Director, Skip Clapp informed the Commissioners that the kitchen floor at the Juvenile Detention Center had been repaired. He advised that there was additional patch work to the concrete in the floor. Skip advised that the Community Garden Project would begin again and he gave an overview of how the program would function. Skip advised that the Juvenile Detention Center currently has five juvenile residents at the facility. He reported on maintenance that the Buildings & Ground Employees conducted at the McCall Annex.

Acting Chairman Willey advised that the Commissioners would be going into closed session for Indigent/Charity at 10:05 a.m.

Decision after Indigent and Charity:

16-CS056	Requests for County Indigent Lien /New Application
16-KS075	Request for County Indigent Lien /New Application
16-SRO60	Request for Denial of County Assistance
16-KC070	Amended Determination of Denial-Hospital Withdrew

Acting Chairman Willey presented the Commissioner meeting minutes from April 18, 2016. Commissioner Hasbrouck made a motion to approve the Commissioner meeting minutes from April 18, 2016. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed to approve the Commissioner meeting minutes from April 18, 2016.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b) Personnel. Acting Chairman Willey seconded the motion. No further discussion, all Commissioners voted "aye". Commissioners went into Executive Session per Idaho Code 74-206 (b) Personnel at 10:56 a.m.

Acting Chairman Willey brought the Commissioners out of Executive Session per Idaho Code 74-206 (b) Personnel at 11:56 a.m. Commissioner Hasbrouck made a motion to accept the resignations of Ron Jenks as the Detention Supervisor and accept the resignation of Joyce Wade as Assistant Detention Supervisor and allow them to be reassigned to Juvenile Detention Officers. The salary for Joyce Wade would be \$37,895.76 and the salary for Ron Jenks would be \$34,858.00 effective May 1, 2016. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed.

Interim Road Superintendent, Jeff McFadden and Office Manager, Lori Bateman presented to the Commissioners. Jeff began the discussion related to Warren Wagon Road Flap Grant Discussion. He informed the Commissioners that when the initial survey was conducted there was an error that was made and there would need to be an additional survey conducted as well as additional costs. Jeff advised that he would be meeting with an individual from Western Federal Lands to discuss how to proceed.

Jeff provided an update of the Warm Lake Highway Project and advised that the bid packet was available for contractors. He explained that the bid packets would be opened by the Commissioners on May 9, 2016.

Jeff provided an overview of the East Lake Bridge project and advised that there was a wetland bank requirement that would be prepared for the Commissioners to review.

Weed Supervisor, Steve Anderson reported that he has openings for seasonal weed department employees.

Steve presented the Mosquito Surveillance Contract from Health & Welfare for the Commissioners to review. Steve advised that the contract had not changed from last year. Commissioner Hasbrouck made a motion to approve the Health & Welfare contract for Mosquito Surveillance contract. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed.

Steve presented the UPCWMA Cost Share contract for the Commissioners to review. Steve informed the Commissioners that there was a request to have a noxious weed campaign and he asked for the Commissioners for permission to fund the ad in the Star News. He advised that it would cost approximately \$2,100 to publish in the Star News. He has identified an expense line to fund the cost of publication.

Steve informed the Commissioners that he would like to send out a notice to control noxious weeds with the Tax Bills. He advised that Treasurer, Glenna Young would check to make sure that she was able to send the notices out with the tax bills.

Steve advised that he was in contact with the City of Cascade to conduct spraying of weeds on city property. He explained the request of the City of Cascade for spraying of weeds and explained the reimbursement process. Steve believed that there needed to be a contract signed.

Commissioner Hasbrouck made a motion to go into Executive Session per Idaho Code 74-206 (b) Personnel. Acting Chairman Willey seconded the motion. No further discussion, all Commissioners voted “aye” to go into Executive Session per Idaho Code 74-206 (b) Personnel. Commissioners went into Executive Session per Idaho Code 74-206 (b) Personnel at 1:03 p.m.

Chairman Willey brought the Commissioners out of Executive Session per Idaho Code 74-206 (b) at 1:10 p.m. Commissioner Hasbrouck made a motion to allow Victim Witness Coordinator, Deb Haskins to work from home during her rehabilitation from her knee surgery for a period of time that the Doctor determines she can be cleared to return to work. Acting Chairman Willey seconded the motion. No further discussion, all in favor. Motion passed.

Commissioners adjourned the meeting at 1:10 p.m.

Bill Willey, Acting Chairman

Attest:

Douglas A. Miller, Clerk